



Apollo-Ridge School Board Legislative Meeting

Apollo-Ridge High School Community Room

Monday, April 27, 2015, 6:30 p.m.

MINUTES

I. Call Meeting to Order

The meeting was called to order by Board President, Mr. Gregory Primm, at 6:36 p.m. Mrs. Jennie Ivory, Board Secretary, was requested to conduct the roll call and following same, declared a quorum present.

II. Pledge of Allegiance to the Flag

III. Roll Call

Board Members Present: Mr. Rick Fetterman, Mrs. Sharon Jaworskyj, Mr. Paul King, Mr. Dan Obriot, Mr. Gregory Primm, Mr. Forrest Schultz, Mrs. Susan Wenckowski

Board Members Absent: Mr. Dominick Duso, Mr. Jim Ferguson

Administrators Present: Dr. Matthew Curci
Mrs. Sarah Backus

Administrators Absent: Not required to attend

Guests: Mrs. Virginia Madison
Mrs. JoAnn Milanak
Mr. Andrew Jones – Student Council Sponsor
Ms. Paxton Fetterman – Student Council Board Liaison
Mr. Jared Primm – Student Council Board Liaison

Solicitor: Mr. Matthew Hoffman, Esq.

IV. Approval of Legislative Meeting Minutes:

Be it resolved that the Apollo-Ridge Board approves the minutes of the Monday, March 23, 2015, Legislative Meeting.

Motion: Mr. King Second: Mr. Fetterman

Voice Vote: 7 AYE 0 NAY

V. Meetings from the Previous Month

Committee Meeting Monday, March 16, 2015 (6:40 PM – 8:25 PM)
Executive Session: Personnel/Legal Matters (8:35 PM – 9:28 PM)

Legislative Meeting Monday March 23, 2015 (6:36 PM – 7:17 PM)
Executive Session: Personnel/Legal Matters (7:14 PM – 7:37 PM)

VI. BOARD AND SUPERINTENDENT REPORTS

A. Lenape Vocational Technical School

Mrs. Wenckowski reported on the April 16 JOC Meeting

- Prior to the meeting there was a budget information session for JOC members to plan/prepare the 2015-2016 budget
- Upcoming dates: Prom-Friday, May 1; Awards Day, May 29; Graduation, June 3
- Approved Space and Use Agreement between BC3 and Lenape Tech
- Approved building use requests and disposal of equipment and donations
- Approved six student policies and first readings of six policies
- Approved revised LPN organizational chart
- Accepted a retirement request for a maintenance worker and approved employment status change for an instructor in the LPN program
- Approved two support personnel substitutes
- Next meeting: May 21, 2015

B. ARIN Intermediate Unit #28

Mrs. Wenckowski reported on the April 21 Board of Directors Meeting

- Annual Convention was held at Apollo-Ridge with approximately 80 people in attendance
- Accepted resignations of two paraprofessionals, a hearing clinician, speech clinician, family educator, and maintenance/custodian
- Employed a full-time speech clinician at a salary of \$55,296
- Received authorization to use four interns from IUP enrolled in the Adult Ed and Communication Technology Masters Program at no cost to the IU
- Approved the Act 93 Compensation Plan effective July 1, 2015 through June 30, 2018
- Approved an agreement with Bright Bytes to provide their Technology & Learning Modules from April 21, 2015 through April 21, 2018 at a cost of \$7610.90
- Approved operation of a Private Driving School beginning May 21, 2014 through June 30, 2015 and yearly thereafter upon completion of PA Department of Education required documentation
- Adopted 2015-2016 ARIN General Operating Budget in the amount of \$3,298,917, and accepted the 2013-2014 Single Audit Report
- Next Meeting: May 19, 2015

C. Legislation

Mr. Obriot had not report

D. Apollo-Ridge Education Foundation

Mr. Duso reported on recent and upcoming events

- AREF raises \$1600 for Flight 93 National Memorial
- Apollo-Ridge Learning Festival – May 9

E. Superintendent Report

Dr. Curci's report included the following topics:

- A.L.I.C.E. Training May 5/6 – Middle School STEAM Center
- Trib Total Media Outstanding Young Citizen (East) – Rachel Sproat
 - Other nominees include Megan Bonelli, Claire Broman, and Jonah Casella
- Apollo Area Lions Club Students of the Month
 - Aaron Kostiuik
 - Vincent Austin
- Pittsburgh Science & Engineering Fair
 - Sierra Grguric: Sponsor's Award
 - Paxton Fetterman: Gannon Scholarship
 - Attendees: Kierstin Flickinger, Jonah Casella, Megan Carnahan, Sarah Crownover, Drew Hreha, Dillon Butz
- Valley News Dispatch Basketball Team
 - Boys First Team: Alex Smith
 - Boys Second Team: Tre Tipton
 - Girls Second Team: Julie Demeno
- Alex Smith Commits to Penn State-New Kensington Men's Basketball Team
- Track & Field Records Fall
 - Freshman Breanna Murray broke 1990 record in 1600 by 9 seconds (5:46)
 - Junior Bailey White broke 1999 record in 3200 by almost 2 seconds (12:58:6)

- Girls Softball ends 23-Game Losing Streak
- A-K Valley Sports Hall of Fame
 - Tre Tipton – MVP at Cager Classic and VND Offensive Football Player of the Year
- Armstrong County Sports Hall of Fame
 - Tre Tipton and Claire Broman – Student Athletes
 - Josh Henry, 2001, 2000 Allegheny Conference Title (Football) Special Military Award
 - Shane Bartha, 1991, WPIAL Class AA Basketball Title
 - Chris Shafer, 1980, school track records in the 1,600 and 3,200 meters
- Indiana County Sports Hall of Fame
 - Courtney Casella and Jonah Casella – Student Athletes
- Upcoming Events
 - April 29 - Market Day Pick Up @ 4 PM - 5 PM
 - April 30 - 5th Grade Spring Concert @ 6:30 PM
 - May 1 - Kennywood Ticket Sales
 - 8:00 AM - HS
 - 8:45 AM - MS
 - 9:30 AM - ES
 - May 1 - Jr/Sr Prom Grand March @ 7:30 PM
 - May 5 - Progress Report Distribution
 - May 5 - Elementary Spring Picture Day
 - May 5 - Elementary Art Show @ 5:30 PM
 - May 6 - High School Academic Excellence program @ 6:00 PM
 - May 7 - 4th Grade Spring Concert @ 6:30 PM
 - May 7 - Apollo Area Lions Club Student of the Month Banquet
 - May 8 - Jazz/Rock Concert @ 7:30 PM
 - May 9 - 37th Annual Learning Festival 10-3 Free Admission
 - May 9 - Independent Project Showcase 10 - Noon (part of the Learning Festival)
 - May 11 - 4th Grade Field Trip
 - May 13 - National Honor Society @ 6:00 PM

F. Student Council

Mr. Jones announced the Spring Blood Drive on May 15

IV. RESOLUTIONS

A. Finance

Resolution A-1

Be it resolved that the Apollo-Ridge Board approves payment of District Bills for the period March 19, 2015, through April 24, 2015 in the amount of \$695,460.26, and the Treasurer's Report for March 2015.

Resolution A-2

Be it resolved that the Apollo-Ridge Board approves the agreement with Western Psychiatric Institute and Clinic of UPMC Presbyterian Shady Side for specialized academic assistance as marked Exhibit A-2.

Resolution A-3

Be it resolved that the Apollo-Ridge Board approves the agreement with Lebanon-Lancaster IU13 for Microsoft Service Product Purchasing Group Participation as marked Exhibit A-3.

Resolution A-4

Be it resolved that the Apollo-Ridge Board approves the reimbursement of one third of the per credit cost for no more than six continuing education credits per year, all of which must meet the requirements for Pennsylvania Act 164 of 2014, for approved tax collectors in District municipalities.

Be it resolved that the Apollo-Ridge Board approves Finance resolutions A-1 through A-4.

A-1 Payment of District Bills and Treasurer's Report for March 2015
 A-2 Agreement with Western Psychiatric Institute
 A-3 Agreement with Microsoft
 A-4 Reimbursement for Continuing Education Credits for Tax Collectors

Motion: Mr. King

Second: Mr. Schultz

Roll Call: 7 Aye

0 Nay

Motion Approved

B. Personnel

Resolution B-1

Be it resolved that the Apollo-Ridge Board approves unpaid leave requests as marked Exhibit B-1.

Resolution B-2

Be it resolved that the Apollo-Ridge Board accepts resignations for retirement purposes as marked Exhibit B-2.

Resolution B-3

Be it resolved that the Apollo-Ridge Board approves student teachers for the 2015-2016 school year as marked Exhibit B-3.

Resolution B-4

Be it resolved that in accordance with the provisions of Sections 1108 and 1121 of the Pennsylvania School Code, the Apollo-Ridge Board grants tenure to Ms. Kara Fair.

Resolution B-5

Be it resolved that the Apollo-Ridge Board approves the MOU with the SEIU 32BJ for summer work hours as marked Exhibit B-5.

Resolution B-6

Be it resolved that the Apollo-Ridge Board approves substitute teachers for the 2014-2015 school year as marked Exhibit B-6

Be it resolved that the Apollo-Ridge Board approves Personnel resolution B-1 through B-6.

B-1 Unpaid Leave Requests
 B-2 Retirement - Zoldak
 B-3 Student Teacher 2015-2016 – Brison/Dishong
 B-4 Tenure – Fair
 B-5 SEIU 32BJ MOU – Summer Hours
 B-6 2014-2015 Substitute Teachers

Motion: Mrs. Jaworskyj

Second: Mr. Obriot

Roll Call: 7 Aye

0 Nay

Motion Approved

C. Curriculum

Resolution C-1

Be it resolved that the Apollo-Ridge Board approves conference attendance requests as marked Exhibit C-1.

Resolution C-2

Be it resolved that the Apollo-Ridge Board approves changes to the 2015-2016 Elementary School Parent/Student Handbook as marked Exhibit C-2.

Resolution C-3

Be it resolved that the Apollo-Ridge Board approves changes to the 2015-2016 Middle School Parent/Student Handbook as marked Exhibit C-3.

Resolution C-4

Be it resolved that the Apollo-Ridge Board approves changes to the 2015-2016 High School Parent/Student Handbook as marked Exhibit C-4.

Resolution C-5

Be it resolved that the Apollo-Ridge Board approves the Special Education Comprehensive Plan for submission to the Pennsylvania Department of Education as presented.

Resolution C-6

Be it resolved that the Apollo-Ridge Board approves textbook adoption as marked Exhibit C-6.

Resolution C-7

Be it resolved that the Apollo-Ridge Board approves changes to the 2014-2015 High School Parent/Student Handbook as marked Exhibit C-7.

Be it resolved that the Apollo-Ridge Board approves Curriculum resolutions C-1 through C-7.

- C-1 Conference Attendance Requests
- C-2 2015-2016 Elementary School Handbook Changes
- C-3 2015-2016 Middle School Handbook Changes
- C-4 2015-2016 High School Handbook Changes
- C-5 Special Education Comprehensive Plan
- C-6 Textbook Approval – Statistics
- C-7 2014-2015 High School Handbook Changes

Motion: Mr. Schultz

Second: Mr. Fetterman

Roll Call: 7 Aye

0 Nay

Motion Approved

D. Student Activities

Resolution D-1

Be it resolved that the Apollo-Ridge Board approves field trips as marked Exhibit D-1.

Resolution D-2

Be it resolved that the Apollo-Ridge Board approves changes to the Apollo-Ridge Student Athletic Handbook as marked Exhibit D-2.

Be it resolved that the Apollo-Ridge Board approves Student Activities resolution D-1 and D-2.	
D-1 Field Trips D-2 Student Athletic Handbook Changes	
Motion: Mr. Fetterman	Second: Mr. Obriot
Roll Call: 7 Aye	0 Nay
Motion Approved	

E. Student Transportation**Resolution E-1****Be it resolved** that the Apollo-Ridge Board approves bus drivers for the 2014-2015 school year as marked Exhibit E-1.

Be it resolved that the Apollo-Ridge Board approves Student Transportation resolution E-1	
E-1 2014-2015 Bus Drivers	
Motion: Mr. King	Second: Mr. Schultz
Roll Call: 7 Aye	0 Nay
Motion Approved	

F. Facilities and Property Services**G. Food and Nutrition Services****H. Legislation – Board Policy****Resolution H-1****Be it resolved** that the Apollo-Ridge Board approves the second reading of Board Policy 227: Controlled Substances at marked Exhibit H-1.**Resolution H-2****Be it resolved** that the Apollo-Ridge Board approves the Student Disciplinary Agreement for Student A as presented.**Resolution H-3****Be it resolved** that the Apollo-Ridge Board approves the Student Disciplinary Agreement for Student B as presented.**Resolution H-4****Be it resolved** that the actions of the Board of School Directors at the student disciplinary hearing for Student C, conducted on March 23, 2015, are hereby accepted and that the Adjudication is hereby ratified in all respects.**Resolution H-5****Be it resolved** that the Apollo-Ridge Board approves the Student Disciplinary Agreement for Student D as presented.

EXHIBIT A-2

SERVICES AGREEMENT

MADE AND ENTERED into theist of March 2015 between WESTERN PSYCHIATRIC INSTITUTE AND CLINIC OF UPMC PRESBYTERIAN SHADY SIDE, a Pennsylvania nonprofit, charitable corporation located in the City of Pittsburgh, County of Allegheny, Commonwealth of Pennsylvania, with its principal offices located at 3811 O'Hara Street, Pittsburgh, PA 15213 (hereinafter referred to as "WPIC"), AND The Apollo Ridge School District (hereinafter referred to as the "School") located at P.O. Box 219, Spring Church PA, 15686.

WITNESSETH

WHEREAS, from time to time, the School may have a student who requires specialized academic assistance;

WHEREAS, WPIC has staff available to provide specialized academic assistance, through the Licensed Academic School (hereinafter referred to as "LAS") as a service consistent with WPIC's mission; under the terms and conditions set forth below;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, and intending to be legally bound, the parties hereby agree as follows:

- 1) Independent Relationship: No relationship of employer and employee is created by this Agreement, it being understood that WPIC and the staff from WPIC will act as independent at all times.
- 3) Services Provided: In accordance with Exhibit A and as agreed upon by the School and WPIC.

4) Notices: Any notices required pursuant to this Agreement shall be set forth in and hand-delivered or sent via certified mail, return receipt requested to the following:

THE APOLLO RIDGE SCHOOL DISTRICT, Matthew E. Curci, Ed.D, Superintendent of Schools, P.O. Box 219 Spring Church. PA 15686

WESTERN PSYCHIATRIC INSTITUTE AND CLINIC, Christopher Gessner, President, Western Psychiatric Institute and Clinic of UPMC Presbyterian Shadyside, 3811 O'Hara Street, Pittsburgh, PA 15213

6) Compensation: An invoice will be generated from WPIC. The invoice will be sent to the School, and compensation will be paid to WPIC be in accordance with the rate schedule set forth in Exhibit A, attached hereto and incorporated by reference. Compensation shall be paid to WPIC by School within 60 days of School's receipt of invoice.

Compensation shall be sent to the following address: Western Psychiatric Institute & Clinic, Attn: WPIC Finance, Rm. E616, 3811 O'Hara Street, Pittsburgh, PA 15213

7) Limitation of Services: Students who are provided academic services are considered to be patients of WTIC. If additional service is deemed necessary, the resources of WPIC will remain available as an option at the discretion of the student(s) and their legal guardians.

8) Modification: This Agreement shall not be modified or amended except in a writing duly executed by the parties hereto.

9) Assignment: Neither party shall be permitted to assign this Agreement without prior consent in writing by the other party hereto.

10) Compliance with Laws: WPIC and the School shall comply with all applicable State and Federal laws respecting the confidentiality of medical, academic, personal, and business information acquired in the course of providing services under this Agreement. Specifically, with regard to the Health Insurance Portability and Accountability Act (HIPAA), the School agrees to be bound by UPMC's HIPAA Business Associate Terms and Conditions to the extent that the School is, at any time considered to be a Business Associate, as defined by the HIPAA Privacy Rule. UPMC's HIPAA Business Associate Terms and Conditions can be found at <http://purchasing.upnc.com>. To the extent that there are changes to or clarifications of the HIPAA Privacy Rule, UPMC reserves the right to modify its Business Associate Terms and Conditions to be consistent with the changes or clarifications to the HIPAA Privacy Rule. The School shall comply with such modifications to UPMC's HIPAA Business Associate Terms and Conditions as posted on UPMC's website within the timeframes required by law.

11) Insurance: WPIC and the School. shall each purchase and maintain insurance throughout the term and any extension thereof of this Agreement, at their own expense, from a company or companies licensed to do business in the Commonwealth of Pennsylvania, as will protect WPIC and School, their respective directors, officers, employees, agents, representatives and all subsidiaries, affiliates and any other legal entity associated with WPIC or the School, from claims or incidents which may arise or result from WPIC or the School's obligations under this Agreement or use or occupancy of the premises, whether such use or occupancy is by WPIC or the School or their respective employees, students, guests, invitees, or agents, or any other person or entity for whose acts WPIC or the School may be liable. The insurance required shall be written for not less than the following, or greater if required by Pennsylvania law. With respect to the School, the foregoing indemnification covenant shall be subject to and limited by any immunities from liability and/or limitations of liability afforded to the School by applicable federal and/or state law, including, without limitation, the Political Subdivision Tort Claims Act. Accordingly, the foregoing indemnification covenant shall not be construed as a waiver of or to require the School to provide indemnification for any claim from which it is immune from liability or for any damages that exceed any limitation of liability as is afforded the School under applicable federal and/or state law.

Workers' Compensation:	
(1) PA State Statutory Limits	
(2) Employer's Liability:	\$ 1,000,000 Each Accident
	\$ 1,000,000 Disease, Policy Limit
	\$ 1,000,000 Disease, Each Employee

Medical Malpractice Liability (WPIC ONLY) — Primary Coverage - Policy shall be written with limits of liability of not less than the mandated limits set forth by the Pennsylvania Medical Care Availability and Reduction of Error Fund ("PA Mcare Fund") for all participating hospitals, physicians and any other health care provider, as defined by Act 13 of 2002. In addition, WPIC shall also provide limits of not less than one million dollars (\$1 per medical incident and three million dollars (\$3 annual aggregate for non-participating health care providers, as defined in Section 103 of the above referenced Act;

Commercial General Liability Insurance - Occurrence Form - Policy shall be written on a comprehensive basis to provide all major divisions of coverage including, but not limited to, the following:

\$2,000,000 General Aggregate Limit
\$2,000,000 Products/Completed Operations Aggregate Limit
\$2,000,000 Personal Injury and Advertising Injury Limit
\$1 Each Occurrence
\$1 Fire Damage Limit - any one fire

Each and every insurance policy required to be obtained under this Agreement shall remain in effect continuously for the Term and any extension thereof of this Agreement and for such a period as is necessary to support the indemnity obligations under this Agreement. WPIC and School and their respective insurers, shall provide thirty (30) days advanced written notice to the other Party in the event of cancellation or material change or modification of any policy, WPIC and School shall furnish to one another either copies of the above insurance policies or certificates of insurance concurrently with the execution of this Agreement.

Both Parties agree to defend, indemnify and hold the other party, including its directors, officers, employees, and agents, harmless from (i) any claims, losses, lawsuits, judgments, charges, penalties and expenses, demands, actions, proceedings or costs of judgment of any nature, which the indemnified party may sustain as a result of the indemnifying party's breach of duty, negligence, error or omission pursuant to the terms of this Agreement; and (ii) any demands, claims, actions, proceedings or costs of judgment which may be made or instituted against the indemnified party by reason of personal injury (including death) to any person, or damage to property, arising out of or connected with the performance of the activities to be carried out pursuant to the Agreement. These indemnifications will include reasonable expenses, including attorney's fees, incurred by defending such claims and damages incurred by reason of the indemnifying party's failure to comply with applicable laws, ordinances, and regulations or for damages caused by the indemnifying party.

Microsoft Server Product Purchasing Group Participation Agreement

This Participation Agreement ("Agreement") is dated _____, 2015, by and between the undersigned Pennsylvania School District ("District") and Lancaster-Lebanon Intermediate Unit 13 ("IU13"). The District desires to jointly purchase certain Microsoft server platform software products (the "Software Products"), under a one (1) year commitment, pursuant to Microsoft's Server Platform Academic Volume Licensing Program (the "Microsoft Program"), as part of a joint purchasing group of public school entities (the "Group") facilitated by IU13. IU13 and the District, intending to be legally bound, hereby agree to the following terms and conditions, as of the Effective Date stated below:

1. **Purchasing Group.** The District hereby joins and will participate in the Group (the District and the participants in the Group are sometimes referred to herein as "Members"), and consents to IU13 being the facilitator and spokesperson for the Group. The District appoints IU13 as its agent for purposes of acting on behalf of the Group and the District to execute and to communicate with Microsoft in connection with the following Microsoft Program documents, copies of which have been provided to the District, and all related, referenced and ancillary documents, orders and other instruments (collectively, the "Microsoft Agreement"): (a) Campus and School Agreement ("CSA"); (b) Enrollment of Server Platform Academic; (c) Amendment ID CTM; and (d) Campus and School Media Election Form. Notwithstanding IU13's authority described above, if IU13 seeks the approval of the Group with respect to particular matters at any time, such approval need only be by majority consent of the Members (unless otherwise stated in this Agreement) and which approval shall be binding on all Members. All acts taken by IU13 in good faith on behalf of the Members and the Group shall also be binding on the District. The District's designated contact shall be authorized to act for and express the consent of the District for purposes of the Group and this Agreement.

2. **Effective Date & Purchase Commitment.** The "Effective Date" of this Agreement shall be the same as the effective date of the CSA.

3. **Other Obligations.** The District shall comply with the terms and conditions of the Microsoft Agreement as an "Institution" thereunder and shall be responsible for the acts and omissions of the District and its Users. The District shall pay IU13, as and when due, all amounts required to be paid pursuant to the Microsoft Agreement and all of the District's orders thereunder, as well as all expenses, costs and reasonable administrative charges incurred by IU13 and/or the Group and billed to the District arising from the operations of the Group or related IU13 administrative services. IU13, in its discretion, may require the District to pre-pay certain charges owed to third parties prior to incurring such obligations. All amounts not paid by the District when due shall bear interest at the rate of one percent (1%) per month, or (if lower) at the highest rate permitted by law.

4. **Term & Termination.**

(a) This Agreement shall be for a term of one (1) year beginning on the Effective Date (or, if different, the length of the Enrollment License Period as defined in the Microsoft Agreement) (the "Term"), and may be renewed or extended only with the written consent of the District and IU13. Either IU13 or the Group (acting by majority vote/consent) shall be permitted to terminate the District's membership and/or participation in the Group with immediate effect, upon written notice to the District (a "Termination for Cause"), if the District: (i) materially breaches any of provision of this Agreement and does not remedy such breach within thirty (30) days after receiving written notice thereof, or fails to comply with the terms and conditions of the Microsoft Agreement thereby causing a breach or default thereunder; (ii) violates any laws or regulations; (iii) takes any action or engages in any or activity which places IU13, the Group or the funding of any Group activities or services in jeopardy or exposes IU13, the Group or any other Member to any potential fine, liability or penalty; (iv) is or becomes suspended or debarred by the Pennsylvania or federal government; or (v) takes any act or is responsible for any other event or circumstance materially adverse to the Group, the other Members or IU13 that IU13 or the Group reasonably considers just cause for termination.

(b) IU13 or the Group also shall be permitted to terminate the District's membership and/or participation in the Group if the need by most of the Members for the Group, the Software Products or the services or products it facilitates or provides (or any material portion thereof) no longer exists or is cancelled, eliminated or discontinued for any reason at any time, or if the funds or funding to support the Group or its services or activities (or a material portion thereof) is/are not budgeted or appropriated or are otherwise unavailable for any reason at any time.

(c) Neither anything contained in nor any action taken under this Section 4 shall constitute a waiver of any other right or remedy available against the District for any breach or violation of this Agreement. No termination of the District's membership, participation or other rights in or under the Group shall be deemed a waiver or release of the District's obligations under this Agreement, which obligations shall survive such termination.

5. **Liability.** With respect to any actual or asserted liability against IU13, the Group or any Member (each an "obligor"), arising from any Group activities, agreements or purchases, because of (a) the acts or omissions of the District or any of its Users, (b) a Termination for Cause of the District, or (c) a claim that such obligor is or may be held liable or responsible for the debts or obligations of the District, then the District shall indemnify and hold harmless such obligor(s) from and against any and all such liabilities, costs and expenses, including (without limitation) reasonable attorneys' fees incurred in connection therewith. This section shall survive the termination or expiration of this Agreement and the District's participation in the Group.

6. **Release.** Neither IU13 nor any Member is or shall be responsible for the acts or omissions of any other Member or the failure of any other Member to meet its minimum User or purchasing obligations hereunder. To the extent IU13 or any Member, or any officer or employee thereof, acts as an agent or representative of the District or the Group (each an "Agent"), then the District agrees to release, indemnify and hold harmless each such Agent from and against any and all damages, claims, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees), arising or resulting from such Agent's actions or inactions taken in good faith in such capacity.

7. **Special Provisions & Limitations.**

(a) Except as expressly stated herein, nothing in this Purchasing Group Agreement shall be deemed a direct or indirect waiver of or limitation to any sovereign or governmental immunity, in any respect, applicable to IU13, any Member, or the Group (including, without limitation, under the Pennsylvania Political Subdivision Tort Claims Act) or impose liability, directly or indirectly, on IU13, any Member, or the Group from which it would otherwise be immune under applicable law. Neither IU13, the Group nor the District shall be responsible for delays or failures in performance resulting from matters beyond its control, including without limitation acts of God, strikes, lockouts, riots, war, terrorist strikes, vandalism, epidemics, changes in law, casualty, utility failures, etc. Except for the District's obligations set forth in this Agreement, (i) no Member shall be responsible for any claims pertaining to any other Member, and (ii) this Agreement shall not create, as between any Members, any relationship of surety, indemnification or responsibility for the debts of, or claims against, any other Member. The Group may purchase errors and omissions and other insurance for itself, its Members and their representatives on any board or committee of the Group. To the extent the Group has any employees, the Group may contract for policies of group insurance and employee benefits, including social security, for its employees or provide such benefits through self-insurance or other arrangements.

(b) IU13 MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, WITH RESPECT TO THE GROUP, THIS AGREEMENT, THE SOFTWARE PRODUCTS OR ANY SERVICES OR GOODS PROVIDED BY IU13, THE GROUP, MICROSOFT AND/OR ANY OTHER VENDOR, INCLUDING, BUT NOT LIMITED TO, ANY EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR CONFORMITY TO ANY REPRESENTATION OR DESCRIPTION. IN NO EVENT SHALL IU13 OR THE GROUP BE LIABLE FOR ANY DAMAGES WHATSOEVER, WHETHER FORESEEABLE OR NOT (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF INFORMATION, OR ANY OTHER PECUNIARY LOSS, OR CONSEQUENTIAL OR SPECIAL DAMAGES) ARISING OUT OF THE USE OR PERFORMANCE OF, OR INABILITY TO USE, THE GROUP OR ANY SOFTWARE PRODUCTS OR ANY SERVICES OR PRODUCTS OF OR TO BE PROVIDED BY THE GROUP, IU13 AND/OR ANY VENDOR.

8. **Miscellaneous.** This Agreement shall be governed by Pennsylvania law, notwithstanding any conflict of laws rules. The Court of Common Pleas of Lancaster County, Pennsylvania shall have exclusive jurisdiction and venue of any dispute under this Agreement, to be resolved by non-jury trial; IU13 and the District irrevocably waive any right to jury trial which may exist. In any action in which IU13 or the Group seeks to enforce this Agreement, IU13 and/or the Group shall be entitled to collect its reasonable attorneys' fees and other expenses from the District. IU13 and the District shall be and remain independent contractors pursuant to this Agreement. Captions used herein are for convenience only. The word "including" as used herein is intended to be exemplary only, and not limiting, of the word or phrase it modifies. The District may not transfer or assign this Agreement in whole or in part without IU13's prior written consent. This Agreement shall be binding upon and shall benefit IU13, each Member and the District and their respective successors and permitted assigns. The Members are intended beneficiaries of this Agreement. This Agreement may be executed in counterparts.

District: _____

Lancaster-Lebanon Intermediate Unit 13

By: _____
Name/Title: _____

By: _____
Name/ Title: _____

EXHIBIT B-1

UNPAID LEAVE REQUESTS

LEAVE #	DATES	REASON
UNP032615	March 23, 2015 – April 30, 2015	Personal
UNP032715	March 30, 2015 – April 7, 2015	FMLA
UNP033115	March 31, 2015	Illness
UNP040815	June 1-5, 2015	Personal
UNP041315	April 9, 2015	Illness
UNP042115	April 21 and 22, 2015	Illness
UNP042015	April 13 and April 17, 2015	Illness

RESIGNATIONS

NAME/POSITION	PURPOSE	EFFECTIVE DATE
Robert Zoldak, High School Chemistry	Retirement	June 10, 2015*

*Or the last day of the 2014-2015 school year.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made this 27th day of April, 2015, by and between the Apollo-Ridge School District ("District") and the Service Employees International Union, Local 32BJ ("SEIU").

WHEREAS, the District and the SEIU are parties to a collective bargaining agreement having a term commencing July 1, 2011, through June 30,2016 , regarding the terms and conditions of employment of the District's custodial employees;

WHEREAS, the District and the Association mutually desire to modify the application of certain terms of their collective bargaining agreement to allow adjusted work schedules for custodial employees during the instructional recess of the Summer of 2015;

NOW, THEREFORE, intending to be legally bound hereby, the District and the SEIU agree as follows:

- 1. The terms of this Memorandum of Understanding shall apply commencing June 15, 2015, and shall expire as of August 14, 2015.
- 2. The District and the SEIU agree that, during the aforesaid term, custodial employees may be scheduled for four-day work weeks in which employees may be scheduled for more than eight (8) hours in a work day. To facilitate such scheduling, the district and the SEIU agree to the following modifications to their collective agreement during this period:
 - a) Notwithstanding the provisions of Article VI, Section A and Article VI, Section E, custodians may be regularly scheduled to work weeks consisting of four ten-hour work days. The assignment of work hours in excess of eight (8) hours in a work day shall not result in overtime. Overtime shall be paid only whenever an employee is assigned work hours in excess of ten (10) hours in a work day or forty (40) hours in a workweek.
 - b) For purposes of Article VIII, Section D, the holiday pay for regular full-time employees for the July Fourth holiday shall be based upon an eight hour work day. The remaining two (2) hours will be scheduled and added to the other work days at straight time wages during the week of June 29, 2015.
 - c) For purposes of Article IX (Vacations), a vacation day used during the aforesaid term shall be considered to be ten (10) hours. Thus, for example, an employee who takes a vacation day during a week that she otherwise would be scheduled to work ten hours will be paid for ten (10) hours and will be considered as having used 1.25 days of vacation. An employee taking four days of vacation during a week in which she would otherwise be scheduled to work four days of ten hours will be paid for forty (40) hours and will be considered to have used a week of vacation.
 - d) For the purposes of Article XV, Section A(4), an employee using sick leave, emergency leave, or personal leave on a work day for which the employee is scheduled to work more than eight hours will be paid for the number of hours for which the employee was scheduled to work that day. The days to be deducted from the employee's accrued leave shall be prorated based upon the number of hours of a work-day for which the employee regularly was scheduled during the 2014-2015 instructional year. If an employee uses an emergency day or his/her last personal day, one-quarter (0.25) of a day leave shall be deducted from the employee's accrued sick leave.

By way of an example:

- (i) An employee whose work day during the school year normally is eight hours and who is absent on sick leave on a work day for which he was scheduled for ten hours shall be compensated for ten hours and shall be considered as having used 1.25 days of sick leave.
- (ii) An employee whose work day during the school year normally is eight hours and who is absent on an emergency leave on a work day for which he was scheduled for ten hours shall be compensated for ten hours and shall be considered as having used his one emergency day and 0.25 of a day of sick leave.
- e) Any remaining quarter-day increment of vacation, personal, or sick leave not used on or before August 14, 2015, will be carried over for use during the summer 2016 recess and shall not be subject to use during the remainder of the regular work year.
- f) Notwithstanding any contradictory provisions of sections (c), (d) and (e) above, an employee using individual vacation days, sick leave, personal leave or emergency leave may choose to work an additional two (2) hours at straight time wages during the same work week in lieu of being charged an additional one-quarter (0.25) of a day leave. On such occasions, the daily overtime provision of section (a) shall also be waived for the day(s) on which an employee has voluntarily agreed to work the additional two (2) hours.
- 3. Except as expressly set forth above, the remaining terms of the parties' collective bargaining agreement shall continue in full force and effect.
- 4. This agreement constitutes the complete, entire, and integrated agreement and understanding of the parties hereto containing the subject matter hereof and will not be altered, modified, or rescinded except by writing duly executed by each of the parties hereto. No statements, promises, or representations have been by any party to any other party or relied upon, and their consideration has been or is offered, promised, or expected other than as stated in this agreement. No party is relying upon any representations, promises, or covenants other than those expressly set forth in this agreement and no conditions precedent to the effectiveness of this Agreement exists. All prior discussions and negotiations have been and are merged and integrated into, and are superseded by this agreement.
- 5. This agreement has been drafted through negotiations among the parties, each party having been represented by and received the advice of counsel of their own choosing. Accordingly, the terms of this agreement shall not be presumptively construed in favor or against any party hereto.
- 6. The parties agree that neither this Memorandum of Understanding nor actions in the performance hereof shall constitute a past practice or precedent of any nature.

WHEREOF, the parties hereto, by their duly authorized representatives and intending to be legally bound, have executed this Memorandum of Understanding.

Attest:

APOLLO-RIDGE SCHOOL DISTRICT

Secretary

President, Board of Directors

Attest:

SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 3

2014-2015 SUBSTITUTES

NAME	ADDRESS	CERTIFICATION
Faith Moore	Indiana	Mid Level 4-8/Math 7-8
Tiffany Smietana	Spring Church	Family & Consumer Sciences

EXHIBIT C-1

CONFERENCE ATTENDANCE REQUESTS

DATES	EMPLOYEE	CONFERENCE/LOCATION/SPONSOR	COST
04.10.15	John Skiba ETHRS/Football Coach	Bob Dove Clinic Youngstown State University YSU Football	\$700 Athletic Budget
04.10.15	Jeremy Smaill H-PE/Football Equipment Mgr	Bob Dove Clinic Youngstown State University YSU Football	\$42.50 HS Budget

EXHIBIT C-2

ELEMENTARY 2015-2016 Parent Handbook Changes	
Page 1	New Calendar
Page 2	New dates for parties (Fall Festival - Oct 30, 2015, Winter Holiday - December 23, 2015, Valentine's Day - February 12, 2016)
Page 6	New Tardiness Wording: (Tardiness is absence of a pupil at the time the school day begins (9:00am). When a child is illegally absent for a portion of a day, such portion will be considered cumulative and translated into equivalent days. Five unexcused tardy absences will be equivalent to a 1/2 day unexcused absence. Five parental tardy absences will be equivalent to a 1/2 day parental absence. These tardy absences will count towards the Violation of School Attendance Law. The student must submit a medical or legal (attorney, court appearance) written excuse in order for the tardy to be considered excused.
Page 7	Second Offense - Took out "The first unlawful excuse that occurs after a First Offense Notification will generate a referral to a Truancy Education Class. (This class is no longer offered.) Under Vacation Requests/PSSA testing added: These dates are March 29, 2016 through April 29, 2016.
Page 34	Adding alcohol under level III & IV next to drug use. Adding "Possible referral to the CARES Team. Under both levels of response options. Adding "Please see our Elementary website and page 37 of this Parent Handbook for additional information on the Student Assistance Program (CARES).
Page 36	Use or Possession of Tobacco Definition: Added "electronic cigarette".
Page 37	Added the Student Assistance Information. What Is The CARES Team? The CARES (Caring for Apollo-Ridge Elementary Students) Team is a student assistance program. The CARES Team is made up of school and agency staff is available to help you access school and community services for your child. In Pennsylvania, every school district is required to have a plan for identifying and assisting students who experience barriers to learning. The CARES Team will help you find services and assistance within the school, and if needed, in the community. We do not diagnose, treat, or refer your child for treatment. We will provide you with information and you make the choice(s) that best fit your needs and wishes. As the parent/guardian you are an important part of the team. Privacy The CARES Team information is completely confidential and the team will respect you and your child's privacy at all times. If you would like more information on the CARES, go to your school website at http://apolloridge.pa.schoolwebpages.com
Page 40	Registration dates for next year (Monday April 4th 9:00am-6:30pm and Tuesday, April 5th from 9:00am-2:30pm)

MIDDLE SCHOOL HANDBOOK CHANGES FOR 2015-2016

Signature page – changed date to September 4, 2015

ARIN Staff – Added Kerianne Schoepke for Speech

Faculty – Deleted Ms. Fuqua and added TBD

Dress Guidelines – Added “The wearing of hooded sweatshirts is subject to the principal's discretion.

Eligibility – Athletics – added “In cases where a student's work in any preceding grading period does not meet these standards, said student will be ineligible to participate in interscholastic athletics for at least fifteen (15) school days of the next grading period where school has four (4) grading periods per school year, or for at least ten (10) school days of the next grading period where school has six (6) grading periods per school year, beginning on the first day report cards are issued.”

Formal Testing Program – Deleted 4 Sight Testing

Grade Reporting – Added bullet “Students cannot earn more than the maximum points on an assignment project or test quiz.”

School Debts –

- Deleted “If a student fails to pay for the material at the time it is lost or destroyed, it will be recorded as a debt which must be paid by September of the following year before a report card will be issued.”
- Deleted “ All school debts must be paid before a student can move on to the High School.
- Added “All Middle School debt that is not paid will be transferred to the High School and subject to High School policies on debt retrieval.

Telephones – Deleted “The pay phone is to be used only during the lunch period or before and after school.”

Updated the calendar

HIGH SCHOOL HANDBOOK CHANGES FOR 2015-2016

2015 – 2016
Apollo-Ridge High School
Student Handbook Updates

Page Number	Edits/Updates
● Page 1	Sign-Off Sheet: Must return this page to your homeroom teacher by FRIDAY, AUGUST 28, 2015
● Page 6	2 Hour Delay Bell Schedule: 9:30 - 9:40 Student Arrival 9:40 - 9:50 Mentoring
● Page 10	Alternative Education: <i>Relocating within the handbook</i> Students who demonstrate inability to function in the regular environment as evidenced by extreme truancy, repeated suspensions or violation of a Level IV offense may be assigned to attend an alternative educational program. Regular attendance in this program is required. The program will consist of academic instruction and intensive counseling in a structured environment. Assignment to the alternative programs will be made in cooperation with parent/guardian, teaching staff, administration, and when required, the staff of relevant outside agencies.
● Page 10	Announcements: <i>Bullet 6</i> ● All students must be in homeroom by 7:45 AM (9:40 AM on two hour delays).
● Page 11	Arrival: <i>Bullet 2</i> ● When the 7:45 AM (9:40 AM on two hour delays), tardy bell rings, all student must be in their class homeroom.
● Pages 12-13	Attendance: <i>Bullet 4</i> ● Excused Absence: "Excused Absence" refers to absence for any one of a number of legal reasons. All absences under this category may be classified into two groups namely, nonattendance due to unpreventable causes and nonattendance due to other legal reasons. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session, except that a principal may excuse a student for temporary absences when he/she receives satisfactory evidence of such mental, physical, or other urgent conditions which may reasonably cause the student's absence. Parents must submit a written request. The Board Policy, 204 ATTENDANCE, considers the following conditions to constitute reasonable cause for absences from school: illness, quarantine, recovery from accident, required court attendance, death in a family, family educational trips (prior approval by principal is required), educational tours and trips (prior approval by principal is required), exceptionally urgent reasons as determined by the principal. Note: When possible, emergency situations should have prior approval by the principal. Examples are: illness, quarantine, recovery from accident, required court attendance, death in family, family educational trips, educational tours and trips, other exceptionally urgent reasons as determined by the principal. Pupils receiving an excused absence will be permitted to make up any class work missed during their absence. <i>Bullet 7</i> ● Tardiness: Tardiness is defined as arriving after the AM tardy bell rings at 7:45 AM until 8:05 AM (9:40 AM until 9:50 AM for two hour delays). Any arrivals between 8:05 AM and 11:05 AM (9:50 AM and 11:05 AM for two hour delays) will be considered a half-day absence. Tardiness is absence of a pupil at the time the school day begins (7:45 AM/9:40 AM for two hour delays). When a child is illegally absent for a portion of a day, such portion will be considered cumulative and translated into equivalent days. Five parental tardy absences will be equivalent to a half-day parental absence. These tardy absences will count towards the Violation of School Attendance Law. The student must submit a medical or legal (attorney, court appearance) written excuse in order for the tardy to be considered excused. When a child is illegally absent for a portion of a day, such portion will be considered cumulative and translated into equivalent days. Any student who arrives at school after the 7:45 AM tardy bell must report directly to the high school office. At this time the student must submit a written excuse explaining the reason for his/her tardiness or it will be marked unexcused. The office will issue a tardy pass that admits the student to class. <i>Bullet 8</i> ● Two-Hour Delay: Students will be considered tardy arriving after the AM tardy bell rings at 9:40 AM. Tardiness is absence of a pupil at the time the school day begins (9:40 AM). Any arrivals between 9:40 AM and 11:05 AM will be considered a half-day absence. Tardiness is absence of a pupil at the time the school day begins (9:40 AM). When a child is illegally absent for a portion of a day, such portion will be considered cumulative and translated into equivalent days. Five parental tardy absences will be equivalent to a half-day parental absence. These tardy absences will count towards the Violation of School Attendance Law. The student must submit a medical or legal (attorney, court appearance) written excuse in order for the tardy to be considered excused. If a student is tardy to school for 5 unexcused days, a Wednesday Detention will be assigned.
● Page 18	Discipline Guidelines: <i>Bullet 5</i> ● Failure to Serve: ○ Students who fail to serve the discipline assigned to them will be given one chance to reschedule. Once a student has failed to serve for the second time he or she will be assigned the next higher level of discipline ex. Regular detention becomes a Full detention. Failure to adhere to this policy could result in loss of school and extra-curricular privileges. Disciplinary measures are progressive in nature and will continue in this fashion until assigned discipline has been served. Students who fail to reschedule may lose all extra-curricular privileges (including attendance at Apollo-Ridge events).

<ul style="list-style-type: none"> ● Page 29 	<p>Early Dismissal: <i>Added to end after all bullets</i> THE ONLY REASON A STUDENT SHOULD BE LEAVING SCHOOL EARLY IS FOR A MEDICAL/LEGAL APPOINTMENT, NURSE RELEASE, OR PRE-APPROVED VACATION. A medical/legal excuse must be received in the office the day upon return for a medical/legal appointment or the release will be unexcused and count towards the Violation of School Attendance Law.</p>
<ul style="list-style-type: none"> ● Page 30 	<p>Eligibility: <i>New Addition</i></p> <ul style="list-style-type: none"> ● In cases where a student's work in any preceding grading period does not meet these standards, said student will be ineligible to participate in interscholastic athletics for at least fifteen (15) school days of the next grading period where school has four (4) grading periods per school year, or for at least ten (10) school days of the next grading period where school has six (6) grading periods per school year, beginning on the first day report cards are issued.
<ul style="list-style-type: none"> ● Page 32 	<p>Grade Reporting: <i>Bullet 1</i></p> <ul style="list-style-type: none"> ● Beginning with the class of 2015 a Students will not be able to achieve more than 100% in any of his or her courses unless obtained through one of AR's weighted course offerings.
<ul style="list-style-type: none"> ● Page 34 	<p>Graduation Requirements: <i>Bullet 4</i></p> <ul style="list-style-type: none"> ● For the Graduating Classes of 2015 and 2016 - Students who do not score proficient on the Keystone Algebra 1 and Keystone Literature tests by their senior year will be required to schedule the Keystone 12 Algebra 1 or Keystone 12 Literature class. The goal of these courses will be to facilitate the completion of the local district assessment using valid measures of proficiency, which may include but are not limited to the use of Study Island, and locally developed assessments aligned to PA Academic Standards.
<ul style="list-style-type: none"> ● Page 35 	<p>Locker Information: <i>Bullet 4</i></p> <ul style="list-style-type: none"> ● Students are required to keep their locker locked at all times. The school issues a combination lock for this purpose. (Students may supply their own lock, but MUST also provide a key and/or combination to the Guidance Office.) Students are required to use school issued locks due to safety concerns.
<ul style="list-style-type: none"> ● Page 36 	<p>Personal Deliveries: <i>New Addition</i></p> <ul style="list-style-type: none"> ● No non-academic deliveries will be accepted during school hours. This will include, but not limited to flowers, gifts, balloons, food from outside vendors, etc.
<ul style="list-style-type: none"> ● Page 37 	<p>School Closings/Delays: <i>Bullet 1</i></p> <ul style="list-style-type: none"> ● In the event of heavy snow or any emergency which would force the closing of school, students should listen for notice of school cancellation on one of the local television stations; KDKA, WTAE or WPXI. Phone calls will be made through the Global-Connect School Messenger calling system. Please make sure student information is current and up to date to ensure receiving phone calls.
<ul style="list-style-type: none"> ● Page 39 	<p>Student Driving: <i>Bullets 1 and 5</i></p> <ul style="list-style-type: none"> ● The Apollo-Ridge School Board will permit the use of vehicles by students in grades 11-12 9 through 12 who are age 16 or older, provided that such students have been granted permission by the administration. This requires the completion of a Temporary Parking Permit or Parking Permit Application and payment of the established fee. The student must attest to having a valid operator's license. Both the parent/guardian and student must sign the Permit Application. The student is not permitted to drive until requests are approved by the administration. ● According to district policy students in grades 11 and 12 9 through 12 are permitted to drive to school on a permanent basis. Students desiring to drive for an extended period of time must obtain permission and necessary forms in the High School Office. ● Parking spaces will be issued based upon availability and eligibility. Seniors will receive their parking spaces first, Juniors second, Sophomores third, and lastly Freshman.
<ul style="list-style-type: none"> ● Page 41 	<p>Tobacco: <i>Bullets 1 and 3</i></p> <ul style="list-style-type: none"> ● In addition to any disciplinary responses, students will be subject to the following consequences: <ul style="list-style-type: none"> ○ First Offense - Participation in Smokeless Saturday Program ○ Second Offense - Participation in Smokeless Saturday Plus Program ○ Third Offense Second Offense - Police Citation ● Failure to participate in the Smokeless Saturday programs will result in a police citation
<ul style="list-style-type: none"> ● Page 42 	<p>Weapons: <i>Bullet 2</i></p> <ul style="list-style-type: none"> ● <i>Authority-</i> the Board prohibits students from possessing and bringing weapons and replicas of weapons into any school district buildings, onto school property, to any school-sponsored activity, and into any public vehicle providing transportation to school or a school-sponsored activity. <ul style="list-style-type: none"> •The school district may shall expel for a period of not less than (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceeding required by law. The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis

Request for Textbook Adoption

Course: Statistics course #411Date: 4/14/2015Title of Recommended Textbook: Statistics: Informed Decisions Using Data, 4th editionAuthor: Michael Sullivan, IIIPublisher: Pearson Education, Inc.Copyright: 2013Committee Chairperson: John M. Simon, Jr.Committee Members: John M. Simon, Jr.**Guidelines:****I. Outline reasons for changing the textbook.**

- A. Current textbooks are outdated and in poor condition. Oldest statistics textbook in use and is not in "poor" condition is 2006.
- B. Fourth edition available.

II. Describe the committee's rationale for selection of this text.

- A. Newer edition.
- B. Still in line with curriculum.
- C. Continues to allow workable use of chapter objectives in projects and the use of current technology.

III. List all textbooks that were considered. Include title, publisher, copyright date, and cost per student text.

- A. Statistics, Data Analysis, and Decision Modeling, 5th edition, Pearson, 2013. Directly from Pearson: \$209.00/Text. Free shipping/ Prioritytextbook.com: New-\$59.99.
- B. Statistics: Informed Decisions Using Data, 4th edition, Pearson, 2013. Directly from Pearson: \$205.80/Text. Free shipping/ E-Textbook: \$83.99/ Valorebooks.com: New-\$136.35, Used-\$83.52.

IV. Complete the attached checklist for the recommended text.

This checklist includes specific criteria which should be addressed when evaluating textbooks.

- Rating: 3 – Exemplary (elaborate under comments)
 2 – Satisfactory
 1 – Needs Improvement (elaborate under comments)
 0 – Not Applicable

A. DISTRICT POLICY CONSIDERATIONS**1. Suitability**

- a) Arrangement of material provides readiness for subsequent topics.
- b) Variety in the material will appeal to individual interests and satisfy individual needs and abilities.
- c) Writing style is consistent with the age level and interest of prospective readers.
- d) Illustrations are appropriate to the age level for which the book is intended.
- e) Chapters include clear and explicit statements of objectives.
- f) Chapters include a summary of key ideas.
- g) Provides for self-evaluation by students.
- h) Table of contents is adequate.

2. Relationship to the Curriculum

- a) Content is consistent with the planned course.
- b) Illustrations are closely related to the subject matter and contribute to the content of the book.

3. Freedom From Bias

- a) Content, when applicable, reflects the pluralistic character and culture of American people.
- b) Illustrations reflect the pluralistic character and culture of American people.

4. Relationship to a Continuous Multigrade Program

- a) Provides a bridge from prior courses to those that follow.
- b) Provides exercises that are adaptable to various learning levels in the same classroom.

5. Impact on State Standards and District Goals

- a) Content in the text is consistent with the Pennsylvania Academic Standards and district goals.

6. Cost and Durability

- a) Cost is consistent with competing textbooks.
- b) Quality is sufficient to endure rough handling.

7. Appearance and Durability

- a) Size (6" x 8" or 8.5" x 10.5") permits easy handling by students.
- b) Print is clear and large enough to read easily.
- c) Page arrangement is uncluttered and attractive.
- d) Captions are stimulating, appropriate, and brief.
- e) Illustrations appear on the page with or facing the text.
- f) Illustrations show a variety of art styles and techniques.
- g) Illustrations include photographs, where appropriate.
- h) Finish on pages is dull enough for comfortable reading.

8. Supplementary and Correlated Materials

- a) Promote understanding by providing for application of skills in new contexts as well as review and maintenance.
- b) Students could work with materials independently or in teams.
- c) Program provides lists of supplementary books for independent reading.
- d) Workbooks include additional reading as well as reinforcement exercises.
- e) Workbooks strengthen and extend skills developed in each basic lesson.
- f) Workbook pages require a variety of responses.
- g) Program includes a variety of aids.
- h) Testing materials are evaluative and diagnostic in nature.

B. LIST AVAILABLE SUPPLEMENTARY/CORRELATED MATERIALS

- A. Statistics: Informed Decisions Using Data with Integrated Review and Worksheets plus NEW MyStatLab with Pearson eText -- Access Card Package \$216.67/text
- B. Statistics: Informed Decisions Using Data plus NEW MyStatLab with Pearson eText -- Access Card Package, 4/E \$210.00/Text
- C. STATISTICS&MYSTATLAB SAK&SAW SULL STATS with workbooks \$225.80/text.
- D. STATISTICS INFORMED DECISIONS&S/SOLS/M with solutions manual \$209.13/text
- E. MyStatLab, Graphing Calculator Study Card, Statistics, and Student's Solutions Manual with TI graphics calculator study cards \$222.47/text

COMMENTS (Please reference the specific item begin addressed by the comment.)**1. Suitability**

- A. The 4th edition complements the 2nd edition that AR has been currently using since 2004.
- B. Has updated statistical data in regards to many of the problems and projects used in the textbook.

2. Relationship to the Curriculum: The 4th edition brings the curriculum current with the data that is presented in the textbook. This new edition, Statistics: Informed Decisions Using Data, 4th edition, by Michael Sullivan, will allow the instructor to use this resource with confidence in regards to introducing statistical analysis to those students who wish to enter the world of data or to pursue a vocation that involves statistical analysis.

3. Relationship to Continuous Multi grade Program: Uses Algebra I & II concepts in regards to tables, graphs, contingency tables, probability, relative frequency, frequency, formulas, etc. Class is primarily designed for 11th or 12th graders.

4. Appearance and Durability: Hardback cover with solid binding and colorful front picture.

5. Supplementary Materials: Depending on the packages obtained, as mentioned in Part B, instructor can receive possibly solutions manual, worksheets, workbooks, graphics calculator cards, MyStatLab assistance on the Pearson web site, etc.

2014-2015 HIGH SCHOOL PARENT/STUDENT HANDBOOK CHANGES

Student Driving

- The Apollo-Ridge School Board will permit the use of vehicles by students in grades ~~11-12~~ **9 through 12** who are age 16 or older, provided that such students have been granted permission by the administration. This requires the **completion** of a Temporary Parking Permit or Parking Permit Application and payment of the established fee. **The student must attest to having a valid operator's license. Both the parent/guardian and student must sign the Permit Application.** The student is not permitted to drive until requests are approved by the administration.
- Any student desiring permission to drive to school on a temporary basis must obtain that permission at least one (1) day before driving. This includes students who must drive because of medical and dental appointments, school trips, etc. Driving permission forms may be obtained in the High School Office.
- Students are required to turn their keys into the staff member on duty each morning before entering school.
- Keys will be individually handed back to the students at the conclusion of the school day.
- According to district policy students in grades ~~11 and 12~~ **9 through 12** are permitted to drive to school on a permanent basis. Students desiring to drive for an extended period of time must obtain permission and necessary forms in the High School Office.
- **Parking spaces will be issued based upon availability and eligibility. Seniors will receive their parking spaces first, Juniors second, Sophomores third, and lastly Freshman.**
- Any student who misses the bus and finds it necessary to drive to school must have a **parent** call the High School Office to obtain permission prior to the student leaving his home. Driving to school is not permitted without prior approval. Habitual cases will be denied permission.
- The administration will designate an area of the parking lot for student parking.
- Any student driving without permission or violating school driving policy will be subject to disciplinary action.
- **Automobile Search-** If there is reasonable suspicion that a student is in violation of any drug/alcohol policy his/her automobile may be searched for prohibited substances. The District will make every attempt to have the student present during this search. If the student refuses to turn over keys, parents/guardians will be asked to unlock the automobile. If the parent then refuses, law enforcement authorities will be requested immediately.
- **Five (5)** Non-medical excuses and/or **three (3)** unexcused tardiness will result in the loss of driving privileges per season.
- All student drivers will be subject to eligibility. Weekly grade checks will include grades during a time period of Friday through the following Thursday. In order for a student to remain eligible, the following must be true otherwise the student will be declared ineligible:
 - He/she must be passing 3 of the 4 core subjects (Math, Science, English, Social Studies).
 - In case of those seniors who do not have those four (4) core courses, they must be passing a minimum of two (2) of the three (3) core classes on their schedule.

If the student driver is found ineligible, he/she will not be permitted to drive the following week.

EXHIBIT D-1

FIELD TRIP REQUESTS

<u>DATES</u>	<u>GRADE/GROUP/TEACHER(S) /CURRICULUM</u>	<u>DESTINATION</u>	<u># STUDENTS</u>	<u>COST</u>	<u>SUB</u>
04.07.15*	Middle School Chorus Bill Duff Vocal Music Performance	Armstrong Jr. County Chorus West Shamokin High School Rural Valley	21	\$300 MS BUDGET	1
04.30.15	High School Student Council Andrew Jones/Kelly Shoop Government / Leadership / Communication	Kovalchik Center Indiana	10	\$170	2
05.08.15	Middle School Emotional Support Kristin Simpson Social Skills	Indiana HS Spirit Day Indiana	10	\$0	0
05.20.15	10 th Grade Project forward Janetta Thomas College Admissions	Seton Hill College Greensburg	20	\$180 PROJECT FORWARD	0
04.28.15	Grades 2/5 Buddy Program D. Romano/D. King Science & Social Studies	Conemaugh Dam Saltsburg	35	\$0 PPG Grant	0
5.29.2015	MS/HS Chorus Bill Duff Vocal Music Performance	Capitol Building, Harrisburg Hershey Park, Hershey	120	\$0 SELF FUNDED	1
5.3.2015	MS LEO Club/Student Council Joyce Yovetich	Dave & Busters Homestead	44	\$0 SELF FUNDED	0
5.19.2015	Life Skills Support Karen Skroupa Social Skills	Kennywood Park West Mifflin	9	\$0 SELF FUNDED	0

*Rescheduled from January - original date cancelled due to weather

Costs include transportation, substitutes, and registration/entry fees

Apollo-Ridge School District Student Athletic Handbook Revisions

PAGE 12 REQUIRED ATHLETIC FORMS

Changed the wording and have shortened it to four (4) items instead of seven (7) items. They have been combined with doing registrations online, except for the medical forms (due to confidentiality).

PAGE 22 APOLLO-RIDGE SPORTS PROGRAMS – FALL SPORTS

Added High School only: Girls Soccer Club* (9-12) and at the bottom *Non-funded sport

PAGE 24 APOLLO-RIDGE SCHOOL DISTRICT – ATHLETIC HANDBOOK AGREEMENT FORM FOR STUDENT ATHLETES

Added: HS Girls Soccer Club (Non-Funded Sport)

Added: Activities: HS Cheerleader (Grades 9-12) and MS Cheerleaders (Grades 7-8)

By adding these three (3) groups, the trainer will have all their emergency information on file and we will be able to have an emergency contact folder to provide to their coaches, like we do now for all of our sports teams.

2014-2015 BUS DRIVERS

NAME	ADDRESS	POSITION
Dennis Snyder	Avonmore	Substitute Driver

Pending receipt of Acts 34, 114, and 151 Clearances and the completion of all other requirements for the position

REVISION OF SCHOOL BOARD POLICY 227: Controlled Substances

227. CONTROLLED SUBSTANCES/PARAPHERNALIA	
1. Purpose	The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.
2. Definitions 35 P.S. Sec. 780-102 21 U.S.C. Sec. 812 Pol. 210	<p>For purposes of this policy, controlled substances shall include all:</p> <ol style="list-style-type: none"> 1. Controlled substances prohibited by federal and state law. 2. Look-alike drugs. 3. Alcoholic beverages. 4. Anabolic steroids. 5. Drug paraphernalia. 6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products. 7. Prescription or patent drugs, except those for which permission for use in school has been granted pursuant to Board policy. <p>For purposes of this policy, under the influence shall include any consumption or ingestion of controlled substances by a student.</p>
3. Authority SC 510, 511 Title 22 Sec. 12.3 Pol. 218 Pol. 122, 123	<p>The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and school-sponsored activities.</p> <p>The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy.</p> <p><u>Off-Campus Activities</u></p> <p>This policy shall also apply to student conduct that occurs off school property and would violate the Code of Student Conduct if:</p> <ol style="list-style-type: none"> 1. There is a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities. 2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities. 3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school. 4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, such as an agreement to complete a transaction outside of school that would violate the Code of Student Conduct. 5. The conduct involves the theft or vandalism of school property.
4. Delegation of Responsibility 42 Pa. C.S.A. Sec. 8337 Pol. 218, 233 SC 1303-A	<p>The Superintendent or designee shall develop administrative regulations to identify and control substance abuse in the schools which:</p> <ol style="list-style-type: none"> 1. Establish procedures to deal with students suspected of using, possessing, being under the influence, or distributing controlled substances in school, up to and including expulsion and referral for prosecution. 2. Disseminate to students, parents/guardians and staff the Board policy and administrative regulations governing student abuse of controlled substances. 3. Provide education concerning the dangers of abusing controlled substances. 4. Establish procedures for education and readmission to school of students convicted of offenses involving controlled substances. <p>Incidents of possession, use and sale of controlled substances by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.</p>
5. Guidelines 35 P.S. Sec. 807.1 35 P.S. Sec. 807.2 Pol. 233 35 P.S. Sec. 807.3	<p>In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.</p> <p>No student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and parent/guardian.</p> <p><u>Anabolic Steroids and Human Growth Hormone (HGH)</u></p> <p>The Board prohibits the use of anabolic steroids and Human Growth Hormone (HGH) by students involved in school-related athletics, except for a valid medical purpose. Body building and muscle enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid.</p> <p>Students shall be made aware of the dangers of steroid and Human Growth Hormone (HGH) use; that anabolic steroids and Human Growth Hormone (HGH) are classified as controlled substances; and that their use, unauthorized possession, purchase, or sale could subject students to suspension, expulsion and/ or criminal prosecution.</p> <p>The following minimum penalties are prescribed for any student athlete found in violation of the prohibited use of anabolic steroids and/or Human Growth Hormone (HGH):</p> <ol style="list-style-type: none"> 1. For a first violation, suspension from school athletics for the remainder of the season. 2. For a second violation, suspension from school athletics for the remainder of the season and for the following season. 3. For a third violation, permanent suspension from school athletics. <p>No student shall be eligible to resume participation in school athletics unless a medical determination has been submitted, verifying that no residual evidence of steroids exists.</p> <p><u>Reasonable Suspicion/Testing</u></p> <p>If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal <u>or school official</u> has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.</p> <p>References: School Code – 24 P.S. Sec. 510, 511, 1303-A State Board of Education Regulations – 22 PA Code Sec. 12.3, 403.1 PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-101 et seq. Steroids – 35 P.S. Sec. 807.1 et seq. PA Civil Immunity of School Officers/Employees Relating to Drug or Alcohol Abuse – 42 Pa. C.S.A. Sec. 8337 No Child Left Behind Act – 20 U.S.C. Sec. 7114, 7161 Controlled Substances Act – 21 U.S.C. Sec. 801 et seq. Board Policy – 000, 122, 123, 210, 218, 233</p>