

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board

September 8, 2014 4:00 PM Library

Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)
Sonja Brown, Parent
Marty Eisen, Teacher
Norm Holloway, Teacher
Ken Horwitz, Retired Teacher

Joan Lewis, Administrator
Brian Mancini, Classified
Jim Salin, At Large Member (Chair)
Jesus Vaca, At Large Member
Thomas Han, Student Liaison (non-voting)

Absent:

Leila Vickers, At Large Member

The meeting was called to order at 4:00. Jesus Vaca led the Pledge of Allegiance.

In anticipation of several public speakers wishing to address the Board regarding recent personnel decisions, Chair Salin read the following statement:

“Granada Hills Charter High School has great respect for our outstanding staff, students and parents. We have a strong record in demonstrating support for our educators and staff. While there is disagreement about certain personnel decisions made recently, our community can be assured that such changes are not made lightly and unless absolutely necessary. Because this is a personnel matter, it is not appropriate to discuss the matter publically.

While the Board will not be placing this matter on its agenda for discussion or action, we are extremely appreciative that you have taken the time to make these comments to the Board. The ability to be heard at the school site – as opposed to a district office or committee – is one of the keystones of our charter.

We are confident the School continues to be committed to the affected athletic and activities (cheer and softball) programs, supporting the new staff, and working with students and parents who wish to move forward in a positive direction.”

Public comment was then heard from three parents regarding the cheer program and from five parents regarding the softball program.

Updates/Reports to the Board

Student Council – Thomas Han, ASB President

Mr. Han reported the following updates:

- Homecoming events are being planned and scheduled and Spirit Week themes have been approved
- Club Rush is being held on September 24
- Freshmen elections take place on September 15
- Teams, councils and ASB will be holding fundraising events at Back-to-School night
- The MEND (Meet Each Need with Dignity) will take place in November giving the student body an opportunity to make an impact in the community

Chief Academic Officer’s Report – Dilmit Singh

Common Core Implementation and Professional Development - After reviewing the formative and summative data on internal assessments in all core subjects last semester, the leadership team reflected that there was a greater need for strategically using instructional tools that incorporate critical reading and writing. Teachers started incorporating these tools in the Summer Transition Academy in the English course work and presented to faculty at the opening Professional Learning Days. Departments are planning their PD accordingly.

This semester, teachers will be working on the following:

- Creating lessons in groups
- Presenting collaboratively planned lessons in class and scheduling peer observations
- Using PD time to review student working to assess the effectiveness of the lessons
- Reflecting and reviewing lessons and best practices

The EL coordinator is:

- Testing and ensuring appropriate placement of all students
- Identifying gaps in EL students' learning and ensuring that they receive necessary support
- Reviewing records of all re-designated students to safeguard the completion of a-g requirements for graduation.

Administrator Lori Zaragoza presented an overview of the Gap Tuesday program for students on campus between periods zero and one during the staff professional development period and provided the flyer that has been distributed to all students with a list of the many offerings.

Administrator Judie Baumwirt summarized this year's After Hours Activities (AHA) program and provided a list of current offerings for students - both academic tutoring and enrichment - as well as the next several parent/community outreach and support events taking place.

Chief Operating Officer's Report – Jennifer Avant Eustice

Cafeteria

- Free and Reduced 50.92%, Last year at this time is was 51.71%
- Debt \$186 currently; was \$1.00 at the start of the school year
- Comparing the first 3 weeks of school of 13-14 with 14-15, we are up 18% for breakfast and 7% for lunch. This is similar to the increase we saw from 12-13 to 13-14
- Line into the main cafeteria is 5-6 minutes
- Piloting two additional cashiers with tablets (one inside to speed up the lines and an additional location)

Technology

- Returned 680 leased laptops and asset tagged, inventoried and imaged 730 new leased laptops
- Replaced 15 laptops carts w/ newer carts and replaced B2 computers w/ new all-in-one pcs instead of laptops
- To further accommodate 10GB uplinks - designed a new backbone infrastructure and replaced all edge switches with new 10gb HP Procurve equipment.
- Implemented new VOIP system. Deployed over 230 phones throughout the campus. Awaiting porting of phone numbers
- Implemented a new remote control software to assist staff on and offsite.
- Implemented new Helpdesk system which will provide improved reporting and tracking
 - 680 tickets, 585 are closed 86%, Remaining are new or in progress
- ERATE + Implemented new email system for Students and new website - \$1933.3 for both with new erate discount (80%). Old discount and separate vendors was \$10,178 or \$6092 with new discount
- Connect5 attendance phone calls are now more personalized instead of being generic

Annual Fund

- Year to date parent contributions are up 30% from this time last year (16,068 last year, \$20,955 this year). 2012-13 was \$12,470
- Partnering with PTSA to implement peer-to-peer ask. "from one parent to another"
- Recruitment underway for a new Director of Development

Action Item #1 – Approval of Resolution 2014-03 authorizing and approving a second amendment to reimbursement agreement and credit documents. Mr. Bauer explained that this resolution allows cash to be substituted for the Pinecrest property in the QSCB account held by East West Bank.

Norm Holloway made a motion to approve Resolution 2014-03. Sonja Brown seconded the motion. Unanimously approved.

Action Item #2 – Approval of Resolution 2014-04 authorizing and approving a loan agreement for \$4 million, certain other agreements and documents for the purpose of borrowing funds, pledging collateral, and authorizing the taking of necessary actions. Mr. Bauer explained that this resolution provides an overview of the loan agreement we are entering into with Capital Impact, Inc. and East West Bank.

Marty Eisen made a motion to approve Resolution 2014-04. Brian Mancini seconded the motion. Unanimously approved.

Executive Director's Report – Brian Bauer

- **Action Item #3** - Mr. Bauer presented the 2015 Governing Board meeting dates for approval. **Joan Lewis made a motion to approve. Sonja Brown seconded the motion. Unanimously approved.**
- Staffing and Enrollment - We are just under 4200 students on the main campus with 216 students in the VP. We are leasing a classroom space a few blocks away to house 40-50 VP students, predominantly juniors and seniors who are not currently accessing other programs on the campus. Mr. Bauer reminded the Board members that the Devonshire site is not currently zoned for public school use and remains leased to the previous owner.
- Devonshire Site – We are developing plans to house up to several hundred high school students next year. Our current charter allows for up to 1,000 grades 9-12 students to occupy the Pinecrest site. More information will be presented to the Board this fall for feedback and approval, and so that timely communication to the community and stakeholder groups can take place.

Meeting adjourned to closed session at 5:40 p.m.

Meeting reopened to the public at 6:00. Chair Salin reported that the Board discussed the Executive Director's evaluation and took no action.

Meeting adjourned at 6:01.