

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Regular Meeting  
August 19, 2010

The Garvey School District Board of Education met in regular session on August 19, 2010, at the Education Center, Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:03 p.m., by Board President M. Janet Chin.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen (arrived at 6:10 p.m.), and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Ms. Anita Chu, Mr. Michael Coughlin, Ms. Dolores Preciado, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board adjourned at 6:05 p.m. to a closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 6:30 p.m.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Amara Pang led the recitation of the Pledge of Allegiance.

**REPORT OF ACTION TAKEN**

Janet Chin indicated that the following action was taken during the closed session:

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board voted to approve a settlement with an employee to accept his resignation.

**COMMUNICATIONS/REPORTS/PRESENTATIONS**

Dr. Johnson commended the Facilities Department staff under the direction of Art Reynolds for the landscaping work in front of the District Office. Mr. Reynolds is preparing to make all the school facilities ready for the coming school year.

John Yuen spoke of a recent complaint of neighbors regarding the need for staff to respond timely to sounding security alarms. Bob Bruesch announced that the wife of the caretaker from the Savannah

Cemetery was murdered this weekend. Tony Ramos stated he was very impressed with the Head Start report of Child Outcomes and the performance of children 4-5 years old. Henry Lo expressed his appreciation for information that Board members received regarding that STAR (Standardized Testing and Reporting) results prior to them being released to the public. Mr. Lo indicated that he had an enjoyable meeting with the new superintendent the previous day.

Janet Chin asked about District representation on the Public Safety Center Connections meeting every third Thursday of the month. Dolores Preciado indicated that Bulmaro Magallon is attending the Graffiti Coalition and he will need direction to attend the evening meetings of the Public Safety Center. John Yuen suggested that parents be notified of safety rules when the children are being dropped off at the school sites on the first day of classes. Ms. Chin noted that people will be ticketed, if needed, by law enforcement agencies at the various schools. Ms. Chin suggested that when parents get notification of things related to the first day of classes, they are also informed of the fundraising activities of Garvey Education Foundation.

The Board presented a plaque to Dolores Preciado in recognition of her dedicated services as Interim Superintendent.

The Board presented certificates of recognition to 25 parents for completing the summer session of the Parent University implemented as part of the Leader in Me Program. This was as part of a parent involvement effort to teach computer classes on Windows Basic to parents in our District.

Guillermo Gomez, instructor of the Parent University, expressed his thanks to the Board for the opportunity to serve as instructor for the Parent University, and he expressed his interest is continuing to provide these relevant and useful courses to the parents in our District. Ms. Chin noted the enthusiasm of parents who completed the summer courses. A total of 31 students enrolled in the class.

Bob Bruesch and other Board members commended the parents for their interest in this valuable service provided by the District. Henry Lo noted that the Garvey Education Foundation funds can be available for similar training programs for parents in the District. Anita Chu indicated that similar classes in technology are being planned through the re-designing of parent involvement classes that the District will be providing.

#### **REPORT FROM UNION REPRESENTATIVES**

Michael Drange, president of GEA, talked about maintenance work and safety concerns of teachers on the first week of classes.

#### **REPORT FROM HEAD START REPRESENTATIVE**

Alicia Saulino announced that as of today, 6 more Head Start students are needed to be fully enrolled in the full day program and 10 students are needed to be fully enrolled in the State Preschool program. There is a total of 298 students enrolled and the enrollment needed is 304. The Full Day Program of 90 students has 34 students enrolled; 41 students are needed to be fully enrolled. Ms. Saulino is confident that by these programs will be fully enrolled soon. Flyers and notices are being sent to the community encouraging every parent to enroll their children.

Ms. Saulino indicated that the ACF (Administration of Children & Families) representatives will be doing a full review of the Head Start Program sometime from October 2010 through June 2011 with the possibility of being either on October 2010 or January 2011. Training will be provided for Board members to ensure that the compliance review goes smoothly.

#### **REPORT FROM GARVEY ORGANIZATIONS**

##### **Garvey Council PTA**

Bob Bruesch noted the PTA-sponsored International Walk-to-School Day on October 6, 2010. Janet Chin encouraged everyone to participate.

**Garvey Education Foundation**

Bob Bruesch talked about the upcoming Foundation TGIF event at Charlie Brown's on October 1, 2010 starting at 3:30 p.m.

**HEARING OF PERSONS IN THE AUDIENCE:** None

**APPROVAL OF MINUTES**

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the minutes as follows:

The Special Board Minutes of July 10, 2010, were approved as written.  
The Special Board Minutes of July 15, 2010, were approved as written.  
The Special Board Minutes of July 22, 2010, were approved as written.

**FORMATION AND APPROVAL OF CONSENT AGENDA**

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Consent Agenda was approved with addendums as indicated below.

**DISCUSSION ITEMS**

The following items were pulled for discussion: (Items containing an asterisk (\*) are designed as staff presentations, information, policy discussion, or public hearings.)

Category	Agenda Number	Subject
Board/Superintendent	041	Presentation on the Desired Result Developmental Profile-Revised (DRDP-R) scores for 2009-2010 school year. Information will be shared regarding the relationship of Head Start/State Preschool Child Outcomes Framework DRDP-R. The focus will be on areas of math, literacy and science. The Policy Committee approved on April 21, 2010.
	042	Presentation on the Head Start/State Preschool Self Assessment Review for Program Year 2009-2010. Garvey Head Start/State Preschool Program conducted the self-evaluation on March 15 to March 31, 2010. The self-evaluation examines the effectiveness and progress in the program's goals and objectives and in meeting Head Start regulations. The Policy Committee approved on April 21, 2010.
	047	Recommendation to readmit student number 09-10-01, who has completed his rehabilitation plan satisfactorily.
	048	Contract with Foothill Family Service to provide counseling services for high risk students in the Garvey School District at a rate of \$43 per hour, not to exceed 930 hours. The total cost shall not exceed \$39, 990 and will be paid from the No Child Left Behind-American Recovery and Reinvestment Act, Title I, Part A, Basic Grants Low Income and Neglected funds. The contract term shall be effective August 20, 2010 to June 30, 2011.

Pupil Personnel Services	049	Payment to the Trust Fund of the Woodsmall Law Group, PC for settlement of an agreement with Garvey School District. Total amount of \$10,000 to be paid from Special Education funds
	051	Contract with Green Valley Cab Company to transport a staff member daily (way) from one school to another at a cost of \$6 per day, not to exceed \$1,098, to be paid from Special Education funds. Transportation is required compliance with the Americans with Disabilities Act (ADA). This contract run from August 20, 2010 to June 30, 2011.
Business Services	061	Contract with School Innovations and Advocacy for services in connection with the filing of mandated cost claims for 2010-13. Effective July 1, 2010 to June 30, 2013. Amount of contract is \$30,100 per year and will be paid from General Funds.
	062	Acceptance of letter from Los Angeles County Office of Education approving the district's 2010-11 budget.
	064	Contract with Vector Resources, Inc. to maintain the District's Smartnet equipment from July 1, 2010 through June 30, 2011. The pre E-rate cost is \$9,824.10. With the 89% E-rate discount, the District's portion of \$1,080.66 will be paid from General Funds.

**A. Board/Superintendent**

- (039) Approved Conference/Convention Attendance Report and Addendum. Consent.
- (040) Approved 3 Budget Adjustment Request(s) (BAR) and Request for Advance Approval(s) (RAA) that will be submitted to the Los Angeles County Office of Education – Grantee for the Head Start/State Preschool Program. The Policy Committee approved on July 29, 2010. Consent.
- \*(041) Becky Lam, Supervisor, Head Start Educational Services, presented information regarding the Head Start Child Outcomes Assessment for 2009-10. The Policy Committee approved on April 21, 2010. The presentation focused on developmental indicators assessed for children 4-5 years old, and for children 3 years old. These assessments are done three times per year. Ms. Lam explained how students progressed in comparison to LACOE students.

Ms. Lam talked about the District's improvement plan for children 3-4 years old that includes a supplemental curriculum to help enhance scores in mathematics. A monitoring system will be in place to review lesson plans and literacy activities conducted according to the children's needs. Ms. Lam indicated that there will be materials purchased to implement math and reading curriculum, and through a donation from a private organization (Reading is Fundamental) each child will be given a book to start building a library and share with siblings at home.

Ms. Lam answered questions from Board members related to assessment information that LACOE provides and how this information is shared with parents through parent conferences and home visits. A question was asked regarding parent volunteers and their stipends at the rate of an instructional aide salary. Jessica Lu stated that the parents will receive this information at the Head Start Policy Committee meeting. On a question asked

regarding the children in the Special Education program, Stacy Stewart explained the referral process and identification of children who may benefit from special education services provided in the District.

- \*(042) Becky Lam presented information regarding the annual Self Assessment Review for 2009-10 conducted in March 15-31, 2010, in order to examine the effectiveness of the Head Start program and the program's goals, objectives, and regulations. The Policy Committee approved on April 21, 2010.

Ms. Lam indicated that Board members are invited to participate in the review team with one-week training provided a week before the assessment takes place. Ms. Lam displayed the various monitoring tools to gather data and measure compliance in 18 service areas that are core to the program. Classroom observations and interviews of Head Start families were also conducted and feedback was provided to the Head Start Policy Committee and School Board members.

Ms. Lam talked about the findings: 1) In a class observation at Sanchez School, a playground asphalt had a crack that caused a safety Hazard. A tree was removed and new asphalt was poured through the entire playground. 2) Referrals to Special Education took some time to complete the screening assessments; however, by July 16, 2010, the total allotment of students was exceeded. Tracy Stewart explained that screening is done according to evaluations and benchmarks with parental consent. Ms. Stewart talked about staff training that will be provided this year to address the enrollment process.

- (043) Ratified Memorandum of Understanding (MOU) between Garvey School District – Pupil Personnel Services and Garvey School District – Head Start/State Preschool Program to provide services to Head Start/State Preschool children eligible for disabilities services from July 1, 2010 to June 30, 2011, in compliance with Federal and State laws and regulations. The total maximum cost of \$41,138; which will be paid from Head Start/State Preschool Program funds. The Policy Committee approved on July 29, 2010. Consent.
- (044) Approved the employment of Senta Greene, CEO and Chief Consultant of Full Circle, a Professional Consulting Agency, to provide a one-day full training to the Head Start/State Preschool teaching staff on Language/Literacy on August 31, 2010. In addition, Full Circle will provide 10 days on-site coaching visits to build internal capacity in the training topics of the DRDP-PS2010 and the High/Scope curriculum; which will be conducted in the month of September 2010. The total cost of the one-day training will be \$2,000; plus \$9,000 for the 10 days of on-site visits to the Head Start/State Preschool classrooms not exceed \$11,000; which will be paid from Head Start/State Preschool funds. Consent.

**B. Human Resources**

- (045) Approved Personnel Assignment Report No. 10-11-03 and addendum. Consent.
- (046) Approved teacher assignment for the 2010-11 school year in accordance with Senate Bill 435. Consent.

**C. Pupil Personnel Services**

- \*(047) On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board waived the District's policy regarding disclosure of the student's name in public.

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the recommendation to readmit student number 09-10-01, who has completed his rehabilitation plan satisfactorily.

- \*(048) Approved contract with Foothill Family Service to provide counseling services for high risk students in the Garvey School District at a rate of \$43 per hour, not to exceed 930 hours. The total cost shall not exceed \$39, 990 and will be paid from the No Child Left Behind-American Recovery and Reinvestment Act, Title I, Part A, Basic Grants Low Income and Neglected funds. The contract term shall be effective August 20, 2010 to June 30, 2011. Consent.

On a question from Bob Bruesch, Dolores Preciado explained that the dollar amount in this contract is replacing funding through programs funded in Instructional Services. Mr. Bruesch commented that using ARRA money creates a substantial savings for the District.

Bob Bruesch moved, Henry Lo seconded, and the motion carried by a vote of 5 to 0, to approve Item 048.

- \*(049) Approved payment to the Trust Fund of the Woodsmall Law Group, PC for settlement of an agreement with Garvey School District. Total amount of \$10,000 to be paid from Special Education funds. Consent.

Bob Bruesch moved, Henry Lo seconded, and the motion carried by a vote of 5 to 0, to rescind discussion and include Item 049 as a consent agenda item.

- (050) Approved contract with Speech and Language Development Center for a Garvey student to attend their autism program. Contract is for tuition, speech services, occupational therapy services, IEP attendance and reports and, if necessary, a one-on-one assistant. Total cost not to exceed \$58,648 to be paid from Special Education funds. Contract to be from August 20, 2010 through June 30, 2011. Consent.

- \*(051) Contract with Green Valley Cab Company to transport a staff member daily (one way) from one school to another at a cost of \$6 per day, not to exceed \$1,098, to be paid from Special Education funds. Transportation is required for compliance with the Americans with Disabilities Act (ADA). This contract will run from August 20, 2010 to June 30, 2011.

On a question from Henry Lo, Dolores Preciado stated that several vendors were called and the Valley Cab Company was found to be least expensive. Valley Cab services are used very frequently in the District due to their low cost.

Henry Lo moved, Bob Bruesch seconded, and the motion carried by a vote of 5 to 0, to approve Item 051.

- (052) Approved contract with Rosemary Johnson & Associates to provide occupational and physical therapy at a rate of \$90 per hour for no more than 345 hours or \$31,050 and no more than two assessments at \$350 per assessment or \$700 for a total not to exceed \$31,750 to be paid from Special Education funds. Contracted term will be from September 1, 2010 to June 30, 2011. Consent.
- (053) Ratified amended contract with Rosemary Johnson & Associates to provide occupational therapy with the addition of services for an additional child. The cost of the amended contract would change from \$600 to \$930. Contracted term remains July 1, 2010 to July 23, 2010. Consent.

- (054) Ratified contract renewal with Almansor Center to provide direct services to a student from Garvey School District. The contract term will be from July 1, 2010 to June 30, 2011. Costs, not to exceed \$30,670, will be paid from Special Education funds. Consent.
- (055) Approved service agreement with Dr. Ann Simun for an independent, psycho-educational evaluation, travel and IEP attendance. Contract term will be from August 20, 2010 to June 30, 2011. Total cost not to exceed \$4,500 to be paid from Special Education funds. Consent.
- (056) Approved contract with Speech and Language Therapy Services for 50 hours of augmentative communication services at \$110 per hour, not to exceed \$5,500. This contract is for the term of September 1, 2010 to June 30, 2011 and will be paid from Special Education funds. Consent.
- (057) Approved contract with California Pediatrics & Family Services, Inc. (CAL-PEDS) for ABA services and supervision, not to exceed 850 hours or \$54,150 plus training not to exceed \$3,150, for a total contract not to exceed \$54,150 to be paid from Special Education funds. Contracted term will be from September 9, 2010 to June 30, 2011. Consent.
- (058) Approved Memorandum of Understanding with Mountain View to share services of Garvey's Occupational Therapist. Garvey will receive \$80 per hour for approximately 10 hours of services per week provided to Mountain View School District for the 2010-2011 school year. Consent.

**D. Instructional Services - No Items**

**E. Business Services**

- (059) Approved Purchase Order Report 10-11-02. Consent.
- (060) Approved renewal of contract with School Services of California, Inc., for Fiscal and Mandate Information Services effective September 1, 2010 through August 31, 2011. Amount of contract is \$3,120 and will be paid from General Funds. Consent.
- \*(061) Contract with School Innovations and Advocacy for services in connection with the filing of mandated cost claims for 2010-13. Effective July 1, 2010 to June 30, 2013. Amount of contract is \$30,100 per year and will be paid from General Funds.

On a question from Bob Bruesch, Michael Coughlin described the process for filing of State mandated cost claims by School Innovations and Advocacy and the staff time required if this service were to be done in-house. Mr. Coughlin noted that a 10 percent penalty is paid if claims are not filed by the deadline. Dr. Johnson talked about the changing regulations that may have an impact in the preparation of the claims.

John Yuen moved, Tony Ramos seconded, and the motion carried by a vote of 5 to 0, to table discussion of Item 061.

- \*(062) Acceptance of letter from Los Angeles County Office of Education approving the district's 2010-11 budget.

Michael Coughlin highlighted the contents of the letter from the Los Angeles County Office of Education to ensure that the Board understands what budget challenges are presented in the letter. The letter directs the District to come up with a plan by December 15, 2010, as part of the First Interim Report or as an addendum, to account for the potential of not receiving a Cost-Of-Living Adjustment (COLA) in the 2011-12 and 2012-13 fiscal years.

By not including the COLA figures in our financial statements, the impact will be approximately \$1.7 million dollars, which on top of an approximate \$2.8 million dollar deficit will lead to inevitable budget cuts in the near future.

Henry Lo moved, Tony Ramos seconded, and the motion carried by a vote of 5 to 0, to accept the letter from LACOE, Item 062.

- (063) Approved renewal of contract with Town Ride, Inc. to provide backup transportation services on an as needed basis for field trips in the amount of \$20,000 to be paid from General Funds. Effective September 9, 2010 to June 30, 2011. Consent.
- \*(064) Ratify contract with Vector Resources, Inc. to maintain the District's Smartnet equipment from July 1, 2010 through June 30, 2011. The pre E-rate cost is \$9,824.10. With the 89% E-rate discount, the District's portion of \$1,080.66 will be paid from General Funds.

On a question from Tony Ramos, Dr. Johnson clarified that Smartnet covers the insurance portion for Cisco hardware that is purchased by the District for switches, firewalls, routers, and broken items; it insures replacement parts as well. The contract is funded through E-rate at a low cost to the District.

On a question from Janet Chin, Michael Coughlin explained that hardware parts are delivered usually on the next business day, and that parts are installed and repaired by Vector Resources, through another contract.

Tony Ramos moved, Bob Bruesch seconded, and the motion carried by a vote of 5 to 0, to approve Item No. 064.

- (065) Approved settlement agreement with The Nazerian Group related to April 5, 2010 claim for money/damages, July 3, 2009, theft/vandalism incident at Garvey Intermediate School, and July 29, 2010, award of contracts for interior wiring and receptacle upgrades at Emerson and Willard Schools. Consent.

**PUBLIC AGENDA ITEMS:** None

#### **OTHER ITEMS OF INTEREST TO THE BOARD**

Bob Bruesch applauded the efforts of Board members Janet Chin and Tony Ramos of implementing the Parent University classes this summer. Henry Lo asked that Administration do some research on fundraising efforts giving assistance to families involved in the disaster areas of Pakistan, as well as, letting parents know of the 8 million people that are being displaced from this area. Tony Ramos asked for follow-up information regarding a comparison of prices from Lifetouch Photograph Co. and other similar companies.

Dr. Johnson spoke of various meeting she is setting up to learn about the District; she has visited several offices and feels very welcomed.

Janet Chin asked for status on discussions of space use at Duff School. Mr. Coughlin indicated that a meeting needs to be scheduled with the Surplus Property Committee to discuss a proposal with the Boys and Girls Club; he hopes to bring a recommendation to the Board in the near future.

Henry Lo asked about the final money that will be released by the Federal government and the amount shared by the State. Mr. Bruesch noted that the State budget is yet to be finalized. Janet Chin commented on the CSR (class size reduction) for this year. Mr. Bruesch talked about recent articles in the Los Angeles Times related to teacher evaluations and some of the approaches suggested which our District is already




doing. Mr. Bruesch expressed his concern that the teaching profession is being weakened by some data-driven recommendations that are being suggested for teacher evaluations.

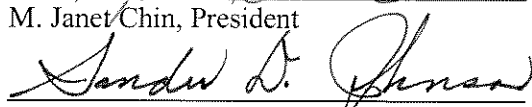
**DATE OF NEXT MEETING**

The following meeting will be a regular meeting on September 9, 2010, at the Education Center. Closed session will begin at 6:00 p.m., public session to begin at 6:30 p.m.

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 8:39 p.m.

  
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M. Janet Chin, President

  
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Sandra D. Johnson, Ed.D, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Michael Drange

Guillermo Gomez

Becky Lam

Amara Pang

Alicia Saulino

Ted Saulino

Stacy Stewart

Ken Tang