

OPEN REGULAR SESSION

TIME: 4:00 p.m.

Location: J.M. Tawes Career & Technology Center

PRESENT: Board Members: Chairperson Warner Sumpter, Vice Chairperson Penny Nicholson, Mr. Robert Wells, Ms. Green-Gale, Mr. Dan Kuebler, and Ms. Margo Green-Gale; Superintendent, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Ms. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

Chairman Sumpter declared a quorum and called the meeting to order.

ADOPTION OF AGENDA

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the adoption of the agenda as amended.

EXECUTIVE MEETING:

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b) a motion was made by Board Member Green-Gale, seconded by Board Member Wells and unanimously passed to enter into an Executive Session at 4:08 p.m. for the following reasons:

- To Review and Approve the Minutes of April 19, 2016 and May 17, 2016 as amended.
- To Perform Administrative Functions - Section 3-103
- To Discuss Personnel Matters - Section 3-305(b)(1)
- To Discuss Matters Not Related to Public Business – Section 3-305 (b)(2)
- To Consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the Special Open Work Session Minutes of May 09, 2016 and the Open Regular Session Minutes of May 17, 2016 as amended.

Announcement of Closed Meeting:

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on June 21, 2016 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), and (7) of the General Provisions Article of the Annotated Code of Maryland and to perform Administrative Functions.

PRESENT: Board Members: Chairperson Warner Sumpter, Vice Chairperson Penny Nicholson, Mr. Robert Wells, Mr. Dan Kuebler, and Ms. Margo Green-Gale; Deputy Superintendent, Mr. Tom Davis and Director of Schools, Ms. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Miss Melissa Tilghman, Recording Secretary. Dr. John B. Gaddis, Superintendent of Schools, was excused from attending the meeting.

UNFINISHED BUSINESS

Administrative Functions

Somerset County Public Schools Proposed FY2017 Budget and the Educational Facilities Master Plan

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board voted to approve the Second and Final Reader of the Somerset County Public Schools' FY2017 Budget and the FY2017 Educational Facilities Master Plan.

Voting for the motion were Chairman Sumpter, Vice Chairperson Nicholson, Board Member Green-Gale, and Board Member Kuebler. Voting in opposition of the motion was Board Member Wells.

The motioned carried 4:1 and Somerset County Public School's FY2017 Budget and FY2017 Educational Facilities Master Plan were simultaneously approved.

NEW BUSINESS

Student Achievement

Kindergarten Readiness Assessments (KRA) Census

Ms. Karen Karten, Early Childhood Education and Judy Center Coordinator, shared a presentation with the Board highlighting the positive attributes to the successes of Somerset's Early Childhood Education programs and the impact the KRA Census Data has on the program. The Kindergarten Assessments are being used to assess the development of early learners' social, mathematics, language and literacy skills as well as

their overall physical well-being and motor development skills. Teachers will be able to use the KRA results to identify the educational needs of the students. House Bill 657 requires that KRA be given to a limited number of students, but the Board agreed with Ms. Karten, that all Somerset County Public Schools' kindergarteners be assessed so the school system will have an accurate percentage rate of those early learners entering school ready to learn. Board Member Kuebler stated that he was pleased with the decision to assess all kindergarten readiness skills. Ms. Karten reported, that compared to the State's KRA results of 45%, Somerset scored 12% higher than the State with a readiness rate of 57%.

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the KRA Census Data Report.

Summer School 2016

Mr. Davis presented the 2016 Summer School Program Schedule as follows:

Program	Ages/Grades	Dates	Days of Week	Times	Location
Migrant School*	3 yrs. – Grade 12	7/5 – 8/5	M – F	7:00 am – 6:00 pm	SIS
Summer School*	K – Grade 7	7/5 – 8/4	M – Th	7:00 am – 1:00 pm	SIS
Pre-K Summer Program	Pre-K	7/11 – 8/4	M – Th	8:30 am – 12:30 pm	GES & WES
3 Yr. Old Transition Program	3 yrs.	7/25 – 8/4	M – Th	8:30 am – 12:30 pm	GES & WES
8 th Grade Intervention Program	Grade 8	7/5 – 8/4	M – Th	8:00 am – 1:00 pm	CHS
Credit Recovery Program	Grade 11 & 12	7/5 – 8/4	M – Th	8:00 am – 1:00 pm	CHS
Delmarva Theater Camp	3 yrs. – Grade 12	7/11 – 7/22	M – F	Migrant 3:00 pm – 6 pm WHS 8:00 am – 4:30 pm	SIS WHS**
Extended School Year	K-12	7/5 – 7/28	M – Th	8:30 am – 11:30 pm	GES
Summer Incentive Program (ESPS)	K-12	6/28 – 8/11	T, W, Th		Marion
Three Lower Counties (TLC)	K-12		M, W, F	9:00 am – 12:30 pm	WHS
Summer Professional Development	Teachers & Para-Professionals	6/20-6/23 8/8 – 8/11	M – Th	8:00 am – 3:00 pm	SIS

*Migrant School and Summer School will be a combined program

**Dress Rehearsal & Performance at WHS on 7/22/16

Administrative Functions

Ms. Jill Holland, Supervisor of Instructional Technology submitted the following policies to the Board for a First Reader:

1. Policy #200-25, Information Technology Security Policy
2. Policy #500-14, Acceptable Use of Information Systems and Technology
3. Policy #500-19, Selection of Media Materials
4. Policy #600-31, Personal Electronic Devices

Chairperson Sumpter and Board Member Wells asked that Policy 600-31, Personal Electronic Devices, be sent to Board Attorney Jeffers for review.

On the motion of Board Member Kuebler and a second by Board Member Wells, the Board unanimously voted to approve the First Reader of the submitted policies.

2016-2017 Board Meeting Schedule

On the motion of Board Member Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to approve the 2016-2017 Board Meeting Schedule. Unless otherwise specified, all Board Meetings are held on the third Tuesday of every month beginning at 6:00 p.m. on the following dates:

Monthly Board Meeting Schedule

- August 16, 2016
- September 20, 2016
- October 18, 2016
- November 15, 2016
- December 20, 2016
- January 17, 2017
- March 21, 2017
- April 18, 2017
- May 16, 2017
- June 20, 2017

Monthly Finance Reports

Ms. Linda Johnson, Chief Finance Officer, presented the monthly reports to the Board. She stated that she is currently preparing for the end of the year closeouts and to date \$33,487,320 of the FY2016 budget has been spent, which equates to 92.41% of the budget.

Approval of \$3,349,546 Expenditures Report through May 31, 2016

On the motion of Board Member Kuebler and a second by Vice Chairperson Nicholson, the Board unanimously voted to approve the \$3,349,546 expenditures report for the month of May 2016.

Food Services Report

Ms. Johnson presented the Food Services Report to the Board. She informed the Board that to date, the food services deficit is \$48,481 of which approximately \$82,000 in reimbursements have not yet been received from the State. Ms. Johnson reported that there have been 39,357 more meals served than this time last year and that the end of year balance is projected to be in the positive.

Table of Rates

On the motion of Board Member Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to table the First Reader of the Table of Rates.

PERSONNEL MATTERS

Personnel Report

Ms. Whitelock, Supervisor of Human Resources shared the personnel report with the Board.

On the motion of Board Member Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to approve the Certificated Staffing Report.

Professional New Hires:

Marion Sarah Peyton School/SPA ➤ Christy Lantz – School Psychologist
Somerset Intermediate School ➤ Sydney Metzger – 6 th Grade Science Teacher
Washington Academy & High School ➤ Pamela Patterson - Principal ➤ Joseph Sabo – Math Teacher

Professional Resignations:

Somerset County Board of Education ➤ Renee McLaughlin – Student Services Supervisor
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Carter G. Woodson Elementary Schools ➤ McKenna Mason – Reading/Language Arts/Social Studies Teacher
Greenwood Elementary School ➤ Shannon Thomas
Somerset Intermediate School ➤ Merrilee Perko – 6 th Grade Science Teacher
Washington Academy & High School ➤ Casey O’Bier – Science Teacher ➤ Matthew Shockley – Art Teacher ➤ Chad Moletress – Vice-Principal/Athletic Director

Professional Retirements:

Washington Academy & High School ➤ Gregory Montresor – School Counselor
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Professional Promotions:

Tony Bevilacqua	From WAHS Instructional Facilitator	To SIS Assistant Principal
Dorothy Bell-Jackson	From SPA Special Education Teacher	To GES Assistant Principal
Matthew Brady	From WAHS Acting Principal	To WAHS Assistant Principal
Kirsten Gibson	From Assistant Principal	To WES Principal
Cheryl O’Neal	From GES Principal	To Supervisor of Special Education
Terra Taylor	From WAHS Learning Support Specialist	To WES Assistant Principal
Ashley Walters	From GES Assistant Principal	To GES Principal
Lily Welch	From WES Principal	To Supervisor of Reading, Foreign Language & ELA

Professional Transfers:

Corey Ballard	From WES Assistant Principal	To SIS Assistant Principal
Allison Bynum	From GES 1 st Grade Teacher	To ESOL Teacher (Long-term Substitute)
Sebastian Cartwright	From WAHS Special Education Teacher	To CAHS Special Education Teacher

Janice Cottman	From SPA (3 days) - School Counselor/J.M. Tawes Technology & Career Center (2 days) - School Counselor	To J.M. Tawes Technology & Career Center School Counselor
Susan Finlayson	From WES 2 nd Grade Teacher	To SIS 6 th Grade Science Teacher
Sidney Hankerson	From WAHS Principal	To SPA Administrator of Student Supports
George Klein	From SIS Assistant Principal	To PAES Assistant Principal
Waltraut Hemphill	From SPA Elementary Teacher	To SPA Intensive Services Elementary Teacher
Robert Hopkins	From PAES Assistant Principal	To WES Assistant Principal
Katie Kline	From PAES Special Education Teacher	To GES Special Education Teacher
Megan Miller	From PAES Pre K Teacher	To PAES ESOL Teacher
Theresa O'Neal	From DIS .5 Pre K Teacher/PAES .5 Special Education Teacher	To DIS Pre K Teacher
Cody Rausch	From PAES .5 Music Teacher/DIS .5 Music Teacher	To PAES Music Teacher
Sharon Richards	From WAHS Mathematics Teacher	To WAHS Special Education Teacher
Germaine Richardson	From WAHS Acting Principal	To WAHS Assistant Principal
Diana Tolland	From CAHS Special Education Teacher	To WAHS Special Education Teacher
Heather Travis	From SPA Special Education Teacher	To PAES Special Education Teacher
Maria Williams	From PAES 4 th Grade Teacher	To PAES Math Facilitator

SUPERINTENDENT AND BOARD MEMBERS' COMMENTS

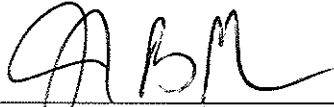
- The Board Members thanked the staff for their dedicated commitment to the Somerset County Public School System and wished everyone a pleasant summer. Board Member Kuebler thanked everyone involved in the KRA Census Data Report and stated that KRA data is a powerful tool that will assist staff in preparing SCPS kindergarteners for first grade.

ANNOUNCEMENT

The Board will convene in an Open Regular Meeting on Tuesday, July 19, 2016 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 3-305(b) of the General Provisions of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools' Website.

ADJOURNMENT

On the motion of Vice Chairperson Nicholson and a second by Board Member Green-Gale, the Board unanimously voted to adjourn the meeting at 7:40 p.m.



Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary