

FREEHOLD TOWNSHIP BOARD OF EDUCATION
February 28, 2017
Regular Meeting Public Agenda

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 12, 2017, and in the News Transcript on January 18, 2017."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

Regular Meeting Minutes and Executive Session Minutes of February 14, 2017

Special Budget Workshop Meeting Minutes of February 21, 2017

VI. Communications

VII. President's Remarks

VIII. Administrative Report

FTEF Check Presentation

Teacher of the Year awards

Bullying Investigation Report

IX. Public Participation

X. Board Reports and Actions

A. Personnel/Policies/Communications Committee – Michelle Lambert, Chairperson
Committee Members: Jason Levy, Kay Holtz
Administrative Liaison: Neal Dickstein

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from February 10, 2017 through February 23, 2017.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

NAME: Carolyn Szeliga
 POSITION: Teacher – West Freehold School
 POSITION CONTROL #: 1001-030-IS-024
 ACCOUNT #: 11-120-100-101-10
 EFFECTIVE: October 1, 2017

NAME: Madeline Caram
 POSITION: Secretary – Eisenhower Middle School
 POSITION CONTROL #: 9300-024-SEC-002
 ACCOUNT #: 11-000-240-105-10
 EFFECTIVE: June 30, 2017

RESIGNATION

- 3. The Superintendent recommends approval to accept the resignation of following staff member:

NAME: Jenna Hernandez
 POSITION: Teacher – Eisenhower Middle School
 POSITION CONTROL #: 1001-024-IS-003
 ACCOUNT #: 11-212-100-101-10
 EFFECTIVE: June 30, 2017

CREATION OF POSITIONS

- 4. The Superintendent recommends ratifying the following position effective February 15, 2017:

One Teacher Assistant

- 5. The Superintendent recommends approval to create the following positions effective March 1, 2017:

One Bus Driver
 One Van Attendant
 One Teacher Assistant

EXTENSION OF LONG TERM ASSIGNMENT

- 6. The Superintendent recommends approval of the extension of the following replacement teacher for the 2016-2017 school year:

NAME: Juliana Zimmerman
 POSITION: Teacher – Donovan Elementary School
 SALARY: \$51,277.00 GUIDE: A STEP: 1
 EFFECTIVE: March 28, 2017 through June 30, 2017

LEAVE OF ABSENCE

- 7. The Superintendent recommends approval for the following leave of absence for the 2016-2017 school year:

NAME: Maria Blanc
 POSITION: Teacher Assistant – Applegate Elem. School
 POSITION CONTROL #: 9101-021-TA-36
 ACCOUNT #: 11-190-100-106-10
 UNPD NJ/FED FMLA: March 15, 2017 through March 24, 2017

STIPEND-TEACHER ASSISTANTS

- 8. The Superintendent recommends approval for the following teacher assistants to receive a stipend of \$700.00 for the 2016-2017 school year:

Danielle Feniger
 Rhonda Gorsky
 Constance Yaeger

- 9. The Superintendent recommends ratifying the following teacher assistant to receive a stipend of \$700.00 for the 2015-2016 school year:

Theresa Ferro-Armitt

RATIFY AFTER SCHOOL MONITORS

- 10. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2016-2017 school year:

Marsha Besmanoff
 Renee Natoli
 Karen Finn

TRACK OFFICIALS

- 11. The Superintendent recommend the following staff members to serve as track officials for the 2017 Spring Track season at the rate of \$60 per track meet:

Rafael Damo
 Amy Deseno
 Lauren Gutierrez
 Margaret Kotran
 Robert Lykes
 Teresa Marcinkiewicz
 Robert Mayer
 Ted Olsen
 Danielle Wright

CERTIFIED SUBSTITUTES

- 12. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Thomas Glass
 Alexandra Krissow

SUPPORT STAFF SUBSTITUTE

- 13. The Superintendent recommends approval of the following person to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Alexandra Krissow	Alexandra Krissow	Alexandra Krissow

CURRICULUM COMMITTEES

- 14. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

Creation of Executive Functioning Toolkit – maximum 15 hours each

Sarah Strazzella
Chrissy Filozof

MONITOR – SUPERINTENDENT OF THE YEAR DISTRICT-WIDE CELEBRATION

- 15. The Superintendent recommends approval of the following staff member to serve as a monitor for the Superintendent of the Year District-Wide Celebration for a maximum of 5 hours at the contracted district monitoring rate.

Michael DelGaldo

FIRST READING POLICIES AND REGULATIONS

- 16. The Superintendent recommends approval of the first reading of:

Policies

1510	Americans with Disabilities Act
2415.30	Title I – Educational Stability for Children in Foster Care
2418	Section 504 of the Rehabilitation Act of 1973
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods

Regulations

1510	Americans with Disabilities Act
2418	Section 504 of the Rehabilitation Act of 1973

RATIFYING – CLASS COVERAGE

- 17. The Superintendent recommends ratifying the following staff member to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Scott Goldstein

B. Curriculum/Staff Development Committee – Daniel DiBlasio, Chairperson
Committee Members: Elena O’Sullivan, Chris Marion
Administrative Liaison: Pamela Haimer

COMMITTEE REPORT

HOME INSTRUCTION

- 1. The Superintendent recommends ratification for the following students to receive bedside/home instruction for the 2016-2017 school year:

Student:	5616651158
Tutors:	Kristen Scalcione, Amy Deseno, Trish Somma, Laura Bergen
Rate:	\$50.00 per hour – not to exceed 5 hours per week
Start Date:	02/17/17
End Date:	TBD

Student:	2764914084
Tutor:	Susan Simonik
Rate:	\$50.00 per hour – not to exceed 5 hours per week

Start Date: 02/15/17
End Date: TBD

**C. Finance/Facilities/Transportation Committee – Edward Hudak, Chairperson
Committee Member: Michael Amoroso, Jennifer Patten
Administrative Liaison: Robert DeVita**

CERTIFICATION

- Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of January 31, 2017, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

- The Superintendent recommends acceptance of the Board Secretary's report for the month of January 2017 and the Treasurer's report for the month of January 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of January 31, 2017, the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS

- The Superintendent recommends approval of the following list of bills dated February 28, 2017, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)		82.43	82.43
Current Expense	280,849.21		280,849.21
Capital Outlay			
Education Job Fund			
Special Revenue	19,664.62		19,664.62
Capital Project			
Debt Service		1,196,025.00	1,196,025.00
Total Bills	300,513.83	1,196,107.43	1,496,621.26

TRANSFERS

- The Superintendent recommends approval of the following transfers for the 2016-2017 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$1,262.54	11-000-252-600-06-000 Admin Tech. Supplies	11-000-261-610-60-000 Property Services
\$2,000.00	11-000-213-500-09-000 Health Serv. Oth. Purch.	11-000-213-600-09-000 Health Serv. Supplies
\$ 215.00	11-000-213-300-09-000 Health Serv. Purch.	11-000-213-600-09-000 Health Serv. Supplies
\$8,220.00	11-000-266-610-09-000 Security Supplies	12-000-266-730-09-000 Security Equipment

5. The Superintendent recommends approval of the following transfers:

Account #	Description	Transfer From	Transfer To
11-000-219-390-05-000	CST Purchased Services	39,000.00	
11-120-100-101-11-000	Teacher Subs, Grade k-5		10,000.00
11-130-100-101-11-000	Teacher Subs, Grade 6-8		10,000.00
11-204-100-101-11-000	Learning Disabled Teacher Subs		5,000.00
11-209-100-106-11-000	Behavior Disabled Subs		2,500.00
11-212-100-101-11-000	Mult Disabled Teacher Subs		1,000.00
11-212-100-106-11-000	Mult Disabled TA Subs		5,000.00
11-216-100-101-11-000	PreSchool Disb. Teacher Subs		1,500.00
11-216-100-106-11-000	PreSchool Disb. TA Subs		4,000.00
	TOTAL	39,000.00	39,000.00

6. The Superintendent recommends approval to reverse the transfer from the 2/14/17 agenda.

<u>Amount</u>	<u>From</u>
\$11,150	12-120-100-730-25-000 Instr. Equipment

<u>Amount</u>	<u>To</u>
\$ 200	11-000-218-600-25-000 Guidance Supplies
\$ 350	11-000-221-500-25-000 Improv. Inst. Oth. Purch.
\$ 500	11-000-221-600-25-000 Improve Inst. Sup./Material
\$8,000	11-190-100-610-25-000 Reg. Instr. Supplies
\$ 800	11-190-100-610-25-425 Reg. Instr. Supplies, Comp.
\$ 200	11-190-100-610-25-605 Reg. Instr. Sup., Vocal Music
\$ 400	11-190-100-610-25-700 Reg. Instr. Sup, World Lang.
\$ 500	11-204-100-610-25-000 Learn. Disab. Instr. Supplies
\$ 200	11-230-100-610-25-000 Basic Skills Instr. Supplies

APPROVAL OF TRAVEL AND RELATED EXPENSES

7. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

NAME	TITLE	EVENT	DATES	AMOUNT
Toth, Heidi	Nurse	Clinical Nutrition and Functional Medicine for Nurses	4/19/17 – 4/23/17	\$1,000.00
Van Der Stad, Amy	Teacher	School Garden Conf.	4/24/17	\$25.00
Haimer, Pamela	Asst. Supt.	2017 Womens' Leadership Conf.	3/30/17	\$169.00
McKim, Christine	Asst. Supt.	2017 Womens' Leadership Conf.	3/30/17 – 3/31/17	\$325.00
Haimer, Pamela	Asst. Supt.	NCSM/NCTM	4/5/17 – 4/7/17	\$800.00
DeVita, Robert	BA	NJASBO Annual Conf.	6/7/17 – 6/9/17	\$650.00
Tepper, Ilene	Asst. BA	NJASBO Annual Conf.	6/7/17 – 6/9/17	\$707.30
Maher, Jennifer	Psychologist	Comprehensive ABA Programming for Students with Autism	4/6/17	\$75.00
Sharma, Richa	Psychologist	Comprehensive ABA Programming for Students with Autism	4/6/17 – 4/7/17	130.00
Brady, Cindy	Social Worker	NJASSW	3/27/17	\$95.00
Flinn, Kaitlin	BCBA	NJ ABA 12 th Annual Conference	3/31/17	\$150.00
Reha, Stacey	SLS	NJ Speech, Lang. & Hearing Conf.	4/27/17 - 4/28/17	\$250.00
Reilly, Ana	Teacher	Sewn Circuits	3/22/17	\$75.00

DONATION

8. The Superintendent recommends approval to accept a donation in the amount of \$50,000 from the Freehold Township Education Foundation for the STEAM2112 initiative. \$2,500 is earmarked for the STEAM Center at the Applegate Elementary School. The remaining \$47,500 is for the general STEAM212 initiative to be directed as the district and board see fit.

DISPOSAL

9. The Superintendent recommends approval to dispose of a Red Max weed whacker serial# BCZ266OTS/G225N which can no longer be used for District purposes.

ACCEPTANCE OF REVISED NP SECURITY INITIATIVE ALLOCATION

10. The Superintendent recommends approval to accept the 2016-2017 New Jersey Nonpublic School Security Initiative Program allocation in the amount of \$1,950 and each nonpublic school allocation as follows:

Kiddie Academy \$1,950

- XI. Old Business
 XII. New Business
 XIII. President's Remarks

XIV. Public Participation

XV. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act ("Act"), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- Matters rendered confidential by state or federal law
- Personnel
 - Employee Discipline
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
 - FTAA Negotiations Update
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 30 minutes, and that action may be taken in public after the executive session.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of _____ and seconded by _____, the meeting adjourned at _____ p.m.