Minutes of December 19, 2016, OMI Board Meeting

Members Present: Mr. Buzz Breedlove Board Secretary, Mr. Joe Wire Treasure, Mr. Arnold Grisham, MG David Baldwin, BG James Gabrielli, VADM Jody Breckenridge and Mr. Steve Samuel. Members absent: Mr. Bill Bowen, Chairman, Mr. Baxter Rice Vice-Chair, and Mr. David Clisham. Staff: Mrs. Johnna Grell Superintendent, Mrs. Cesley Frost, LTC Kenneth Koop, Ms. Estephanie Fuentes, Ms. Sally Parsons, and Ms. Becky Owens. Public: Ms. Saundra Leake.

1. Meeting called to order by Board Secretary Breedlove at 3:32 P.M.

2. Revision/Adoption/Ordering of Agenda: Motion to approve Samuel, Second: Wire. Vote unanimous.

3. Mrs. Johnna Grell presented the Principal Role vs. Superintendent Role to the board. She believes she can fulfill both roles. However, Mrs. Grell wanted to consider adding another administrator or more support some time in the future.

4. Mrs. Johnna Grell presented the Academic Update to the board. The alumni tracker is in progress at the moment and should be ready by the next Board Meeting. Students who are receiving failing grades have been spoken to and have been assigned to a staff member to help them before the semester ends.

5. Ms. Sally Parsons presented the Development Committee. She explains how vital it is for donors to come visit the OMI campus to help give them a little understanding of how the school works. The Board is to get any potential new donors to come and attend future Pass in Reviews.

6. Ms. Becky Owens presented the Financial Update Report to the board. She discussed the progress of this year’s audit. She received an extension from OUSD of the due date to January 9, 2017. Ms. Owens stated there was a problem with the reporting to the state of the unduplicated count. The extension allows the auditors and OMI to reconcile the issue.

7. Ms. Becky Owens stated that the Interim Budget was submitted on time. She stated this report is a snapshot of the school’s activity; all expenses were in line and nothing was unusual. Motion to approve Baldwin, Second: Gabrielli. Vote unanimous.

8. Mrs. Johnna Grell presented the Employee Recognition Fund to the board. She stated that the max spending $10,000 from donated funds per year for each employee who has been recognized for his or her positive culture, teaching, and retention. Motion to approve Baldwin, Second Breckenridge. Vote unanimous.

10. Ms. Sally Parsons discussed the need to have a current program in place to receive state property. Motion to approve Baldwin, Second: Breckenridge. Vote unanimous.

11. Mrs. Johnna Grell presented the Checking Account for Scholarship Funds to the board. She stated that this bank account at Tri-Valley Bank would be used primarily for the OMI’s scholarship activity. Motion to approve Wire, Second Baldwin. Vote – Arnold Grisham abstained.

11. Items By the Board of Directors: Board members discussed with superintendent about Professional Development for administration and OMI’s possible contribution to the employees cost.

12. Motion to adjourn meeting by Breckenridge, Second: Breedlove. Vote unanimous.