

# CARNEGIE

*Christ-Centered College Preparatory Schools*

## Class Change Request

Student Name:	Grade Level:
Academic Year:	Grading Period:

### Overview

This form is required to change any class after the first day of school and before the **end of the fourth week** of the semester. **This is only a request form and does not guarantee a change of course will be made.** Please submit this signed form to the registrar or counselor.

### Course to be Dropped

Course Title	
Period	
Teacher's Signature	

### Course to be Added

Course Title	
Period	
Teacher's Signature	

### Reason for Change

--

### Signatures

Parent		Date	
Student		Date	

### Counseling Notes

--

Approved

Denied