

**Uinta County School District #1**

**NORTH ELEMENTARY SCHOOL**

**STUDENT - PARENT HANDBOOK  
2017-2018**

**Diane Gardner  
Principal**

**500 Cedar Street, Evanston, Wyoming 82930 (307) 789-7658**

## Message from the Principal

Welcome to North Elementary! Contained in this handbook is information that will assist you in becoming part of our educational family. Our school is a warm, caring and safe place for children and parents to feel comfortable and successful about learning. We believe all of our students will be successful and receive a solid academic foundation to reach their maximum potential. North parents are encouraged to become involved in our school and welcomed to volunteer. Our PTA offers many opportunities for volunteer service, as well as volunteering in the classroom. We are looking forward to a successful 2016-2017 school year. You have a standing invitation to visit any time, and please do not hesitate to call our school office at 789-7658 if you have any questions or concerns.

**Diane Gardner, Principal**

## UINTA COUNTY SCHOOL DISTRICT #1 CREDO:

### **STUDENT SUCCESS IS OUR BUSINESS**

We pledge to provide a rigorous intellectual environment and relevant learning experiences while building positive relationships. The UCSD#1 experience instills confidence and excellence.

## NORTH ELEMENTARY MISSION STATEMENT

North Evanston Elementary School in partnership with parents and the Evanston community, pledges to provide a safe and rigorous intellectual environment and relevant experiences while promoting student responsibility, positive relationships and a desire for learning.

## NORTH ELEMENTARY MOTTO

I am a citizen of North Elementary, where my work, my actions, my attitude and my learning are my responsibility. North Stars are shining bright.

### **School Safety Expectations**

1. Talk nicely to each other—be polite use good language
2. Keep hands and feet to self.
3. Follow staff directions immediately.
4. Use a pass when away from your class.
5. Walk directly to your destination.
6. Walk and use quiet voices in the hallway, bathroom, lunchroom, and the media center.

**Always remember: *Everyone is important . . .allow others to learn!***

### **Student Rights**

There are individual rights and classroom rights. They belong to you and cannot be taken away from you. Others have the same rights as you.

- You have the right to be your own special self.
- You have the right to be safe at school.
- You have the right to a comfortable and orderly learning environment.
- You have the right to discuss your ideas and feelings when these do not interfere with the rights of others.

### **Student's Responsibilities**

- Dress in safe and appropriate clothes
- Respect the rights and property of others
- Accept responsibility for completing your schoolwork.
- Accept personal responsibility for an attitude conducive to learning.
- Accept responsibility for maintaining appropriate language and action.

## **GENERAL INFORMATION**

### **School Visitors**

All visitors to North Elementary are required to check in at the office. This is for the safety and security of all students and staff. Parents are encouraged to be involved in their child's education and to visit school often. Parents wishing to spend time with their child at school are asked to make other arrangements for small brothers and sisters.

Parents who wish to discuss their child's progress are asked to make an appointment with the teacher for a conference. Time cannot be taken from class activities to hold a parent conference for an individual child.

Since the primary focus of North Elementary teachers is to meet the educational needs of North students, attendance by friends and relatives of students is not allowed.

### **Student Check-Out/In**

Parents taking students out of school during the school day are asked to sign a checkout log in the office. This is required to protect the children from unauthorized persons taking them out of school. Office personnel will call the classroom for the child while the parent is completing the log. This will reduce classroom interruption as well as allowing the parent and student to be on his/her way quickly. If a student is checked out during recess time, this should be done through the office only.

Parents returning students to school during the school day are asked to sign a check-in log in the office. This is required as a back up for attendance count. Students will be given a late pass to give to his/her teacher. Students without a pass will be returned to the office.

### **Emergency Closing**

In the event of a blizzard or other emergency which may threaten the safety or health of students, the decision to dismiss or cancel school will be made by the superintendent. Every effort will be made to inform parents of emergency decisions via radio station KNYN (99.1)

### **Weather and Recess**

The length of recess periods will be adjusted for changes in weather. On days when the temperatures and/or wind chill are so low as to pose health and safety problems (generally ten degrees or lower including wind chill factor), or when it is raining heavily, students will remain indoors. Duty teachers will supervise the students in the gym or lunchroom while they participate in appropriate indoor activities. Students should dress appropriately for possible weather changes.

### **Student Dress**

Students are expected to play outside during all recesses. Parents are asked to dress their children appropriately for the often sudden and extreme Wyoming weather changes. Children's outerwear (coats, gloves/mittens, hats, boots, snowsuits/pants, etc.) should be labeled to aid in the return of lost or misplaced items.

Neat, clean, and appropriate is the guide to regular student dress. If a problem arises in this area, parents will be contacted. Tank tops, spaghetti straps, exposed midriffs, short shorts, and t-shirts with inappropriate sayings on them are not allowed. Shorts should be at least the length reached by the fingertips when arms are at the side. Spandex and bicycle shorts should be worn with a shirt long enough to cover the buttocks. No hats or bandanas should be worn inside the school building. Flip-flops should not be worn out to recess; supportive footwear must be worn on the playground or to PE class.

### **Personal Belongings**

North Elementary does not take responsibility for children's personal items. Students should only bring items to school that are necessary as a part of the educational program. Parents are urged to label their child's coats, hats, gloves/mittens, boots, lunch boxes, backpacks, etc.

Students riding bicycles to school are required to park them during the day. Bike racks are provided and locks are recommended. As a safety precaution, students are asked to "walk" bicycles while on school grounds.

Skateboards, tennis shoes with rollers, skates and roller blades are not permitted at school. Students are also asked not to bring radio-controlled cars/trucks, CD players, electronic games, or I-pods to school. Students bringing these items to school will be asked to take them to the office for safekeeping until school is dismissed. Cell phones may be brought to school for after-school use only.

### **Lost and Found**

Many personal items are lost or left at school every year. Labeling a student's belongings will assist in getting lost items back to the owner. A "lost and found" box is kept in the front foyer of the school. Parents and students are urged to check this box frequently. Any items left in the "lost and found" will be donated to local charity organizations at the end of the school year.

### **Emergency Information**

Please keep the North office and your child's teacher current on telephone or address changes as well as persons to call in case of emergency. We often need to contact parents directly and urgently. We also need two emergency contact numbers on file at school in case we are unable to reach you.

### **Legal Custody of Students**

A LEGAL DOCUMENT signed by the court is required to support any questions of custody between divorced or separated parents. Unless we have the document on file, or the principal is informed otherwise, either natural parent is considered to have the right to request an early dismissal of a student.

### **Homework**

Homework can be one appropriate means of practicing or applying learned concepts and skills. Therefore, if homework is assigned by a teacher, it will have a definite purpose. Parent supervision of and assistance with homework is greatly appreciated. Parents having concerns about homework should feel free to contact the teacher or principal.

### **Student Services**

Classroom teachers at North Elementary strive to provide instruction and learning opportunities for students at their individual developmental levels. Additional and special assistance in the educational process of a student is available at North. These services include the Early Literacy Program, Title I Schoolwide Program, Special Services program for identified disabled students, communications (speech/language) disorders specialist services for qualified students, and elementary counseling services. Parents interested in any of these programs for their child should visit with the classroom teacher or the principal.

### **North Media Center**

North Elementary Media Center's first priority is to provide media materials to students and staff for pleasure and school activities. The media center staff provides materials for the various levels and interests of North students, and works to provide access to those materials as much as possible. Students, parents, and teachers are encouraged to provide input for the purchase of new materials. Parents and other significant adults are encouraged and invited to visit the media center. The staff is always open for suggestions and comments.

Students are asked to return checked out materials when due. Although students are not required to pay fines for overdue materials, they will not be allowed to check out additional materials if an item is overdue by one month or more. Students are required to pay for any material that has been lost or destroyed. Reimbursement for any replaced item will be made if it is returned in good condition.

North Elementary Media Center belongs to the North Elementary School community. The staff would like to thank parents for helping to teach their children the pleasure of reading.

### **School/Playground Supervision**

The expectation of safe, orderly and appropriate behavior applies to the school/playgrounds before school and during recesses. The school/playground areas are supervised in the morning from 8:35 a.m. until the students are admitted to the building, during recesses and for a short period after school. **Students are not to be at the school/playground before 8:35 a.m. and after 3:40 p.m., as no adult supervision is available before and after either of these times.** Any student leaving the playground to see the nurse or use the restroom must have permission from a playground supervisor. Once at the school or on the playground, children are not allowed to leave for any reason unless given permission from a supervisor. Students eating school breakfast are expected to go to the playground area as soon as completing their meal.

### **Telephone Use/Messages**

Students may only use the school telephone to call parents concerning important, school-related matters. Students may use the telephones in their classrooms. Students will not be taken out of class to accept a telephone call. A message will be taken by office personnel and forwarded to the student. Students may not use the phone to make "social" or after-school arrangements with friends. Please make sure these arrangements are taken care of at home. Students are allowed to use cell phones after school hours.

### **Arriving Late for School**

Any student arriving late for school must check in at the office for attendance, lunch count, and to obtain a classroom late pass. Parents are asked to send a note or make a telephone call to excuse a tardy. Unexcused absences and/or unexcused tardies may result in the need for a conference with both the student and parents.

### **Make-up Work**

Students who are absent from school are required to make up work assigned during their absence. It is the responsibility of the student to obtain make-up work assignments from his/her teacher immediately upon return to school.

For an excused absence, a student will be allowed equal time to the day(s) missed. Exceptions may be permitted depending upon the circumstances of the excused absence and/or the type of assignment made.

No deduction from grades is to be made for an approved absence, provided the work is made up within the allotted time.

### **Homebound Instruction**

Uinta County School District Number One will provide homebound instruction for children who are absent from school for more than five consecutive school days due to an injury or illness requiring hospitalization or home confinement. The parent must provide the school with a written approval of the doctor treating the child. This documentation should specify that the child will be unable to attend school for a specified length of time, and that the child is capable of receiving home instruction. Forms for physician can be obtained at the school office.

### **Immunizations**

In compliance with Wyoming School Immunization Law and Uinta County School District Number One Board of Trustees policy, any student enrolling initially or transferring from an out-of-district school shall provide within thirty (30) calendar days a record of immunization against vaccine preventable diseases as designated by the state health authority. Students who have not received the required immunizations within thirty (30) calendar days of enrollment will be excluded from school attendance. Exemptions are allowed for documented medical or religious reasons and may be obtained only from the state or county health officer.

### **Administering Medication to Students**

In compliance with Wyoming statutes and according to accepted professional practice, the Board of Trustees of Uinta County School District Number One has established a policy regarding the administration of medication at school. The Board of Trustees in adopting this policy establishes the following:

- Medications should be administered at home if at all possible.
- The school will not furnish any medications.
- If medication of any type (including over-the-counter medication) must be taken at school, written instructions from the parent/guardian on a specific Parent Authorization to Administer Medication form will be given to the school regarding the medication, dose, frequency, and duration.
- In addition to the above authorization form, a licensed medical practitioner shall give their written instructions to include: medication name, dosage and time of administration for a student to receive prescription medication at school.
- The prescription must be brought to school in a container properly labeled by a pharmacist or physician. Non-prescription medication must be in the original container.
- Any medication administered cannot exceed the recommended dosage, time interval, or directions listed on the container unless specifically ordered in writing by the physician.
- The medication shall be kept in a locked place and records shall be kept on medications administered. The individual who administered the medication must sign the record.
- Medication may only be administered by the school nurse, the building administrator, or a professional staff member specifically designated by the building administrator.
- Any staff member may refuse to administer any medication.
- All medication authorizations will expire on the last day of the school year in which it was executed. Medication not picked up by the last day of the school year will be discarded.
- SPECIAL NOTE: parents are asked to instruct children not to "share medication" with friends.

### **Bus Students**

The assigned bus driver will inform students who ride a regular bus route of behavior expectations. Parents are encouraged to discuss these expectations with their children.

Bus students are expected to take the opportunity to get on their bus as soon as the dismissal bell rings. If for some reason a student does miss the bus, he/she should report immediately to the office. Students who know in advance that they do not plan to ride the bus on a particular day should notify the driver.

If a student plans to ride the bus to the house of a friend, relative, or childcare giver, written permission is required before the child is allowed to board the bus.

### **Out of Boundary Attendance**

Students are expected to attend the school that has been designated by the UCSD#1 boundary map. Students may attend another school for the following reasons:

- A parent works at another school and wishes his/her child to accompany him/her to school.
- A sibling of a child has already attended the out-of-boundary school for more than one year.

The priority for each elementary school is to serve students (within the designated boundaries) with the best education possible. One way to do that is to keep class size small. It will be the decision of the principal to accept out of area students. That decision will be made according to enrollment numbers. Many times that decision cannot be made until August/September when school has begun. Parents are encouraged to contact the principal one-week before school starts to be considered for out of area attendance. Parents will write a short letter of request to the principal requesting out of area attendance with one of the above reasons. Because transportation can become a conflict, (student attendance, tardiness, behavioral concerns, or being picked up later than ten minutes after dismissal), the principal can transfer the student to the "area" school where the residence has been determined. The purpose for any action---quality education.

### **Reporting/Grading**

All elementary schools are on a nine-week system for reporting student progress to parents. Formal parent/teacher conferences will be scheduled and parents will be contacted in advance to arrange an appointment for their child's conference. Report cards will be given to parents at conferences or sent home with the students the week following the end of the nine-week period and on the last day of school. Parents should feel free to contact their child's teacher at any time to schedule a conference. Parents and/or legal guardians have the right to a copy of the student cumulative file information upon request during school hours. The District's Power School program has stored grades for students that parents may view using the District's web site.

### **Notes and Bulletins to Parents**

The school frequently sends notes and bulletins to parents and guardians. Please ask your child and check backpacks frequently for notes of interest. Occasionally, parents are asked to sign or to fill out forms that are required for routine records at school. Please return any such forms promptly to avoid loss or omission of pertinent information. School information is also posted on the District website. Please check often for important messages.

## SCHOOL ATTENDANCE

Regular and consistent attendance by students is critical to fully take advantage of the educational program. State law makes parents responsible for their child's school attendance, and it is the responsibility of every student to keep absences to an absolute minimum. Frequent absences disrupt the education of the absent student as well as fellow students. Everyone loses when someone is not present because students learn from the discussion, views, and experiences of fellow students. We encourage parents to send their child to school every day. Please reference Wyoming State Statute---compulsory attendance. File: JED-R: Revised-05/22/07

### Limitation of Absences/Parent Notification

- Ninety percent (90%) attendance is required at the elementary schools. The total number of excused and unexcused absences shall be limited to ten (10) per semester.
- Parents will be notified in writing when a student has acquired five (5) absences and ten (10) absences.
- Upon reaching ten (10) absences in the semester, the student and his/her parents will be asked to attend a conference with the principal to develop a plan for improved attendance.
- If habitual absences continue, the North Elementary principal will enforce the state statute on truancy and a letter will be sent to the parents as well as the Uinta County Attorney's office.

### Absences-Excused/Unexcused/Truancy

Parents are asked to call the North Elementary office (789-7658) if their child is going to miss school or is ill. If a telephone is not available, a signed and dated note on the day the child returns to school will be acceptable. **School personnel will call home each time a child is not in school.** Absences not excused in a timely manner by a parent telephone call or note will be considered unexcused.

An excused absence is any absence caused by illness or medical appointment, a death in the immediate family, mandated court appearance, approved religious holidays, family emergency, hospitalization, or a pre-approved family absence.

## STUDENT HEALTH

### HEALTH SCREENINGS/ GENERAL STUDENT HEALTH

The school nurse completes a general health screening on all kindergarten, first grade, third grade, and fifth grade students. This screening includes general vision, hearing, height, weight, and dental. Fifth grade students' blood pressure is also checked. Any areas of concern will either be rechecked within a few weeks or referred to the parents for further medical intervention or treatment.

Any health problems will be referred to the school nurse. She maintains a health record on each student including immunization records.

Please do not send an ill child to school. **If a child is well enough to attend school, it is assumed he/she is well enough to participate in all school activities including recess and physical education.** All children will go outside for recess and participate in physical education unless they provide a doctor's excuse as to why they should not participate. If a child becomes ill while at school, a parent or guardian will be notified and asked to come to school to get the child. In the event that a parent or guardian cannot be reached, the emergency contact person will be notified.

### ACCIDENT INSURANCE

A student accident insurance program at a minimal cost to parents is available for all students on a voluntary basis. For further explanation of this student policy, please see the insurance brochure. Application forms and information brochures are sent home with your child and are available at the school office.

## BREAKFAST AND LUNCH PROGRAMS

Uinta County School District #1 and all elementary schools have a breakfast and lunch program available to all students. Meal tickets may be purchased each morning in the cafeteria from 8:35 - 8:55 a.m., or at the office during the remainder of the school day. Student meal prices are:

|                            |                        |
|----------------------------|------------------------|
| Breakfast--\$1.75 per meal | Lunch--\$2.25 per meal |
| Reduced--\$.30*            | Reduced--\$.40*        |

\*Meals are available for a reduced price or free for students of families meeting the income guidelines. Applications are sent home with every student at the beginning of the school year and are available in the school office.

Parents are encouraged to purchase school meals in weekly or monthly quantities. The use of breakfast and lunch meal tickets is maintained on a computer and parents will receive a reminder when their child needs to purchase additional meals.

Parents are invited to visit our school often and have breakfast or lunch with their children. Parents are asked to notify the office in advance when planning on eating at school so that the extra meal(s) can be ordered from the Central Kitchen. Parent meal reservations and meal purchases can be made in the morning of the requested lunch or the day before the requested breakfast. Parents may also call in a meal reservation. Meal ticket purchases can be made in the office a few minutes before the meal, or may be paid directly in the cafeteria. Prices for parent meals are:

Breakfast--\$2.00 per meal

Lunch--\$4.00 per meal

Students going home for lunch are required to have a signed parent permission form on file in the North Elementary office. The teacher and/or principal may require parents to periodically update this permission.

Students not wishing to participate in the school lunch program or not wishing to go home are invited to bring a sack or boxed lunch and dine in the cafeteria. They may purchase milk to supplement their lunch for \$.50 per carton.

### SCHOOL DAY

|       |                                       |
|-------|---------------------------------------|
| 8:35  | Breakfast                             |
| 9:00  | Bell Rings                            |
| 11:50 | Lunch and Recess - 4th and 5th Grades |
| 12:00 | Lunch and Recess - K                  |
| 12:20 | Lunch and Recess - 1st Grades         |
| 12:25 | Lunch and Recess - 2nd                |
| 12:30 | Lunch and Recess - 3rd Grades         |
| 3:40  | Dismissal                             |

**\*\*Parents are asked NOT to drop children off at school grounds before 8:35 a.m., as there is no adult supervision before this time.**

Children must go home immediately after school dismissal unless they are involved in an after school activity. There is only adult supervision on the playground until the buses have loaded and left the school.

### 2016-2017 SPECIALS SCHEDULE

|                  |              |
|------------------|--------------|
| 9:10-10:25.....  | Grades 4 - 5 |
| 10:35-11:50..... | Grades 2 - 3 |
| 2:15-3:30.....   | Grades K - 1 |

### **PARENTS**

#### **Parent Involvement Policy**

Whereas a parent's enthusiastic and consistent encouragement of a child's educational achievement is the foundation upon which the child's social, emotional and academic growth and health are dependent, and in order to maximize a child's educational experiences and achievement, a parent must commit to be involved in the child's education. Therefore, the North Elementary Parent Teacher Association endorses and encourages all parents to commit to the following Parent Involvement Policy.

- I. Parents should enthusiastically and positively be involved in, and part of, their child's education at the school.  
Involvement in a child's education can and should include:
  - Involvement in planning, review and improvement of educational programs, including participation in joint development of school parental involvement policy and school wide programs.
  - Interest and involvement in the classroom, with teachers and student.
  - Interest and involvement in the playground and recreational activities.
  - Interest and involvement in the Media Center.
  - Interest and involvement with after-school enrichment activities.
  - Attendance at programs and meetings in which the school will share: (1) the overall school performance profiles; (2) test results with parents; (3) a description and explanation of curriculum and its implementation at the school; (4) the forms of assessment used to measure student progress; and (5) levels students are expected to meet.
  - Attendance at regular meetings to formulate suggestions, share experiences with other parents and participate, as appropriate, in decisions relating to the education of their child. Parents will be provided timely responses to suggestions.
  
- II. Parents should consistently and positively encourage their child's educational efforts at home by:
  - Interest and involvement with homework
  - Interest and involvement with special projects and activities such as Young Authors and Science Fair.
  - Reading to your child and/or encouraging reading by the child.

- Encouraging your child to enjoy schoolwork.
  - Discussing school and schoolwork.
- III. Parents should oversee the safety of their child's school and Community by supporting and participating in:
- Drug free schools - demonstrating support for tobacco - free campuses and environments.
  - Efforts to make and keep schools and the community safe havens for children.
  - Monitoring playgrounds.
  - Knowing where your child is and who your child is with, always.
- IV. Parents should actively participate in decision making at the local level by:
- Attending parent-teacher conferences.
  - Taking an active part in Parent Involvement Committees (PTA).
  - Monitoring Board of Trustees actions and effects on your child's school.
  - Communicating with the Board of Trustees and administration on issues that affect your child.
- V. Parents should be actively and positively involved in the development of social, emotional and coping skills in concert with what is taught at school by:
- Communicating high expectations for your child's success.
  - Teaching your child to be an optimistic thinker.
  - Directing your child toward a peer group that values achievement and the positive.
  - Setting boundaries, communicating clear expectations and providing consistent and fair consequences for good and not-so-good behavior.
  - Showing enthusiasm for what your child is learning at school.
  - Encouraging your child's curiosity, persistence and independence.

#### **Parent Support**

An active parent group (PTA) meets on a regular basis in support of North Elementary families. Parents meet every month to discuss the needs of the North educational community and they encourage active parent participation. Parents are encouraged to participate with the PTA and at all parent meetings.

**If you have any questions, please contact the principal at school---789-7658.**



## Shared Responsibilities

### **The Student is Responsible for:**

1. Finding a solution to any problem the student has created.
2. Solving the problem through problem-solving techniques.
3. Using thinking skills to articulate what might have been better choices than causing the problem in the first place
4. Assuming appropriate ownership for individual actions.

### **The Teacher is Responsible for:**

1. Sharing control in the problem-solving process by allowing the student to make choices.
2. Encouraging the student to do the thinking about solutions to the problem.
3. Use empathy with the student.
4. Allow the student to keep their self-respect while solving the problem.
5. Lead the student into the problem-solving process by questions.

For example:

Is this safe for you?

Is this safe for others?

You're causing a problem. How can you solve it?

Would you like to know what others have done in this situation?

### **The Principal is Responsible for:**

1. All items listed above for any given situation.
2. Supporting teachers and parents by developing behavioral agreements on disruptive students and by holding conferences with parents, teachers, and students to facilitate appropriate courses of action.
3. Enforcing a student behavior program consistent with district policies and state laws.

### **The Parent is Responsible for:**

1. Reinforcing children at home for demonstrating appropriate behavior.
2. Reviewing school rules with their children to ensure that all are familiar with and understand the behavior program.
3. Cooperating with school officials in carrying out appropriate consequences when such action is necessary.
4. Helping the principal, counselor, or teacher develop an appropriate behavioral plan.

## **Student Conduct/Discipline**

**North Elementary** is a place of teaching and learning. It is essential that we maintain an orderly environment based upon respect for all. Each person is responsible for his/her own behavior. We have high expectations of all students. We believe that all students can learn to accept the responsibility for his/her actions and behave appropriately. *Learning how to make correct choices is the desired outcome of every discipline experience.*

All **teachers** are responsible for enforcing student rules of conduct and are the first person responsible for discipline of their assigned students. Each teacher will inform students and parents of classroom rules and consequences at the beginning of each school year. As new students join the group, these expectations will be conveyed. Teacher consequences may include recognition for appropriate behavior, individual discussions with students, contact with parents, or loss of privileges.

It is the responsibility of the **principal** to assist and support teachers/staff in all reasonable efforts to maintain discipline in the classroom as well as in the lunchroom and on the playground. The principal will handle severe discipline problems or those "going beyond" the classroom discipline plan as well as referrals by duty supervisors/teachers.

If a student is referred to the Principal because of behavioral infractions, the Principal may:

- Counsel/Discuss inappropriate behaviors with the child
- Ask the student to call his/her parents and discuss the behavior
- Conference with the child's parent
- Conference with the child and teacher to devise a plan
- Assign logical consequences for the child's behavior at each step above, including:
  - Verbal or written apologies
  - Loss of privileges
  - Written behavior plan
  - Assignment of school after school
  - In-school suspension time
  - Out-of-school suspension
  - Assignment of school service to occur during or after school hours.

For parent & student information, minor, major & violation of law offenses are defined below:

**Minor Offense:** violation of classroom, playground, or lunchroom rules and/or rules of common courtesy, defiance of authority and violation of another's rights.

Examples:

- Disruptive behavior
- Throwing objects
- Excessive rowdiness
- Violation of dress code
- Littering
- Out of assigned area
- Provoking a fight
- Other\_\_\_\_\_

**Major Offense:** Actions, which have a high potential for personal injury or open defiance of school authority.

Examples:

- Fighting
- Assault
- Insubordination
- Destruction of School Property
- Vulgar language, obscene or Abusive Behavior
- Obscene Material
- Use or possession of tobacco in any form
- Extreme Non-compliance
- Truancy
- Threatening another student or staff member
- Other\_\_\_\_\_

**Violation of Law:** violation of public law (parent & police contacted)

- Theft
- Extortion
- Vandalism
- Use or possession of an illegal substance
- Possession, threat, or use of a weapon
- Arson, false fire alarm
- Assault of student or staff member

North Elementary encourages communication between home and school when students receive behavioral consequences. It is by working together that a strong partnership to support your student will be maintained. Please don't hesitate to call if questions arise about consequences or if you wish to be contacted each time your child receives a school consequence.

This handbook is provided to assist students and parents in understanding North Elementary's building policies and procedures. It is not intended to be all-inclusive. Parents are encouraged to familiarize themselves with this information, as it will help answer questions now and in the future.

It is through the cooperative understanding and support of students, parents, and staff that North Elementary can be a pleasant and productive place to learn and grow. Constructive suggestions are welcomed and given careful considerations.

**The District policies for weapons, alcohol, and drugs are included as a separate attachment to this handbook.**

#### **NONDISCRIMINATION STATEMENT**

Uinta County School District Number One does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in its educational programs or activities. Inquiries concerning Title VI, Title IX, Section 504, and the Americans with Disabilities Act may be referred to the Uinta County school District Number One Human Resources Office, 537 Tenth Street, Evanston, Wyoming 82930, (307) 789-7572; or the Wyoming State Department of Education, Office of Civil Rights Coordinator, 2<sup>nd</sup> Floor, Hathaway Building, Cheyenne, Wyoming 82002-0050, (307) 777-6189.