

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - September 19, 2012

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from April 4, 2012 through December 12, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on March 8, 2012.

The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on September 14, 2012.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Zablow, and Mr. Dalton. ABSENT: Ms. Goff and Ms. Wehrman (arrived 6:55pm).

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Katerina Anelopoulos, Meg Perrine, Melissa Oliver, Mike Oliver, Tina Zack, Connie McMillin, Karyn Yakabosky, Melanie Stokes, Barbarann Mazza, Linda Guney, Loren Grabowski, Liz Brotherton, Lisa Swanson, Bev Ward Tetkowski, Pat Kiernan, Anthony Rizzo, Danielle Bond, Donna Sensi, Roberta Hance, Leona Stanton, Collette Campellone, Rich Keegan, Barbara Boucher, Susan Snyder, Sandy Ewell, Dottie Haluska, Ray Snook, Ricardo Pina, Lisa Sabo, Beth Santillo, Linda Eaton, Cindy Nemceff, and Dawn Bradley.

Visitors attending: Mae Hamilton, John Moynihan, Drew Chismar, Owen Jackson, Marianne Jackson, Howard Zablow, Reba Snyder, Rita Bergen, Bonnie Meyers, Jill Popko, Howard Barnum, Mary Lynn Morino, Stefanie Kent, Elizabeth Zoinierzak, and Cameron Ciagrosa.

D. EXECUTIVE SESSION RESOLUTION

+RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

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WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BREA and Non-Represented);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for

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which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 9/19/2012.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and my choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVE - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Ms. Dansbury to approve the following:

1. **Motion to approve Travel Request
2. **Motion to approve Minutes and Executive Minutes from 8/8/12 and 8/22/12 and Executive Minutes from 7/11/12 (those portions of the Executive Minutes no longer required to be maintained confidential in accord with N.J.S.A. 10:4-12 et seq.-Open Public Meetings Act)
3. **Motion to approve Bill List
4. **Motion to approve Substitute List
5. **Motion to approve School Health Service, Standing Orders for school year 2012/13
6. **Motion to accept Enrollment Reports

BRHS	716
BRMS	532
MIS	391
CBS	244
PMS	618
	<u>2501</u>

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ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: Ms. Gens, Ms. Hartmann, Mr. Potts. ABSENT: Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 3):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: Mr. Potts (On PSE&G items only). ABSENT: Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 1; 4-6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

J. COMMITTEE REPORTS

1. Policy Committee Meeting 9/12/12 - Ms. Ellen Wehrman, Chair
2. Athletic Committee Meeting 9/12/12 - Ms. Joann Dansbury, Chair
3. Negotiations Committee Meeting 9/13/12 - Ms. Ellen Wehrman, Chair [Moved to Executive Session]

K. SUPERINTENDENT'S REPORT

1. Presentation by Dr. Bauer on pilot, "EE4NJ"

L. PERSONNEL REPORT

A motion was made by Mr. Drew, seconded by Ms. Goff to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

***ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES
AND**

WILL BE ADJUSTED PENDING NEGOTIATIONS*

1. Motion to approve Mr. Brent Landers to complete a clinical Internship in counseling at BRHS under supervision of Ms. Tina Zack at no cost to the district
2. Motion to approve Ms. Erika Peterson, a student of Liberty University, to complete 100 hours of internship in school counseling at PMS with Ms. Jan Wilson in the spring of 2013. Ms. Peterson was approved to intern in the fall at the 8/22/12 meeting but due to unforeseen circumstances, needs to change her placement time
3. Motion to approve Ms. Robin Blauth, CDA Before/After School head Counselor/Arts & Crafts Supervisor with a salary of \$15/hr for no more than 15 hours a week for the school year 2012/13. Ms. Blauth was an employee for CDA for the 2011/12 school year, no increase in salary.

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4. Motion to approve Ms. Yancy Reyes, CDA Before/After School Student Counselor, \$9/hr for no more than 15 hours/wk. Ms. Reyes will be a substitute student counselor.
5. Motion to approve Ms. Rhonda Jones, CDA Before/After School Head Counselor, \$13/hr for no more than 15 hours/wk. This fills a current vacancy. Ms. Jones was approved as an Aide at MIS on August 22, 2012.
6. Motion to accept resignation form Ellen Kirk from the position of Drama Club Advisor for Bordentown Regional Middle School, school year 2012/13
7. Motion to approve Mr. Joseph Minch as Head Boys Spring Track Coach, Step 1, with a stipend of \$5677 for the school year 2012-13
8. Motion to approve Mr. William Brown as Assistant Boys Spring Track Coach, Step 1, with a stipend of \$3881 for the school year 2012-13
9. Motion to approve extending Ms. Rochelle Gallo to 20 hours/wk as Aide at PMS, Step 1 with a salary of \$11,399. Ms. Gallo was originally approved as 17.5 hours/wk.
10. Motion to approve extending Ms. Jacqueline Ferrell to 20 hours/wk as Aide at PMS, Step 2 with a salary of \$11,461. Ms. Ferrell was originally approved as 17.5 hours/wk.
11. +Motion to approve Mr. John Burgess as Night Custodian, Step 1, 25 hours/wk, no Black Seal License, with a salary of \$20,654 for the school year 2012/13. This replaces a current vacancy.
12. +Motion to approve Mr. Richard Keegan as Interim High School Assistant Principal with a salary of \$345/per day on a per diem basis effective September 12, 2012 through February 1, 2013. This will fill a current vacancy.
13. Motion to approve leave of absence for employee # 4872 from the position of Speech Language Specialist at Clara Barton School, effective December 3, 2012 through March 7, 2013. The employee will use accumulated paid sick days to run concurrently with Federal Medical Leave of Absence (FMLA) and New Jersey Family Leave Act (NJFLA). The employee will continue unpaid leave of absence effective March 8, 2013 through June 30, 2013.

INFORMATION

14. +JOB POSTINGS: Speech Language Pathologist - Disabilities
Teacher Grade 1-3 - 1-1 Aide, full time - Special Education
Teacher, full time - Theatre Director for Middle School

ON A ROLL CALL VOTE (Items 1-5; 7-10; 12-13):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: Ms. Hartmann. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 11):

AYES: Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: Ms. Dansbury. ABSENT: Ms. Goff.

Motion approved by majority.

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M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Dansbury, seconded by Ms.

Gens to approve the following:

1. +Motion to appoint Aflac as third party administrator for the Section 125 Cafeteria Plan for the 2012/13 School Year
2. +Motion to accept the award allocation of \$81,700 from the NJ Department of Education for the EE4NJ Cohort 2A grant [RFP No. 12-RT02], in accordance with their Grant Acceptance Certificate.
3. Motion to approve services provided by the NJ Commission for the Blind and Visually Impaired for one student, Education Level 2 Services at a cost of \$4,100.
4. +Motion to approve Out-of-District Placements

ON A ROLL CALL VOTE (Items 1-4):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Dansbury, seconded by Ms.

Gens to approve the following:

1. +Motion to approve a BRHS field trip to the Jewish Heritage Museum in NYC at no cost to the district. Museum is providing transportation, entrance and workbooks for 104 children.

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS

1. +Policy #1330 revision for first reading. The change is under Guidelines for Usage, and added to existing language is II. D.

Q. NEW HANOVER REPORT - Chris Sirak

- Started school; thing are going well.
- Summer construction project finished earlier than expected and under budget.
- Enrollment is up 4%.

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

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Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Rita Bergen-Commented favorable on support shown at football games; questioned enrollment capacity at MIS and plans to address it; inquired on particulars of Board policy #1330 (concerning usage fees)
- Howard Zablow-Inquiries on usage fees under Policy #1330 and his alternative suggestion to the Board.
- Margaret Casey-Krueger-Spoke favorably and thanked staff for ably handled her son's start of school when she (the mother) was hospitalized.
- Ms. Hartmann-Directed inquiries to the Board President on his initiation of investigation(s) concerning a forensic presentation that she made to the high school forensic class earlier this year. Specifically, she inquired on the Board President's basis for this; evidence of any complaints to warrant this; and whether investigations were similarly initiated on others volunteering their services. She indicated that based on information sent to them, her employer conducted its own investigation into this matter and recently informed her that they found no problems with her making the presentation. Also, she inquired on the Board President's rationale for changing her Committee assignment(s) mid-year and the tax dollars spent for this "non-investigation".

The Board President (Mr. Dalton) responded to her forensic inquiries by stating that he wanted to see if the Board was OK with her making the presentation; he was concerned that the school would be liable; and to know if the State (Ms. Hartmann's employer) had given its permission.

S. EXECUTIVE SESSION RESOLUTION

Ms. Dansbury read the following resolution, seconded by Ms. Wehrman and unanimously approved at 8:30 p.m.:

RESOLUTION: Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

PERSONNEL, NEGOTIATIONS

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

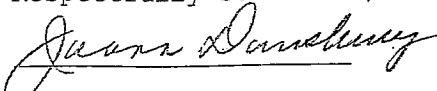
The Board returned to Open Session at 9:05 p.m.


T. ADJOURNMENT

A motion was made by Ms. Hartmann, seconded by Ms. Zablow to adjourn the meeting at 9:05 p.m.

Motion unanimously approved.

Respectfully submitted,


Board President


Eloi Richardson,
School Business Administrator/Board Secretary

