



## Stonegate Elementary Extended Absence Verification

Dear Parents,

We believe that our students' achievements are an essential part of the mission at Stonegate Elementary School. Research shows that all students achieve at higher levels when regular school attendance is not interrupted by absences.

The Zionsville Community School Corporation has set a goal for each of its schools to attain a school attendance rate of no less than 97%. What follows is a reiteration of the school policy regarding absences for vacations.

*"Attendance is a key factor in our schools achieving Four Star status from the Indiana Department of Education. Vacations during the school year are **strongly discouraged**. We feel that each student has a responsibility to be in school unless an illness or a family emergency has occurred. If absences do occur because of vacations, it is the parent's responsibility to report to the school office and sign the vacation form at least two days prior to the day/days absences. It is the student's responsibility to make up missed schoolwork on his/her own time. Make-up lessons will be assigned only **AFTER** a child returns from vacation. As a general rule, students will have one day for each day's absence in which to complete make-up assignments."*

Thank you for your consideration in this matter and for being aware of the responsibilities of removing your child from school for vacation/extended absence purposes, as stated above. Your signature below indicates acceptance of these responsibilities. It is up to the teacher's discretion to provide homework prior to departing for vacation if not, homework will be provided upon your return. Please do not hesitate to contact the office with comments and/or questions regarding this matter.

Thank you.

Connie Largent, Principal

Martha Farley, Assistant Principal

**Student's Name** \_\_\_\_\_

**Grade** \_\_\_\_\_ **Teacher** \_\_\_\_\_

**Anticipated Date(s) of Absence** \_\_\_\_\_

**Parent's Signature** \_\_\_\_\_