



Archdiocese of San Antonio

Office of Risk Management

2718 W. Woodlawn Ave.
San Antonio, Texas 78228

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VOLUNTEER DRIVER FORM

This form is intended for all drivers who use their personal vehicle for church and school business. Please answer all the questions listed below. The completed form, along with a copy of the volunteer's driver's license and insurance card, must be kept on file at your location and will be requested by the Risk Management Office, in the event of an accident.

Full Name (As it appears on DL) _____

Driver's License Number and State _____

Street Address (current) _____

City/State/Zip Code _____

Volunteer Position: _____

Name of Parish, School or Agency _____

Contact Name _____

Contact Phone Number _____

Contact Email Address _____

THIS SECTION TO BE FILLED OUT BY THE VOLUNTEER:

Have you been charged with a moving violation within the last three years?

() Y () N

If yes, please list date, location, and type of violation.

Have you been involved in a motor vehicle accident within the last three years?

() Y () N

If yes, please give the dates, locations, facts of loss and opinion as to fault for each accident.

Attach a separate sheet if necessary.

Have you been arrested or charged with driving under the influence of alcohol or drugs within the last ten years?

() Y () N

If yes, please list the charge, jurisdiction (county and court) and disposition. Attach a separate sheet if necessary.

ACKNOWLEDGEMENT, CONSENT AND WAIVER OF LIABILITY

The Archdiocese of San Antonio and its affiliates (ARCHSA) are volunteer driven organizations. We need and depend on volunteers. We love and truly appreciate our volunteers. We truly appreciate your willingness to offer your time, vehicle and resources for the mission of Christ and His Church, but we also like to make sure that everyone understands the terms to which they are agreeing.

I, _____, understand that ARCHSA may run a driver history check to verify the statements I have made above. I do hereby release and authorize ARCHSA to perform a *driving record search*. Initials _____

I, _____, understand that as a volunteer of ARCHSA, I am subject to the terms and conditions of the Archdiocese of San Antonio's Driver Policy, while I am in the course and scope of my duties as an ARCHSA volunteer. I am also expected to obey all of the rules of the road set forth by the appropriate jurisdictions in which I am driving. Initials _____

I, _____, understand that ARCHSA is not responsible for the damage, vandalism or theft of my vehicle, including in indirect financial damages that may accrue. I also acknowledge that the vehicle is not covered through the Archdiocesan insurance policy for first party damage. Initials _____

I, _____, understand that it is my responsibility to maintain an auto liability policy, with at least the minimum limits allowed by law, and that ARCHSA's policy is secondary (Texas Law); and, it is only applicable while I am actively engaged in the duties of my volunteer positions at ARCHSA. Initials _____

I, _____, understand that I am responsible for the safe operation and proper maintenance of my vehicle. Initials _____

Printed Name: _____ Date _____

Signature: _____ Date _____