

Bay Haven Charter Academy, Inc.
Board of Directors Meeting
Thursday, January 11, 2018
Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Mr. David Haight, Mrs. Scotti Haney, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Sandy Porter, and Dr. Jeremy Hatcher

Absent: Mr. Scott Reeve

Other attending: Mr. Larry Bolinger, Mr. Tim Sloan

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** - Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. Fleming made a motion to approve the agenda as presented. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 12/7/17 – Mr. Haight made a motion to approve the minutes as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. Action/Informational Items**
 - A. Student Recognitions
 1. NBH – CEO Student of the Month
 2. BH – CEO Student of the Month, School Science Fair Winners
 - B. Change order – Ms. Swindler described Change Order #6 for the purpose of shoring up the cost of direct materials. An amount of \$103K was saved. Mr. Haight made a motion to approve the change order. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - C. NBH Athletic Director – change from 10 month to 12 month – This position shall recommend and advise the principal on coaching staff. Mr. Fleming recommended a change on the job description on one statement that is proposed to read that the Athletic Director would give supervision and recommendations regarding all hiring and firing of coaches to the principal. It was also requested that if this change in position was approve, leadership would like to add into the job description that he actually take over the supervision of athletics activities on BH campus also. The AD would be the Haven Athletic Director. The principals favor this. There would be clerical assistance at BH and the salary would be spread across all cost centers. Mr. Fleming made a motion that the job description be approved subject to the changes where the Athletic Director would be a Haven staff person and the AD recommendations regarding the coaches would be made to the principal. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - D. Change to organizational chart – Benefits Coordinator position to report to CFO – Mrs. Ennis made a motion to move the Benefits Coordinator position to report to the CFO. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.

- E. Audit reports – The CFO is beginning to develop a Internal Controls manual that will spell out segregation of duties. The McAleer menus have been set so that each staff member only has access to certain areas of the system. She is preparing to sit for the CFE exam which will give her ideas on how to mitigate risks. Mrs. Ennis made a motion to accept the audits as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- F. Update on IRS matter – Mr. Sloan contacted a local Tax attorney as directed by the board at the last meeting. If desiring an opinion, it would take a lot of time and money. Mr. Thompson made a motion to approve settlement to IRS as previously discussed at the last meeting and authorize the Board president to sign as needed. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- G. HB 7069 update – Mr. Bolinger – Palm Beach County School District is requesting an injunction to allow the districts not to have to pay on February 1st. Charter school attorneys are cautiously optimistic. Opposing counsel is trying to paint the picture that the EMOs are going to get all tax revenue dollars even though they only represent 23% of the charter schools in the state. Our counsel is trying to educate the court as to the reality. The Consortium has voted to become intervenors to represent charter schools after tomorrow’s hearing. Judges hearing the case are not as charter savvy as desired. The Consortium’s job is to act as conduit to get the information on what charter schools are, public schools, and the parents are tax payers. \$985,171 would be coming to our organization. If money comes Feb 1st, we will put it into account until litigation passes and not spend it.

VII. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, February 1st at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. Next Board meeting will be held on Thursday, February 8th at 4:00 p.m. at the North Bay Haven campus in the choir room.
- C. GCA requested time to have the Board tour the admin building.
- D. High School Lottery – February 10th at NBH
- E. BH and NBH K-8 Lottery – March 10th at BH

VIII. Public Comments

- IX. **Board Comments** – Mr. Haight remarked that the financial report for ancillary services looks much better than last year and asked what contributing factors brought about the change. It was explained that combining from two campuses to one allows you to maximize efficiency. Last year, there were a lot of expenditures for equipment and supplies that are not in this year. Also, the director comes with some fresh and new ideas. Mr. Haight expressed compliments to Mrs. Van Kley on Civics education. Mr. Thompson requested an update on the status of the tennis courts. Mr. Bolinger reported that he has been told the rubber mat will be put down next week and it will take 7 days to get it installed. He has also been informed that players should be able to practice in 2 weeks. It was also mentioned that there with a meeting this morning with Brian Haddad concerning the pool. He is going to come back in February. He is now looking at enclosing the pool similar to the one at Gulf Coast State College with tractable doors. He is getting drawings together for three different options and will make the facade comparable to the school facade. The boosters met concerning the baseball field. Chris at Panhandle

Engineering is almost finished with 16-acre design. When finished, Mr. Bolinger will bring all parties together and decide details about a capital campaign. Mr. Thompson requested less homework for students on Wednesdays. Mr. Bolinger stated the principals will reiterate this to faculty.

X. Adjournment – 5:46 p.m.