

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Tuesday, March 10, 2015

Franklin Avenue Middle School
755 Franklin Avenue, 8:05 PM
Multi-Purpose Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. This does not extend to Board discussions of pending or active litigation, contract negotiation, and matters involving the confidentiality and privacy rights of students and employees. In accordance with the provisions of the Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice. In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Mr. Michael Ben-David, Mr. Peter Koulikourdis, Dr. Jennifer Marcus, Ms. Susan McGowan, Mr. Robert Medeiros, Mr. Jeffrey Merlino, Ms. Shirley O'Reilly, Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve Minutes from the meetings on February 24, 2015	On roll call. Motion carried unanimously.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve Board Secretary and Treasurer's Report for January 2015	On roll call. Motion carried unanimously.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending January, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of January, 2015, the Board Secretary's monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve Monthly Budget Status Certification ending January 2015	On roll call. Motion carried unanimously.

8. **PUBLIC WORK SESSION**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To allow FLEA to address the Board. Ms. Milano read a statement.	On roll call. Motion carried unanimously.

Board Ethics Training – NJSBA – Mr. Al Annunziata, NJSBA, Field Representative
Presentation of 2015-16 Preliminary Budget– Mr. Mike Solokas presented
2015-16 District Calendar Discussion – Dr. Furnari led discussion

9. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to open the meeting to public discussion on agenda items	On roll call. Motion carried unanimously.

A FAMS teacher asked Board to consider having teachers start after Labor Day.
HMR Teacher spoke in favor of parent-teacher conferences in mid-December.
HMR Teacher spoke against after school conferences after a full day.

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to close the public discussion and re-enter the regular public meeting.	On roll call. Motion carried unanimously.

10. RESOLUTIONS

RESOLUTION #	TOPIC
COMMITTEE OF THE WHOLE	
1CW	APPROVE PRELIMINARY FY2015-16 SCHOOL DISTRICT BUDGET
Motion by Ms. O'Reilly To approve 1CW	Seconded by Ms. McGowan. Motion carried unanimously.
BUILDINGS, GROUNDS AND OPERATIONS	
1BGO	APPROPRIATE NJ STATE EXTRAORDINARY AID FOR 2014/15
Motion by Mr. Koulikourdis To approve 1BGO	Seconded by Ms.O'Reilly. Motion carried unanimously.
CURRICULUM & INSTRUCTION	
	NONE
FINANCE	
1F	APPROVAL OF LINE ITEM TRANSFERS – FEBRUARY, 2015
2F	APPROVAL OF CURRENT BILLS LIST
Motion by Ms. O'Reilly To approve 1-2F	Seconded by Ms. Veliky. Motion carried unanimously.
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	APPOINTMENT OF SUBSTITUTE TEACHERS
3P	APPROVE MATERNITY LEAVE FOR ANN JAMESON, DIRECTOR OF CURRICULUM AND INSTRUCTION

4P	APPROVAL OF ZERO PERIOD PAY FOR SUSAN SPAGNUOLO
5P	RETIREMENT OF KATHY MANNA, SCHOOL NURSE, HIGH MOUNTAIN ROAD SCHOOL
6P	APPOINTMENT OF JANELLE SOUS AS LEAVE REPLACEMENT SPEECH/LANGUAGE SPECIALIST AT HIGH MOUNTAIN ROAD SCHOOL
7P	MEDICAL LEAVE FOR DENISE SCUTTI
8P	APPOINTMENT OF ANTHONY CARANGELO AS LEAVE REPLACEMENT HEALTH AND PHYSICAL EDUCATION TEACHER AT COLONIAL ROAD SCHOOL
Motion by Ms. O'Reilly To approve 1-8P	Seconded by Ms. Schwartz. Motion carried unanimously.
POLICY	
	NONE

COMMITTEE OF THE WHOLE

#1CW

RESOLUTION NO. 11654

APPROVE PRELIMINARY FY2015-16 SCHOOL DISTRICT BUDGET

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the school district budget for the FY2015-16 for submission to the Executive County Superintendent as follows:

	Budget	Local Tax Levy
Total General Fund	\$27,950,248	\$24,696,449
Total Special Revenue Fund	450,736	N/A
Total Debt Service	836,650	836,650
TOTALS	\$29,237,634	\$25,533,099

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: March 10, 2015

#1BGO

RESOLUTION NO. 11655

APPROPRIATE NJ STATE EXTRAORDINARY AID FOR 2014/15

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education agrees to appropriate NJ State Extraordinary Aid for 2013/14 in the amount of \$56,500 for monitoring wells at Colonial Road School required by DEP for 1992 oil spill.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

CURRICULUM & INSTRUCTION COMMITTEE

RESOLUTION NO. NONE

FINANCE

#1F

RESOLUTION NO. 11656

APPROVAL OF LINE ITEM TRANSFERS – FEBRUARY, 2015

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the months of February, 2015. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

Attachment

#2F

RESOLUTION NO. 11657

APPROVAL OF CURRENT BILLS LIST

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,168,490.08 for February, 2015.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

Attachment

PERSONNEL

#1P

RESOLUTION NO. 11658

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

Attachment

#2P

RESOLUTION NO. 11659

APPOINTMENT OF SUBSTITUTE TEACHERS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following as Substitute Teacher(s):

Jenna DeMarco
Brittany Faber

BE IT FURTHER RESOLVED that that above appointment is subject to proof of compliance with provisions of N.J.S.A. 18A:6-7.1b, Criminal History Records Checks for Substitutes.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

#3P

RESOLUTION NO. 11660

**APPROVE MATERNITY LEAVE FOR ANN JAMESON,
DIRECTOR OF CURRICULUM AND INSTRUCTION**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a maternity leave for Ann Jameson, Director of Curriculum and Instruction, from April 13 – October 2, 2015.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Ann Jameson.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

#4P

RESOLUTION NO. 11661

APPROVAL OF ZERO PERIOD PAY FOR SUSAN SPAGNUOLO

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an additional zero period pay for Susan Spagnuolo for teaching a 6th class in an amount not to exceed \$2,664.00.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

#5P

RESOLUTION NO. 11662

**RETIREMENT OF KATHY MANNA, SCHOOL NURSE,
HIGH MOUNTAIN ROAD SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the request for retirement of Kathy Manna, School Nurse, High Mountain Road School, effective June 30, 2015.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

#6P

RESOLUTION NO. 11663

**APPOINTMENT OF JANELLE SOUS AS LEAVE REPLACEMENT
SPEECH/LANGUAGE SPECIALIST AT HIGH MOUNTAIN ROAD SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Janelle Sous as Leave Replacement Speech/Language Specialist at High Mountain Road School, to be placed at Step 1, Class MA on the teacher's salary guide at a salary of \$53,222.00, prorated, effective March 23, 2015 through June 30, 2015.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Janelle Sous to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c, pending clearance of a Criminal History Records check.

BE IT FURTHER RESOLVED that this appointment is contingent upon Janelle Sous executing the Board's customary employment contract, containing a sixty (60) day termination clause.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

#7P

RESOLUTION NO. 11664

MEDICAL LEAVE FOR DENISE SCUTTI

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a medical leave for Denise Scutti, Physical Education Teacher, Colonial Road School, utilizing accumulated sick days, beginning March 11, 2015 and returning on or about May 29, 2015, pending physician orders.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

#8P

RESOLUTION NO. 11665

APPOINTMENT OF ANTHONY CARANGELO AS LEAVE REPLACEMENT HEALTH AND PHYSICAL EDUCATION TEACHER AT COLONIAL ROAD SCHOOL

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Anthony Carangelo as Leave Replacement Health and Physical Education Teacher at Colonial Road School, to be placed at Step 1, Class BA, on the Teachers Salary Guide at a salary of \$50,885.00, prorated, effective March 11, 2015 through May 29, 2015;

BE IT FURTHER RESOLVED that this appointment is expressly contingent upon Anthony Carangelo executing the Board's customary employment contract, containing a sixty (60) day termination clause.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: March 10, 2015

11. **SUSPENSION REPORT** – Dr. Furnari reported no suspensions.
12. **ENROLLMENT REPORT** – Dr. Furnari updated Board
13. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

In pursuit of our district’s vision to build a learning environment where all children and adults take ownership to become imaginative, reflective, information age explorers and contributors to society, by developing in students a life-long commitment to learning, a sense of personal and social responsibility, healthy self-esteem, and a respect and appreciation of diversity, I offer the following update on our progress toward District Goals.

Our first goal speaks to the importance of Student Achievement, assessment and program evaluation.

- As you know, PARCC administration began last week in Grade 5. By all accounts, things went smoothly, and our technology infrastructure was able to handle the demands of simultaneous computer use. This week, students in Grades 3 and 4 are participating, and next week, middle school students will take the assessments. There are a total of 60 test refusal letters from parents for students in the testing grades, 54 of those at the middle school level. Although the national debate regarding the PARCC administration is a highly visible one, I would like to commend our students, staff and parents for their continued focus on teaching and learning, where assessment is a means to evaluate where we are and to inform our future instructional design in support of student needs.

Our second goal speaks to the professional development of administrators and staff in support of teaching and learning.

- Staff members continue to engage in professional development opportunities both in-district and outside of the district. In the coming weeks, staff members will attend technology related workshops, as well as those on the topics of project-based learning and the Next Generation Science Standards. As always, staff members share what they have learned with their colleagues upon their return to the district.
- In addition to NJSBA training sessions, Board members are participating in training activities, provided by Ms. Pastenkos, District Technology Coordinator, in the use of the new Schoolboard.net program in support of the Board goal to “go green”.

Our third goal is about communication.

- As part of this District Goal, we will release a District Satisfaction Survey in the early spring. Topics include both school related items as well as District level information. I encourage you to participate and share your thoughts with us.

Finally, Our fourth goal is related to Financial & Resource Management.

- Planning for the 2015-2016 budget continues. This evening you heard from Mr. Solokas about the areas to be included in next year’s budget, as well as information regarding the process moving forward. We will continue to update the public as budget details become more concrete. Thank you to the Board and the public for engaging in this process with us.

This concludes tonight’s update. I am happy to address any questions you may have. Thank you.

14. **BOARD COMMENTS/NEW BUSINESS** – Ms. McGowan announced Independent Study Showcases are coming up in all the schools. Also the roadmap to resolution.
15. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to open the meeting to public discussion on any topic of concern.	On roll call. Motion carried unanimously.

None

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to close the public discussion and re-enter the regular public meeting.	On roll call. Motion carried unanimously.

16. **PRIVATE WORK SESSION TIME:**

17. **ADJOURNMENT**

Motion by Ms. O'Reilly	Seconded by Ms. McGowan
To approve motion to adjourn meeting at 10:05 p.m.	On roll call. Motion carried unanimously.

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary