

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 2, 2012

- CLOSED MEETING** President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to closed session at 6:31 p.m.
- CALL TO ORDER** President Barber reconvened the meeting to open session at 7:30 p.m.
- The flag salute was led by Mrs. Janet Averill, Retired Board of Trustees Member.
- Trustees Present: Darin W. Barber, William A. Hinz, James A. Najera, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: None.
- Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
- REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** In closed session, the Board took action (5 – 0) to deny claim #11/12-01 for damages, and to terminate Employee #BF2814105 effective immediately, and authorized the Superintendent or designee to execute the necessary documents.
- INTRODUCTION/WELCOME** President Barber welcomed CSEA President Darleene Pullen, LJEA Co-Presidents Allison Fonti and Teresa Herman, Superintendent David Verdugo from Paramount Unified School District, and guests.
- ACKNOWLEDGEMENT OF CORRESPONDENCE** The Board thanked Macy PTA President, Martha Leonard, for her emails regarding the activities at Macy.
- APPROVAL OF AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the April 2, 2012, agenda.
- APPROVAL OF MINUTES** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the March 5, 2012, Board meeting.
- TOPICS NOT ON THE AGENDA** A California School Employee Association (CSEA) field representative shared that the Governor’s ballot initiative has been endorsed by CSEA.

TIMELY INFORMATION  
FROM THE BOARD  
AND  
SUPERINTENDENT

Dr. Howell acknowledged Lynn Garand, Assistant Principal, and Penny Mayercheck, teacher, from Rancho-Starbuck Junior High School, for preparing the bulletin board in the Board Room.

SCHOOL REPORTS

Mr. Barber shared that Jordan Elementary School held their monthly Awards Assembly on Friday, March 30. Representatives from cities of Whittier and La Habra were in attendance to present an award to Jordan School for their continued support to the cities. Jordan's PTA is holding their Annual Fit-A-Thon Fundraiser on April 5, at 11:00 a.m. On Tuesday, April 17, the PTA will have their monthly meeting at 7:00 p.m. This month *Stoves on Strike* is on Thursday, April 19, at Chili's near Kohl's in La Habra.

Mrs. Shackelford shared that Olita Elementary School's second graders are looking forward to visiting the Natural History Museum in Los Angeles on Wednesday, April 4. With so many things to see and do at the museum, they are all sure to have a great time. On Tuesday, April 17, Olita PTA will host the annual Bingo Night. This is a much anticipated event as many prizes are given away. Anything from Angels' baseball tickets to a new bicycle will be raffled off. Families can enjoy a Mexican dinner from Casa Adelita while playing bingo. Our sixth graders are anxiously awaiting their visit to Rancho Starbuck Junior High School. The orientation is very helpful for our students as they begin thinking about their new school and expectations for the new school year.

Mr. Najera stated that El Portal Elementary School had its annual Mother Daughter fifth grade Tea on March 29<sup>th</sup>. The theme this year was, "Chapter of Change." Our guest speaker was MacKenna Davis, a former El Portal student who is now in eighth grade at Rancho Starbuck Junior High School. El Portal's next Awards Ceremony will be on April 27 at 9:45 a.m. This is a quarterly assembly, so we will have many of awards, including Honor Roll, CARE awards, Student of the Month and VIP recipients, Academic Excellence. This will also be the day we celebrate our Honorary Service Award recipients. That same afternoon we will have our third annual Spring Fair from 3:00-7:00 p.m. in our quad area. The NED Show will be coming to El Portal on April 25<sup>th</sup> to kick off the STAR Testing window and help students make their own personal goals. The NED Show, produced by All for KIDZ®, is an elementary school assembly program promoting positive attitudes, better behavior & academic achievement in school. Our character education assembly is based on the acronym NED - Never give up, Encourage others, Do your best.

SCHOOL REPORTS  
Continued

Mr. Schambeck reported Meadow Green Elementary School's monthly PRIDE assembly will be held on April 5, to recognize March Students of the Month for the character education trait of Self-Discipline and Self-Control. PRIDE recipients from each class were recognized for their efforts in developing and exhibiting responsibility. Our focus for the month of April is Responsibility. April 5 marks the end of third quarter and students are currently being assessed with the District third quarter benchmark test. Report cards will go home after Spring Break on April 18. Sixth graders will visit Rancho Starbuck School on April 18 and a parent meeting for incoming seventh graders will be held the following night, April 19.

Mr. Hinz stated on Tuesday, April 3, Macy Elementary School fourth graders will conclude their unit on Early California. Their annual field trip to San Juan Capistrano Mission provides the students with an opportunity to explore early California exhibits on the 10-acre grounds of gardens, fountains, and adobe architecture. The trip is led by mission docents. Macy's sixth graders are looking forward to their visit at Rancho-Starbuck Junior High School on April 18 in preparation for registering for seventh grade. Parent conferences will be held on April 19 and 20. These are minimum days for students.

Lastly, Mr. Barber shared that Rancho-Starbuck Junior High School Boot Camp took place March 30. It was a wonderful time of physical and mental challenges for students as we raised money for technology. PTA's Honorary Service Awards assembly was today. We are very proud of our deserving honorees, Mr. & Mrs. Kempker and Cameron Miller. This month incoming 6<sup>th</sup> grade students will visit the campus on Wednesday, April 18 and our parent orientation follows on April 19. We are excited to show our new students and families what Rancho Starbuck has to offer.

RECOGNITION OF THE  
RANCHO LA HABRA  
REPUBLICAN WOMEN  
FEDERATED ESSAY  
CONTEST WINNERS

Mrs. Rudek introduced Isaac Betancourt, the first grade winner from Olita Elementary School; Issak Ortiz, the second grade winner from Macy Elementary School; Kumi Tamura, the third grade winner from Macy Elementary School; Davess Verdugo, the fourth grade winner from El Portal Elementary School; Madison Brown, the sixth grade winner from Olita Elementary School; and Monique Valenzuela, the seventh grade winner, and Matthew Gallegos, the eighth grade winner, both from Rancho-Starbuck Intermediate School. These students each won the Rancho La Habra Republican Women Federated Essay Contest for their respective grade levels. They each read their "What the American Flag Means to Me" essay and were awarded a Certificate of Outstanding Achievement by President Barber.

RECESS

President Barber declared a recess at 8:05 p.m. The meeting was reconvened at 8:15 p.m.

RESOLUTION 2011/12  
No. 565 RECOGNIZING  
APRIL 15 – 21, 2012, AS  
"PUBLIC SCHOOL  
VOLUNTEER WEEK"

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to adopt Resolution 2011/12 No. 565, recognizing April 15 – 21, 2012, as "Public School Volunteer Week."

SUBMISSION OF  
WILLIAMS LITIGATION  
SETTLEMENT –  
QUARTERLY UNIFORM  
COMPLAINT REPORT  
FOR QUARTER  
JANUARY 1 –  
MARCH 31, 2012

It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter January 1 – March 31, 2012, with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE  
2011/12 EXTENDED  
SCHOOL YEAR  
PROGRAM

It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve the 2011/12 extended school year program for special education students from June 18, 2012, through July 13, 2012, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE  
SPECIFIC WAIVER  
REQUEST FOR CLASS  
SIZE IN GRADES ONE  
THROUGH THREE

Dr. Howell presented the specific waiver request for class size in grades one through three, although, it is not the Board's desire to have classes at their maximum capacity, it is their desire not to be penalized for exceeding the maximum limit which will result in loss of revenue limit funding.

A public hearing was opened at 8:21 p.m. and no questions were asked by the members of the audience. The public hearing was closed at 8:22 p.m.

It was moved, seconded, and carried by unanimous vote (5-0) to approve the Specific Waiver Request for Class Size in Grades One through Three, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF  
AGREEMENT WITH  
FLEWELLING AND  
MOODY ARCHITECTS  
TO PROVIDE FACILITIES  
NEEDS ASSESSMENT  
SERVICES FOR THE  
POSSIBLE ISSUANCE OF  
GENERAL OBLIGATION  
BONDS

Ratified the agreement with Flewelling and Moody Architects to provide facilities needs assessment services for the possible issuance of a facilities general obligation bond, the fee for services are not to exceed \$61,000, to be paid through Fund 40, and authorized the Superintendent or designee to execute the necessary documents.

PRESENTATION OF THE  
2011 PHYSICAL FITNESS  
TEST RESULTS

Mrs. Tiffany Rudek, Assistant Superintendent of Instruction, presented the District's Physical Fitness Test results for 2011 for fifth and seventh graders. Per California *Education Code* Section 60800 each school district must administer a physical fitness test annually to all students in grades five, seven, and nine.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report  
2011/12 #9

Approved Purchase Order Report 2011/12 #9 which lists all purchase orders issued February 8, 2012, through March 14, 2012.

Warrant Listing Report 2011/12 #9	Approved Warrant Listing Report 2011/12 #9, which lists all warrants issued March 1, 2012, through March 23, 2012.
Employer-Employee Relations/Personnel Report 2011/12 #10	Ratified Employer-Employee Relations/Personnel Report 2011/12 #10, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Approval of Amendment to Consultant Agreement with Cameron Miller to Provide Percussion Instruction at Rancho-Starbuck Intermediate School for the 2011/12 School Year	Ratified the amendment to consultant agreement with Cameron Miller to provide percussion instruction at Rancho Starbuck Intermediate School for the 2011/12 school year, at an hourly rate of \$12.00, and the amount will not exceed \$5,000.00, an increase of \$2,500 for the school year, to be paid out of Rancho-Starbuck Intermediate School's Site Allocation Band Account, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Contract with Inside the Outdoors, Orange County Department of Education, to Visit Mt. San Antonio College	Approved the contract with Inside the Outdoors, Orange County Department of Education, to visit Mt. San Antonio College for first-grade students of Meadow Green Elementary School on May 10, 2012, cost of the field trip is \$6.25 per student, not to exceed \$418.75 (67 students), to be paid out of Meadow Green Elementary School's PTA fund, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Agreement with Olive Crest Academy, Canal Street Elementary School, a Nonpublic Nonsectarian School, to Provide Education Services for the 2011/12 School Year	Ratified the agreement with Olive Crest Academy, Canal Street Elementary School, a Nonpublic Nonsectarian School, to Provide education services for the 2011/12 school year for a District student, at the per unit rate cost from March 7 through June 30, 2012, for a total cost not to exceed \$19,973, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Amendment to Independent Consultant Agreement with One Child At A Time to Provide Special Education Consultation Services for the 2011/12 School Year	Ratified the amendment to independent consultant agreement with One Child At A time to provide special education consultation and direct services for the 2011/12 school year, at a rate of \$150 per hour, not to exceed \$1,500 for the specific period of April 9, 2012, through June 15, 2012, to paid from Medi-Cal funds, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Jorge Montalvo to Provide After-School Coaching Services for the 2011/12 School Year	Ratified the consultant agreement with Mr. Jorge Montalvo to provide after-school coaching services for the 2011/12 school year, in the amount of \$700.00 for each sport season, not to exceed \$700.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Lukas Lowery to Provide After-School Coaching Services for the 2011/12 School Year

Ratified the consultant agreement with Mr. Lukas Lowery to provide after-school coaching services for the 2011/12 school year, in the amount of \$700.00 for each sport season, not to exceed \$700.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Dr. Howell also thanked Mr. Hinz, Mrs. Rudek, and Ms. Reynolds for attending the Rancho-Starbuck Junior High School Boot Camp. It was a great time for the students and all those who helped.

Mr. Barber thanked Dr. Howell, Ms. Reynolds, and Mrs. Rudek for the presentations that are presented at each of the Board meetings.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:30 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:

\_\_\_\_\_, 2012