

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING MINUTES
Held on: March 21, 2017**

President McStowe called the meeting to order at 4:20 PM and roll call taken as follows:

PRESENT: Messrs., Anderson, Lewis, Manente, Riebesell, McStowe, Mrs. D'Addetta, Ms. Marra, Mrs. Snedeker, and Mrs. Weiner

ABSENT:

President McStowe declared a quorum present.

Also present: Robert Presuto
Grace Yeo, Acting SBA/BS
Stephen Fogarty
Jane Mecca

Vice President Riebesell, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Board Member, Mr. Riebesell, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and The Bergen Record.

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mrs. Riebesell

WHEREAS, it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters;

BE IT RESOLVED, that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education went into Executive Session at 4:22 PM in order to discuss personnel.

Motion by Mr. McStowe seconded by, Mr. Riebesell and unanimously adopted by Board Members present to adjourn the Executive Session and resume the Regular Meeting at 4:25 PM.

Motion by Mr. Anderson, seconded by Mr. Riebesell, to approve and adopt motion RI.19, as described below: Recommended Board Action for the following:

RI.19 Approval to appoint Robert Presuto as Interim Superintendent of Schools

WHEREAS, the Superintendent of Schools (hereinafter referred to as the "Superintendent") is currently on a medical leave of absence; and

WHEREAS, the Board wishes to appoint the Director of Technology Education, Data Assessment and Grants, Robert Presuto (hereinafter referred to as "Presuto") as the Interim Superintendent of Schools during the period of the Superintendent's leave; and **WHEREAS,** Presuto holds the appropriate certification to serve in the capacity of Interim Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Presuto as the Interim Superintendent of Schools effective immediately until such time as the Superintendent returns from said leave; and

BE IT FURTHER RESOLVED that the Board Attorney is hereby authorized to draft and submit an Addendum to Collective Negotiations Agreement between the Board and the Secaucus Directors' Association to the Executive County Superintendent for her approval.



	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
Joseph Lewis	X			
Sal Manente	X			
Dora Marra	X			
Gary Riebesell	X			
Lisa Snedeker	X			
MaryAnn Weiner	X			
Jack McStowe, President	X			

RESOLUTION

INTRODUCED BY: Mr. Riebesell

SECONDED BY: Mr. Lewis

WHEREAS, it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters;

BE IT RESOLVED, that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education went into Executive Session at 4:30 PM in order to discuss personnel.

Motion by Mr. Lewis seconded by Mr. Riebesell, and unanimously adopted by Board Members present to adjourn the Executive Session and resume the Regular Meeting at 7:00 PM.

Approval of Meeting Minutes – February 28, 2013
Motion by Mr. Manente, seconded by Mrs. Weiner,

<u>Board Member</u>	<u>2-28-13 Executive Session</u>	<u>2-28-13 Regular Meeting</u>
Robert Anderson	X	X
Kelli D'Addetta	X	X
Joseph Lewis	X	X
Sal Manente	X	X
Dora Marra	Absent	Absent
Gary Riebesell	X	X
Lisa Snedeker	X	X
MaryAnn Weiner	X	X
Jack McStowe, President	X	X

Correspondence – none

Public Hearing – Budget School Year 2013-2014

- Ms. Bialkowski asked about Building & Grounds presentation slide regarding limit of building use and the minimization of non-essential overtime.
- Mr. Evanson asked for clarification regarding the Tax Levy figures. Also, questioned if security officers will be armed.



S.G.O. Report—

Mrs. Wilhelm gave an update of Activities that took place at Huber Street School including:

- Arbor Day
- Thank you to the community and Board members for judging the annual Science Fair on March 5th. Please leave the date open for next year.
- On March 14th, in celebration of St. Patrick's Day, Kerri Smith of the Irish Dance Academy performed.
- On March 26th we will be hosting the Pre-K Triko-a-thon with all proceeds going to St. Jude's. So far the Marh-a-thon has earned \$6,000 for St. Jude's. On March 20th, Huber Street School held a fundraiser at Cheeseburger in Paradise which raised \$345. Thank you to Hector the manager.
- Pre-K registration will be held this upcoming week.

Mr. Coocucci gave an update of Activities that took place at Clarendon School including:

- Thank you to the teachers, staff, honored guests and judges for your participation in the Science Fair. Congratulations to Elisavet Gallou who earned a Silver Medal in the County Science Fair.
- Clarendon had its 6th grade Social. It was enjoyed by everyone and student behavior was exemplary.
- 456 Students participated in Clarendon's March Madness Multiplication contest.
- The 3rd grade team along with Ms. Biegler will make Charlotte's Web come alive with a petting zoo.
- Participation by the PTA Executive Board, teachers, children and their families made the Clarendon PTA Talent Show a huge success. Thank you to Ms. Gerbasio and her club for taping the event.
- The Clarendon PTA is planning a Beefsteak Dinner in May.
- Thank you to Mrs. Vigjanni our Cat in the Hat
- A public "Thank you" to the parents and families for their patience and understanding during the lockdown. At no time were the children in any danger or was their safety compromised. Very proud of the faculty, staff and students for their prompt reaction. Mr. McStowe complimented all of Clarendon.

SMS SGO Secretary Kaitlyn O'Connell and an SGO Representative gave an update of Activities that took place at SMS including:

- The Middle School will be wearing purple for Epilepsy and also Green to support the Environmental club.
- Both Students and Teachers are busy preparing for NJASK testing.
- Pi Day- Math activities are planned for this day.
- On March 26th the SMS PTA will be sponsoring a Book Fair in Clifton Barnes & Noble.
- PTA Tricky Tray scheduled for April 26th.

Superintendent's Report - NONE

Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.

• HIB District Report

As per District Policy #5512, incidents of harassment, intimidation or bullying for the time period of March 1, 2013, through March 21, 2013 are as follows:

<i>School</i>	<i>Total Reports</i>	<i>Confirmed HIB</i>	<i>Not HIB/ Other</i>
• Clarendon	0 reports	0	0
• Huber Street	0 reports	0	0
• Secaucus MS	0 reports	0	0
• Secaucus HS	0 reports	0	0

A thorough and complete investigation was conducted for the report of an alleged incident of harassment, intimidation or bullying by the principal or the principal's designee within one school day of the verbal report of the incident.

The investigation was completed and the written findings submitted to the principal as soon as possible, but not later than 10 school days from the date of the written report of the alleged incident of harassment, intimidation, or bullying.

The Building principal, in accordance with the code of student conduct, determined appropriate disciplinary action to be taken, based on the investigation findings.

Report by the Secretary of the Board - NONE

Public Comments on Agenda Items - NONE

1. School Government:

Motion by Mr. Riebesell, seconded by Mr. Manente, to accept the recommendation of the Superintendent to approve and adopt motions R1.1 through R1.19, as described below: Recommended Board Action for the following:

- R1.1 Approval of Maternity Leave request for Amanda Prieto, Math Teacher at Secaucus High School from September 1, 2013 to January 2, 2014.**
- R1.2 Approval of Medical Leave (extension) for George McCarthy, Part-Time Custodial Worker from March 19, 2013 to April 1, 2013.**
- R1.3 Approval of Medical Leave for Charles Pulvino, Health & Physical Education Teacher at Secaucus High School from March 15, 2013 to May 6, 2013.**
- R1.4 Approval to appoint Jose Gutierrez, Per Diem Bus Driver at \$15.00 per hour up to 16 hours per week.**
- R1.5 Approval of JV Baseball Team Volunteer, Raphael Pastor, Science Teacher at Secaucus High School.**
- R1.6 Approval to appoint the following Substitute Teachers:**
 Pasquale Cocucci
 Colleen Orlando
 Desiree Valentine
 Sally H. Ensmann
- R1.7 Approval to appoint the following Substitute Nurses:**
 Lauren Daddetto
 Dawn Meicke
 Jamie Fisher
- R1.8 Approval to appoint the following Substitute Clerks:**
 Kelly Francis Joehnk
 Samantha Petrino
 Angela Vizianaris (Current Substitute Teacher)
- R1.9 Approval to appoint Lisa A. Miller as Part-Time Staff Accountant at \$50.00 per hour up to 25 hours a week.**
- R1.10 Approval to appoint JoMarie Bennett, Teacher's Aide at Secaucus High School as REBEL Club Advisor at Secaucus High School and Middle School at a \$750.00 Stipend (Pro-rated to start date of club).**
- R1.11 Approval to appoint Jill Preis, Social Worker as GSA Club Advisor at Secaucus High School at a \$750.00 Stipend (Pro-rated to start date of club).**
- R1.12 Approval to appoint Ron Mroz, Science Teacher at Secaucus Middle School as Chess Club Advisor at Secaucus Middle School at \$750.00 Stipend (Pro-rated to start date of club).**
- R1.13 Approval to accept the resignation of Beth Schudroff, Speech Language Specialist at Clarendon School effective June 30, 2013.**
- R1.14 Approval to accept the resignation of Cara Lenas, Elementary Teacher at Huber Street School effective June 30, 2013.**
- R1.15 Approval to accept the resignation of Lidia Ortelió-Lago, World Language Teacher at Secaucus High School effective March 14, 2013.**
- R1.16 Approval to post for Speech Language Specialist at Clarendon School for the 2013-2014 school year in place of B. Schudroff.**
- R1.17 Approval to accept the resignation of Margaret Barkala, Treasurer of School Monies effective March 31, 2013.**

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R1.18 Approval to appoint Anna Territola as Treasurer of School Monies effective April 1, 2013 at \$6,000 per year in place of M. Barkala.

2. Curriculum:

Motion by Mr. Anderson, seconded by Mr. Manente, to accept the recommendation of the Superintendent to approve and adopt motion R2.1 through R2.2 as described below. Recommended Board Action for the following:

R2.1 Approval of Field Trips

R2.2 Approval of 2012-2013 Progress Targets Action Plan for Middle School Math

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
Joseph Lewis	X			
Sal Manente	X			
Dora Marra	X			
Gary Riebesell	X			
Lisa Snedeker	X			
MaryAnn Weiner	X			
Jack McStowe, President	X			

3. Finance

Motion by Mr. Lewis, seconded by Mr. Riebesell, to accept the recommendation of the Superintendent to approve and adopt motions R3.0 through R3.6, as described below. Recommended Board Action for the following:

R3.0 Approval of Budget for school year 2013-2014

BE IT RESOLVED, that the Secaucus Board of Education hereby adopt the 2013-2014 school district budget as follows:

Operating Budget	\$33,429,264
Grants & Entitlements	\$ 858,725
Repayment of Debt	\$ 1,276,826
Total	\$35,564,815

AND BE IT FURTHER RESOLVED, should the Secaucus Board of Education, in addition to the regular advertised budget, be authorized to raise an additional \$175,000 to provide security personnel in each of the district's schools. The additional levy will provide funds for the salaries for six new security officers, along with the employee benefits related to the new positions. These taxes, if raised, will be used exclusively for this purpose. *Approval of these taxes will result in a permanent increase in the district's tax levy.* These proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards."

AND BE IT FURTHER RESOLVED, that the District's tax requirements to support the proposed 2013-2014 general fund budget to be presented to the voters at the annual election on April 16, 2013 are as follows:

GENERAL FUND	\$ 32,136,941
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R3.1 Approval of Bills List

R3.2 Approval of Out of District Travel

R3.3 Approval of the submission of an amendment to the FY13 IDEA Grant Application which includes carryover/overpayment from FY12.

R3.4 Approval to execute the Joint Transportation Agreement Renewal for a special needs student residing in Montague NJ to the Willowglen Academy in Sparta, NJ for the 2013/2014 School Year between Secaucus, the joiner district and the Sussex County Regional Cooperative, the host district which is a CTSA. This agreement will be effective July 1, 2013 through June 30, 2014.

R3.5 Approval to establish Ballot Positions

WHERE AS, the 2013-2014 school elections will take place on April 16, 2013; and

WHEREAS, the drawing for ballot petitions was held on March 6, 2013 at the Administrative Offices located at 20 Centre Avenue, in the office of the Business Administrator at 2:00 PM; and

BE IT RESOLVED, that the drawing for ballot petitions results are as follows:

Mr. John Gerbasio	<u>1A</u>
Mr. John A. McStowe	<u>2A</u>
Mr. Salvatore Manente	<u>3A</u>
Mr. Tom Troyer	<u>4A</u>
Ms. MaryAnn Weiner	<u>5A</u>
Mrs. Kathy O'Connell	<u>6A</u>

R3.6 Approval to enter into contract for Superintendent Search Consultant
(pending Attorney approval, not to exceed \$12,000)

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the "Board") desires to secure the professional services of a consultant to provide an intensive search for the next superintendent of schools for the Secaucus School District (hereinafter referred to as the "District"); and

WHEREAS, the Board solicited quotations in accordance with N.J.S.A. 18A:18A-1 et seq. and has determined that the quotation submitted by Hazard, Young, Atea & Associates (hereinafter referred to as the "Consultant") is the most advantageous, price and other factors considered; and

WHEREAS, the Board and the Consultant wish to enter into a written professional services contract to specifically describe their relationship and to serve as the basis for the search for the next superintendent of schools of the District.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to the Consultant to provide an intensive search for the next superintendent of schools for the District, in accordance with the Professional Services Contract between the District and the Consultant, which is attached hereto and made a part of this Resolution; and

BE IT FURTHER RESOLVED that the Board President and the Board Secretary/School Business Administrator are authorized to execute the Professional Services Contract and any and all other documents necessary to effectuate the terms of the Contract.

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
Joseph Lewis	X			
Sal Manente	X			
Dora Marra	X			
Gary Riebesell	X			
Lisa Snedeker	X			
MaryAnn Weiner	X			
Jack McStowe, President	X			

4. Safety/Security/Buildings & Grounds

Motion by Mr. Manente, seconded by Mr. Riebesell, to accept the recommendation of the Superintendent to approve and adopt motion R4.1
Recommended Board Action for the following:

R4.1 Approval to proceed with School Facilities project at Secaucus High School and Secaucus Middle School

Whereas, The Board of Education of Secaucus in the County of Hudson, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of: Door and Frame Replacement project at Secaucus High School and Middle School consisting generally of:

1. Interior doors & frame replacements at the High School entry.
2. Interior doors & frame replacements at High School to Performing Arts Center connection.

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3. Interior doors & frame replacements at the Middle School entry.
4. Stair doors & frame at Stairs 1, 2, 3 and 4.
5. Exterior corridor doors 13, 17 and 24.

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SECAUCUS IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of information to the New Jersey Department of Education as applicable to the proposed Project.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.

Section 5 This resolution shall take effect immediately.

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
Joseph Lewis	X			
Sal Manente	X			
Dora Marra	X			
Gary Riebesell	X			
Lisa Snedeker	X			
MaryAnn Weiner	X			
Jack McStowe, President	X			

5. Technology Committee - None

6. Policy Committee

Motion by Ms. Marra, seconded by Mrs. Weiner, to accept the recommendation of the Superintendent to approve and adopt motions R6.1 through R6.4

Recommended Board Action for the following:

- R6.1** Approval of the 1st reading for the following policy:
Policy 2415 (Revised) -No Child Left Behind Programs (Mandated)
- R6.2** Approval of the 1st reading for the following policy:
Policy 6480 (Revised) -Purchase of Food Supplies (Mandated)
- R6.3** Approval of the 1st reading for the following policy:
Policy 8505 (Revised) -School Nutrition (Mandated)
- R6.4** Approval of the 1st reading for the following policy:
Policy 6113 (New) -E-Rate (Suggested)

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
Joseph Lewis	X			

Sal Manente	X			
Dora Marra	X			
Gary Riebesell	X			
Lisa Snedeker	X			
MaryAnn Weiner	X			
Jack McStowe, President	X			

7. **Athletic Committee** – Mr. Riebesell gave an update on recent sports events and accomplishments.
8. **Shared Services Report** – No Report
9. **Legislative Report** - No Report
10. **New Business** - None
11. **Public Forum – General Comments:**
 Mr. Troyer – questioned why the need for an OPRA request regarding the election petitions. Mr. McStowe and Attorney Jane Mecca responded that the Business office did the right thing by confirming with the Attorney that it was not a breach of confidentiality for the people that signed each petition. The Business office did give the information requested within one day to the reporter in question once the OPRA request was filed and confirmation was given by the attorney.

12. **Board Member Comments**

Mr. Anderson- Welcome Rob and good luck. Welcome back from Japan to the JSA students. Good luck and have fun. The Superintendent search has started. Remember to get out and vote.

Mrs. D'Addetta- discussed the many events in the district including: the Clarendon Mathathon, Science Fair she was honored to judge – congratulations to Elisavet Gallou who won the Silver Award in the Hudson County Science Fair, there was great fun, fine work and effort. Everyone did a great job in the Clarendon PTA Talent show which included tremendous family participation. Happy Easter.

Mrs. Snedeker- Compliments on the Clarendon lockdown. Please remember to get out and vote. Happy Holiday.

Mr. Lewis- Congratulations and Good Luck to Rob Presuto

Mrs. Weiner – It was a pleasure to be invited to Mr. Bonin's ELINC class where they played "Shark Tank". Thank you to the teachers, staff, principal and students for a wonderful day.

Ms. Marra - Welcome to Grace and Rob. When judging the Science Fair was amazed and found it very rewarding. Unico Tricky Tray is on April 21st. Middle School Tricky Tray is on April 26th. K&S sponsoring "A Celebration of Paul Amico" on April 27th. The Girl Scouts are collecting school uniforms. Hope everyone comes out to vote.

Mr. Manente - discussed the many events in the district including: the Clarendon Science Fair, complimentary of security during lockdown. Enjoyed judging the Science Fair at both Clarendon and Huber. Very impressed with the project regarding vibrations of buildings and making your own yogurt. Both the parents and students did a great job at the Clarendon Talent Show. Happy Easter.

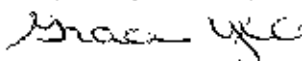
Mr. Riebesell - Spoke of Student accomplishments. Please go out to vote and support the District. Please pay attention to the second question.

Mr. McStowe - discussed the many events in the district including: District Science Fairs, Clarendon Talent show, Safety in the schools, Please support the budget by getting out to vote.

13. **Adjournment:**

Motion by Mr. McStowe seconded by Mr. Riebesell, and unanimously adopted by Board Members present to adjourn the regular meeting at 7:50 PM

Respectfully submitted,



Grace Yeo
 Acting Board Secretary and Business Administrator