

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
January 23, 2017  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, January 23, 2017.

**Those present:**       **Mrs. Angela P. Keith**  
                              **Mrs. Elleveen T. Poston**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mr. Johnny R. Jenkins**  
                              **Mr. Robert B. Singletary**

**Those absent:**       **Mr. Raleigh O. Ward, Jr.**  
                              **Mr. Bradford C. Poston**

**Call to Order**

Mrs. Angela P. Keith called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Elleveen T. Poston served as secretary.

**Declaration of FOIA**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

**Recognition and Awards**

Mr. Legrande Richardson recognized Mary Grace Mims, James Michael Murphy, and Hannah Elyse Rowell for being named 2016-2017 South Carolina Junior Scholars. Mr. Richardson congratulated each student on a job well done.

Mr. Neal Vincent presented Coach Jamie Johnson with a certificate for being named 1A Lower State Football Coach. Mr. Vincent congratulated Coach Johnson for his efforts in leading our athletic program.

Coach Jamie Johnson recognized Myron Jones for making the HSSR 1A OL 1<sup>st</sup> Team. He also recognized Dazwon McCormick for being named All-Zone Team.

Mr. Neal Vincent recognized Lauren Owens, an intern with Francis Marion University, who will complete a public relations internship with the District.

### **Consent Agenda Items**

A motion was made by Mr. Robert B. Singletary to accept Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, Approval of Financial Reports, and the Approval of the Personnel Sheet. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

### **Public Participation**

None

### **Superintendent Update**

Mr. Neal Vincent provided the Board with an update. He stated that our second semester is off to a great start. The semester was delayed slightly due to Hurricane Matthew in October. The waiver for the additional missed day due to the hurricane has been sent to the State Board of Education. It will be heard at the next State Board meeting. The three make-up days are February 10, February 20, and June 1, 2017.

### **Action Items**

**2017-2018 Athletic Reconfiguration** - Coach Jamie Johnson presented a recommendation that district schools move from a middle school football program to a B Team program. He stated that he has received input from the Athletic Booster Club, community members, and other region schools. Coach Johnson stated that there are many positives and some negatives to the proposal, but after his research, he believes moving to a B Team is best for our schools. Mr. Johnny R. Jenkins made a motion to approve the 2017-2018 Athletic Reconfiguration. Mr. Thadis D. Calcutt, Jr. seconded the motion. The motion carried unanimously.

**2015-2016 Financial Audit** - Mr. Robert B. Singletary made a motion to approve the 2015-2016 Audit presented by Mr. Jack Holt at November's board meeting. Mr. Robert B. Singletary made a motion to approve the 2015-2016 Financial Audit and Mr. Johnny R. Jenkins seconded. The motion carried unanimously.

**2017-2018 School Calendar** - Mrs. Elleveen T. Poston made a motion to approve the 2017-2018 School Calendar. Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

**Duke Power Easement Request** - Mr. Charles Hyman informed the Board that Duke Power has requested an easement onto Florence County School District Two property located in front of the high school for the purpose of moving power lines due to the widening of Highway 51. Mr. Hyman made a presentation explaining the terms of the easement. Mr. Ken Hayes with the Department of Transportation was in attendance to any questions about the project. Mrs. Elleveen T. Poston made a motion to approve the Easement and Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

**Board of Trustees Election, March 30, 2017** - Mr. Charles Hyman presented the Board with information about the Election of Trustees that will be held on Thursday, March 30, 2017. He stated that an ad would run in the *Florence Morning News*' Legal Section on January 29, 2017 and February 5, 2017 to inform the public of the election. Registration for the Board of Trustees Election will open January 24, 2017. The filing deadline is March 7, 2017 at 4:30 p.m. Mr. Hyman asked the Board to Approve the forms for the Florence County School District Two Election of Trustees. In the previous election, a District Election Committee (DEC) was used to run the election. Mr. Hyman recommended using the DEC again this election. Mrs. Angela P. Keith asked Mr. Hyman to contact the members of the DEC, on behalf of the board, to see if they were willing to serve in the 2017 Board of Trustees election. Mr. Hyman was asked to report his findings at the next regularly scheduled Board meeting. Mr. Johnny R. Jenkins made a motion to approve the Florence County School District Two Election of Trustees. Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

### **Reports and Items for Discussion**

**Ethical Principles Pledge** - Mrs. Angela P. Keith stated that the district received a letter from the South Carolina School Board Association asking the Board of Trustees to read the South Carolina School Board Member Ethical Principles for school board appreciation month. Mr. Angela P. Keith read the South Carolina School Board Member Ethical Principles and requested Board members to sign a copy that will be framed and placed in the Board Room.

**2016-2017 Budget Update** - Mr. Neal Vincent stated that he would like to provide the Board with current budget highlights that are good and then some areas where he has some concerns. He reviewed the current revenues and expenditures from the cash flow sheet. Some accounts are over budget but Mr. Vincent stated that we have other accounts that should cover this overage. Revenue will change slightly because we had thirty less students on the 45<sup>th</sup> day. Mr. Vincent stated that administrators would continue to monitor student enrollment. Further, he noted that the cash flow sheet is dated through the end of December and now in January, we are receiving large local tax checks.

**2017-2018 Budget Timeline** - Mr. Neal Vincent presented the Board with a draft of the 2017-2018 Annual Budget Preparation Schedule. He reviewed the schedule with the Board and welcomed any questions or comments.

**Capital Update** - Mr. Charles Hyman presented the Board with a list of Capital Improvement Priorities. He stated that the district is working towards a Capital Improvement Plan for the next 5 years. He stated that he has talked with different people, faculty/staff, community, and the Board. The list contains some of the top priorities and they are not in any order. The figures are an estimate. Mr. Hyman added that the district is exploring the possibility of leasing field lights with Duke Energy. He welcomed any discussion.

**Executive Session**

At 8:46 p.m., Mrs. Elleveen T. Poston made a motion to go into Executive Session to discuss personnel, contractual, and a student's appeal. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

**In open session, the following action was taken:**

At 9:27 p.m., Mrs. Elleveen T. Poston made a motion to come out of Executive Session and Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

No action was taken during Executive Session.

**Adjournment**

At 9:38 p.m., Mrs. Elleveen T. Poston made a motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:38 p.m.

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Mrs. Angela P. Keith  
Vice-Chairman

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Mrs. Elleveen T. Poston  
Secretary