

# MINUTES

Prospect Ridge Academy

2555, Preble Creek Parkway, Broomfield, CO 80023

9.7.17 15:30pm

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## In Attendance

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**Board Members:** Adam DiGiacomo, Bret Fund, Julia Guynn, Susan January, Kevin Jenkins, Lena Lucas, Cameron Mascoll, Steve Perruzza, Todd Stockard, April Wilkin

**Board Members Not Present:** Todd Stockard

**Quorum Present?** Yes.

**Others Present:** Anne Blackburn, Steve Thygesen, Melissa Benson, Jamie Getz, Sarah Olson, Kera Pratt, Naomi Boyer, Sam Street, Mirela Cookson, Sara Hull

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## Call to Order

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Call to Order at 5:30 pm

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## Approval of Agenda

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**MOTION** to approve Agenda as written.

- Approved unanimously.

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## Public Comment

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No.

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## Consent Agenda

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1. Minutes from 8/10/17 and 8/19/17.

**MOTION** to approve Consent Agenda.

- Approved unanimously.

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## Policy/Bylaw Report

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Policy/Bylaw Report. Moved to next meeting

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2<sup>nd</sup> grade report – Melissa Benson

Students and Teachers are excited to be back at school. Have been focusing on getting into swing of things, establishing routines, focus on daily 5 and new math curriculum.

Math Department Report – Sarah Olson (ES) and Jamie Getz (Secondary)

ES:

Math and Literacy Night combined this year

Reviewing new Math in Focus Curriculum, each grade level highlights important concepts

Literacy – focus on how to support your students at home

Math in Focus

Teachers had curriculum over the summer and training at PD in August

K-2 teaching as is

3-5 order will be moved around to cover concepts in PARCC testing

Accessible online and on ipads so can be projected in the classrooms

K-8 iready math

For students falling one grade level below, they are yellow, two grade levels below are red

Internal – beginning, middle and end of year testing for K5

Want students in red, yellow, green to move ahead throughout the year

MS: honors level students in 8<sup>th</sup> in RED, going to address

8<sup>th</sup> grade class, this is their first time taking iready

MS/HS:

Math Department meetings every PD, all teachers are bringing feedback and contributing

Focus on the process, not just end result

GOAL Project – Gather – Organize – Analyze – Learn

BreakoutEDU – provides learners with opportunities to fail forward

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## Assistant Principal's Report (Pratt/Thygesen/Blackburn)

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Review of assessment 2016-17 standardized testing data

- PARCC, CMAS, PSAT, SAT

Highlights:

- Exceeded by 25.3% School Performance Framework
- PARCC and CMAS data shows higher performance rating than both district and state averages
- Evaluating all of the data to determine next steps for ES
  - ELA scores better on reading than writing piece
  - Focus more on test prep so they can showcase what they know
  - Math growth needed in certain grade levels
  - Use to identify their needs for intervention, GT

MS

Highlights

PRA ELA scores ranked above Adams 12 for all three grades

8<sup>th</sup> grade ELA score consistent over a 3 year period

Areas of Growth

Declining trend in ELA scores in all three grades over a 3 year period

7<sup>th</sup> grade ELA score ranked at the bottom of area of middle schools

All three grade levels declined in math in 2017

Math and LA support for MS students during study hall – interventional support and adding study hall structure

Academic Support LA and academic support for math and science is provided

HS students: offering support to MS students

Consolidated routines in MS

Positives in the classroom are not translating to the tests

HS

For next year PSAT 9 will replace PARCC for 9<sup>th</sup> grade, no more PARCC in high school

Highest SAT score average in the district

AP testing 61% of students scored 3 or higher (over 6 different tests)

Next year we will have 13 AP classes

Will put in place an Action Plan to address concerns; will provide update at future board meeting

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### Principal's Report (Wilkin/DiGiacomo)

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Kudos:

- Assistant Principals for putting together all of the assessment data. They will be addressing discipline in the future.

New Business:

- Math and Literacy Night – Tuesday, September 12
- Respect and Responsibility focus – all ES will have jobs.
- Educational coaching conference – work with lead team, how to coach people who you work with
- All back to school nights went well, ES, MS and HS
- Student Council meetings
- Assemblies to kick off Miner Gold Rush
- Transportation issues causing cancellations – soccer, volleyball, college visit
- May need to buy a few buses in the future – will address through budget process
- Seniors are working on their Capstone Projects with their advisors to get the plans approved by the Review Counsel

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### Business Manager Update (Mascoll)

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Kudos:

- Finance Team, Nichole Beck, Timmie Aragon, Renee Hernandez

New Business:

- Audit – will be getting clean opinion
- Building Corp will file 1023 so that it is a 501©(3)
- Adams 12 Bond – we will need to submit a budget for Capital Construction

MOTION to allocate \$3,000,000 to Capital Purchases from Unassigned Reserves, per recommendation of the Business Manager as an update to 2017 Budget.

Approved Unanimously.

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## (Sub)Committee Reports

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### Athletic Subcommittee (Perruzza):

- Met with last year's chair and board member, Matt Schalk, to discuss proposed policy changes.
- Met with Ellie Kempfe, Athletic Director.
- Established short term action items.
  - PRA Way – positive slogans.
- Starting on the process for long term vision.
- Would like to put together a Joint Use Agreement with the City of Broomfield for field use.

### Community Outreach Subcommittee (Lucas):

- Had first meeting August 30<sup>th</sup>.
- 23 members attended, 48 on email distribution list that may participate.
- Will be doing 6 events, 6 luncheons, 8 service opportunities, and launch 2 new programs.
- Will meet 5 times throughout school year (August, October, November, January and March).
- September 20<sup>th</sup> – Staff Luncheon (2<sup>nd</sup> and 8<sup>th</sup> grades).
- September 16<sup>th</sup> – Broomfield Days Zero Waste Volunteer Event, signups full.
- Miner Mania planning started, coordinating with Student Council. Event to take place on October 25<sup>th</sup>.

### Curriculum Subcommittee (DiGiacomo):

- Have not yet met but have members in place.
- CU Succeed – AP Biology and 11<sup>th</sup> Grade English able to receive CU credit.

### Facilities Subcommittee (Jenkins):

- Owner /Architect meetings weekly.
- Next Monday/Tuesday - pre-submittal meeting for the constructions projects.

### Finance Committee (Stockard):

- Will be meeting soon.
- Cameron provided report to Todd for review.
- Audit will be posted on website after our next board meeting.

### Fundraising Subcommittee (January/Perruzza):

- Met yesterday, 10 from last year attended.
- Will be meeting 4 x / year in the mornings (Sept/Nov/Feb/April).
- Fundraising mostly occurs in K8 and falls off in HS.
- More focus next year on MGR for HS – athletics teams participate.
- King Soopers - offer reloadable cards for seniors.
- Review of proposed fundraising policy guidelines – vote on at next meeting.

### Governance Committee (Guynn):

- Have team in place.
- Will meet for first time in 2 weeks.

### Hiring Subcommittee (Wilkin):

- Will take a break until November.
- Ongoing hiring, especially coaches and adding a new position - Campus Monitor at HS.

School Accountability Committee (Fund):

- Not yet met but will be meeting the first Wednesdays of the months from 4-5pm.

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Old Business –

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1. Strategic Plan – Adam and April will update the hiring and academic sections and we will revisit next meeting.

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New Business

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A. Assessment Data Summary – Discussed in Assistant Principal Report.

B. Subcommittee Approval –

MOTION to approve committee and subcommittee members as discussed in committee reports.

Approved unanimously.

C. Approval of Allocation of Reserves – Addressed in Business Manager update.

**EXECUTIVE SESSION.**

**MOTION** to enter into Executive Session to discuss matters related to *personnel* pursuant to C.R.S. 24-6-402(4)(f)(I&II). Approved unanimously.

Entered Executive Session – 8:24 pm.

Executive Session Recorded.

Exited Executive Session – 8:27 pm.

**MOTION** to approve the hiring of the following individuals as recommended by the Hiring Subcommittee and Administration and discussed in Executive Session:

<b>Personnel:</b>	<b>Position:</b>
H. Huey	GT Coordinator

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Adjourned

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**MOTION** to adjourn meeting. Approved unanimously.

Meeting adjourned at 8:28 pm.

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