

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

7:00 p.m.

Tuesday, June 14, 2016

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., June 14, 2016, by the chairman, Jamie Flitner.

II. Roll Call: Jamie Flitner, Michael Wirtzberger, Eddie Johnson, Cheri Edeler, Steve Hoblit, Selena Brown, Barry Bryant, Sara Schlattmann, Paula Scott

Absent: Dale Nuttall

Guests: None

III. Approval of Consent Agenda (*Items)

It was moved by Eddie Johnson and seconded by Cheri Edeler to approve the consent agenda as presented. Motion carried unanimously.

IV. *Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of May 10, 2016 and the special board minutes of May 26, 2016 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Student Government Update

None

2. Community Remarks

None

VII. Other Items

1. Clerk's Report

Cheri Edeler, board clerk, remarked that Selena Brown will be greatly missed on our board as well as other things she has been involved in. Selena has been an asset to the community, and it will be sad to see her leave.

Mrs. Edeler stated that a Wyoming School Board memo discussed districts who have classes with a good mixture of career skills and high school academic skills, which makes for a better, well rounded, productive person as they leave high school. We are providing our kids with tools and skills to be successful as well. It would be nice to provide our kids with more opportunities in the future. Board members remarked that it would benefit students to know how to sign/read a lease, credit card application and balance a checkbook. Dr. Bryant stated that there will be an economics class next year that will be addressing some of these topics.

2. Administration Reports

Superintendent Bryant reported that over 100 people attended the Wyoming High School Activities Association Transportation Meeting to discuss ways to reduce travel. WHSAA's immediate goal is to reduce transportation costs. This won't happen for the 2016-2017 school year because all of the scheduling and contracts for officials are done. Dr. Bryant attended the state component meeting in Casper, and the Quigg Building exterior was rated #3 in the state. We stand to get \$300,000 in the next cycle to replace the grout in the brick. He also attended the Google GAFE (Goggle Applications for Education) Summit in Riverton. There was a pre-session using Google

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Apps in the classroom. This will help to integrate technology into the classroom. The state paid for most of it and cost us \$85.00 per day per person. Dr. Bryant did not attend the JEC meeting. The mood in the legislature is that education will get more cuts next year; possibly 3% across the board.

VIII. Old Business

None

IX. New Business

1. Personnel

a. Resignations(s)

It was moved by Michael Wirtzberger and seconded by Eddie Johnson to accept the resignation from Jordan Hunter, GMS Boys Head Basketball Coach, contingent on his acceptance in hires as the new GHS Boys Basketball Assistant Coach. Motion carried unanimously.

b. Hires

It was moved by Eddie Johnson and seconded by Steve Hoblit to accept the superintendent's recommendation to hire personnel for the 2016-2017 school year as follows:

- Rana Hoffman, GES Para-Educator
- Deanna Werner, GMS Para-Educator
- Michelle McColloch, GMS Assistant Girls Basketball Coach
- Jordan Hunter, GHS Assistant Boys Basketball Coach

Motion carried unanimously.

2. Award of Bid (Quigg Remodel Project)

Superintendent Bryant reported that we received a competitive bid from Diamond Point Construction for the Quigg Building HVAC/Exhaust project. The base bid, alternant 1, 2 & 5 were in line with the architect estimates. Joe Forcella and the maintenance team will be painting part of the building. It was moved by Steve Hoblit and seconded by Cheri Edeler to accept the \$485,520 bid to remodel the Quigg Building. The bid includes Base Bid, Alternate 1, Alternate 2, and Alternate 5. Motion carried unanimously.

3. Board Member Resignation

It was moved by Michael Wirtzberger and seconded by Steve Hoblit to accept the resignation of Selena Brown as trustee and advertise for applicants. Chairman Flitner thanked Selena and stated that she has been a tremendous asset to this board and community and will be missed. Motion carried with 4-Yes and 1-No.

4. Review / Update Governing Monitoring Guide 2016-2017

Dr. Bryant stated that the Monitoring Guide is identical to last year. It was moved by Steve Hoblit and seconded by Cheri Edeler to approve the 2016-2017 Governing Monitoring Guide as presented. Motion carried unanimously.

5. Review / Update Governing Scorecard 2016-2017

The Governing Scorecard 2016-2017 was presented for review. There was a brief discussion regarding teacher absences due to professional development, coaching, field trips and leave days. Our professional development days increased this year. We are awaiting the final PAWS, ACT and ASPIRE data, which will be presented later this year. No action required.

6. Excess Property Sale

It was moved by Steve Hoblit and seconded by Cheri Edeler to authorize the superintendent to conduct an excess property sale for 2016. Superintendent Bryant stated that he plans to do sealed bids for the final 8 welders, and accept no less than \$500. We may have a table saw if there is enough money in the budget to buy a replacement. Motion carried unanimously.

7. Staff Handbook Update 2016-2017

The Staff Handbook updates were presented for review. It was moved by Cheri Edeler and seconded by Michael Wirtzberger to approve the updated Staff Handbook. The building principals and superintendent enforce the guidelines in the handbook. There was a brief discussion regarding communicating with bus drivers. Dr. Bryant stated that the two routes for Shell Valley are dangerous due to the lack of communication. We may try to purchase police radios to deal with that issue. Motion carried unanimously.

8. Set Special Meeting (Budget Modification)

Barry Bryant made the recommendation to hold the special meeting (budget modification) on June 28, 2016. Sara Schlattmann found out that we can open a Capital Reserve Account that doesn't count against our 15% carryover. We know we will have to replace technology. An account will be set up to be used for capital expenditures. The budget modification will allow movement of money to balance accounts and set up the Capital Reserve Account. Our goal is for the carryover to be \$1 or \$1.1mil each year. Next year we will budget for the reserve account. 10% of the total budget is allowed to move into the Capital Reserve Account, to be used for a future date. The reserve account does not count against us as carryover. This affords us to move the money and we won't have to give anything back. The money in the Capital Reserve Account can accumulate, and be used in a broad perspective for capital purchases. There are state statute guidelines to follow. There was a brief discussion regarding the carryover. It was moved and seconded to hold the special meeting (budget modification) on Tuesday, June 28, 2016 at 6:00 p.m. Motion carried unanimously.

9. *Out of District Request

Approved the three listed students for out of district attendance at Greybull Schools.

10. *Home School Registration

Recognized the home school registration as presented.

11. *Accept Donations

Approved the donations from Georgia-Pacific Foundation, Inc. and Overland Express as presented.

X. *Approval of Bills

Approved General Fund checks #29554 through #29749 inclusive, totaling \$1,237,957.42; Payroll Fund Checks #29494 through #29522 inclusive, totaling \$467,894.11; High School Activity ACH Transfer, totaling \$21,699.48; Lunch Fund ACH Transfer, totaling \$8,540.52; Federal Fund ACH Transfer, totaling \$279,855.86; and Capital Projects Fund ACH Transfer, totaling \$43,531.18.

XI. Board Discussion

The Board discussed transportation and activity expenses, employee benefits and Wyoming Retirement.

Superintendent Bryant presented Selena Brown with a plaque and expressed his appreciation on behalf of the district, staff and board for her 5 years of service from 2011 to 2016.

XII. Adjournment

There being no further business, the meeting adjourned at 7:50 p.m.

Jamie Flitner, Chairman

Cheri Edeler, Clerk