

Barracuda Spam Filter:

In order to reduce the amount of junk mail you receive in your FirstClass account we have installed a Barracuda spam filter. A few notes:

- The filter will not unilaterally remove all junk mail.
- Questionable messages will go into the "Quarantine Inbox" awaiting your action.
- You will receive a message at 4 PM every day if there are messages in your "Quarantine Inbox".
- Messages will remain in quarantine for 30 days.
- The subject of the message will be "Barracuda Spam Firewall".
- At the bottom of the message click on the link.
- You can login to your quarantine inbox by going to <http://barracuda.franklinlakes.k12.nj.us:8000> in a web browser.

This is what the page will look like:

BARRACUDA
NETWORKS
SPAM FIREWALL 300

Barracuda Spam Firewall

Login
Please type your email address and password below. If you are the firewall administrator, type your administrative credentials.

Language: English

Username:

Password:

Login

Note: If you forget your password or do not have a password, type your email address in the **Username** box. Then, click **Create New Password**. A new password will be sent to you.

Create New Password

To create a user account enter your complete email address and click create new password. Your password will be emailed to you.

Spam/Virus Protection By **BARRACUDA**
NETWORKS

Once logged in your quarantine inbox will look like:

The screenshot shows the Barracuda Networks Spam Firewall 300 Quarantine Inbox interface. At the top left is the Barracuda Networks logo and 'SPAM FIREWALL 300'. At the top right, there is a 'Log Off' button with the user email 'bhartman@franklinlakes.k12.nj.us' and a language dropdown set to 'English'. A red callout box points to the 'Log Off' button with the text: 'Click Log Off to log out'. Below the header, there are tabs for 'QUARANTINE INBOX' and 'PREFERENCES'. The main area is titled 'Quarantine Inbox' and shows a filter section with 'IS' dropdown, 'Filter: None', and 'Pattern:' field. Below this, it says 'Current Message Log Count: 1'. There are buttons for 'Deliver', 'Whitelist', 'Whitelist/Not Spam', 'Delete', 'Classify as Spam', and 'Classify as Not Spam'. A table lists the message with columns for 'Time Received', 'From', 'Subject', and 'Actions'. A red callout box points to the checkbox in the 'Time Received' column with the text: 'Click the checkbox next to the message to select it.' Another red callout box points to the 'Actions' column with the text: 'You can choose to deliver a message to your FirstClass account, whitelist the sender so that they are never quarantined / blocked or delete the message.' A third red callout box points to the 'Classify as Spam' button with the text: 'After a message has been selected you can classify it as spam or as not spam. This helps train the systems filters to become more accurate.' At the bottom left, there is technical information: 'Serial: #BAR-SF-114714', 'Firmware v3.5.11.020', and 'Model: 300'. At the bottom right, it says 'Spam/Virus Protection By BARRACUDA NETWORKS' and 'Copyright 2004-2008 Barracuda Networks, Inc.'

* If you want to proactively whitelist/blacklist an email address, change your password or change quarantine settings click the preferences tab.

- A whitelisted email address will always be delivered to your FirstClass account.
- A blacklisted email address will be blocked and not sent to your FirstClass account or your quarantine inbox.