

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
November 25, 2013

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6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
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CALL TO ORDER

The meeting was called to order at 3:02 p.m. by the President, Mr.
Brian Chambers.

FLAG SALUTE

MEMBERS PRESENT

Mr. Brian Chambers; Ms. Helen Lee; Mrs. Barbara Michel; Mrs. L.
Carole Jensen; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Dr. Deanna Glenn, Assistant
Superintendent, Educational Services; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Mrs. Carma
Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Ms. Lee, to approve
the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, November 25, 2013 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF NOVEMBER 12, 2013

Agenda Exhibit A.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of November 12, 2013.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. FACILITY PLANNING WORKSHOP

.01 BOND FEASIBILITY STUDY DRAFT SURVEY REPORT

Agenda Exhibit B.

True North Research conducted a Bond Feasibility Study for the Buena Park School District to identify how to create a bond measure consistent with community priorities and gather information needed for communications and outreach. A 17 minute telephone survey was conducted in English, Spanish and Korean languages from October 17 to November 3, 2013 with 300 District voters selected at random from likely November 2014 electorate, with a June 2014 subset. Mr. Tim McLarney, True North Research, disseminated the survey data concluding that voters recognize the District has a need for money to repair and improve facilities with a 71% support for a November bond measure and a 63% support for a June bond measure.

.02 FACILITIES MASTER PLAN UPDATE

BCA Architects has been conducting various meetings including site administrator, site community, Technology Task Force and Facilities Advisory Committee meetings to collect input from stakeholders to determine facilities requirements and project priorities. BCA representative Paul Bunton presented a recap of the numerous meetings held and presented the preliminary Master Plan as well as recommendations for each school site with regards to facilities, technology and funding. BCA advised that work is on-going with the final reiteration of the plan being presented to the Governing Board in January 2014.

Minutes, November 25, 2013 (Continued)

III. FACILITY PLANNING WORKSHOP (Continued)

.03 FACILITIES FUNDING REPORT

Adam Bauer, Principal with Fieldman Rolapp & Associates, presented a financial analysis of a potential 2014 General Obligation Bond Election. Fieldman Rolapp & Associates (FRA) advised on assessed value growth assumptions of 4% per year (which they felt was reasonable); interest rate assumptions of an underlying 'A+' rating with bond insurance; and term of the bonds—Capital Appreciation Bonds (CAB) limited to 25 years, Current Interest Bonds (CIB) assumes 38-year term for bonds issued prior to January 1, 2019 and 30 years after January 1, 2019. Based on these assumptions, as well as a maximum tax rate of \$30 per \$100,000 in assessed tax valuation, FRA projected a \$69 million bonding capacity for the District. Further, the repayment amount would be \$2.27 for every \$1 borrowed over the entire Bond Program, which is well below the threshold of \$4.00. At \$30 per \$100,000 in assessed tax valuation, the average tax per year for a typical homeowner would amount to \$81 per year. FRA advised that this financing plan was reasonable and compares favorably to other districts that have issued bonds. With respect to next steps, FRA will work with district staff to review types of bonds, technology bonds, frequency of bond sales, and possible advance of bond sales.

IV. HEARING SESSION - Time confirmed 6:00 p.m.
No comments.

V. ACTION CALENDAR

.01 APPROVAL OF THE BUENA PARK SCHOOL DISTRICT 2012 BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE

Agenda Exhibit C.

Designated employees are required to file annual statements of economic interests with the Clerk of the Orange County Board of Supervisors as the Filing Officer for these designated positions. Prior to this filing, the Conflict of Interest Code must be reviewed for accuracy with the Board of Supervisors. Two changes have been made to the BPSD Conflict of Interest Code: (1) the Coordinator of Community-Based Programs position was eliminated and (2) the Fiscal Services/Contract Coordinator position title was changed to Fiscal Services Manager.

Minutes, November 25, 2013 (Continued)

V. ACTION CALENDAR (Continued)

.01 APPROVAL OF THE BUENA PARK SCHOOL DISTRICT 2012 BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve the Buena Park School District 2012 Biennial Review of Conflict of Interest Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 APPROVAL OF 2013-14 SINGLE SCHOOL PLANS FOR STUDENT ACHIEVEMENT

Agenda Exhibit D.

The No Child Left Behind (NCLB) Act of 2001 requires districts to be more accountable for academic progress of all students. One of the regulations outlined in NCLB is that schools must develop a Single School Plan for Student Achievement (SPSA) each year that is approved by the local School Site Council for each school and also approved by the district Governing Board. The SPSA consolidates programs with the single target of improving academic achievement of all students with emphasis on those students most at risk of not meeting academic standards. Each school's staff has conducted a comprehensive analysis of data to set specific goals and determine actions to improve academic achievement of all students.

Mrs. Michel made the motion, seconded by Ms. Lee, that the Governing Board approve the 2013-14 Single School Plans for Student Achievement.

AYES: 4; NOES: 0; ABSTAIN: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, November 25, 2013 (Continued)

V. ACTION CALENDAR (Continued)

.03 AUTHORIZATION FOR STAFF TO PERFORM ALL ADMINISTRATIVE ACTIONS NECESSARY TO PREPARE FOR A JUNE 2014 GENERAL OBLIGATION BOND BALLOT MEASURE

Agenda Exhibit E.

The Governing Board has previously authorized activities to: develop a district-wide facilities master plan; study and assess general obligation bond feasibility; conduct a community survey regarding capital needs and funding support; and provide for financial planning in preparation for a facilities modernization program potentially utilizing proceeds from a general obligation bond. The Governing Board authorized District staff to perform all administrative actions necessary to prepare a June 2014 general obligation bond ballot measure for consideration and action by the Governing Board no later than March 7, 2014.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board authorize Staff to Perform All Administrative Actions Necessary to Prepare for a June 2014 General Obligation Bond Ballot Measure.

AYES: 4; NOES: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. DISCUSSION CALENDAR

.01 City of La Palma Survey Response

The La Palma City Council's Strategic Plan reflects its priority that La Palma children attend schools in the city of La Palma and has been discussing strategies to change the way students in La Palma are assigned to schools. To this end, the City Council developed a survey which they forwarded to all districts serving K-12 students residing in La Palma. Mr. Magnuson provided Board members with a copy of the survey responses for BPSD and indicated that responses were not provided for many questions requiring speculative answers.

Minutes, November 25, 2013 (Continued)

VII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.10 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Items .02 through .09, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #13-14-09

Agenda Exhibit F.

CERTIFICATED PERSONNEL

I. NEW HIRES

Nakawaki, Curtis - 11/26/2013
 Substitute Teacher
 Quintana, Lynda - 11/26/2013
 Substitute Teacher
 Rozsa, Alia - 11/26/2013
 Substitute Teacher

II. CURRICULUM WORK

Buena Park Junior High School Extracurricular Activities

Stipends will be paid to teachers who will facilitate extracurricular activities at Buena Park Junior High School during the 2013-14 school year. Funding will be paid from the General Fund.

Leadership Club

\$1,500 (or \$1,674, which includes benefits)

Yearbook

\$1,100 (or \$1,228, which includes benefits)

Journalism

\$1,000 (or \$1,116, which includes benefits)

Minutes, November 25, 2013 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-09 (Continued)

CLASSIFIED PERSONNEL

I. NEW HIRES

Estonactoc, Jeannie - 11/26/2013
 Substitute Typist Clerk
 Substitute Playground Supervisor

Lee, Harvey - 11/26/2013
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Montez, Erika - 11/26/2013
 Substitute Typist Clerk
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Tran, Tram - 11/26/2013
 Substitute Instructional Assistant
 Substitute Playground Supervisor

II. CHANGE OF ASSIGNMENT

Frusteri, Angela - 11/26/2013
From: Substitute Playground Supervisor
Add: Substitute Instructional Assistant

Jarvis, Christa - 11/29/2013
From: Instructional Assistant III
 - Special Education
 (Moderate/Severe) #081160G001
 Substitute Instructional Assistant
 Substitute Playground Supervisor
Delete: Instructional Assistant III
 - Special Education
 (Moderate/Severe) #081160G001

Stein, Brianne - 11/26/2013
From: Substitute Instructional Assistant
 Substitute Playground Supervisor
Add: Substitute Typist Clerk

III. SEPARATION

#0800000369 - 12/30/2013
 School Secretary #081140E001

Minutes, November 25, 2013 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-09 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. CHILD NUTRITION SERVICES CLERICAL TRAINING HOURS
(Ratification)

Additional hours are needed for the Cafeteria Worker I and II staff for training to take place on November 25 and 26, 2013, on food safety, Food Handler Certification course materials, and new United States Department of Agriculture (USDA) and California Department of Education (CDE) regulations. Staff will be paid their current, hourly rates of pay, a range of \$21.60 to \$26.25 (including payroll benefits). A total of one hundred twenty four (124) additional hours for the two eight-hour day training sessions will be required. The total cost will not exceed \$3,255, payable from Child Nutrition Services funds.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit G.

November 26, 2013 - "Adobe In Design CS6 - Part 1" - T. Moreno

December 4-5, 2013 - "Introduction to the Class" - T. Lew

January 15, 2014 - "Governor's Budget Workshop" - K. Tsunozumi, B. Kobylarz

.04 INTER-DISTRICT TRANSFERS, 2013-2014

Agenda Exhibit H.

Permits granted to date: In: 154

Out: 152

.05 BUSINESS SERVICES REPORT

Agenda Exhibit I.

a. Purchase Orders dated 11/13/13-11/25/13 were approved in the total amount of \$320,746.47.

Minutes, November 25, 2013 (Continued)

VII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 178

Agenda Exhibit J.

Contract #: 14-51
Contractor: M.P. South, Inc.
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: All labor and materials to remove and replace handicap ramps at BPJHS at portable rooms 43, 44, & 45 per DSA specifications.

Contract Period: December 21, 2013 - January 1, 2014
Funding Source: Bond Fund
Total Expenditure: Not to Exceed \$37,000

Contract #: 14-52
Contractor: Orange Mirror and Glass
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Remove and replace thirty eight broken windows at six school sites, glass panels (no frames), tempered and tinted. Includes all labor and materials.

Contract Period: December 21, 2013 - January 1, 2014
Funding Source: Deferred Maintenance
Total Expenditure: Not to Exceed \$16,235

Contract #: 14-53
Contractor: Christy White Associates
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Annual audit of financial statements of governmental activities for each major fund and the aggregate remaining fund information, for fiscal years ending 6/30/2014, 6/30/2015 & 6/30/2016.

Contract Period: January 1, 2014 - December 30, 2016
Funding Source: General Fund
Total Expenditure: Not to Exceed \$80,600

Contract #: 13-74
 Contractor: Orange County School Districts
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: Addendum

Minutes, November 25, 2013 (Continued)

VII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 178 (Continued)

Description of Services: Cooperative agreement between 24 Orange County school districts to provide student transportation services when available and suitable for special education, transfers (e.g., No Child Left Behind Act), athletic, field trip, and special event activities.

Contract Period: September 18, 2012 - June 30, 2016
 Funding Source: Transportation
 Total Expenditure: Not to Exceed \$1,000

Contract #: 14-31
 Contractor: McKinley Corp.
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: Addendum

Description of Services: Maintenance and service of wheel chair lifts, increase cost \$400.

Contract Period: July 1, 2013 - June 30, 2014
 Funding Source: Maintenance
 Total Expenditure: Not to Exceed \$2,000

Contract #: 60134
 Contractor: Orange County Department of Education
 Site Dept. Manager: D. Glenn
 New Contract/Amendment: Addendum

Description of Services: Inside the Outdoors Field Program field trip for eighty six third graders from Emery to Gabrielino Walk at Shipley Nature Center is changed from November 13, 2013 to January 10, 2014.

Contract Period: September 1, 2013 - August 31, 2014
 Funding Source: Emery EAGLES
 Total Expenditure: Not to Exceed \$667

.07 GIFT ACCEPTANCE: ROSE M. FISHER (COMPUTER DESK AND CHAIR)

Agenda Exhibit K.

Rose M. Fisher, 2253 Seaview Drive, Fullerton, California, 92833, donated one computer desk and chair,

to be used in the Kid Connection Program.

.08 INTERDISTRICT TRANSFER REQUEST: MATTHEW GALLARDO

.09 INTERDISTRICT TRANSFER REQUEST: MIRANDA GALLARDO

Minutes, November 25, 2013 (Continued)

VIII. BOARD COMMENTS

Mrs. Jensen attended the Facility Site Community meetings held at Beatty and Buena Park Junior High Schools, the BPJH Parent Meeting, and the Mayor's Prayer Breakfast.

Mr. Hamblen shared comments on an article published by CSBA regarding the new funding formula.

Mr. Chambers attended the Facility Site Community meetings held at Beatty and BPJH as well as the Mayor's Prayer Breakfast.

IX. INFORMATION/CORRESPONDENCE

.01 Correspondence

- OCDE Letter regarding Disclosure of Collective Bargaining Agreement-California School Employees Association, Chapter #569 (CSEA)

Agenda Exhibit L.

The Orange County Superintendent of Schools has reviewed the District's disclosure of collective bargaining agreement for the CSEA bargaining group in accordance with Assembly Bill (AB) 1200 (Statute of 1991, Chapter 1213) and Government Code 3540.2 as amended by AB 2756.

- OCDE Letter regarding Disclosure of Collective Bargaining Agreement-Buena Park Teachers Association (BPTA)

Agenda Exhibit M.

The Orange County Superintendent of Schools has reviewed the District's disclosure of collective bargaining agreement for the BPTA bargaining group in accordance with Assembly Bill (AB) 1200 (Statute of 1991, Chapter 1213) and Government Code 3540.2 as amended by AB 2756.

.02 Major Topics for Governing Board

Agenda Exhibit N.

Mr. Magnuson indicated a Local Control Funding Formula (LCFF) presentation will be included on the December 9,

2013 Board agenda.

Minutes, November 25, 2013 (Continued)

IX. INFORMATION/CORRESPONDENCE (Continued)

.03 School Site Activity Calendar

Agenda Exhibit O.

Mrs. Jensen requested clarification as to how parents who complete the PIQE Parenting classes receive their certification for admission to the California State University system. Apparently, students whose parents complete these classes are guaranteed admission to the Cal State system.

.04 Orange County Treasurer-Tax Collector Treasurer's Management Report

Agenda Exhibit P.

As of October 31, 2013, the current yield on investments in the Orange County Treasurer Tax Collector's Educational Investment Pool is 0.28%.

X. ADJOURNMENT

At 6:49 p.m., Ms. Lee made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____President

_____Clerk

_____Member

_____Member

_____Member