

USD 313 EDUCATIONAL SUPPORT STAFF JOB DESCRIPTION

POSITION TITLE: **SOUND TECHNICIAN**

SUPERVISOR: Instructional Teacher/Building Administrator

PAYMENT RATE: According to Board Policy

CLASSIFICATION: Non-Exempt

QUALIFICATIONS:

1. High School diploma or equivalent.
2. Experience or training as a sound technician
3. Maintain current TB testing as required by Health Department regulations

ESSENTIAL FUNCTIONS:

1. Be available to assist at performances and rehearsals outside the normal school day.
2. Demonstrate dependability, promptness, and regular attendance at required functions.
3. Work as a team member with other music department staff.
4. Analyze and resolve technical problems, perform maintenance tasks, troubleshoot, and repair of sound systems and peripheral equipment for the purpose of keeping equipment functioning properly.
5. Represent the school district in a professional and business-like manner and communicate effectively and work cooperatively with school district staff and community members to ensure a positive work environment.
6. Perform other duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

PHYSICAL REQUIREMENTS/ENVIRONMENTAL CONDITIONS:

1. Must work in crowded environment with various noise levels and numerous interruptions.
2. Requires physical exertion to manually move, lift, carry, pull or push heavy objects or materials.
3. Requires regular stooping, bending or reaching
4. Requires prolonged sitting or standing
5. Must be able to work independently without continuous supervision

TERMS OF EMPLOYMENT: At will

PERFORMANCE REVIEW:

Performance effectiveness evaluated in accordance with Kansas Statutes and Board of Education Policy.

APPROVED: 11/10/14