

Name: _____ Building _____

Goshen Local Professional Development Committee

COURSE WORK PROPOSAL

You must submit a separate course work proposal for each course.

Course Title _____ # _____

University/College _____

Number of Credit Hours: Semester _____

Quarter _____

CEU's _____ 1 hr contact time = .1 CEU/10 hours

contact = 1 CEU (30 contact hours = 1 semester hour)

Yes No NA If you are currently enrolled in a graduate degree program, will this course apply toward the fulfillment of that degree?

Yes No NA If you are currently pursuing an additional certificate/license, will this course apply toward fulfillment of that certification/license?

Provide a brief description of the course.

Rationale: Explain the basis for choosing this course.

Benefits: Describe the anticipated benefits to yourself, students, your building, and/or the district as a result of successful completion of this course.

Time Line: Provide a completion date of time line for completion of this course.

Additional Comments/Other:

I certify that the information provided in this Course Work Proposal is true and accurate to the best of my knowledge.

Signature

Date

This section to be completed by the GLPDC

_____ This course has been approved as submitted for the equivalent of _____ semester hour(s) of credit.

Signature of LGPDC Chairperson

Date

_____ This course has merit, but has not been approved as submitted. You may refine the highlighted areas and resubmit the proposal.

Signature of GLPDC Chairperson

Initial Review Date

Signature of GLPDC Chairperson

Approval Date

This course has been denied at this time. If you feel that this course is worthwhile, please redefine and restate your proposal before resubmitting.

Signature of GPDC Chairperson

Date

Credit toward certification/licensure will be awarded upon receipt of a transcript/CEU certificate confirming successful completion of the coursework.

Any certified staff member may personally present a coursework proposal by requesting an appointment at a regularly scheduled GLPDC meeting.