

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3  
7:00 p.m. Tuesday, February 9, 2016

6:00pm – 7:00pm Open Forum to Hear Community Comments about Possible Bond Issues

Chairman Flitner welcomed the audience and thanked everyone for taking the time to come to the open forum, as well as the phone calls and emails sharing their opinions regarding possible bond issues. The Board heard comments from community members regarding the pros and cons of bonding for an outdoor pool to be owned and operated by the Town of Greybull.

Chairman Flitner recognized Sandra Menke, district business manager, and thanked her for serving the district for 32 years, as well as all of the time and years she put in to take care of all the superintendents, school boards, school administrators and staff. Mr. Bryant presented Sandra Menke with a plaque and expressed his appreciation for her service to the district for 32 years and as business manager for 26 years. She worked with 6 superintendents. Mrs. Menke is very much appreciated and will be missed. Mrs. Menke thanked Mr. Bryant and the Board for all of their support.

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:17 p.m., February 9, 2016, by the chairman, Jamie Flitner.

II. Roll Call: Steve Hoblit Cheri Edeler, Selena Brown, Jamie Flitner, Dale Nuttall, Michael Wirtzberger, Paige Flock, Barry Bryant, Tracy Copenhaver, Sandra Menke, Paula Scott

Absent: Eddie Johnson

Guests: Sara Schlattmann, Brett Suiter, Scott McBride, Marvin and Cheryl Hunt, Carla Scharen, Rodney Ross, Myles Foley, Clay Collingwood, Scott Mattis, Paul Thur, Kent Richins, Earl and Claudia Dooley, Joe and Karen Sylvester, Renae Waddell

Chairman Flitner asked everyone to take a moment to remember Mike Meredith. He was an advocate for the children of this community and county as well as volunteering countless hours of his time for children.

III. Approval of Consent Agenda (\*Items)

It was moved by Dale Nuttall and seconded by Cheri Edeler to approve the consent agenda as presented. Motion carried unanimously.

IV. \*Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of January 12, 2016 as presented.

V. Agenda Additions/Deletions/Adoption

Superintendent Bryant made the request to add a name to #5. Out of District Request under New Business. It was moved by Dale Nuttall and seconded by Michael Wirtzberger to accept the agenda as amended. Motion carried unanimously.

VI. Audience and Communication

1. Student Government Update

Paige Flock reported that the student senate has been planning the blood drive which will be held March 7 in the high school auditorium. There will be a dodge ball tournament on March 17, with proceeds going towards the Make a Wish Foundation.

2. Community Remarks

None

## VII. Old Business

### 1. Bonding Issues: Pool & Weight Room Public Comment

Chairman Flitner stated that there is a lot to consider including the legality of using the district bonding capacity for a community pool. Tracy Copenhaver, Big Horn #3 attorney, stated that the Town of Greybull has employed Barbara Bonds, an attorney from Cheyenne, who specializes in bonds. Ms. Bonds has rendered an opinion that Wyoming Inter-Governmental Provisions in the statute, will allow governmental entities to work together to fund and operate projects. Government entities can agree to any type of cooperative agreement and it is Ms. Bonds' opinion that it is legal. Mr. Bryant stated that the School Facilities does not pay for pools and will consider it an enhancement. We would have to apply to the School Facilities Commission to do an enhancement and enter into an agreement with them saying that we understand it is an enhancement, and that we will have to use general fund moneys to pay for any type of maintenance to do with the pool. Kent Richins, Town of Greybull attorney, and Barbara Bonds have been working together to present a bond to the voters. The district bonding capacity is \$11.4 mil. Due to the economy, this may decrease, but we won't know the figures until July. Chairman Flitner stated that we were already scheduled to have our Quigg Building updated and the elementary expanded as they were both high needs. Both were cut in the recent state cuts. We were hoping to make the changes to the Quigg Building to make a safe and effective environment for the students. Mrs. Flitner's concern is that if we allow the use of our bonding capacity to the community for a pool and come back to the voters in two to five years because the Quigg Building has reached critical mass and we ask them to bond again; will they support us. Jamie Flitner stated that the new middle school was built with state funds and the new central office was remodeled with major maintenance funds; not local tax dollars. There was discussion regarding not moving forward until the MOA was agreed upon. Mr. Copenhaver reported that the Town had a meeting last night and he was informed that they did not have any problems with the proposed changes in the MOA. Mr. Richins had indicated that he had a couple of minor changes. Mr. Copenhaver recommended making a decision before signing the MOA, because after we sign, we are going forward and there will be a bond election. He would like to contact Barbara Bonds and revise the MOA to include the changes necessary to have it comply with the wishes of the District. We would be using our bonding capacity to help the town build a pool. The pool will be the Town's and will be on their site. The Town will operate and maintain it, and will assume all liability. There was a question from the Town about a provision in the MOA that indicates that not less than 3% of the bond proceeds are to be used for the creation of a reserve fund for maintenance and repair. That would be approximately \$42,000. The school had requested having the Town put in a minimum of \$100,000. There was a question as to whether the 3% was inclusive in the \$100,000. The reserve fund is not to be used for maintenance, unless there is an emergency. Kent Richins stated that the Town doesn't necessarily agree with the MOA, and that they need to study more. They will contact Barbara Bonds and get back with Mr. Copenhaver. The Town has not taken official action. Chairman Flitner recommended not taking any action tonight. Cheri Edeler asked why the District has the right to tell the Town to have \$100,000 in reserve. Mr. Copenhaver stated that it is a school district bond and we are pledging tax revenues. We are asking for tax payers to pay for the bond for 10 years, so we would want to make sure the pool is operating for 10 years. \$100,000 is a reasonable sum. Mr. Copenhaver recommended waiting until the Town finalizes their portion of the MOA before continuing. There was a brief discussion regarding whether the Core property has been cleared by DEQ. Mr. Bryant stated that we are required to do two public hearings before signing the MOA. There was discussion regarding having a solid dollar amount for the bond. No action taken.

## VIII. Other Items

### 1. Clerk's Report

Cheri Edeler reminded the Board and audience of our District Vision and Mission Statement. The students have been busy; the Board has been busy and involved in other boards and activities throughout the community.

### 2. Administration Reports

Brett Suiter, elementary principal, reported that the elementary enrollment has gone up to 222. They are getting tentative figures for kindergarten next year. Most of the evaluations are finished. He has done 168 walk-throughs using the ELEOT tool. Pizza delivery night is scheduled February 11. The staff has been working on proficiency scales and standards through Marzano training. 273 people attended the Muffins for Moms event. Shake Rattle and Read with Patsy King and Michael Jaycox is held Thursdays after school.

Scott McBride, middle school principal, reported that the middle school staff has discussed improving the master schedule to increase student to teacher contact time. The "Caught Being Good" celebration was a huge success

and the students enjoyed bowling. The ELEOT is a fantastic observation tool, and focuses on what the student is doing and how they are responding to the teacher.

Barry Bryant stated that Ty Flock, high school principal, is at the Wyoming High School Activities Association meeting. Superintendent Bryant reported that the high school is looking at football helmets and is considering Riddell or Schutt helmets. The high school applied for the NFL grant that will be between \$4,000 and \$8,000. There is a rumor that Brett Keisel will match the NFL grant funds. The recommendation is to have the same helmets at the middle and high school so both schools will have a larger selection of sizes. Mr. Bryant is requiring them to be 5 star helmets and have a better retention system than the snap chin straps. He would like the coaches to present the helmet options to the Board.

Lee Clucas, special education director, was unable to attend due to illness. Mr. Bryant reported that there are 87 students receiving services district wide.

Sara Schlattmann, curriculum and grants facilitator, reported that we received the new SIG grant for \$162,962 for the Greybull Elementary School. The grant will be used for professional development and possibly salary and benefits. We received a Fresh Fruits and Vegetables Grant from Farm Credit Services for \$2,000. Wende Jenness, elementary librarian, is coordinating the Dr. Seuss Family Night on March 1, which promotes reading and family time together. There was a question regarding Perkins and not meeting negotiated targets. The Perkins grant, which funds our vocational courses, has its own set of regulations. Mrs. Schlattmann reported that we receive approximately \$15,000 every year. Since it is federally funded, there are various target areas required. Additionally, students are required take an end of year assessment. In order to stay out of improvement, we need to have met 90% of our negotiated target. We fall short in the non-traditional area. We fell short this year in the reading and math assessment as well. An improvement plan will be submitted.

Superintendent Bryant provided an update of the preliminary numbers on health insurance. We had 130% of claims based on what we paid for premiums. Our insurance rates will go up quite a bit. Mr. Bryant will not be attending the AASA Conference on February 10. The best case for funding is the Governor's budget. The building projects are all cut. There was some movement to possibly add \$80 million back into the Capital Construction account. There would be a possibility that we would get the elementary expansion back. This will be a bleak budget year. We are withholding \$10,000 until the Greybull Middle School sign is completed. The sign should be done this month.

## IX. New Business

### 1. Personnel

#### a. Resignations(s)

It was moved by Steve Hoblit and seconded by Dale Nuttall to accept the resignation of Marty Wrage, GMS Assistant Track Coach, and Casey Bowe, GMS Head Football Coach as presented. Motion carried unanimously.

#### b. Hires

It was moved by Cheri Edeler and seconded by Steve Hoblit to accept the superintendent's recommendation to hire Joel Rogers as the GMS Principal effective June 6, 2016 and Cathy Kunkel as a Temporary GES Special Education Teacher for the remainder of the 2015-2016 school year. Mr. Bryant stated that we began advertising for the GMS principal position January 1<sup>st</sup> and interviewed 4 people. The salary range for the principal position was briefly discussed. We have been advertising for the special education position since March 2015. We have had students move in, and need temporary help at the elementary. Motion carried unanimously.

### 2. Leadership Governance 2.7 (Personnel)

Leadership Governance Policy 2.7 (Personnel) was presented for review. It was moved by Steve Hoblit and seconded by Michael Wirtzberger to reaffirm the Board's commitment for Leadership Governance Policy 2.7, Personnel. Motion carried unanimously.

### 3. Designate New SRRP Representative

The School Risk Retention Program (SRRP) is the district's insurance carrier. It was moved by Dale Nuttall and seconded by Cheri Edeler to appoint Sara Schlattmann to a 3 year term to the SRRP Board effective February 9, 2016 to replace Sandi Menke who is retiring. Motion carried unanimously.

February 9, 2016

4. Accept Donation – Kathy Ewen

It was moved by Michael Wirtzberger and seconded by Cheri Edeler to accept the \$450 donation from Kathy Ewen to be used for the GHS Football Program. Superintendent Bryant thanked Mrs. Ewen for her support of our activities. Motion carried unanimously.

5. Out of District Request

Superintendent Bryant stated that he received one Out of District Request for a student to attend Greybull Schools for the remainder of the 2015-2016 and the 2016-2017 school year. An additional request was to attend Greybull Schools for the 2016-2017 school year. It was moved by Cheri Edeler and seconded by Steve Hoblit to accept the superintendent's recommendation to approve the Out of District Requests to attend Greybull Schools as presented for the school years listed. Motion carried unanimously.

X. \*Approval of Bills

Approved General Fund checks #28826 through #29010 inclusive, totaling \$900,674.71; Payroll Fund Checks #29321 through #29363 inclusive, totaling \$312,150.68; High School Activity ACH Transfer, totaling \$7,229.72; Major Maintenance Fund ACH Transfer, totaling \$6,334.85; Lunch Fund ACH Transfer, totaling \$24,961.78; Federal Fund ACH Transfer, totaling \$13,603.23; and Capital Projects Fund ACH Transfer, totaling \$2,405.60.

XI. Board Discussion

Superintendent Bryant stated that the Legislative Forum in Cheyenne will be February 21-22, 2016. Selena Brown will be in Cheyenne during these dates. Jamie Flitner thanked the board members for all they do and any questions they ask with regard to the pool and bonding are legitimate and valid. Mrs. Flitner stated that she appreciates that they are doing their due diligence.

XII. Executive Session

It was moved and seconded to break for 5 minutes and move into executive session to discuss Litigation, Personnel (Administrator Contracts), and Real Estate at 8:38 p.m. Motion carried unanimously.

The Board recessed into executive session at 8:43 p.m. to discuss matters considered confidential by law (Litigation, Personnel (Administrator Contracts) and Real Estate) and reconvened in regular session at 9:48 p.m. Minutes were sealed in a secure location.

1. Litigation

No action taken.

2. Personnel (Administrator Contracts)

It was moved by Cheri Edeler and seconded by Michael Wirtzberger to accept the superintendent's recommendation for administrator contracts for the 2016-2017 school year. Motion carried unanimously.

3. Real Estate

No action taken.

XIII. Adjournment

There being no further business, the meeting adjourned at 9:49 p.m.

\_\_\_\_\_  
Jamie Flitner, Chairman

\_\_\_\_\_  
Cheri Edeler, Clerk

Recorded by: Paula Scott

February 9, 2016