

GRANDVIEW C-4 SCHOOL DISTRICT

PARENT/STUDENT
ACTIVITY / ATHLETIC
HANDBOOK

Grandview High School

**2300 High Grove Road
Grandview, MO 64030
316-5800**

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LETTER TO PARENTS AND STUDENTS

Dear Parent/Guardian and Students:

Welcome to the Grandview High School athletic and activity programs! We hope that this is a highly successful year as you focus on your academic achievement and participate in our athletic and activities programs.

One of the most important objectives of our competitive athletic/activity program is to develop the skills and talents of each of our students. This emphasis creates a great opportunity for our students to develop to the point where they may obtain scholarships, enabling them to participate at the college level and work towards a college degree. As a result, this focus on students' skill development ultimately leads not only to the success of the individual student, but also to the success of our teams/organizations in competition.

The Grandview High School athletic/activities programs are highly competitive. Involvement in our activities is highly encouraged; however, due to limitations on roster space, not all students who wish to participate can be guaranteed a position on a team. Therefore, it is important for both the parent and student to understand there is a possibility he/she may not be selected.

Coaches/sponsors are hired by Grandview C-4 and charged with the responsibility of assembling individual athletes into highly qualified and competitive teams. Coaches/sponsors have the authority to select the team with whom they will work for the entire season. While the head coaches/sponsors establish criteria for selection with input from the entire staff, this can still be a highly subjective process. Throughout the entire selection process, coaches/sponsors will make it a priority to keep the most talented students/athletes, fill positions for play, and appropriately place students on a team.

Starting positions and playing time cannot be guaranteed and grade level does not ensure playing time or placement on a team. Some members may play or participate a great deal of time in a contest while others may not see significant playing or participation time. Determining who will be on a team and communicating this information to students and parents are two of the most difficult tasks coaches/sponsors must complete. Throughout the entire decision making process, it is important for everyone to understand that each member of the team is very valuable to that team's overall progress. If selected, both parent and student should be prepared to accept the placement, as participation at any team level enables each student to develop his/her skills and to positively contribute to the team/organization.

In addition to team selection, practices and decisions regarding game situations are the responsibility of the coaches/sponsors. Team leaders may use their discretion regarding situations that are not detailed in team rules or in the handbook. If questions arise regarding any of these processes, parents are encouraged to speak with the respective coach/sponsor as the first point of contact. Please call the coach/sponsor to make an appointment outside of school, practice or game time. If assistance is required beyond the coach/sponsor, the activities director can be contacted for further clarification and support.

In closing, students can learn many valuable lessons as they participate in a competitive sport/activity. Among these lessons are citizenship, sportsmanship, appreciating good play by an opponent, working together to meet team goals, responsibility and commitment to team and school, loyalty, placing team above self, learning to accept instruction and criticism, respect for others, winning and losing with dignity, self-control, and being responsible for one's own actions. We sincerely hope you will embrace the goals and philosophies of the competitive athletic/activities programs in the Grandview C-4 Schools. Your support is important and appreciated.

For more information and for up-to-date athletic schedules, check our website at <http://www.highschoolsports.net/school/Grandview-HS-Grandview-MO/> or click on the athletic link on our district website <http://www.csd4.k12.mo.us/athletics.html>. Please feel free to contact me if you have any questions regarding any aspect of the athletic/activity program

Steve Robertson, CAA
Grandview CSD #4
Athletic Director

Grandview High Athletic/Activity Booster Clubs

The GHS Booster Clubs are looking for interested parents to help promote our athletic/activity programs.

Anyone interested in becoming a member can contact the coach/sponsor. For athletic booster membership, complete the application form in the back of the packet and return to the high school office or give it to your coach/sponsor.

INTRODUCTION

Students,

Welcome to the Grandview C-4 School District's activity/athletic program. The Grandview C-4 School District encourages you to take advantage of as many programs as your time and talent will permit. Hopefully, your decision to become involved and to take advantage of the opportunities our school has to offer will be educational, rewarding and challenging. We do not encourage specialization in one activity; we would encourage you to experience a variety of activities. Naturally, due to conflicts in seasons, practice times, schedules, etc., some choices will have to be made by you. Good luck to you as you strive to grow emotionally, mentally, socially and physically through activities/athletics.

PHILOSOPHY

We believe that interscholastic activities shall supplement the secondary curricular program and as such, become a vital part of a student's total educational experience. These experiences will contribute to the development of learning skills and emotional patterns and enable the student to make maximum use of his/her education.

Student participation in activities is a **privilege** not a right. This privilege carries with it responsibilities to the school, to the activity, to the student body, to the community and to the student themselves. This participation will help to develop the student physically, mentally, socially and emotionally.

GOAL STATEMENT

Student activities and athletics shall be an integral part of the total secondary educational program which shall provide experiences not otherwise provided and will help students to acquire additional knowledge, skills and emotional patterns necessary as attributes of good citizenship.

VISION

Our vision is to create well-rounded students and student/athletes by encouraging multi-sport and activity participation, involved community, an improved climate, professionally trained personnel, improved performance and established program goals. These are achieved through the efforts of strong communication and commitment of the activities department to bring all constituents together to provide a unifying leadership to the mission and vision of Grandview High School.

GHS BULLDOG FIGHT SONG

Fight! You Grandview Bulldogs,
For Alma Mater fight!
Glory in the combat
For the blue and the gold.
Faithful to our colors
We will ever be
Fighting ever fighting
For a Bulldog victory!

SPORTSMANSHIP

The Grandview C-4 School District is a member of the Greater Kansas City Suburban Conference and Missouri State High School Activities Association (MSHSAA). As members we adhere to policies established for the display of good sportsmanship by athletes, students, fans, parents and patrons. Member schools enforce sportsmanship rules for our own school, players and spectators. Violation of rules can result in the following consequences: written reprimand, probation, suspension, ejection or permanent removal from events. Consequences are enforced for players, coaches/sponsors, students, parents and fans.

All school discipline policies and rules apply to the Grandview C-4 School District students at school activities whether they are held on school property or away from school.

GOOD SPORTSMANSHIP CODE

For Players, Coaches and Fans:

1. Maintain pride in self and school.
2. Strive to keep high standards of conduct.
3. Cheering is always encouraged for one's own team.
4. No taunts, chants, noises, cheers, songs, profanity, signs or motions directed at the opposing team, coach, school or officials.
5. Positive signs may be displayed for one's own team.
6. No disrespect will be shown to the opposing team during introductions.
7. No noisemakers.
8. Abide by the decisions of officials.
9. Accept victory or defeat graciously.

The Grandview C-4 School District designates a student spirit section where standing is permitted.

The Grandview C-4 School District grounds (inside and outside) are, by the Grandview School District Board policy, a tobacco-free environment. There is no smoking allowed inside or outside the building or on any school or athletic grounds.

BASIC GUIDELINES FOR PARTICIPATION

1. Students are free to make their own selections as to the activities in which they wish to participate. It is the Grandview C-4 School District's policy that students facing a conflict between two school-sponsored activities will be given a choice of which to attend. Certain school activities (based on the Conflict Resolution Standards located on page 12 of this document) will have priority.
2. A student who participates in a sport/activity, but quits of their own accord, will not be eligible to start participating in another sport/activity before the end of the competition in the sport that was dropped, unless both of the head coaches/sponsors agree. A student who has enrolled in an interscholastic co-curricular class, but then drops the course will not be eligible to participate in the activity unless prior permission is given by the teacher/sponsor.

3. Transportation policy: The following will be adhered to in transporting students for extracurricular activities in the Grandview C-4 School District. This rule applies to all practices and extracurricular activities.
 - a. All students involved in any extracurricular activity prior to 4:00 pm will be transported by bus to and from all extracurricular activities.
 - b. When activities are held outside the Grandview C-4 School District, all students will be transported by bus.
 - c. For all activities that are being held within the Grandview C-4 School District boundaries, students will be transported by bus.
 - d. The principal or activities director under the following conditions must approve any exceptions to rules 3b and 3c listed above.
 - * Under special circumstances with prior arrangement, a student may be transported by his/her parent/guardian. An exception must be requested no less than one day in advance, with the request form (form available in the activities director's office) signed by the parent.
 - * Approval to drive will apply to the student transporting **ONLY HIMSELF OR HERSELF** to the event.
4. If it is necessary to be absent from practice, the student is expected to obtain permission from the head coach prior to the scheduled practice.
5. If a student misses class(es) without being excused by the administration, the student shall be considered ineligible on that day. Exceptions are granted with **administrative approval only**. If a student comes to school and during the day visits the health room and is sent home, they may not return or participate that day.
6. In the event of truancy or suspension, the student will not be eligible for participation until he/she has fulfilled the disciplinary requirements set by the administration.
7. In the event that a student is assigned an afternoon detention period as the result of a classroom issue, they are not allowed to use the excuse of "I have practice, so I can't stay." **THE CLASSROOM OBLIGATION ALWAYS COMES FIRST.**

GRANDVIEW C-4 SCHOOL DISTRICT
CODE OF ETHICAL BEHAVIOR AND STUDENT CONDUCT

I. STATEMENT OF PURPOSE

The Grandview C-4 School District's activity/athletic program is designed to provide a positive, healthy, drug-free atmosphere for the student. The student is encouraged to achieve academic success, become involved in a variety of sports and be an ambassador of the school. It is fundamental that the student realizes that it is a **privilege** to represent his/her school and that he/she is expected to do his/her best to contribute to the success of the activity/athletic program.

Students are in the public eye and their personal conduct always must be above reproach. They have an obligation to create a favorable image and gain the respect of teammates, the student body and the community.

II. STUDENT EXPECTATIONS

The student is expected to demonstrate good sportsmanship and good citizenship at all times, both in and outside of school. As a representative for his/her school and competitor in our activities/athletic programs, the student is expected to fulfill certain responsibilities that include:

1. Striving to achieve sound citizenship and desirable social traits, including emotional control, honesty, cooperation, dependability and respect for others and their abilities.
2. Maintaining a lifestyle free of tobacco products, illicit drugs and alcoholic beverages.
3. Maintaining academic and eligibility standards as established by the Missouri State High School Activities Association and the Grandview School District.
4. Adhering to public laws and school board policies.
5. Showing respect for both authority and property.
6. Learning the spirit of hard work and dedication and excelling to the limits of each student's potential.

III. DEFINITIONS

1. Extracurricular Events - Those events/activities that do not fall within the scope of the regular curriculum and are officially recognized and sanctioned by the Grandview Board of Education for which students do not receive credit.
2. Co-curricular Events - Those events/activities that are outside of, but complement, the regular curriculum. Students are graded on their participation in these events/activities.
3. May - As used in this policy, indicates the act of granting or denying permission.
4. Might - As used in this policy, indicates the possibility of action being taken.

IV. SCHOOL RULES

1. Team/Activity Rules - Each sponsor/coach will establish team/activity rules and has the discretion to implement rules specific to his/her activity. Activity rules will be distributed and discussed with parents and participants prior to the beginning of competition for the activity/athletic program. The student is expected to comply with activity rules and may forfeit his/her eligibility through noncompliance.
2. School Attendance - The student must attend school as outlined on page six (6), guideline five (5) of this document on the day of activity/competition to be eligible to participate in extracurricular activities on that day. Exceptions are granted with administrative approval only.
3. Detention - A student assigned detention by teachers and/or administrators must report the detention to the sponsor/coach. The sponsor/coach will determine any additional action to be taken.
4. Suspension - A student suspended from school, in-school or out-of-school, will not be permitted to participate in the extracurricular activities while on suspension. **He/she may become eligible following the completion of his/her first day back in regular classes.**
5. Expulsion - A student who is expelled or who withdraws from school because of disciplinary action, shall not be considered eligible for extracurricular activities for 365 days from the date of expulsion/withdrawal.
6. Ejection from a Contest - A student/athlete ejected from an activity/athletic event because of unsportsmanlike conduct will not be eligible to participate in the next scheduled activity/athletic event per MSHSAA policy.

V. STUDENT HAZING

Student hazing is expressly prohibited by the Grandview C-4 Board of Education Policy JFCF. For the purpose of this policy, hazing is defined as willful conduct directed at a student or students, whether occurring on or off school property, for purposes of initiation or admission to any school-related activity or athletic team. Conduct prohibited by this policy includes, but is not limited to, exposure or contact of genitals, buttocks, or breasts, contact directly or indirectly through undergarments; threats of physical harm; infliction of mental harm, use of alcohol, unnatural acts, behavior or dress codes meant to embarrass or humiliate.

Students who violate this policy will be subject to suspension/expulsion from school and suspension/exclusion from activities/athletic participation depending on the severity of the misconduct per Board Policy.

Non-students who participate or enable the hazing of students may be excluded from attendance at school activities and school athletic events. District employees, including sponsors and coaches who have knowledge of school hazing but fail to take corrective action will be subject to discipline up to and including termination of district employment. **If hazing occurs, coaches/sponsors must report the incident to school administration immediately.**

VI. DISCIPLINARY ACTION AND CONSEQUENCES

Students might be ineligible for extracurricular activities if they violate the policies of the Grandview C-4 Board of Education as outlined in Section JG, or if they fail to exhibit good citizenship at all times. Students may also be deemed ineligible if they are in violation of the “credible citizen” clause under MSHSAA By-Law 212.0, Citizenship Requirements of the MSHSAA Handbook. The coach or sponsor, activities director and school administrator will determine the length of non-participation with respect to MSHSAA By-Laws.

If school policies are violated, the procedures and penalties of those policies may take precedence over and/or be in addition to those outlined and defined by the following guidelines provided for our students.

1. **Citizenship** - Students whose character or conduct is such as to reflect discredit upon themselves or their school is **NOT** considered a “credible citizen”. This includes violations of public law and/or school policy.

Violation Penalty - The student who has been charged with a municipal ordinance violation, a misdemeanor or a felony may be suspended from participation in extracurricular activities and remain ineligible until his/her judgment is satisfied according to public law and/or school policy. **This includes violations that take place during the season and/or non-season including evenings, weekends and summer.** School officials may deny participation in all extracurricular activities to a student convicted or found “not innocent” of a municipal ordinance, misdemeanor or felony.

Reinstatement to the activity/athletic team(s) may be granted after a review by the school administration and the sponsor/coach.

2. **Alcoholic beverages and/or illicit drug possession use and/or abuse.** Students should not use, abuse or possess alcoholic beverages and/or illicit drugs.
 - a. **First Violation Penalty:** The student will be suspended from his/her activities/athletic team. A conference with a building administrator, the student, parent(s) and coach/sponsor will be conducted. If verification is found to be sufficient by the school administration, the student will be suspended from all activities/athletic competition for up to 90 school days from the day of the offense. The suspension may be reduced upon successful participation in a drug/alcohol treatment program, which follows the Missouri Guidelines for Drug Treatment. Information regarding participation in drug-treatment options may be obtained from the building administrators.
 - b. **Second Violation Penalty:** The student will be suspended from his/her activities/athletic team. A conference with a building administrator, the student, parent(s) and coach will be conducted. If verification is found to be sufficient by the school administration, the student will be suspended from all activities/athletic competition for 365 days from the day of the offense.

3. **Tobacco substances. Smoking, chewing, sniffing, possession or any other use of tobacco materials.** Students should not smoke, chew, sniff or possess tobacco materials or products. Use or possession of tobacco products is a violation of Board Policy and subject to suspension.
 - a. **First Violation Penalty:** Loss of participation for the next two events/games or 20% of all scheduled events/games whichever is less.
 - b. **Second Violation Penalty:** Ninety school-day suspension from all extracurricular activities.

Repeated violations of any of the above may result in complete disassociation with any or all activity/athletic teams for the remainder of the student's high school career.

The coach/sponsor, in consultation with the activities director and school administrator, may suspend a student from activities after giving him/her the right to be heard. The student and/or his/her parent/guardian may appeal actions taken pursuant to this policy.

The school administration will send a written decision to the parent/guardian within two school calendar days of the appeal hearing.

VI. PARTICIPANT'S PLEDGE

A student who participates in extracurricular activities must sign the "Participant's Pledge" as a precondition of his/her participation. The student's signature on the pledge signifies the commitment to abide by the conditions of the Grandview C-4 School District's Code of Ethical Behavior and Student Conduct Policies and to remain free of alcohol, tobacco, illegal drugs and to be a "credible citizen". The parent's signature on the pledge signifies that the parent has read and understands the pledge. This pledge is located on page 22 of this handbook.

CARE OF EQUIPMENT

In order to give the student a sense of responsibility and an appreciation of his/her equipment, each student will be held accountable for the abuse or loss of equipment. **ANY EQUIPMENT LOST, STOLEN, OR DAMAGED MUST BE PAID FOR BY THE STUDENT WHO CHECKED OUT THE EQUIPMENT.**

The following guidelines, if adhered to, will reduce the chances for lost or stolen equipment.

1. Do not exchange or loan any of the equipment checked out to you to another member/teammate. If exchange is warranted, the sponsor will make the adjustments.
2. School and personal equipment and belongings should be locked up at all times. Keep your locker CLOSED and LOCKED at all times. School lockers are subject to check by school administration.
3. Any loss of equipment should be reported immediately to the head coach, rather than waiting until the end of the season.
4. Any damage to equipment issued will be the student's responsibility and the sponsor will determine the amount to be charged to the individual.
5. Any protective equipment that does not fit properly or that has any defective parts should be reported to a coach/sponsor immediately. Do not attempt to wear the equipment until the necessary adjustments have been made. This is for your protection.
6. It is against the MSHSAA regulations to sell or rent any equipment to individuals. The athletic departments of the Grandview C-4 School District strictly adhere to the regulation. Therefore, any equipment you may see outside the school environment does not belong to the individual(s). Please report any such violation to a coach or the activities director. By doing so, you are not only helping the athletic department, but also the individual who must pay for the stolen item(s).
7. At the end of the sports season, all equipment must be turned in to the coach that issued the equipment.

PROTECT YOUR ELIGIBILITY

The Missouri State High School Activities Association (MSHSAA), of which the Grandview C-4 School District is a member, is a voluntary, nonprofit, educational association of junior and senior high schools, established for the purpose of working cooperatively in adopting standards for supervising and regulating interscholastic activities and contests.

One of the primary functions of the MSHSAA is to establish eligibility standards that must be met by all students to attain the privilege of representing their school in interscholastic activities.

Eligibility is a **PRIVILEGE** to be granted by the school to a student, which allows that student to participate in interscholastic activities. Eligibility is **NOT A STUDENT'S RIGHT BY LAW**. Precedent setting legal cases have determined that eligibility is a privilege to be granted only if the student meets all standards adopted by the school.

Listed below is information to acquaint you with the major rules and regulations you must follow in order to protect your eligibility:

1. Citizenship
You must be a creditable school citizen. Creditable school citizens are those students whose conduct, both in and out of school, will not reflect discredit upon themselves or their schools. It is the responsibility of the student to report to school administration violations of the law.
2. Academics
 - a. You must be enrolled in courses offering 3.5 units of credit. (This is normally seven courses).
 - b. You must have earned 3.5 units of credit the preceding semester.
3. Transferring schools
 - a. If you transfer schools and your parents do not move to your new school district, you will be ineligible for 365 days, unless you meet one of the exceptions to the transfer or promotion rules. (See your activities director regarding non-traditional households.)
 - b. If you move with your parents to your new school district you should be eligible immediately.
4. Participation limits
 - a. You are eligible to participate in any sport for a maximum of four seasons. Any part of a game played during a season counts as a season of participation.
 - b. Your eligibility to participate in high school activities begins when you first enter the ninth grade and last for the first eight semesters that you are enrolled in high school. Your eighth semester must immediately follow your seventh semester.
5. You must enter school within the first 11 days of the semester to be eligible.
6. Awards standards
 - a. You may not receive cash, merchandise, or gift certificates for participating in any athletic contest.
 - b. You may accept awards that are symbolic in nature, such as medals, trophies, ribbons, plaques, etc., for participating in a school athletic program. These awards may be received only from your school, from a school hosting an event, or from the MSHSAA
 - c. You may accept awards for participating in non-school-sponsored athletic competition only if the awards are symbolic in nature, such as medals, trophies, ribbons, plaques, etc.

7. If you reach the age of 19 prior to July 1, you will be ineligible for interscholastic competition the next school year.
8. Non-school competition
 - a. You may not participate in any organized non-school athletic competition and your school team **IN THE SAME SPORT** during the same season with the exception of swimming (please see the activities director with these circumstances).
 - b. You may participate on a school team and a non-school team in different sports during the same season; however, you may not practice or compete in non-school organized athletic competition **ON THE SAME DAY** that you practice or compete with your school team without approval of the school administration.
 - c. Before you join any non-school team or enter any non-school competition involving athletics, check with the activities director to make certain these standards are being met.
9. You may participate in an “audition” or “tryout” for a college team only after you have completed your last season of eligibility in the sport for which you wish to tryout.
10. You may not compete in an all-star game or contest before you complete your eligibility in all high school sports.
11. Sports camps/clinics
 - a. You may attend as many non-school sponsored summer, specialized, sports camps as you wish where you do not receive instruction or coaching from a member of your school’s coaching staff.
 - b. You may not attend a specialized athletic camp during the school year.
 - c. You may attend a summer camp or clinic where your school’s coaching staff instructs or coaches.
12. Any individual receiving information concerning colleges for scholarship opportunities for our students/athletes will be distributed by the specific coaches.

A REMINDER: Any questions pertaining to eligibility not answered above should be brought to the attention of the activities director prior to participation in the event.

SCHEDULING RESOLUTION STANDARDS

Students should make the best choices when participating in activities to avoid conflicts between activities. This involves good communication, decision-making skills, prioritizing, and long-range goals and aspirations. However, when a conflict arises between two school-sponsored activities, administrative priority will examine this order or precedence:

1. National contest
2. State contest
3. District contest
4. Conference contest
5. Academic class
6. Interscholastic contest
7. Required (dress rehearsal) practices
8. Regular practices

CONDITIONING AND THE PREVENTION OF INJURIES

Proper sports conditioning will improve the power, speed, and endurance of the athlete on the field or in the gymnasium. It will also help strengthen muscles and joints, increase flexibility, and maximize agility through the channeling of aerobic as well as anaerobic power. In addition to the benefit of increased performance, statistics indicate that sports conditioning will assist in preventing injury.

Year-round conditioning can increase athletic performance considerably. Opportunities are provided and it is strongly recommended that all athletes not involved in a sport during an off-season be participating in the conditioning program. Naturally, the best course of action is to stay involved in a competitive program each of the fall, winter, and spring seasons, where conditioning is built into the sport.

PHYSICIAN EXAMS AND INSURANCE REQUIREMENTS

Athletic By-Law 309 (a) in the MSHSAA handbook states: “The school shall require of each student participating in athletics or an activity performance group a physician’s certificate stating that he or she is physically able to participate in athletic contests or performance groups. The medical certificate is valid for the purpose of this rule if issued after February 1st of the previous year. This certificate must be on file before the student will be allowed to practice with any of the Grandview C-4 School District’s athletic teams.”

Athletic By-Law 309 (b) in the above handbook states: “A student shall not be permitted to practice or compete for a school until it has verification that he or she has basic athletic insurance coverage.” THE DISTRICT PROVIDES A SECONDARY INSURANCE POLICY FOR ALL DISTRICT STUDENTS, WHILE INVOLVED IN MSHSAA SPONSORED ACTIVITIES.

An athletic trainer is available on school days from 2:00pm to approximately 5:30pm, or until completion of home varsity contests.

CONCUSSION MANAGEMENT PROGRAM

Grandview High School will be implementing the ImPACT testing program. Athletes in designated activities will be baseline tested at the beginning of their season and before competition starts. This test is used to measure the cognitive function of the student-athletes brain. If an athlete sustains a concussion, he/she will be seen by a doctor with training in ImPACT testing. The student will be treated by that doctor and will be post-tested to compare data results with their baseline test. The post-test is a concussion tool used to help monitor brain function after a concussion is sustained. The student will not be released to play until the doctor feels their cognitive skills are within the normal range in comparison with their baseline test. After the student is released by the doctor, he/she will then be under the care of the district athletic trainer and will be tested for recurring symptoms through physical exertion. Once the athlete is cleared by the doctor and the athletic trainer, he/she will be allowed to return to their activity.

OFF CAMPUS RUNNING POLICIES AND PROCEDURES

1. In order to adequately train athletes for sports and conditioning, some off-campus running will be required.
2. It is the duty of coaches to maintain a program that considers the safety of our athletes at all times.

The most serious hazard that any runner encounters while running off-campus is traffic. Off-campus running will follow pathways through city parks, routes with sidewalks, areas with minimal traffic flow, or roads with shoulders wide enough for a runner to be out of the way of normal traffic paths and flow.

Listed below are several safety guidelines that runners should adhere to when training off campus.

1. The coach and runner must always be alert to traffic and weather conditions.
2. Runners should always use sidewalks when available or run on the road's shoulder, not out in the street impeding traffic.
3. Runners should always face traffic, unless running on sidewalks or wide shoulders.
4. Runners should run in single file.
5. Off-campus running in the afternoon should not begin until students and bus transportation have cleared the area.
6. No off-campus running should take place when weather conditions hinder visibility making it difficult to see runners or when the road conditions create hazardous driving.
7. Runners should not cut through or run on a patron's property.
8. Runners should be especially alert at intersections and obey all traffic laws. A runner should not block intersections.
9. For personal safety, runners should run using the buddy system.

ATHLETIC AWARDS

VARSIITY / JUNIOR VARSITY / PARTICIPATION LETTER AWARD

A certificate/letter will be presented to the athlete/student each time he/she meets the requirements established in that sport and is recommended by the head coach to be a recipient of the award.

ATHLETIC / ACTIVITY LETTERING

The Grandview C-4 School District activity programs offer a letter for their activities. Each program offers both subjective and objective criteria and qualifications for lettering set by the individual staff with approval from school administration. The actual granting of a letter is ultimately decided by that staff. For individual lettering requirements check with the program sponsor.

BANQUET/AWARDS CEREMONIES

It is recommended that all “end of the season” banquets or awards ceremonies be held at Grandview High School. Any activity wanting to hold its event(s) outside of the GHS campus must have prior approval from the athletic/activity director. The dates/times for these events should be scheduled with the athletic/activity director prior to the conclusion of the previous school year. It is recommended that all high school and central office administration be invited to these events.

STUDENT ACTIVITIES FUND MANAGEMENT

I. SOURCES OF FUNDS

Funds for co-curricular and extra-curricular activities may be generated from any administratively approved source (utilize the Fundraising Form obtained from the activities director), providing that the welfare and long-range benefits for students and the Grandview C-4 School District are the primary consideration. Funds derived from a particular group or activity should remain with that group or activity and expenditures should benefit it either directly or indirectly.

All monies in activity funds are considered a part of the general operating budget of the Grandview C-4 School District, as such District policies governing the receipt and expenditure of funds must be followed. The fund balance of an activity account will be carried forward from fiscal year to fiscal year providing the activity is a continuing one. However, when the activity ends, any funds presently in that account will become a part of the general operating fund balance of the District.

II. RECEIPT OF FUNDS BY STUDENTS, SPONSORS, TEACHERS, OR SCHOOL WORKERS

All money collected from any source should be substantiated by pre-numbered student activity receipts, or other auditable, checkable records. This audit trail is most important. Money collected by various groups or individuals within the school must be turned in to the school secretary daily.

A. Pre-numbered receipts

Pre-numbered receipt books shall be used by the treasurer of student organizations and by all others who receive funds, except as specified in paragraphs B and C below.

The original receipt should be given to the payee. The second copy of the receipt will be left in the receipt book as a record for the organization. A new receipt book should be utilized each fiscal year, and the receipt book shall be maintained as a part of the organization’s records for a minimum of three years. In case of a “void” receipt, both copies of the receipt must be accounted for by attaching the “void” original to the second copy in the receipt book.

B. Ticket sales

Ticket sales paid in cash shall be reconciled by a person not directly receiving the cash. Once reconciled, appropriate entries shall be made in all related records.

C. Special activities

At the discretion of the principal, the writing of a receipt to an individual may be waived and a “master” receipt used when collecting miscellaneous sums of money for which no individual accountability is required. For instance, a teacher collecting money in a United Way campaign may issue one receipt in the receipt book to indicate the amount collected in the classroom on a given day.

D. Transmittal of funds to school treasurer

Funds should be submitted to the school secretary on the day received.

The person collecting the money should complete either a ticket sales form or an activity receipt form in duplicate. Both copies should accompany either the funds submitted to the school treasurer or the deposit itself in the case of a night deposit.

III. PURCHASES

Prior to being submitted to the Purchasing Department, a purchase order must be signed first by the student activity sponsor and second by the principal or his/her designate according to school district policy. All purchase order requests must be made one week before processing. Coaches/Sponsors are responsible for communicating to the designee when the product is received.

IV. PAYMENTS

The activity sponsor and the principal or his/her designee shall be responsible for initiating requests for the disbursement of all monies from the activity accounts. All requests for payments must be made through a purchase order. All disbursements shall be by check issued by the Finance Department. No reimbursement will be made for any purchase if not submitted through a purchase order unless prior approval is given by the athletic/activity director or principal.

GENERAL FUNDRAISING POLICY GUIDELINES

1. All fundraising projects need to be placed on the school calendar with approval from the appropriate administrator.
2. Money should never be taken off school premises or left in a sponsor’s personal possession. All monies collected should be given to Mrs. Kurtz every day for deposit.
3. When students receive merchandise either to sell or fill customers’ orders, they should be required to sign a sheet that indicates what merchandise that student received, the number of items the student received and the price per item.
4. All sponsors responsible for raising funds or charging fees should complete a form verifying the number of items or products sold multiplied by the price. This should be consistent with the amount of money collected. The collection should be turned in to the school secretary and administrator each day.
5. Sponsors should keep their own set of books and compare them to the monthly reconciliation of Mrs. Kurtz.

6. Students should not be given merchandise they have ordered for themselves before they have paid for the product.
7. Fund raisers and monies collected through parent support groups, i.e., Band Boosters, Athletic Boosters, etc., should be collected by their representatives. No money or merchandise should be collected by sponsors if an outside group is conducting the fundraiser.
8. The school discourages door-to-door sales by students and only food items that meet the district wellness guidelines should be sold in school or at school activities.

SUPERVISION POLICY

We will follow the last to leave rule (coach/sponsor) with regard to the supervision of our students. Sponsors should communicate with their assistants and make sure that a coach/sponsor is always present. Students will be supervised at all times by a coach/sponsor. Sponsors are directed to never leave our students unsupervised!

No individual student, team or activity group shall be permitted to participate in events without being accompanied and supervised by a representative of the school faculty or administrative staff. Activity sponsors are responsible for supervision of groups while on the bus traveling to and from events, while at the events, and until the student's ride arrives. An activity may not occur without school representative supervision. This includes but is not exclusive to practices, meetings, performances, contests and bus transportation.

Sponsorship includes the coach/sponsor riding the bus, accompanying the activity, and/or supervising any activity under the sponsorship of a particular department. Sponsorship may necessitate the coach/sponsor procuring assistance from within his/her own department and/or activity personnel. It is the responsibility of the activity sponsor to cover his/her events.

DESIGNATED PICK UP/DROP OFF AREAS

Each sport/activity will have a designated area where students are dropped off or picked up after practices or games/activities. Coaches are responsible for making sure that their participants are made aware of this area. In the south/north gym areas, the designated area will be at the northern most back door of the north gymnasium. The field house will be at the end of the drive leading into the field house parking lot.

CONFERENCE AFFILIATION

The Grandview C-4 School District is a cooperating member of the Greater Kansas City Suburban Association of Cooperating Schools and, as a member, is committed to adhere to the rules and regulations of the association.

Presently, there are 25 member schools, which are divided into four divisions with each division based upon the population of each individual school. The division is as follows:

<u>GOLD DIVISION</u>	<u>RED DIVISION</u>	<u>WHITE DIVISION</u>	<u>BLUE DIVISION</u>
Blue Springs	Truman	Raytown	Grandview
Liberty	LS West	Oak Park	Raytown South
Lee's Summit North	Park Hill	Wm. Chrisman	Winnetonka
Lee's Summit	SJ Central	North Kansas City	Liberty North
Raymore-Peculiar	Park Hill South	Fort Osage	Kearney
Blue Springs South	Ruskin	Belton	Platte County
		Staley	

In addition to competing for conference championships within each division, an all-sports award is presented to the school that has the best overall record in the 19 recognized sports.

TICKET PRICES / PASSES

Ticket prices, for all sporting events, as set by the Suburban Conference are \$5 per adult and \$3 for students K – 12. There is no charge for Pre-K students.

Student passes may be obtained for \$35. A notification will be provided on their student ID badge. Students must show their ID for admittance into activities.

An adult pass may be purchased for \$40 – Individual or \$75 - Couple. This pass will entitle bearer and household members to attend.

Senior citizens over the age of 65 will be admitted free to activities. No passes will be necessary.

- **Passes are non-transferable**
- **Passes apply only to contests within the Grandview C-4 School District**
- **Passes do not apply to tournaments, post season contests, or non athletic events**

CURRICULAR / CO-CURRICULAR ORGANIZATIONS

Many co-curricular groups fall under both academic class and activity guidelines and requirements. As a result, a class period is given to the organization as well as academic credit. Such classes have academic objectives and independent grading criteria. Students enrolled in these courses may have other required expectations. The individual sponsors will acquaint the students with the full scope of responsibilities in those classrooms.

SPORTS BY SEASON

FALL SPORTS

Boys' Cross Country V & JV
Girls' Cross Country V & JV
Football V, JV, 9A & 9B
Girls' Golf V & JV

Boys' Soccer V & JV
Softball V & JV
Girls' Tennis V & JV
Volleyball V, JV & 9th

WINTER SPORTS

Boys' Basketball V, JV, 9A & 9B
Girls' Basketball V, JV, 9th

Girls' Swimming V & JV
Wrestling V, JV, & 9

SPRING SPORTS

Baseball V & JV Boys' Tennis V & JV
Boys' Golf V & JV
Girls' Soccer V & JV

Boys' Track V, JV, & 9
Girls' Track V, JV, & 9

CO-CURRICULAR ACTIVITIES

Theater Productions
Journalism and Publications
Debate & Forensics
Band: Concert, Jazz,
Symphonic Winds & Percussion, Freshmen

Choir: Chamber and Concert
DECA
FCCLA
FBLA

EXTRA CURRICULAR INTERSCHOLASTIC ACTIVITIES

Cheerleading
Band: Jazz and Marching

Color Guard
Choir

EXTRA CURRICULAR ACTIVITIES

Fellowship of Christian Athletes
Optimist Club
Future Business Leaders of America
Foreign Language Club
Science Club
Ecology Club

Future Teachers of America
Robotics
Student Council
Students Against Destructive Decisions
Math Club

HONOR SOCIETIES

Quill & Scroll
National Honor Society
International Thespian Society
National Forensic League
Beta Chi Pi

2013-14 GHS District Athletic Calendar

Fall 2013

August 12: Fall Sports Begin
August 23: Blue & Gold Fall Sports Kickoff
September 26: GHS Cross Country Invitational
October 4: Homecoming
October 5: GHS Volleyball Invitational

Winter 2013-14

November 4: Wrestling Practice Begins
November 4: Basketball Practice Begins
November 18: Swimming Practice Begins
November 19: Winter Sports Festival – Mandatory Parent Meeting @ TBA
February 21: Court Warming

Spring 2014

March 3: Spring Sports Begin
March 11: Spring Sports Festival – Mandatory Parent Meeting @ 6:00PM
March 17-21: Spring Break
April 8: GHS Track Invitational

MSHSAA Board Policy on Internet Message Boards

(As taken from the *MSHSAA Links Page* posted 4/29/05)

To address a growing concern of inappropriate use of internet message boards by students, coaches, and others involved in interscholastic programs, the MSHSAA Board of Directors has developed a position statement regarding such boards. The position statement is designed to educate the membership about the concerns and potential repercussions of posting anonymous unsportsmanlike messages on the internet. This universal position statement has been developed by the staff with input and support from various advisory committees. "Recently, the MSHSAA has been made aware of several incidents involving internet message boards that have been used to intimidate, taunt or demean the character of student participants, school personnel and officials. These unsportsmanlike actions are generally carried out anonymously with little accountability or consideration for their lasting effects. As a result, the Missouri State High School Activities Association strongly encourages its coaches, directors, administrators and officials to take an active role in the prevention of unsportsmanlike material on internet message boards. School administrators should discourage student participants, coaches and directors from posting objectionable or unsportsmanlike material on internet websites. However, communication of a positive nature is always encouraged. By being proactive in this matter, schools can help address this evolving trend in a manner that is consistent with the educational mission of Missouri's interscholastic programs."

NCAA CLEARINGHOUSE

The NCAA Eligibility Center evaluates your academic record to determine if you are eligible to participate at a Division I or II college as a freshman student-athlete.

To register with the eligibility center, you must complete the Student Release Form and amateurism questionnaire at the beginning of your junior year. You must do this online and send in the registration fee of \$50.00.

The Student Release Form authorizes each high school you attended to send your transcripts, test scores, proof of graduation and other necessary academic information. It also authorizes the eligibility center to send your academic information to all colleges that request your status.

Your best method of completing the information is to see your counselor to access the website and collect the necessary information to give to the center. Print a copy of the completed registration form and release form and give it to your counselor.

NIAAA CLEARINGHOUSE

Every student-athlete must register with the NIAAA eligibility center to play sports at an NAIA college. Visit <http://www.playnaia.org/page/highschool.php> to register.

Requirements for incoming freshmen are simply high school graduation and two of three of the following:

1. Minimum 2.0 GPA on a 4.0 scale
2. Graduation in the top half of senior class
3. Minimum of 18 on the ACT or 860 on the SAT

Grandview Athletic Booster Club Membership Application Form 2013-2014

Date: _____
Amount Paid: _____
Cash/Check # _____
Initials: _____

Individual Membership: \$10.00 Family Membership: \$20.00
Lifetime Membership \$75.00

Name: _____

Spouse: _____

Address: _____

Phone Number: _____ E-mail Address: _____

Work: _____ Cell: _____

Do you have children attending Grandview High School (if yes, please list below)?

Name	Grade	Sport or Activity
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1. _____
2. _____
3. _____

The Grandview Bulldog Athletic Booster Club is a non-profit organization organized to aid or assist in the development and maintenance of the organized athletic activities of the Grandview School System. Our efforts and fundraising are on a volunteer basis. We need volunteers! Please check one or more of the following where you would be willing to help.

_____ Concession Stand _____ Membership _____ Special Projects

**Booster Club Meetings are held
the 1st Tuesday of each month
August through June
6:00 p.m. in the school cafeteria**

For more information contact:
President - Paul Alexander: 816-916-8978
Vice President - TBA
Secretary – Sherryee Akinmoladun
Treasurer – Lynn Nolen
Co-Treasurer - TBA



GRANDVIEW C-4 SCHOOL DISTRICT **ACTIVITY / ATHLETIC COMMITMENT PLEDGE 13-14**

PARTICIPANT'S NAME (PRINT)	GRADE	SPORT/ACTIVITY
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Prior to participating in any practice or tryout sessions for any interscholastic sport, each athlete must:

A. Successfully pass a physical examination to participate in athletics, by a licensed physician and the copy of such examination must be on file in the office of the building activities director. Physical exam is valid if issued on or after February 1 of the previous school year.

B. Return this Activity/Athletic Commitment Pledge Form with the student and parent(s) signatures.

As a school's student/athlete voluntarily participating in interscholastic activities/athletics, I acknowledge that:

1. I have read this Student Activity/Athletic Handbook and understand what the Grandview C-4 School District expects from me in regard to the expectations set forth in this handbook and to sportsmanship, citizenship, scholastics, and staying free from drug, alcohol, and tobacco use while enrolled in this school. I understand the consequences for violating school and MSHSAA policy and I will not do so while a Grandview C-4 School District student participant.

2. I will be responsible for all equipment issued to me throughout the season, will return such equipment at the conclusion of the season and will pay the current replacement cost for any of the equipment not accounted for by me at the end of the season.

3. I have been properly advised, cautioned, and warned by administrative and coaching personnel of the Grandview C-4 School District that I am exposing myself to the risk of injury, including, but not limited to, the risk of sprains, fractures, and ligament and/or cartilage damage which could result in a temporary or permanent, partial, or complete impairment in the use of my limbs, brain damage, paralysis, or even death. Having been so cautioned and warned, it is still my desire to participate in sports and to do so with full knowledge and understanding of the risk of injury and with full consent of my parent/guardian.

4. I, along with my parents, certify that I have read and understand all of the Grandview C-4 School District activity/athletic policies in this handbook. I understand that all C-4 board policies govern our activities. In order to be eligible for participation, I understand that I must comply with all the requirements listed.

5. I agree that I will refrain from participating in any student hazing activities as a participant or as an observer. I further understand that violation of the district's hazing policy may result in suspension from school and suspension from participating in all activities.

Student's Signature

Date

Parent/Guardian Signature

Date

REMOVE THIS PAGE AND RETURN TO YOUR COACH