

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - December 7, 2016

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Vice President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 11, 2016. The Secretary will enter this public announcement into the minutes of this meeting. The Executive Session published in November 30, 2016 for 6:30 PM this evening was subsequently cancelled.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection, including remembrance of the 1941 attack on the US Naval Base at Pearl Harbor, Hawaii.

**C. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Fausti, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Mercantini.  
ABSENT: Mr. Schiano, Mr. Roselli, and Mr. Drew.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator

Staff attending: Louisa Kenny, Liz Brotherton, Ann Marie O'Leary, Nell Geiger, Brian Schoen, Kara Lynch, Julie Reisig, Shelly Gallo, Barb Kolpack-Hoffer, Pam Poole, Jen Demas, William Moore, Melanie Stokes, Linda Guzik, Jane McManimon, Rob Walder, Joe Sprague, and Chris Bolinger.

Visitors attending: Jim Brotherton, Cailin Harper, Jared Nappa, Emily Albrecht, Terry Cryan, Betty Asare, Elizabeth Pavlovsky, Melissa H., Kevin Moore, Jennifer Penninpede, John Razkoswki, Donna Manion, Shannon Zaremba, Melissa Pisapia, Dominick Pisapia, Melanie Kunkler, Michele Roberson, Wade Roberson, Pat & Charlie Peyton, Jen Provaccino, Shana Sarneng, Mary Hoffer, Bill & Laure Schenck, Beth Horner, Donna O'Conner Keil, Joe Keil, Alyssa Untz, Kevin Nabinger, Geoff Longmuir, Mary Ellen Congleton, Kelly Congleton, Michael Wleczewski, Eric Holliday, Jill Popko, John Bradowski, Scruti Desai, Erica Richardson, Yang Zhang, Cameron Footer, Hannah Quinn, Aleah Hussel, Darcy Heberling, Sharon Turgyan, Mark Turgyan, Matt Crowell, Seth Asare & Family, Jackie Kalargheros, Ed McManimon, Conall McManimon, Meredith Bolinger, Jessica Saddler, Anthony Depasquale, Alison Gary, Jake Schenck, Billy Moore, Kristin Hofmann, Peter O'Connor, Kevin Cryan, Dominick Pisapia, Matt Horner, Bob Moore, Walter Kosul, and Jan Nielsen.

**D. EXECUTIVE SESSION RESOLUTION - None**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

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- Ms. Kenny, BRAA President commented on Ms. Zablow's resignation; echoed Mr. O'Leary's comments; thanked Ms. Zablow for her services.

**I. UNFINISHED BUSINESS** - None

**J. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Fausti, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes from meeting held November 16, 2016
3. +Motion to approve for public disclosure the following minutes from executive meetings held September 16, 2016; October 21, 2015; December 9, 2015; February 17, 2016 and August 17, 2016 on conclusion of the respective subject matter(s)
4. +Motion to approve Substitute List
5. +Motion to approve Special Education Student Placement
6. +Motion to accept Director of Special Services Report
7. +Motion to accept Director of Curriculum and Instruction Report
8. +Motion to accept District Support Staff Report
9. +Motion to accept Enrollment & Principal Reports:

|      |              |
|------|--------------|
| BRHS | 731          |
| BRMS | 591          |
| MIS  | 379          |
| CBS  | 246          |
| PMS  | 537          |
|      | <u>2,484</u> |

ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Mr. Roselli, and Mr. Drew.

Motion approved by majority.

**K. COMMITTEE REPORTS** - None

**L. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Heberling, seconded by Mr. Fausti to approve the following:

1. +Motion to accept HIB Report & Determinations

| School | # of Reports | # of HIB |
|--------|--------------|----------|
| CBS    | 0            | 0        |
| PMS    | 0            | 0        |
| MIS    | 0            | 0        |
| BRMS   | 0            | 0        |
| BRHS   | 1            | 1        |
| TOTAL: | 1            | 1        |

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Mr. Roselli, and Mr. Drew.

Motion approved by majority.

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**M. CURRICULUM REPORTS**

A motion was made by Mr. Heberling, seconded by Ms. Zablow to approve the following:

1. + Motion to approve and submit to the Burlington County DOE the 2016 Elementary and Secondary Education Act (ESEA) Accountability Action Plan.
2. +Motion to approve an additional Advanced Placement Course at BRHS for 2016-17, *AP Computer Science Principles*.
3. Motion to approve a field trip for CBS First Graders on May 11, 2017 to the Trenton War Memorial to see Theatreworks presentation of "Pete the Cat." All tickets and transportation paid by the CBS PTO at an approximate cost of \$925. (This replaces the trip to the Please Touch Museum)
4. Motion to approve BRHS PANDA Club members to share their musical talents with Bordentown's senior citizen community at Morris Hall on December 8, 2016. There is no cost to the district.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Mr. Roselli, and Mr. Drew.

Motion approved by majority.

**N. PERSONNEL REPORT**

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS\*

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Creegan, seconded by Ms. Zablow to approve the following:

1. Motion to approve Ms. Stacie Morano as BRHS Choreographer for the Spring Musical with a stipend of \$1,100.
2. Be it resolved that the commencement of leave of absence requested by employee #5652, effective January 9, 2017 through approximately February 17, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
3. Be it resolved that the commencement of leave of absence requested by employee #4000, effective January 3, 2017 through approximately February 27, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care

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contributions in accordance with Board policy and applicable law.

4. Motion to approve Ms. Amands Cutietta to provide after school specialized support to a student at MIS. This support is stated in the student's IEP and will begin the week of 12/10/16. Ms. Cutietta will be compensated at the Home Instruction rate of \$55/hr.
5. +Motion to approve Ms. Kerri McQueen as a long term substitute at PMES, effective December 22, 2016 through June 20, 2017. Ms. McQueen will be compensated at BA, Step 1, with a pro-rated salary of \$50,982
6. Motion to approve Mr. Christopher Glenn as the 2016-17 BRHS Winter Site Supervisor with a stipend of \$4,500.
7. +Motion to approve revised FY2015/16 and FY 2016/17 salaries for non-represented staff members, inclusive of longevity as applicable, effective July 1, 2015, for compatibility with the recent BREA settlement and consistent with past practice.
8. Motion to approve Ms. Dawn Craft to provide aide support to students during the BRMS Winter Concert on 12/15/16 from 6:30 PM to 8:30 PM (maximum 2 hours). Student's IEP require aide support. Compensation will be in accordance with Ms. Craft's negotiated hourly rate for hours worked.
9. Motion to approve the following teachers for the BRMS After-school Basic Skills Program. These staff members will be paid through funds from the NCLB grant. Each staff member will receive \$850 at the conclusion of each session. Language Arts will run from January 17 through the week of February 16, 2017. Math will run from February 21, 2017 through the week of March 23, 2017 from 3-4 pm on Tuesday, Wednesday and Thursday:

| Teacher           | Content Area  | Grade | Notes                                  |
|-------------------|---------------|-------|--|
| Margaret Blask    | Language Arts | 6     | Will split Stipend with Jessica Borek  |
| Jessica Borek     | Language Arts | 6     | Will split Stipend with Margaret Blask |
| Pamela Poole      | Language Arts | 6     |  |
| Taylor Gilbert    | Language Arts | 7     |  |
| Karyn Fitzsimmons | Language Arts | 8     |  |
| Andrea Molnar     | Math          | 6     |  |
| Annetta Zarembo   | Math          | 6     |  |
| Steve Blue        | Math          | 7     |  |
| Gilina Jokic      | Math          | 8     |  |

10. Motion to approve the following students of Rider University as junior practicum interns at BRMS, January 26, 2017 through April 27, 2017 for weekly three hour visits:

| Rider University Student | Cooperating BRMS Teacher |
|--------------------------|--------------------------|
| Joseph Stocker           | Steven Blue              |
| Jennifer Schwartz        | Galina Jokic             |
| Elisa Mastroianni        | Danielle King            |
| Kristiana Colandrea      | Andrea Molnar            |
| Alexa Croce              | Emma Voshell             |

11. Motion to approve Evan Baranowski, a student of TCNJ, as a student teacher at BRHS, January 23 through May 5, 2017, under the mentorship of Ms. Katina Ingram.

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12. Motion to approve Nicole Breccia, a student of TCNJ, as a student teacher at CBS, March 13 through May 5, 2017, under the mentorship of Ms. Debra McKown.
13. Motion to approve John Fecich, a student of Rowan University, as a student teacher at BRMS, January 18 through March 10, 2017, under the mentorship of Mr. Robert Conlin.
14. Motion to approve the following staff members/room assignments for the Morning and After School Basic Skills program. Funding is partially provided through the NCLB/ESSA grant. Instructors will perform targeted small group instruction 3 days a week (Tuesday through Thursday) prior to the start of school at PMES and immediately following the school day at CBS and MIS. This program will run from January 17, 2017 through March 23, 2017.

| Staff Member                                    | Grade Level/School | Room Number | Stipend  |
|---|--------------------|-------------|--|
| Colleen Ferrarese                               | 1-CBS              | CBS 120     | 1625.00  |
| Alexandra Guido                                 | 2-CBS              | CBS 207     | 1625.00  |
| Debbie McKown                                   | 3-CBS              | CBS 203     | 1625.00  |
| Dawn Rossell (T,W) & Barbarann Mazza (Th)       | 1-PMES             | PMES 303    | 1625.00 (stipend to be split between D. Rossell 1083.20 and B.Mazza 541.80)      |
| Barbarann Mazza (T) & Lauren Brandimarto (W,Th) | 1-PMES             | PMES 305    | 1625.00 (stipend to be split between L. Brandimarto 1083.20 and B. Mazza 541.80) |
| Rhonda Lichter (T,W) & Britlyn Gershman (Th)    | 2-PMES             | PMES 303    | 1625.00 (stipend to be split between R. Lichter 1083.20 and B.Gershman 541.80)   |
| Elizabeth Mitchell                              | 4-MIS              | MIS 208     | 1625.00  |

15. Motion to approve the following staff members/room assignments for the English as a Second Language Program. Funding is provided through the NCLB/ESSA grant. Instructors will perform targeted small group instruction 3 times a week immediately following the school day on Tuesday, Wednesday and Thursday for a twelve week period starting January 17, 2017 through April 6, 2017.

| Staff Member | Grade Level        | Room Number | Stipend |
|--------------|--------------------|-------------|---------|
| Jan Wilson   | Grades 1-5 at PMES | PMES 115    | \$2000  |

INFORMATION

16. +JOB POSTINGS: 8 Stipend Positions for After-School Special Education Program - Learning Disabilities Teacher/Consultant

ON A ROLL CALL VOTE (Items 1-15):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Mr. Roselli, and Mr. Drew.

Motion approved by majority.

O. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Creegan, seconded by Mr. Heberling to approve the following:

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1. +Motion to approve Agriculture Lease Agreement with Mr. Stephen Turgyan and BRSD to farm the land behind the high school in the amount of \$80 per acre for a total of \$2,000; subject to no use of contaminants to the land.
2. +Motion to approve: (a) renovation plans (Phase II) for the Clara Barton School (CBS) playground by the CBS Ecological School Yard Committee (a sub-committee of CBS' PTO), at its own cost, incorporating traditional playground equipment for first through third graders; other improvements; and subject to consideration of factors such as emergency access, snow removal, water run-off and operational safety and (b) for the District to accept the same (valued at approximately \$55,000) with gratitude.
3. +Motion to approve renewing agreement with EIRC to manage the marketing and processing of any potential advertising on the District's school buses for the 2016/17 SY. BRSD will receive 65% of the advertising fee and EIRC will receive 35% of the advertising fee. The contract will automatically renew yearly unless terminated by the district. (No change from prior rates)
4. +Motion to enter into an inter-local (shared) services agreement with Bordentown Township for trash collection, for a three (3) year term, from January 1, 2017 to December 31, 2019 at annual rates (calendar basis) of \$34,436 for Year 1; \$35,470 for Year 2; and \$36,354 for year 3 (combined total: \$106,260) to replace a 30 month contract ending December 31, 2016 (cumulative: \$70,890). This is based on bid with two other responses; one for a cumulative of \$227,397 and another for a cumulative of \$179,148.
5. +Motion to enter an inter-local (shared) services agreement with Bordentown City for police coverage for added security at BABL basketball games during the months of December 2016 through February 2017 at a rate of \$40.00 per hour (or part thereof).
6. +Motion to renew the annual service agreement/warranty with Ray Angelini, Inc. related to the high school solar photovoltaic system through November 22, 2017 at an annual cost of \$5,775. [Prior annual rate: \$5,550].
7. +Motion to approve the armored courier service agreement with Eastern Armored Services for the period beginning January 1, 2017 to December 31, 2017 at a rate of \$327.60 per month (annualized \$3,931). No change in cost.
8. Motion to approve homebound instruction to be provided as needed by Brookfield Schools/Transitions Residential Program in Winslow, NJ at a rate of \$55/hr. for 10/hrs. weeks.
9. Motion to approve 1:1 Aides for four out of district students at BCSSSD, 9/6/16 through 6/16/17 with a tuition of \$37,750 each (total of \$151,000 per school year).
10. Motion to approve travel to Los Angeles, California for the following students and staff to attend award ceremonies in January 2017 honoring the following student on his selection as "All American Athletes" from among his peers in the field of Soccer, at a total cost for air travel, hotel

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accommodations, and incidentals, not to exceed a cumulative total of \$3,000:

- Student honoree: Matthew Horner
- Accompanying staff: Mr. Michael Brennan

11. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:

ROBBINSVILLE SCHOOL DISTRICT

- a. To transport Robbinsville Swim Team to Hamilton West High School on November 7, 2016. Total cost \$63.77
- b. To transport Robbinsville Debate Team to Hopewell High School on November 7, 2016. Total cost \$220.15
- c. To transport Robbinsville Cheerleaders team to and from Robbinsville and Ocean Township High School on November 10, 2016. Total cost \$334.67
- d. To transport Robbinsville Soccer to St. Augustine High School on November 15, 2016. Total cost \$383.64
- e. To transport Robbinsville Swim Team to Hamilton West School on November 18, 2016. Total cost \$144.97

12. Motion to approve the following Joint Agreements payable to another school district:

PEMBERTON SCHOOL DISTRICT

- a. To transport two students to and from Katzenbach School, Trenton effective September 7, 2016 to June 16, 2017. Total cost \$15,116.31

NORTHERN BURLINGTON SCHOOL DISTRICT

- a. (Cost change due to another student being added to run.) To transport one student to and from Bridge Academy, Lawrenceville, effective September 6, 2016 to June 16, 2017. Route # BRAC1, Total cost \$13,175.68 (previous cost was \$20,751.68.)

GLOUCESTOR COUNTY SPECIAL SERVICES SCHOOL DISTRICT

- a. To transport one student to and from Archway School, Atco, effective September 8, 2016 to October 31, 2016. Total cost \$8,354.56.

INFORMATION

13.+Tentative FY17-18 Budget Calendar-Key Dates  
ON A ROLL CALL VOTE (Items 1-12):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Ms. Zablow, Mr. Creegan, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Mr. Roselli, and Mr. Drew.

Motion approved by majority.

P. POLICY - None

Q. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

- Ms. Kenny, CBS Principal thanked the Board for accepting the offer by the CBS PTO regarding a planned renovations/upgrade of the CBS playground [See Motion O-2].
- Mr. Fausti inquired about a recent video widely circulated on social media which generated various points of view and/or inquiries on (1) the nature of cyber bullying; (2) the District's policies and practices related thereto; (3) legal limitations faced by districts in handling such situations; (4) and best approaches to obtain a positive "teachable moment" or outcome from this experience. Contributors to the discussion included Ms. Kunkler (citizen); Mr. Heberling (Board Member); Dr. Edward Forsthoffer, III (Superintendent).
- Mr. Heberling inquired about the meaning and effect of a "shelter in place", as occurred due to a recent cafeteria incident.
- Mr. O'Leary commented that drills are performed during the year for "shelter in place" and that students know/understand what should be done.
- Mr. Mercantini inquired about the difference between a "shelter in place" and a "lock down". Dr. Forsthoffer, III responded.

**R. ADJOURNMENT**

A motion was made by Mr. Heberling, seconded by Ms. Zablow to adjourn the meeting at 8:35 p.m.  
Motion approved by majority.

Respectfully submitted,

  
\_\_\_\_\_  
William Mercantini  
Vice President

\_\_\_\_\_  
Eloi Richardson  
Board Secretary