

RED LION AREA BOARD OF SCHOOL DIRECTORS  
NOVEMBER 7, 2013  
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RED LION AREA BOARD OF SCHOOL DIRECTORS  
MEETING AGENDA  
(SUBJECT TO CHANGE)  
NOVEMBER 7, 2013  
7:30 p.m.  
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 14-19
- IV. Presentation
  - A. Vietnam War Veteran Diploma Presentation to Thomas A. Conrad –  
DR. SCOTT DEISLEY
  - B. Red Lion Area School District Fiscal Year Review –  
TONJA WHEELER
  - C. Comprehensive Plan – KRISTA ANTONIS
- V. Board Member/Committee Reports
- VI. Discussion Items 5
  - A. Building Computer Technician Job Description – KRISTA ANTONIS
  - B. Other Items/Public Comment

VII. Personnel

A. Resolution of Respect and Condolences (Motion Required)

WHEREAS, words cannot adequately express our sorrow for the loss of life at Sparks Middle School in Sparks, Nevada;

WHEREAS, the grief of those who mourn the loss of lives is overwhelming;

WHEREAS, we are reminded that all life is valuable and precious;

NOW THEREFORE BE IT RESOLVED that the Board of School Directors of the Red Lion Area School District hereby offer our sincerest condolences to the families and community of Sparks, Nevada; and

FURTHER RESOLVE that this proclamation be sent to Mr. Pedro Martinez, Superintendent of Schools for the Washoe County School District at 425 East Ninth Street, Reno, Nevada 89512, as a visible sign of our support.

B. Retirements (Motion Required)

It is recommended the following retirements be accepted:

Professional

1. CAROL M. KIRBY, full-time elementary nurse at Pleasant View, Mazie Gable, and North Hopewell-Winterstown Elementary Schools, effective January 31, 2014. She has been with the district 20.5 years.
2. MARVIN BERKOWITZ, full-time Physical Education teacher at Red Lion Area Senior High School effective the end of the 2013-2014 school year. He has been with the district 38 years.

C. Resignation (Motion Required)

It is recommended the following resignation be accepted:

Support Staff

1. AMANDA J. STIKELEATHER as a full time building computer technician at Red Lion Area Senior High School effective November 22, 2013.

D. Substitute Teachers (Motion Required)

It is recommended the following names be added to the approved Teacher Substitute List effective for the 2013-14 school year::

1. TIMOTHY D. SHAFFER, JR., 1215 Futurity Drive, York, PA 17404, Health and Physical Education

2. MICHAEL E. DRUCK, 160 Neff Road, Red Lion, PA 17356, Music K-12

E. Support Staff Substitutes (Motion Required)

It is recommended the following support staff substitutes be approved:

1. MARIAN E. FAKE, 1397 Manor Road, Windsor, PA 17366, Cafeteria
2. KRISTIN M. DIZENZO, 42 Brook Hollow Avenue, Felton, PA 17322, Cafeteria
3. KYUN KIM-AHRENS, 135 Nina Drive, York, PA 17402, Building Assistant, Cafeteria Study Hall, Personal Assistant, Clerical
4. LORI A. RISSLER, 60 Vinton Drive, York, PA 17402, Cafeteria

F. Requests for a Leave of Absence Without Pay (Roll Call Vote)

It is recommended the following requests for a leave of absence without pay be approved:

Support Staff

1. CAROL S. KENNEDY, full-time assistant health room nurse at Larry J. Macaluso Elementary School, from February 28, 2014 through March 7, 2014. This is due to personal reasons.

Ratify

1. KATHY A. WANBAUGH, part-time learning support paraprofessional at Larry J. Macaluso Elementary School, from October 21, 2013 (p.m.) through November 15, 2013. This is due to personal reasons.

G. Request for an Extension for a Leave of Absence Without Pay (Roll Call Vote)

It is recommended the following request for an extension for a leave of absence without pay be approved:

Ratify

1. LORI A. GUTHMAN, full-time custodian, night, at Larry J. Macaluso Elementary School from October 22, 2013 through November 14, 2013. This is due to medical reasons.

H. Change to Position (Roll Call Vote)

It is recommended the following change to position be approved:

Support Staff

1. One full-time learning support paraprofessional position from 7 hours per day to 7.5 hours per day. MINA HOFFMAN will remain in this position.

I. Elimination of Positions (Roll Call Vote)

It is recommended the following positions be eliminated:

Administrative

1. One elementary principal position.

Professional

1. One (1) elementary teacher position.
2. Three (3) secondary learning support teacher positions.
3. One (1) social studies teacher position.

Support Staff

1. One (1) part-time (4.75 hours per day) building assistant position.
2. One (1) full-time (6 hours per day) learning support paraprofessional position.
3. One (1) part-time (4.75 hours per day) learning support paraprofessional position.
4. One (1) part-time (4.75 hours per day) math remediation paraprofessional position.

Crossing Guards

1. Four (4) crossing guard positions.

J. Transfer (Roll Call Vote)

It is recommended the following transfer be approved:

Support Staff

1. REBECCA ALLEN, 3977 Shaw School Road, Brogue, PA 17309 from part-time cafeteria worker at Red Lion Area Junior High School, 3.5 hours per day, during the school term to part-time cafeteria worker, 4.5 hours per day, during the school term at the negotiated salary for the position effective November 8, 2013. This is due to the transfer of Jamie Glatfelter. (Present placement: Red Lion Area Junior High School)

K. Appointments (Roll Call Vote)

It is recommended the following appointments be approved:

Support Staff

1. KATHRYN A. RAYBIN, 175 Meadow Road, York, PA 17406 as a part-time cafeteria worker, 3.5 hours per day, during the school term, at the rate established for the position effective November 8, 2013. This is due to the transfer of Rebecca Allen. (Present placement: Red Lion Area Junior High School)
2. JODY L. WEINKE, 900 Perry Road, Red Lion, PA 17356 as a part-time learning support paraprofessional, 4.75 hour per day, during the school year at the rate established for the position effective November 8, 2013. This is due to the transfer of Joyce Shuma. (Present placement: Locust Grove Elementary School)

#### Extra-Curricular

1. AMELIA R. THOMAS, 150 Zion Church Road, Red Lion, PA 17356 as a basketball cheerleading co-advisor (50%) split position at the negotiated salary for the position effective immediately through the 2013-14 school year.
2. SIERRA M. HAKE, 3950 Stony Brook Drive, York, PA 17407 as an unpaid basketball cheerleading coach effective immediately through the end of the 2013-14 school year.

#### Ratify

3. MATTHEW A. GRAHAM, 10 Iroquois Drive, York, PA 17406 as assistant junior high wrestling coach, 50% split position, at the negotiated salary for the position effective October 17, 2013 through the end of the 2013-14 school year.
4. BRITTANY HARLACKER, 217 Fleetwood Drive, Red Lion, PA 17356 as a junior high/junior varsity girls' basketball coach at the negotiated salary for the position effective October 25, 2013 through the end of the 2013-14 school year.
5. KRISTEN P. SHAFFER, 11286 Tyrone Pike, Irvona, PA 16656 as an unpaid athletic trainer effective October 28, 2013 through the end of the 2013-14 school year.

#### VIII. Conference Attendance Requests (Roll Call Vote)

There are none.

#### IX. Buildings & Grounds Usages (Motion Required)

- A. The Red Lion Recreation Commission requests permission to use the Larry J. Macaluso Elementary School gymnasium on Saturdays, January 4, 2014 through March 15, 2014 from 9:00 a.m. to 5:00 p.m. and Sundays, January 5, 2014 through March 16, 2014 from 1:00 p.m. to 5:00 p.m. for basketball games. A custodian will be on duty for security purposes.
- B. The Red Lion Girls' Basketball Booster Club requests permission to use the Red Lion Area Senior High School gymnasium and Fitzkee Center lower level on Saturday, December 14, 2013 from 9:00 a.m. to 2:00 p.m. for the Red Lion Elks Foul Shooting Contest. A custodian and district coaching staff will be on duty for security purposes.

- C. The Locust Grove Elementary School P.T.O. requests permission to use the Locust Grove Elementary School cafeteria on Thursday, November 21, 2013 from 6:00 p.m. to 8:00 p.m. for a Mom's Night Out. A custodian will be on duty for security purposes.
- D. The Red Lion Boys' Basketball Booster Club requests permission to use the Red Lion Area Senior High School auxiliary gym and old main gym on Friday and Saturday, November 29 and 30, 2013 from 3:00 p.m. to 9:00 p.m. and Sunday, December 29, 2013 from 1:00 p.m. to 7:00 p.m. for a boys' youth basketball tournament. Also requested is the Larry J. Macaluso Elementary gymnasium on Saturday, December 28, 2013 from 9:00 a.m. to 8:00 p.m. for a boys' youth basketball tournament. A custodian and coaching staff will be on duty for security purposes.
- E. The Red Lion Athletic Department requests permission to use the Red Lion Area Senior High School Fitzkee Center lower level on Saturday, December 28, 2013 from 12:00 noon to 3:00 p.m. for the Red Lion boys' basketball alumni event. A custodian and coaching staff will be on duty for security purposes.
- F. The Red Lion Area Junior High School Student Council requests permission to use the Red Lion Area Junior High School cafeteria on Thursday, December 12, 2013 from 2:45 p.m. to 4:00 p.m. for a dance. A custodian will be on duty for security purposes.
- G. The North Hopewell Winterstown Elementary School P.T.O. requests permission to use the North Hopewell-Winterstown Elementary all-purpose room on Friday, January 24, 2014 from 5:00 p.m. to 8:00 p.m. for a Winter Movie Night. Also requested is the North Hopewell-Winterstown Elementary School field and a classroom on Saturday, May 3, 2014 from 10:00 a.m. to 2:00 p.m. for a May Fair. A custodian will be on duty for security purposes.
- H. The York YWCA requests permission to use the Mazie Gable Elementary School LGI room on Mondays, February 3, 2014 thru April 23, 2014 from 3:30 p.m. to 5:00 p.m. for Girls on the Run. A custodian will be on duty for security purposes.
- I. The Windsor Township Recreation Commission requests permission to use the Pleasant View Elementary School fields A and B on Mondays through Fridays, March 12 through July 4, 2014 from 5:00 p.m. to 8:00 p.m. and Sundays, March 16 through June 29, 2014 from 12:00 noon. to 8:00 p.m. for soccer, baseball and softball games. Also requested are the Larry J. Macaluso Elementary School's upper field, lower field and baseball field on Saturdays, March 22 through June 28, 2014 from 8:00 a.m. to 8:00 p.m. and Sundays, March 16 through June 29, 2014 from 12:00 noon to 8:00 p.m. for soccer.
- J. The Red Lion Boys Volleyball Booster Club requests permission to use the Red Lion Area Senior High School Fitzkee Center upper and lower level and the old main gymnasium on Saturdays, March 15 and April 12, 2014 from 7:00 a.m. to 10:00 p.m. for handball games. A custodian and coaching staff will be on duty for security purposes.



- K. The Clearview Elementary School P.T.O. requests permission to use the Clearview Elementary School cafeteria on Wednesday, December 18, 2013 from 2:00 p.m. to 7:00 p.m. for a soy candle fundraiser pick-up. A custodian will be on duty for security purposes.
- L. The Windsor Township Recreation Commission requests permission to use the Windsor Manor Elementary School all-purpose room on Fridays, January 24 through March 28, 2014 from 7:00 p.m. to 9:00 p.m. for dodgeball games. A custodian will be on duty for security purposes.
- M. The Red Lion Area Senior High School Student Council requests permission to use the Red Lion Area Senior High School student commons area on Thursday, December 12, 2013 from 5:00 p.m. to 7:30 p.m. for a children's party for faculty. A custodian and high school staff member will be on duty for security purposes.
- N. The Larry J. Macaluso Elementary School P.T.O. requests permission to use the Larry J. Macaluso Elementary School cafeteria on Thursday, April 10, 2014 from 5:00 p.m. to 6:00 p.m. for a spring fundraiser. A custodian will be on duty for security purposes.

Ratify

- O. The Red Lion Senior High School Class of 2015 requests permission to use the Red Lion Area Senior High School commons area on Thursday, November 7, 2013 from 1:30 p.m. to 5:00 p.m. for sub sale pickup. A custodian will be on duty for security purposes.

X. Other Business

A. Action on Student Discipline (Roll Call Vote)

It is recommended the following actions on student discipline be approved:

- 1. It is recommended that the October 18, 2013 student discipline action regarding an 8<sup>th</sup> grade student be approved.

B. Approval of Policies (Roll Call Vote)

It is recommended policies #005, *Organization* and #006.1, *Attendance at Meetings via Electronic Communications* be approved.

C. Approval of Bus Company Driver (Roll Call Vote)

It is recommended the following bus company driver be approved:

- 1. DESMOND E. BROADY, 21342 Barrens Road, S., Stewartstown, PA 17363

D. Approval of Field Trip (Roll Call Vote)

- 1. JANE E. DENNISH and AMY J. QUINONES, senior high and junior high school student council advisors, are requesting to take 12 students to the 2013 PASC State Conference in Boyertown, Pennsylvania from November 14, 2013 through November 16, 2013. All costs associated with this conference

will be covered by student council and/or the students.

## XI. Finance

### A. Approval of Corporate Sponsorship Agreements (Roll Call Vote)

1. It is recommended the one (1) year Corporate Sponsorship Agreement between the Red Lion Area School District and PTC Youth Services, Inc., P.O. Box 472, Red Lion, PA be approved. (See listing.)
2. It is recommended the one (1) year Corporate Sponsorship Agreement between the Red Lion Area School District and Apple Ford, 3250 Cape Horn Road, Red Lion, PA be approved. (See listing.)
3. It is recommended the one (1) year Corporate Sponsorship Agreement between the Red Lion Area School District and Higher Information Group, 400 North Blue Ribbon Avenue, Harrisburg, PA be approved. (See listing.)

### B. Approval of Corporate Sign Agreements (Roll Call Vote)

1. It is recommended the one (1) year Corporate Sign Agreement between the Red Lion Area School District and Metro Bank, 3109 Cape Horn Road, Red Lion, PA be approved.
2. It is recommended the one (1) year Corporate Sign Agreement between the Red Lion Area School District and Krouse Travel, Inc., 20 Hampton Court, Red Lion, PA be approved.

### C. River Rock Lease (Roll Call Vote)

Permission is requested for the School Board President and Secretary to execute an amended four (4) years (September 1, 2013 to August 31, 2017) lease agreement with River Rock Academy, 268 West Beaver Street, Hellam, PA, for the Edgar Moore Elementary School and associated site. (See listing.)

### D. Approval of IT Service Contracts (Roll Call Vote)

It is recommended that the Global Data Consultant's Managed IT Service Contracts be authorized subject to final approval of the district's special counsel or solicitor: Informational Technology Services Agreement, Managed Services Agreement, and Information Technology Services Statement of Work effective November 8, 2013. (See attached.)

### E. Expenditures (Roll Call Vote)

1. Cafeteria
2. General

XII. Future Agenda Items

- A. Patient Protection Affordable Care Act Update
- B. 2014-15 District General Operating Budget
- C. Board Reorganization

XIII. Other Materials Attached

- A. Reports of Conference Attendance
- B. Dawn's Early Light (Board Members Only)
- C. Personnel Materials (Board Members Only)

XIV. Announcements

- A. **THURSDAY, NOVEMBER 21, 2013** – Next Regular Meeting, Education Center, 7:30 p.m.