

## WHAT IS SCHOOL GATE GUARDIAN?

School Gate Guardian is a visitor registration system that enhances school security by retrieving data from a visitor's state issued ID. The information is then compared with information from several databases including the registered sex offender database and a locally stored database created by the district that could include parents or guardians with custody issues, restraining orders, or visitors that have been deemed a threat to students and staff.

Upon entering a school district building, the visitor's state issued photo ID is scanned to determine if a sex offender or unwanted visitor record exists. If a record exists the receptionist may push a 'send alert' button to issue an instant text message alerting school officials there is a problem. If no record exists, the visitor's destination and who they are visiting is recorded and a time expiring badge is issued.

## WHY IS RED LION USING SGG?

Student safety is high priority. SGG uses the [www.familywatchdog.us](http://www.familywatchdog.us) database because of its accuracy and frequency of database updates. When a 'potential' match occurs very detailed data becomes available including a mug shot, height, weight, eye color, bodily markings such as scars and tattoos, current registered address, aliases, and crimes convicted.

## IS EVERY VISITOR SCREENED?

Yes. All first time visitors are scanned by the School Gate Guardian System. The system does recognize return visitors. Frequent visitors may be issued a key pass. These visitors will scan their pass under a bar code reader and the visitor's information is immediately displayed for a staff member to verify identity and print a badge. All sex offender and unwanted visitor checks are performed automatically every time a visitor enters a facility.

Any state issued photo ID works. The only information retrieved from the photo ID are the first name, last name, date of birth, and photo of the visitor. This data is not shared with any other company or organization other than law enforcement and this will only occur in the event of an incident.

## WHAT IF A VISITOR DOES NOT HAVE AN ID?

3 required fields; first name, last name, and date of birth may be manually entered into the system. Webcam photos are always taken when manually entering visitor information.

Return visitors who have already been scanned will have their information stored in the central database software. The 'quick search' field will allow the user to quickly find the visitor information and reduce check-in time.

## HOW LONG DOES THE PROCESS TAKE?

From start to finish check in only takes 20 seconds. Check in time is reduced for return visitors with photo ID. Please be prepared to present your photo ID to Red Lion Area School District staff at any of the 11 district buildings.

Bar coded key tags issued to frequent basis visitors further streamline the process.

## PICKING UP A STUDENT

All visitors must follow the check in process. Visitor information is accessed using the approved pick-up list information contained in the system to determine if he/she may take the student.

