

# Parking Lot Protocol

Our goal at Elms Road Elementary is to keep everyone safe.  
Please follow these rules.

1. Park in designated parking spaces ONLY- no parking on the sidewalks or in front of the busses.
2. Drop off students at the main office doors. Students may walk down the sidewalk to their designated entrance areas.
3. Please do not escort students between parked busses.
4. The pick-up line is for pre-approved students only. All others please come to the office and sign your student out.
5. Students may not be dismissed directly from the busses. Please contact the office so we may assist you.
6. A note or phone call to the office is required for a change in the normal dismissal routine of a student.