

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING
September 12, 2017

BOARD MEMBERS PRESENT: Bonnie Castrey
Dr. Duane Dishno
Susan Henry
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Clint Harwick, Superintendent
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Dr. Owen Crosby, Assistant Superintendent, Educational Services
Jeff Starr, Assistant Superintendent, Business Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
September 12, 2017

CALL TO ORDER: The Board President, Dr. Simons, called the meeting to order at 5:02 p.m.

CLOSED SESSION: (I) The Board recessed to Closed Session at 5:03 p.m. to consider Student Expulsions: Education Code section 48918; and Public Employee Appointment/Assignment/Reassignment/Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951, and Negotiations - Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957. Present were Dr. Clint Harwick, Dr. Carolee Ogata and Dr. Dan Bryan.

RECONVENED: The meeting was reconvened at 6:02 p.m. Dr. Simons announced that the Board had considered the three items listed above in Closed Session.

PLEDGE OF
ALLEGIANCE: (II)

The Pledge of Allegiance was led by Student Representative, Riess Rouser.

APPROVAL OF
MINUTES: (III-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the minutes of the August 8, 2017 Board meeting as presented.

Motion unanimously carried.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S
REPORT: (III-C)

Dr. Harwick reported on a smooth opening of the new school year, and expressed thanks to classified staff for the preparation involved. Staff from the District Office assisted each site on the first day, and within 22 minutes of the start of the school day every student was in class thanks to the people behind the scenes who put in a lot of extra work. Dr. Harwick stated that this was something to be proud of.

Dr. Harwick also stated that he appreciated the efforts of District staff who supported students at a recent walk-out at Ocean View High School, stressing that the safety of students is our number one priority. He indicated that students respectfully returned to class, and stated it is important for us to hear their voices. However, those students who missed class will have to make up assignments.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-D)

Riess Rouser, newly appointed Student Representative to the Board from Coast High School, was introduced by Dr. Owen Crosby. The following student representatives from each school site were also introduced and presented reports on their campus activities:

Riley Burke – Edison High School
Sabella Tran – Fountain Valley High School
Pauline Le and Delilah Michaels – Marina High School
Andrea Garcia Valencia – Ocean View High School
Ana Gonzalez – Valley Vista High School
Marco Maldonado – Westminster High School
Makayla Gibbs – Huntington Beach High School was absent

STAFF
PRESENTATION –
EDUCATIONAL
SERVICES: (III-E)

Dr. Owen Crosby, Assistant Superintendent of Educational Services and Marlene Kline, Special Program Administrator, Assessment and Evaluation, presented information on Student Achievement.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-F)

Galen Pickett, parent, spoke re DACA.

Deborah Granger, community member, described the 2017-18 book *Etched in Sand* to be presented by “Huntington Beach Reads” which partners the district to provide books to each high school.

CONSENT CALENDAR:
(IV)

It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE
ORDERS: (IV-A)

Approval was granted for purchase orders in the amount of \$5,062,402.28 as presented.

PERSONNEL
REPORT: (IV-B)

Approval was granted for the Certificated and Classified Personnel Report No. 2 as presented.

PROFESSIONAL
AND OFFICIAL
BUSINESS
ACTIVITIES: (IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS: (IV-D)

Approval was granted for the field trips as presented.

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENTS –
SPECIAL
EDUCATION
STUDENTS: (IV-F)

Approval was granted for the confidential General Release and Settlement Agreements between the Huntington Beach Union High School District and the special education students and parents.

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
AMENDMENTS:
(IV-G)

Approval was granted to enter into the non-public school/agency contracts and amendments as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PARENT
REIMBURSEMENT
FOR
TRANSPORTATION
OF A SPECIAL
EDUCATION
STUDENT: (IV-H)

Approval was granted to reimburse parents for transportation of special education students, as students require transportation to non-public schools located outside district boundaries per their IEP.

COURSE BASED
INDEPENDENT
STUDY: (IV-I)

Approval was granted for adoption of the proposed courses and classes offered through Course Based Independent Study for the 2017-2018 school year.

SUPERVISED
FIELDWORK AND
STUDENT TEACHING
AGREEMENTS:
(IV-J)

Approval was granted for the supervised fieldwork and/or student teaching agreements between the high school district and the following universities for the periods indicated. The agreements are similar to those previously approved for the training of school psychologists and/or teachers.

<u>Institution</u>	<u>Term</u>
Chapman University	08/01/17 – 09/01/22
CSU – Long Beach	09/12/17 – 06/30/20
University of California	07/01/17 – 06/30/19

NOTICE OF
COMPLETION:
(IV-K)

Approval was granted to accept the attached project as complete, and authorize the Notice of Completion to be filed with the County Recorder.

PIGGYBACK BIDS
AND CONTRACTS:
(IV-L)

Approval was granted to utilize the public agency contracts as presented. Contracts to be used on an as-needed basis through the term of the contract.

REQUEST FOR
QUALIFICATIONS
NO. 17-18-01 –
ARCHITECT OF
RECORD SERVICES:
(IV-M)

Approval was granted to establish a pool of architectural firms for the performance of Architect of Record Services for the district.

JULY 2017
DISBURSEMENTS:
(IV-N)

A recap of payments processed during the month of July 2017 was presented.

RESOLUTION –
GANN
AMENDMENT
APPROPRIATIONS
LIMIT: (IV-O)

Approval was granted to adopt the resolution establishing the GANN Amendment Appropriations Limit for 2016-17 and 2017-18.

RESOLUTION NO. 4: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION – Approval was granted to adopt a resolution adjusting 2017-18
ADJUSTING NET Beginning Fund Balances, Expenditures and Reserves for the fiscal
2017-18 BEGINNING year 2017-18 as a result of final unaudited actual reporting.
FUND BALANCES,
EXPENDITURES &
RESERVES FOR
FINAL UNAUDITED
ACTUALS
REPORTING: (IV-P)

RESOLUTION NO. 5: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION- Approval was granted to adopt a resolution authorizing the
ELECTRONIC designated district employees to approve vendor payments
VENDOR electronically effective September 12, 2017.
CLAIMS/ORDERS:
(IV-Q)

RESOLUTION NO. 6: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION - Approval was granted to adopt a resolution authorizing the
ELECTRONICALLY designated district employees' signatures to be printed
PRINTED CHECKS: electronically on vendor checks produced by the Orange County
(IV-R) Superintendent of Schools effective September 12, 2017.

RESOLUTION NO. 7: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -
UPDATE OF
AUTHORIZED
SIGNATURES -
COUNTY: (IV-S)

Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCSE accounts as required by the County. Staff changes have made this update necessary.

RESOLUTION NO. 8: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
UPDATE OF
AUTHORIZED
SIGNATURES –
CLEARING
ACCOUNT AND
REVOLVING CASH
ACCOUNT: (IV-T)

Approval was granted to adopt a resolution updating authorized signatures for the Custodian of the Clearing Account and Revolving Cash Account. Staff changes have made this update necessary.

RESOLUTION NO. 9: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
UPDATE OF
AUTHORIZED
SIGNATURES –
CAFETERIA
ACCOUNT: (IV-U)

Approval was granted to adopt a resolution updating authorized signatures for the Custodian of the Cafeteria Account. Staff changes have made this update necessary.

RESOLUTION
NO. 10: AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
UPDATE OF
AUTHORIZED
SIGNATURES –
WORKERS’
COMPENSATION
TRUST ACCOUNT:
(IV-V)

Approval was granted to adopt a resolution updating the names of the district administrators authorized to reject, settle, compromise, and approve Workers’ Compensation claims filed against the district and to sign warrants drawn against the district’s Insurance Trust Fund.

RESOLUTION
NO. 11:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

STUDENT
EXPULSIONS:
(IV-W)

Approval was granted for the expulsion and enrollment following the expulsion period for the cases as presented. It was further moved that the students be placed within a Huntington Beach Union High School District program, placed in an Orange County Department of Education alternative education program, or, in the case of a Special Education student, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

SCHOOL DISTRICT
CERTIFICATION 2016-
2017 UNAUDITED
ACTUAL FINANCIAL
REPORT: (V-A)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the 2016-2017 Unaudited Actual Financial Report as presented, pursuant to Education Code section 42100. This school district elects to use the single budget adoption cycle for the 2017-2018 budget year, pursuant to Education Code section 42127(i).

Motion unanimously adopted.

NEW BUSINESS: (VI)

Mrs. Henry asked about a comment made under Student Reports concerning Fountain Valley High School changing its schedule. Staff will investigate.

Mrs. Henry stated that CSBA has crafted language for a resolution regarding DACA, along with a recently released press release. She expressed appreciation that the district has already posted it on its website and that we support our students.

Ms Castrey commented on the need to have more teachers get their CTE credential.

Ms Castrey reminded staff and the Board that she will not be at the October Board meeting.


Dr. Simons commented on a meeting he had with the Mayor and City Manager of Huntington Beach and sought direction from the Board. It was decided to add this item to the next agenda for consideration.

VI. NEW BUSINESS: Jeff Starr, new Assistant Superintendent, Business Services, stated
(Continued) that he was excited to join the district and its staff.

ANY OTHER PUBLIC None.
COMMUNICATION TO
THE BOARD: (VII)

CLOSED SESSION: (IX) There was no closed session.

ADJOURNMENT: The meeting was adjourned at 7:11 p.m.



Clerk



Secretary