

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING AGENDA
DATED: April 25, 2013**

- A. Call to Order – Mr. Jack McStowe, President, at 4:00 PM**
- B. Open Public Meeting Act Statement**
- C. Flag Salute**
- D. Roll Call**
- E. Executive Session**
- F. Regular Meeting 6:00PM**
- G. Roll Call**
- H. Approval of Meeting Minutes**
- I. Organization Reports.....SGO**
- J. Correspondence**
- K. Superintendent’s Report:
Recommended action on resolutions and motions to be presented under Committee Reports.**
- L. Report of the Business Administrator/Board Secretary:
Recommended action on resolutions and motions to be presented under Committee Report**
- M. Public Forum regarding Agenda Items**
The meeting is open to the public for the purpose of addressing resolutions on this agenda only. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. In accordance with District Policy #1100, the Board of Education will not comment or respond to any matters mentioned unless we are assured and can confirm with the Superintendent that they have been brought to the attention of the appropriate person(s) in the school system in an attempt to resolve the issue.

1. School Government:

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R1.1 through R1.16, as described below: Recommended Board Action for the following:

- R1.1** Approval of Maternity Leave request for Melissa Lopena, Elementary Teacher at Huber Street from May 13, 2013 to January 2, 2014.
- R1.2** Approval of Medical Leave (extension) for George McCarthy, Part-Time Custodial Worker from April 15, 2013 to July 1, 2013.
- R1.3** Approval to appoint the following Substitute Teachers:
Kaitlin Kuchar
- R1.4** Approval to appoint the following Per-Diem Bus Aides at \$11.00 per hour on a as needed basis:
Thelma Mahvan
Marie Caruso

- R1.5** Approval to accept the retirement of Dawn E. Brassel, Art Teacher at Clarendon School effective July 1, 2013
- R1.6** Approval to post for Principal for the 2013-2014 school year.
- R1.7** Approval to post for Replacement Math Teacher from September 2013 until January 2014.
- R1.8** Approval to post for Art Teacher for the 2013-2014 School year.
- R1.9** Approval to post for (2) Grant Funded Basic Skills Teachers for the 2013-2014 School year.
- R1.10** Approval to post for Italian Teacher for the 2013-2014 School Year.
- R1.11** Approval to post for the following Coaching positions for the 2013-2014 School Year at Secaucus High School and Secaucus Middle School:
- Head Football & Assistant Football Coaches
 - Head Cross Country & Assistant Cross Country Coaches
 - Head Cheerleading & Assistant Cheerleader Coaches
 - Head Volleyball & Assistant Volleyball Coaches
 - Head Girls Tennis & Assistant Tennis Coaches
 - Head Girls Soccer & Assistant Soccer Coaches
 - Head Boys Soccer & Assistant Soccer Coaches
 - Head Middle School Volleyball Coach
 - Head Boys Basketball & Assistant Basketball Coaches
 - Head Girls Basketball & Assistant Basketball Coaches
 - Head Wrestling & Assistant Coaches
 - Head Swimming & Assistant Coaches
 - Head Bowling Coach
 - Head Indoor and Outdoor & Assistant Indoor and Outdoor Coaches
 - Boys Middle School Basketball Coach
 - Girls Middle School Basketball Coach
- R1.12** Approval to post the following positions for Summer Employment:
- Special Education Teachers
 - Teacher Assistants
 - School Nurses
 - Speech Therapists
 - Psychologists
 - Social Workers
 - Learning Disabilities Teacher Consultant
 - Summer Student Workers
 - Music Teachers
- R1.13** Approval to accept resignation of Michele A. Maxwell, Elementary Teacher at Huber Street School, effective immediately.
- R1.14** Approval of Medical Leave for Patricia Smeyers, Middle School Teacher at Secaucus Middle School from April 12, 2013 to June 30, 2013.
- R1.15** Approval of Child Rearing Leave (extension) for Lisa Smith-Bonin, Elementary Teacher at Clarendon School from September 1, 2013 to June 30, 2014.
- R1.16** Approval of Child Rearing Leave (extension) for Tiffany Meyer, Health and Physical Education Teacher at Secaucus High School from September 1, 2013 to June 30, 2014.

2. Curriculum:

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion R2.1 through R2.3 as described below. Recommended Board Action for the following:

- R2.1 Approval of Field Trips**

- R2.2 Approval of Elementary School Summer Music Program**
- R2.3 Approval to Create a Middle School Boys and Girls Soccer Team**

3. Finance

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R3.1 through R3.5, as described below. Recommended Board Action for the following:

- R3.0 Approval of Budget for school year 2013-2014 which reflects the passage of the Budget and Second (2nd) Question as voted upon by the Public on April 16, 2013.**

BE IT RESOLVED, that the Secaucus Board of Education hereby adopt the 2013-2014 school district budget as follows:

Operating Budget	\$33,604,264
Grants & Entitlements	\$ 858,725
Repayment of Debt	<u>\$ 1,276,826</u>
Total	\$35,739,815

AND BE IT FURTHER RESOLVED, should the Secaucus Board of Education, in addition to the regular advertised budget, be authorized to raise an additional \$175,000 to provide security personnel in each of the district’s schools. The additional levy will provide funds for the salaries for six new security officers, along with the employee benefits related to the new positions. These taxes, if raised, will be used exclusively for this purpose. *Approval of these taxes will result in a permanent increase in the district’s tax levy.* These proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards.”

AND BE IT FURTHER RESOLVED, that the District’s tax requirements to support the approved 2013-2014 general fund budget as passed by the voters at the annual election on April 16, 2013 are as follows:

GENERAL FUND	\$ 32,311,941
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- R3.1 Approval of Bills List**
- R3.2 Approval of Out of District Travel**
- R3.3 Approval of Out of District Tuition**

Secaucus Board of Education hereby authorizes the Interim Business Administrator and President to execute contracts, as annexed for out of district placement tuition for the 2012-2013 school year for:

1. Student ID # 14069, May 2013 - June 2013 at Reed Academy, (tuition \$15,755.60 prorated for 34 billable days).
2. Student ID# 10308, May 2013- June 2013 at North Hudson Academy, (tuition \$7,556.00 prorated for 34 billable days).

R3.4 Approval of Non-allowable costs as set forth by 6A:23A-18.5 which resolves the Secaucus Board of Education from requiring private schools to apply for and receive funding from the Child Nutrition Program (CNP) for students that are placed out of district;
and;

which resolves the Secaucus Board of Education from requiring private schools to charge students placed out of district for a reduced and/or paid meal for the 2013-2014 school year.

R3.5 Approval to reject the bids received for the Door Replacement at Secaucus High School and Middle School Project

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Door Replacement at Secaucus High School and Middle School Project (hereinafter referred to as the “Project”); and

WHEREAS, on April 19, 2013, the Board received three (3) bids for the Project as reflected on the attached bid tabulation sheet; and

WHEREAS, after reviewing the bid submissions and the project specifications, it is apparent that there was bidder confusion as to the prequalification requirements for the Project, as bid documents require that the bidders must be classified by the New Jersey Department of Treasury’s Division of Property Management and Construction for trades C008, General Construction or C009, General Construction /Alterations and Additions or engage a properly classified subcontractors, and require the bidder to engage a properly classified subcontractor in trade C047, Electrical, if the bidder is not so classified; and

WHEREAS, the bids submitted by the two low bidders, C&M Door Controls, Inc. and Empire Energy Specialists, Inc. failed to list a subcontractor in either general construction trade C008 or C009 and the putative lowest bidder, C&M Door Controls, Inc. also did not list a properly classified subcontractor in trade C047, Electrical, which are material non-waiveable defects; and

WHEREAS, the third bid, submitted by Zinno Construction, LLC is excessive as to price, pursuant to N.J.S.A. 18A:18A-22(b), as the cost of the work exceeds the cost estimates prepared on behalf of the Board for the Project; and

WHEREAS, bid documents must be clarified pursuant to N.J.S.A. 18A:18A-22(d) and (e) in furtherance of the purposes of the public school contracts law.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby rejects the bids received for the Door Replacement at Secaucus High School and Middle School Project as the bids submitted by the two low bidders, C&M Door Controls, Inc. and Empire Energy Specialists, Inc. are materially defective for failure to list properly qualified subcontractors and the bid submitted by Zinno Construction, LLC is excessive as to price.

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 18A:18A-22 (d) and (e), the bid documents must be revised to ensure that the purposes of the public school contracts law are not violated. The Architect shall revise the bid documents to reflect the appropriate trades for which the contractor to whom this work is awarded shall be prequalified and clarify that the contractor shall retain a properly qualified subcontractor in those trades for which the Contractor is not properly prequalified. The Acting Board Secretary/Business Administrator is hereby authorized to re-advertise the project consistent with this resolution.

4. Safety/Security/Buildings & Grounds

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion R4.1

Recommended Board Action for the following:

R4.1 Approval of School Bus Emergency Drills to County

5. Technology Committee

6. Policy Committee

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R6.1 through R6.6

Recommended Board Action for the following:

R6.1 Approval of the 2nd reading of the following policies:

Policy 2415 (revised) -No Child Left Behind Programs (Mandated)

R6.2 Approval of the 2nd reading of the following policies:

Policy 6480 (revised) -Purchase of Food Supplies (Mandated)

R6.3 Approval of the 2nd reading of the following policies:

Policy 8505 (revised) -School Nutrition (Mandated)

R6.4 Approval of the 2nd reading of the following policies:

Policy 6113 (new) -E-Rate (Suggested)

R6.5 Approval of the 1st reading of the following policies:

Policy 2431 (revised) -Athletic Competition (Mandated)

Regulation- 2431.1

Regulation- 2431.2

R6.6 Approval of the 1st reading of the following policies:

Policy 0142 (revised) - Board Member Qualifications, Prohibited Acts, & Code of Ethics (Mandated)

7. Athletic Committee

8. Shared Services Report

9. Legislative Report

10. New Business

11. Public Forum – General Comments:

This portion of the meeting is open to public for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

12. Board Member Comments

13. Adjournment: Sin Die