

# **St. Landry Parish School System**



## **Grade Level Requirements**

**2017 – 2018**

**Grades K – 8**

**Patrick D. Jenkins**  
**Superintendent**

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**ST. LANDRY PARISH**  
**GRADE LEVEL REQUIREMENTS FOR PROMOTION**  
**GRADES K-8**  
**2017-2018**

General requirements for promotion from one grade to another are:

**A. Attendance (Grades K-8)**

Students at every grade level must meet the attendance requirements outlined in attendance policy to be considered for promotion.

**B. Grading Scale (Grades K-8)**

Letter grades are given each nine weeks in subjects as required at each grade level. Certain numbers (quality points) are given to the letter grades as shown before in computing grade-point averages.

- A student's final grade will be derived from the cumulative average of each of the four grade reports (nine-week averages).
- A student's final grade must be at least an average of 67% in order to pass the course.
- Promotion in a course is **NOT** derived by the number of quality points.

<b>Grade</b>	<b>Percentage</b>	<b>Quality Points</b>
A	100 - 93	4 points
B	92 - 85	3 points
C	84 - 75	2 points
D	74 - 67	1 point
F	66 - 0	0 points

In courses where a letter grade is not required, S, N, or U will be earned in the following manner:

<b>Grade</b>	<b>Percentage</b>	<b>Achievement Level</b>
<b>S</b>	<b>100-85</b>	<b>Satisfactory</b>
<b>N</b>	<b>84-67</b>	<b>Needs Improvement</b>
<b>U</b>	<b>66-0</b>	<b>Unsatisfactory</b>

**C. Grading Policy: (Grades K-8)**

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## **Grading Practices Guidelines:**

- Each nine-week grading period, a student grade will be assigned for each subject. The grade assigned for each student will be the result of the average of the individual scores he/she obtained through a series of formal and formative assessments. The nine-week average in a course will be found using:

Total Points Earned ÷ Total Possible Points = Average Grade

- Teachers are required to have a minimum of 8 – 10 assignments/assessments over each nine-week grading period consisting of a variety of assessed student work including (but not limited to) formal interim major tests, unit assessments, shorter formative quizzes, research products/projects, fluency checks, demonstrations/checklists, and student classwork/daily practices. Points shall be assigned to students for each assignment/assessment and at the end of the nine-week period, a percentage grade shall be computed by dividing the points earned by the total possible points.
- Homework, if used as a grade, should not be graded on correctness, but rather on completion (it should be used as a cumulative grade at the end of the quarter and should be **at most** valued as a single major assessment/assignment grade).
- The assignments/assessments should be distributed throughout each nine weeks and should be scored/graded and posted to the electronic gradebook by the teacher in a timely manner (within 3 – 5 days). The assignments/assessments and grades should NOT be done all at the end of the grading period but should be distributed equitably throughout each nine-week grading period in order to provide parents and students with ongoing reporting of student learning in a course.
  - Not all assignments should be of equal weight. Total points for an assignment or assessment should reflect its importance/level of work required. For example, a Major Exam could be worth 100 points while a short quiz might be worth 10 points.

## **Kindergarten**

1. Grading is with S, N, or U in all subjects for the first reporting period (first nine-week period). After the first reporting period, letter grades of A, B, C, D, or F will be earned in Reading and Mathematics. All other subjects (Science and Social Studies) will receive S, N, or U for the remainder of the year.
  2. Students must have at least a 67% cumulative average to pass the subjects of Reading and Math in order to be considered for promotion.
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### **Grades 1 and 2:**

1. Letter grades (A, B, C, D, or F) will be earned after each reporting period (each nine-week period) in each graded course (Reading, English, Math, Science, and Social Studies). All other subjects are reported with S, N, or U.
2. Students must have at least a 67% cumulative average to pass each subject (Reading, English, and Math) in order to be considered for promotion.

### **Grades 3 – 8:**

1. Letter grades (A, B, C, D, or F) will be earned after each reporting period (each nine-week period) in each graded course (English Language Arts, Mathematics, Science, Social studies, and Physical Education.)
2. Students must have at least a 67% cumulative average to pass each major subject (English Language Arts, Mathematics, Science, and Social Studies) in order to be considered for promotion.

### **State Required Criterion Reference Tests (CRTs): Grades 3, 4, 5, 6, 7, 8**

All students in Grades 3, 4, 5, 6, 7, and 8 must take the state mandated assessments.

### **School Building Level Committee (SBLC):**

The role of the SBLC is to review a student's performance, using non-discriminatory criteria, on an individual basis, act as a screening vehicle for referrals, design educational interventions for students, conduct assessments of student needs, design and provide accommodations and modifications for students suspected of having disabilities, and recommend regular or modified instruction or placement decisions which will be in the best interest of the student.

Each member of the supervisory staff in St. Landry Parish is assigned schools for monitoring purposes to ensure that the requirements/criteria for placement, promotion, and retention are upheld.

If a teacher/administrator believes that a student should be promoted who did not meet the criteria for promotion, that teacher/administrator should fill out the St. Landry Parish Promotion/Retention Form and present supporting documentation to a committee set up in each school. The student's teacher must be present to submit his/her recommendation.

If a parent believes that a student should be promoted even though he/she did not meet the criteria for promotion, then the parent should present a request. All

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parental requests for review must be in writing, accompanied by some documented proof to show that a review is needed.

The SBLC Committee, composed of at least three teachers and the principal of the school, will be convened to determine student promotion/retention.

- In elementary/middle schools where there is more than one teacher at a grade level, one teacher must be a teacher of the grade level of the student and one teacher must be of the grade level to which the student is being recommended for promotion.
- In cases involving high school Carnegie units, the committee must include the principal and three academic teachers who teach the student or three teachers of the same subject area. The school's Liaison shall be present to monitor the committee meeting. If the Liaison is not present the committee meeting must be reconvened until the Liaison can be present to monitor.

Each request will be studied by the SBLC committee. The person making the recommendation for the student will not be involved in the committee's decisive vote. After reviewing information and supporting documentation (transcripts, report cards, test scores, etc.) a decision will be made by this committee based upon what is best for the student. The decision of the committee will be made known to the requesting party within three to five days.

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## **APPENDIX A DEFINITION OF TERMS**

1. Louisiana Student Standards - Educational standards that define knowledge and skills students should have within their K-12 education careers so that they will graduate high school able to succeed in entry-level, credit-bearing academic college courses and in workplace training programs.
  
  2. Individualized Accommodation Plan (IAP) – Individual plan to provide accommodations to students with disabilities who are qualified individuals under the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.
  
  3. Individualized Education Program (IEP) – A plan devised for each individual child in special education.
  
  4. Language Arts – Refers to the total program of teaching language usage through reading, writing, spelling, English, dramatics, speech, art, and other communication models.
  
  5. Pupil Appraisal Team – A team made up of an educational diagnostician, speech pathologist, school psychologist, nurse and social worker that determines a student's learning problems and assists in developing programs of study for the student.
  
  6. Section 504 – Basic civil rights provision of the Rehabilitation Act of 1973. Its purpose is the elimination of discrimination on the basis of disability in any program or activity receiving federal financial assistance. A student qualifies for services under Section 504 if he/she has a physical or mental impairment that substantially limits one or more major life activities like learning.
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7. State Mandated Assessments – State’s criterion-referenced testing program for grades 3-8 which includes English/Language Arts, Mathematics, Social Studies, and Science. The state mandated assessments measure how well a student has mastered the state content standards.

**Grade Level Required Tests**

<u>GRADE</u>	<u>TEST</u>
K	N/A
1	N/A
2	N/A
3	State Criterion Reference Test
4	State Criterion-Reference Test
5	State Criterion Reference Test
6	State Criterion-Reference Test
7	State Criterion Reference Test
8	State Criterion-Reference Test
K-8	ELPT – English Language Learners



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**PLEASE DETACH, COMPLETE, SIGN, AND RETURN TO YOUR CHILD’S TEACHER**

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School \_\_\_\_\_

Student \_\_\_\_\_

\_\_\_\_\_

Teacher \_\_\_\_\_

\_\_\_\_\_

Grade \_\_\_\_\_

I have read and understand the requirements for promotion.

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Parent's Signature

Date

