



SCC Meeting Minutes

BOOKMARKS TO MINUTES:

Make Bookmarks for the dates so that you can get quick access to those minutes.

<u>8/31/2015</u>	<u>9/21/2015</u>	<u>10/19/2015</u>	<u>11/16/2015</u>
<u>12/14/2015</u>	<u>1/11/2016</u>	<u>2/8/2016</u>	<u>3/14/2016</u>
<u>4/11/2016</u>	<u>5/11/2016</u>		



Meeting Minutes

Date: 8/31/2015

Time: 5:00pm

Tribes Agreement - please review

- | | |
|--|---|
| <ul style="list-style-type: none">● Attentive Listening● Mutual Respect | <ul style="list-style-type: none">● Appreciations / No Putdowns● Right to Pass/Participate |
|--|---|

Review - Habits of Mind? Thinking About Your Thinking

Members Present:

Kim Sanders, Ken Kang, Wayne Suzuki, Ashley Lee, Perry Arrasmith, Richard Mizusawa, Evelyn Souza, Dalvin Butler, John Martinez

New Business:

1. NEW BUSINESS

a. Introductions

- i. Principal - Kim Sanders
- ii. Certified Teachers - Ken Kang (Alumni), Dalvin Butler
- iii. Classified Staff - John Martinez
- iv. Parent - Wayne Suzuki (Alumni),
- v. Student - Ashley Lee, Perry Arrasmith
- vi. PCNC - Evelyn Souza (Alumni)
- vii. Community - Richard Mizusawa (Alumni), Chase Urasaki (Alumni)

b. REPORTS

i. Principal Report

1. Statewide concern about higher temperatures around Hawaii

a. Fans - donations were provided and more are needed

- i. any donations welcome

b. Capital Improvement Plan

i. AC the cafeteria

1. Principal Sanders is continuing to pursue the AC install for the cafeteria

2. Surveyors have recommended that the Cafe be on the process of getting AC

c. ACs in several rooms installed due to requirement to PASS inspection

- i. AC installed in the fitness room
- ii. AC installed in the JROTC rooms
- iii. We just missed PASSING the guidelines to pursue the possibility of installing ACs for A-building

1. If Aiea High is capable of acquiring AC units this

- i. Releasing a survey on the Uniform Policy
 - ii. The Uniforms have become a lower distraction
 - f. Other High Schools are looking into implementing the Dress Top Policy
 - 2. K9 - Inspection
 - a. Still in the process of getting approval
 - b. Many guidelines to be followed
 - c. Will help support the safety and security on our campus
 - i. It is meant as a deterrent system
 - d. Hoping to implement this school year
 - e. Time and date of the inspection will be anonymous
 - 3. Concerns about Lunch
 - a. The Cafeteria Manager has to follow many guidelines
 - b. Items, etc. are limited to certain ingredients
 - c. Double Lunch - the second lunch is colder than the first lunch group
 - 4. Front Office Concern
 - a. Improvement of Customer Service from the Front Desk
- v. Student Report
 - 1. June Activities
 - a. June 11-12th Leadership Camp
 - 2. July Activities
 - a. July 15-16 - Early Registration
 - b. July 27th - Teacher Help Day
 - c. July 29th - New Student Freshman Orientation
 - d. July 30th - Welcome back assembly (Disney Theme)
 - 3. August Activities
 - a. Club Signups
 - b. Aug 28 - Sept 4 Homecoming Week
 - c. SA is applying for America's Most Spirited High School
 - 4. September
 - a. Sept 8 - Voting for America's Most Spirited High School
 - 5. October
 - a. Oct 16 - Inokouchi Visit
 - b. Oct 16 - Blue Angels
 - c. Oct 19 - Talent Show
 - d. Oct 26 - 1st Blood Drive
- vi. PCNC Report
 - 1. Working with VP Larisa - request to work with the rail contractors
 - i. Set a funding goal
 - ii. Embrace the movement of progress and look into: "What is it in for us?"
 - 2. Developed letters to different organizations
 - 3. Several projects
 - a. Fans, "mist"ers
 - 4. Working with students about babysitting
 - a. Baby sitting certification done through the Red Cross
 - b. We have latchkey kids
 - i. An older sibling can be certified

- ii. Peace of mind for parents
 - c. Great opportunity for our students to be certifiable
 - 5. Work with the Community
 - a. A little bit here makes a world of difference
 - b. Create a partnership with everyone in the SCC/PTSO
- vii. Community
 - 1. Alumni
 - a. Dave's Ice Cream Ticket for purchasing lunch
 - i. Thursday - Sept 3rd
 - b. Fundraiser
 - i. Tote Bags for Sale
 - 1. Easy to use for grocery
 - 2. Maybe around the craft fair date
 - c. Service Projects
 - i. Scholarships
 - ii. Beautification of the Flagpole
- c. FINAL EXAM SCHEDULE Proposal
 - i. During the end of 1st Semester and End of Year
 - 1. The week of finals, students would have half day
 - a. Take exams first half and go home to study for the next exam
 - 2. Teachers are required to work until 2:45 to work on grades, etc.
 - ii. Motion to support a half a day final exam schedule
 - 1. First Motion and Second Motion to move toward visiting a final exam schedule
 - 2. Proposal to be discussed and brought back to the SCC

Announcements:

- 1. PCNC - Evelyn accepted the position of facilitator for future SCC meetings
- 2. Spread the word
 - a. Aiea High Bumper Stickers

Pros and Cons of Today's Meeting:

Pro	Building Relationships
Con	

Comments / Follow Up:

- Guidelines on the requirements for what type of AC that can be installed in the rooms
- Mobile Labs and how to share the labs
 - How are departments with the Mobile Labs supporting the use and sharing of this resource

Next Meeting: September 21, 2015

Meeting Minutes

Date: 9/21/2015

Time: 5:00pm

Tribes Agreement - please review

- | | |
|--|---|
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|--|---|

Review - Habits of Mind? Thinking about your thinking

Members Present:

Kim Sanders, Evelyn Souza, Ashley Lee, Perry Arrasmith, Richard Mizusawa, Chase Urasaki, Dalvin Butler, Sara Connis, Wayne Suzuki

Old Business:

New Business:

2. NEW BUSINESS

a. Introductions

- i. Principal - Kim Sanders
- ii. Certified Teachers - Ken Kang (Alumni), Dalvin Butler
- iii. Classified Staff - John Martinez
- iv. Parent - Wayne Suzuki (Alumni), Sara Connis
- v. Student - Ashley Lee, Perry Arrasmith
- vi. PCNC - Evelyn Souza (Alumni)
- vii. Community - Richard Mizusawa (Alumni), Chase Urasaki (Alumni)

b. REPORTS

i. Principal Report

1. Had a day off on Sept. 14 (Professional Development) with Eric Jensen who does a lot of work with brain functions and poverty (engaging students)
 - a. Push 9 minute rule (lecture then engagement)
 - b. There are 7 engagement factors
2. Achieve 3000 (Professional Development)
 - a. Data on Student Achievement
3. Title I
 - a. Principal Sanders concerned that 47.2% of students are supposed to turn in applications and it is currently at 47%
 - b. Appeal process done today, still working on it
 - c. May lose out on funding
4. Writing grants

- a. \$2,500 for fans from Amazon
 - b. Honda Association - whatever school needs (ex. hydration)
 - 5. Castle Foundation
 - a. Catchafire - putting in an application to have community members do things for the school
 - b. Only 40 schools
 - 6. PTSO - asked them to fund a shaved ice machine and funding net coolers (frogs)
 - 7. Academic Review Team
 - a. Received timeline for academic/financial plan
 - b. Sending out surveys to teachers to find out what they think
 - 8. Inokuchi visiting and Blue Angels coming - October 16, 2015
- ii. Certified Teacher Report
 - 1. Yearbook staff went to a yearbook boot camp
 - 2. Guests have been visiting social studies classes over the past two weeks
- iii. Classified Staff Report
 - 1.No updates
- iv. Parent Report
 - 1. Principal Sanders addressed concerns about front office staff and that she has spoken to them
 - 2. Sara brought up issue about the turn by the gate and it is being addressed by Sam Kong
 - 3. Walking by 7-11 crosswalk illegally, Perry responded saying they have told students and there are flyers. Principal Sanders noted it is out of our jurisdiction but they have notified the teachers
- v. Student Report
 - 1. Announcements/ Activities
 - a. Past Activities
 - i. August 28 - September 4: Homecoming Week
 - ii. September 8: "America's Most Spirited High School"
 - b. Upcoming Activities
 - i. September 25: Senior Night 6:30-7:30pm
 - ii. October 2: Court Picture Taking 2:00pm at Expressions Pearlridge
 - iii. October 16: Inokuchi Visitation
 - iv. October 19: Talent Search Forms Available
 - v. October 24: Pumpkin Carving Contest 11:00am - 1:00pm at Windward Mall
 - vi. October 25: Kids Fest 8:00am - 2:00pm at Bishop Museum
 - vii. October 26: Blood Drive #1
 - viii. October 28: Talent Search Forms due
 - ix. October 30: Halloween Costume Contest
 - 1. Scariest, Cutest, Funniest, Most Original, Group
 - x. November 2: Door Decorating Contest App available
 - xi. November 6: Talent Search Assembly
- vi. PCNC Report
 - 1. Babysitting update with Red Cross

- a. Certification classes in October
- 2. AUW starting soon
- 3. Developed letters to different organizations
 - a. Working with community and alumni as a collaboration
- 4. Several projects
 - a. Fans, "mist"ers
- 5. Second Cup of Coffee start date (October)
 - a. Working with the Community
- vii. Community
 - 1. Alumni (AHSAA)
 - a. Fundraisers
 - i. AHSAA Tote bag fundraiser
 - b. Ice cream giveaway
 - c. Service Projects
 - i. Beautification of the Flagpole
 - 1. Repaint
 - 2. JCs will be doing Adopt a School Day at AHS

2. OLD BUSINESS

- A. Minutes from 8/31/2015 Meeting

3. ADJOURNMENT

Announcements:

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Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

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Next Meeting:



Meeting Minutes

Date: 10/19/2015

Time: 05:00pm

Tribes Agreement - please review

- | | |
|--|---|
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|--|---|

Review - Habits of Mind? Thinking about your thinking

Members Present:

Larisa Gadach, Ken Kang, Evelyn Souza, Sam Kong, Richard Mizusawa, Perry Arrasmith, Ashley Lee, Wayne Suzuki, Chase Urasaki

Old Business:

New Business:

1. Call to Order - SCC Facilitator
2. Introductions
 - a. VP - Larisa Gadach
 - b. Alumni Comm - Richard Mizusawa, Chase Urasaki
 - c. Parent - Wayne Suzuki
 - d. PCNC - Evelyn Souza
 - e. Student Representative - Perry Arrasmith, Ashley Lee
 - f. Certified Staff - Ken Kang
 - g. Special Guest - Representative Sam Kong
3. REPORTS:
 - a. Principal's Report
 - i. Please check out Admin Blog - AIR WAVES
 - ii. Website - donation button now available on the website on our school website aieahs.org
 - iii. Oct 16th - Inokouchi Sister School Visit
 - iv. Oct 16th - Blue Angels Visit
 - v. Sports
 1. Girls Volleyball in playoffs - Tuesday at Farrington
 2. Bowling going to Kauai for Playoffs
 3. Cross Country and Softball
 - vi. AP Japanese available if #s show interest
 - vii. Achieve 3000 - training for teachers this week
 - viii. Ac Fin Template available this month

- b. Certified Teacher Report
 - i. 2nd Quarter Started
 - ii. Free Tech Night - Next Thursday Oct 29th from 6:30 - 8 pm
 - 1. Topics around technology
 - iii. Final Exam Bell Schedule
 - 1. Currently on voting to determine if 66.6667% of HSTA members can live with the presented final exam schedule
- c. Classified Staff Report
- d. Parent Report
 - i. Update on the hazardous situation - Representative Sam Kong
 - 1. Cross walk by 7-11 is very dangerous
 - 2. City Transportation removed the crosswalk
 - ii. Concern of alterations of the uniform
 - 1. Uniform - should be proud of
 - a. Officers should provide policing of their peers to help promote positive Uniform habits
 - 2. Article - "Kokua"
 - a. comment about students who were wearing Aiea uniforms
 - iii. Reschedule - the Annual Craft Fair
 - 1. Normally held on the Veteran's day weekend
 - 2. Nov 21st is the New Craft Fair Day
- e. Student Report
 - i. Announcements/Activities/Additional Updates
 - 1. Oct 16: Inokouchi Sister School Visit
 - 2. Oct 19: Talent Search Forms Available
 - 3. Oct 19 - 23: Think Pink Week
 - 4. Oct 24: Pumpkin Carving Contest 11 - 1pm Windward Mall
 - 5. Oct 25: Kids Fest 8 - 2pm Bishop Museum
 - a. Officers give back to the Kids
 - 6. Oct 26: Blood Drive
 - 7. Oct 28: Talent Search Forms due
 - 8. Oct 30: Halloween Costume Contest
 - 9. Nov 2: Door Decorating Contest App Available
 - 10. Nov 6: Talent Search Assembly
 - 11. Nov 9 - 12: Registration Week
 - 12. Nov 20: Winder Ball Assembly
 - 13. Nov 23: Peer Education Assembly with Augie T.
 - 14. Dec 1 - 9: Prom Court Applications
 - 15. Dec 17: Second Quarter/First Semester Ends
 - 16. Dec 22: Winterball
- f. PCNC Report
 - i. Babysitting update with Red Cross
 - 1. Certification Class on Nov 7 in School cafeteria 7:30 - 4pm
 - 2. Course cost - \$76.50
 - ii. AUW starts with PCNC sponsored Breakfast recruitment event Oct 22
 - 1. Contribute \$1 on your AUW form
 - iii. Working with community and alumni organizations in collaboration for future AHS projects - TBA

- iv. Second Cup of Coffee officially starts in November (most likely in Wednesday)
 - 1. Offering to support teachers - a token of appreciation
 - g. Community Report
 - i. Application for the Aiea Community Parade
 - 1. Available on line
 - h. Alumni (AHSAA)
 - i. Planning stages of the Christmas Parade
4. Adjournment

Announcements:

- Aiea becoming a progressive school
 - contact Bill Clark neighborhood board

Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

Next Meeting: Nov 16th @ 5:00pm



Meeting Minutes

Date: 11/16/2015

Time: 5:05pm

Tribes Agreement - please review

- | | |
|--|--|
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|--|--|

Review - Habits of Mind? Responding with Wonderment and Awe

Members Present:

Kim Sanders (Principal), Evelyn Souza (PCNC), Ken Kang (Teacher), Sara Connis (Parent), Perry Arrasmith (Student), Ashley Lee (Student), Chase Urasaki (Alumni), Dalvin Butler (Teacher), Shawn Tsukamoto (Parent), Kirsten Tsukamoto (Student), Wayne Suzuki (Parent)

Old Business:

- Minutes from previous meeting

New Business:

- Call to Order
- Introductions
- Reports
 - Principal
 - Achieve 3000
 - In our Academic Plan - focus on supporting student reading levels
 - This school year - all students assessed
 - 6% exceeds
 - 15% met
 - more than 70% are below grade level reading
 - If students read at least two articles a week
 - A possibility of bumping their reading by 2 grade levels
 - Will try to implement a process to have all departments incorporate Achieve 3000 in their curriculum
 - Training for all teachers to support professional development in using Achieve 3000
 - ACT Levels
 - Make it visible to display comparisons
 - We are doing ok because we are testing the total school
 - Significant to show that we are showing gains
 - School Quality Survey - like a report card for the school
 - Only 7% of parents returned the survey

- 7:30am - 4pm
 - AUW - breakfast meet and greet
 - Nov 25th - second cup of coffee
 - Every Wednesday
 - coffee, tea, juice
 - Thank you for what you do for the school
 - Possibly meet and greet with various personnel
 - Try to create a city within the school
- Community
 - Craft Fair - Nov 21st
 - Volunteers needed
 - PTSO
 - Project Grad - selling steak plates at the Craft Fair
 - Christmas Parade - Dec 12th
 - Community Fair and Food Booth available
 - The older Sugar Mill - possible community center?
 - Currently no funds
 - Design and input from community necessary
 - Needs to have the right development
- Alumni (AHSAA)
 - Craft Fair - selling a disposable bag for \$5

Announcements:

- Method of ways to develop a voice for the Student
- Motivational Speaker - Kevin Wanzer
 - Do something you love and get paid for it
- Naviance - program to support career and college planning
- Any volunteers to be a PR person/representative for the School?
- JayCees will have an article in their newsletters to display their support for painting, etc. the campus
- Use Social Media to support what is happening at Aiea High

Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

- Student voices may not necessarily be "all" the voices
 - What about the students who don't necessarily get involved?
 - Aiea High tries to provide different levels of areas for involvement
 - As statistics show that more involvement helps the student become more developed
 - We do have two members from HCC who provides program support for non-college bound students who may be interested in the trade
 - Partnership with Pali Momi and possibilities of career shadowing

Next Meeting:



Meeting Minutes

Date: 12/14/2015

Time: 5:00pm

Tribes Agreement - please review

- | | |
|---|---|
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|---|---|

Review - Habits of Mind? Responding with Wonderment and Awe

Members Present:

Kim Sanders (Principal), Wayne Suzuki (Parent), Ken Kang (Teacher), Sara Connis (Parent), Perry Arrasmith (Student), Shawn Tsukamoto (Parent), Lenore Tsukamoto (Parent), Nancy Hsu (Guest), Chase Urasaki (Alumni), Richard Mizusawa (Alumni), Dalvin Butler (Teacher)

Old Business:

New Business:

1. Call to Order
2. Reports
 - a. Principal
 - i. Academic Plan - in Draft
 1. We did not make Title 1 - appeals did not get approved
 - a. Unfortunately we were off by 0.5 student
 - b. Currently we have 49.7% in free/reduced status
 - i. Title 1 requires 47.2%
 - c. Title 1 - funds 3 teacher positions
 - i. Next school year there is a possibility that the school will lose 3 positions
 2. We were also down in student enrollment
 3. Project Lead the Way
 - a. \$40,000 - grant
 - i. Biomedical program starting at the Freshman level and run for three years
 - ii. Mrs. Gonsalves - will lead the Science curriculum
 - b. Will work along with the CTE Health Pathway
 - c. Campbell High School is currently using this program
 - d. Possibilities to look into other opportunities such as Engineering
 - ii. Professional Development Training on Gay, Gender
 1. Mrs. Chang - provided information in regards to discrimination and helped

- i. Fundraiser bags - \$5 alumni pen included
 - ii. Alumni Scholarship - possibility to increase the scholarship grant
 - iii. In the process of creating a recognition committee
 - 1. Logistics still in the planning
 - 2. How to get more resources?
 - a. Marketing suggestions
 - b. Contact connections
 - iv. And in the process of Community Service Projects
3. Adjournment

Announcements:

- 2nd Technology Night - January 19th
- Clubs need community service - start with home first (take care of the campus first)
- Alumni - provides around \$2,000 in scholarship
- Catch - A - Fire Grant
 - Community Grants - brochure to send out to Community to display what is happening at Aiea
- **News Writing Club - will begin a school newspaper**

Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

- The Bus Drivers have been very accommodating and have parked their buses to be less obtrusive to the road.
 - Parents have felt much better with the response.
- GYM - can Clubs volunteer to help clean the gym area?
 - There were instances of hazards due to safety of the pressure washers.
 - Currently the custodial staff is undergoing a rescheduling of their hours.
 - **It takes approximately about a year to re-schedule custodial staff hours.**
 - **Suggestion to have each grade level students be responsible for parts of the campus.**
- **Provide suggestions to keep the campus clean**
- **Aiea should have "Traditions" and Alumni "Connections"**

Next Meeting: January 11, 2016



Meeting Minutes

Date: 1/11/2016

Time: 5:00pm

Tribes Agreement - please review

- | | |
|---|---|
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|---|---|

Review - Habits of Mind? Responding with Wonderment and Awe

Members Present:

Kim Sanders (Principal), Wayne Suzuki (Parent), Ken Kang (Teacher), Sara Connis (Parent), Perry Arrasmith (Student), Shawn Tsukamoto (Parent), Lenore Tsukamoto (Parent), Nancy Hsu (Guest), Chase Urasaki (Alumni), Richard Mizusawa (Alumni), Dalvin Butler (Teacher)

New Business:

Mr. Butler

Congratulated Christine Uchida on receiving the HSTA Outstanding Educator Award

Extended thanks to teachers who are spending countless hours writing letters of recommendation for students to be admitted to college and receive scholarships

Extended thanks to teachers for simply helping students with post-high school life

Students-

Feb - Second blood drive

penny wars

Radio show interview (i think)

by the end of the week will have schedule for dress up days

senior prom court election will be held on the 21st

Mrs. Souza

going to find out if it is possible to have a car give away, lots of ideas how the giveaway will work, working on the logistics, , ideas for raffle tickets, costs, prizes, open to additional ideas, will pursue and gather more information

Going to seek out assistance from rail companies to sponsor misters along breezeways (predominantly manning contractors)

alumni

totebag fundraiser ongoing

will be participating in the aiea fund fair

alumni stars (about 4)

this evening, annual thank you basket giveaway

alumni association will be looking to promote Perry's achievements publically

Principal

Really proud of christine uchida outstanding teacher award

guest presenter/ speaker ap reader

ecet squared award - tracy idica

8 teachers trained in adaptive schools

- teachers interpersonal skills
- culture building
- facilitating communication

BIOMEDICAL GRANT (40K)

CSI class for students (wow, how cool)

- pre biology class
- will be also allowed to take biology class in summer
- will be offered free

More ge students coming into Aiea

Bio medical class grant

also has a computer science

and engineering components

After School Engagement Program for one credit

Alternative to student government that offers leadership building opportunities

1st draft of academic plan near completion

achieve 3000 purchased for all students

statistically significant improvements in reading using achieve 3000 in just 2 months

Mrs. Sanders chosen as a trainer/specialist in helping schools/ teaching school turnaround to schools in need of assistance

editor from Midweek will be interviewing Perry

parents really appreciated class schedules being sent out very early and being very informative, parents were amazed at the variety of classes offered,

newspaper club will be starting a student newspaper

Ken Kang

Next thursday night tech night

Announcements:

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Pros and Cons of Today's Meeting:

Pro	
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Con	
Next Meeting:	



Meeting Minutes

Date: 02/08/2016

Time: 5:00pm

Tribes Agreement - please review

- | | |
|--|--|
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|--|--|

Review - Habits of Mind? Responding with Wonderment and Awe

Members Present:

Larisa Gadach (Vice Principal), Sara Connis (Parent), Perry Arrasmith (Student), Chase Urasaki (Alumni), Evelyn De Souza (PCNC), Representative Sam Kong

Old Business:

New Business:

1. Call to Order
2. Reports
 - a. Principal
 - i. Academic Plan - in Draft
 1. Reports disseminated to members
 - a. Increase AP courses (such as history)
 - b. In the works - new math course for students to prepare for college math
 - c. Project Lead the Way - one of five schools to participate
 - d. Common core applicability to standards
 - i. Application of technology to teaching experience (supplemental)
 - ii. Role of teacher in teaching
 - b. Certified Teacher - Absent
 - c. Classified Staff - Absent
 - d. Parent
 - i. Aiea High School Pre-Qualifying Debate Tournament - March 12, 2016
 1. Last Debate Qualifier in the state
 - a. 150 Students
 - b. 50 Judges
 - c. Parents and Students
 2. Improve image of Aiea High School
 3. Volunteers

- a. Judges needed
 - i. Training offered by Speech and Debate Coach Mr. Bill Taylor
 - b. Observers welcome if interested in program
 - c. Timekeepers needed for rounds
 - d. Speech and debate volunteers will contact neighborhood board for outreach
- e. Student
 - i. Student Survey
 - 1. Uniforms
 - a. Alternative options offered
 - i. need for student discipline/pride discussed
 - ii. proposal for one wash-day for every week offered
 - b. Enforcement of school dress-code policy
 - 2. Bathrooms
 - a. Only two campus bathrooms open
 - b. R Building bathroom unopened
 - c. Ability for security guards to patrol restrooms
 - 3. Overall Campus
 - a. Need for more club involvement
 - b. Lack of trash cans/recycle bins
 - 4. Student Service
 - a. More club outreach needed
 - b. More club recruitment days?
 - i. Council of Organizations
 - 5. Student Events & Activities
 - a. more student outreach needed
 - b. more student noon-hours/advertisements
- f. PCNC
 - i. Cup of Coffee Sessions
 - 1. Held since November
 - ii. Securing car to benefit the Aiea High School Events
 - a. Cutter Ford
 - b. National Ford Foundation
 - i. Ford Driving Skills for Life
 - 1. For students with License
 - 2. Prevent distracted driving
 - 3. Student Participation?
- g. Community/Alumni
 - i. Aiea tote bags for sale - \$5.00
 - 1. Free AHSSA Pen
 - 2. Branded with new logo
 - ii. New website launched
 - 1. www.aieaalumni.com
 - iii. Office of Secretary is Vacant
 - 1. Special Election
 - 2. Contact Richard Mizusawa if interested
- h. State Representative Sam Kong
 - i. Christmas Parade

1. Ends at Aiea High School?
 - a. Fundraiser at the end of the Parade\
 - b. Parking at Aiea High School
3. Adjournment

Announcements:

- March 12 - Aiea High School Oahu Debate Qualifying Tournament (Refer to notes under parent announcements)

Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

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Next Meeting: March 14, 2016



Meeting Minutes

Date: 3/14/2016

Time: 5:00pm

Tribes Agreement - please review

- | | |
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|--|--|

Review - Habits of Mind? Persisting

Members Present:

Kim Sanders, Ashley Lee, Perry Arrasmith, Chase Urasaki, Sara Connis, Ken Kang, Richard Mizusawa, Dalvin Butler, Wayne Suzuki, John Martinez, Nancy Hsu

Old Business:

New Business:

1. Reports
 - a. Principal
 - i. Collaboration - Feb PD Day
 1. Topics
 - a. Thinking Maps
 - b. Adaptive Schools
 - i. Possibility to have a PD for next school with Karoly McKanders in January for all faculty
 - ii. Great Team Meeting Assets
 - c. Achieve 3000
 - ii. Science Pilot
 1. Freshman BioMed
 - iii. Math Pilot for Seniors
 1. College Math
 - a. Possibility to support college credits for remedial college math
 - iv. Supplemental Funds for next school year
 1. Three Teacher Lines
 - a. Transition Teacher for upcoming 9th graders
 - i. Support their high school career
 2. Additional Funding to support Technology (student support)
 - v. Two Additional SPED lines given from State for next school year
 - vi. JR Elective
 1. Smarter Balance Incentive - motivation

- a. If 21 or higher or bring the SBA score up 10% in reading and in math
 - i. Allow the seniors to have a free dress day every Friday
 - 1. with reservations
 - 2. Completed MOCK Interviews
 - a. Support for Career Planning
 - 3. Read to the Elementary students at Alvah Scott
 - vii. Three Postings for next school year - filled
 - 1. Health Teacher - Matthew Lee
 - 2. Social Studies - NBST, 1979 Alumni Cynthia Tong
 - 3. Band Director - Lee Ikeda from Pearl City High (highly involved with the Marching Band)
 - viii. Finals Schedule - in re-evaluation by faculty members
 - b. Certified Teacher
 - i. SY15-16 Yearbook Complete
 - c. Classified Staff - none
 - d. Parent
 - i. Successful Debate Tournament (hosted at Aiea High) - lots of compliments
 - 1. 19 out of 24 Qualified for States
 - a. Great Year for Aiea High
 - 2. April 7, 8,9 Judges Needed. Any volunteers?
 - ii. Is there a system in place for credit for the lunch account?
 - 1. HODOE policy restricts credit for lunch
- e. Student
 - i. Feb
 - 1. Feb 1st Blood drive #2
 - a. 58 pints
 - 2. Feb 2-5 Penny War
 - a. \$174.58 donated - leukemia, lymphoma foundation
 - ii. March
 - 1. March 4 General Elections
 - a. Results posted
 - 2. March 22 "Hidden Heroes"
 - a. Recognizing a faculty member by the students
 - b. Awesome Idea
 - 3. March 22-23 OSCAR Camp
 - a. @AHS Library
 - b. Major Events - Record Book
 - 4. March 29-April 1 Senior Week
 - a. Tourist Tuesday, World Wide Technology Wednesday, Too Tired Thursday, "Far Out" Friday
 - iii. April
 - 1. April 2 Prom @Ko'olau Ballroom
 - 2. April 8 Evaluation Appreciation Day
 - 3. April 15 Purple Up Day
 - 4. April 22 Family Fun Fair
 - 5. April 29 Mayday Assembly
- f. PCNC

- i. Family Fun Fair - April 22 Friday
 - 1. Predicting around 5,000 in attendance
 - 2. Partial Profits to support Project Grad
 - a. Movement to have all classes to support Proj Grad
 - b. Other schools have Proj Grad as an entity under the umbrella of PTSO
- ii. Staff Meetings
 - 1. Have PTSO representative to support questions that may arise about any PTSO services, activities
- iii. Project Grad
 - 1. Cell Phone Fundraiser
 - a. Front office housing donated cell phones
 - 2. Food Donations
- iv. PTSO Scholarship
 - 1. Apply with the college counselor
 - a. Normally \$2,000
 - b. Must be a volunteer and a member
- g. Community/Alumni
 - i. Alumni Scholarship
 - 1. Working with the college counselor to get out the applications
 - ii. Executive Board Elections next month
 - iii. Website
 - 1. aiealumni.com

Announcements:

- Awards night now during the school day on April 20th Extended Assembly Schedule
 - To highlight students around all students
- Alumni Association new secretary - Chase Urasaki

Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

Next Meeting:



Meeting Minutes

Date: 04/11/2016

Time: 5:00pm

Tribes Agreement - please review

- | | |
|--|--|
| <ul style="list-style-type: none">● Attentive Listening● Mutual Respect | <ul style="list-style-type: none">● Appreciations / No Put downs● Right to Pass/Participate |
|--|--|

Review - Habits of Mind? Persisting

Members Present:

Kim Sanders, Evelyn Souza, Ken Kang, Sara Connis, Mitchell Kim, Ashley Lee, Carly Nebrija, Wayne Suzuki, Representative Sam Kong, Chase Urasaki, Richard Mizusawa

Old Business:

- Review of Minutes from [3/14/2016](#)

New Business:

1. Call to Order - SCC Facilitator Evelyn Souza
2. Introductions
3. Reports:
 - a. Principal
 - i. Supplemental Package
 1. 3 Additional Positions for next school year
 - a. 9th grade transition teacher
 - b. Additional Funding from Title I for Professional Development
 - ii. 3 Additional SPED positions and 1 EA for SY16/17
 - iii. AP Scores have increased
 1. We have moved from 6th to 5th
 - iv. ACT Scores have increased
 1. Important to determine how many of the students have met the average composite of 21
 - a. Displays college and career readiness
 - v. BOE Meeting
 1. Mrs Sanders will be presenting more on great things happening with the HDOE schools
 - vi. College Fair with the JR Elective
 - vii. Debate Nationals
 1. 2 Students qualify for the Nationals
 - a. Perry Arrasmith
 - b. Cortez Bartolome

- viii. Volunteers from Hickam and JROTC
 - 1. Painted different areas on campus
 - 2. Much "thank yous" for their support
 - ix. Weight Room - Redesign
 - 1. Support for Girls Locker Room
 - 2. Also a Trainer Room
 - x. SuperIntendent Visits to view the growth and happenings at Aiea High
 - xi. Guest Speaker presented during a Faculty Meeting
 - 1. Happiness and Success Theme
 - b. Certified Teacher
 - i. Final Exam Bell Schedule
 - c. Classified Staff - no representative
 - d. Parent
 - i. Family Fun Fair
 - 1. Lots of new parents have been turning out for the fair
 - 2. Hopeful for good weather
 - 3. Planning has been more systematic
 - 4. Lots of extra games
 - 5. Additional Musubis to be made this year
 - 6. Additional Supports from Project Grad
 - a. Suggestion to have PG start the process during the 9th grade
 - b. Possibility of PG to become a committee within the PTSO
 - 7. Radio Advertising with the Perry And Price at the Jade Restaurant
- e. Student
 - i. March 22-23 OSCAR Camp
 - 1. 96% of the binder has been completed
 - a. Filled with the events and happenings at Aiea High
 - ii. April
 - 1. 2nd - JR/SR Prom Koolau
 - a. 380 students
 - b. Great Events - entertainment, photos, food, DJ
 - 2. 8th - Evaluation Appreciation Day
 - a. Feedback from officers on the positives that happens with the student council
 - 3. 15th - Purple Up Day
 - a. To support the Military students and family
 - b. Please wear purple
 - c. Honor reserve families as well
 - d. Why Purple?
 - i. It is the color when combining all of the different colors that represent all branches of the Military
 - 4. 20th - Honors and Awards Day Assembly
 - 5. 28th - Students officers induction and NHS induction
 - 6. 29th - May Day Assembly
 - iii. May 22nd - Class of 2016 Graduation
 - iv. Hidden Heroes Award
 - 1. Lisa Francisco the hidden custodian
 - a. Great appreciation for her tireless work efforts

- b. Please congratulate her when you see her on campus
 - f. PCNC
 - i. Rewards/Deterrent Signs
 - 1. Recently lots of vandalism, stealing
 - 2. Suggestion - PTSO
 - a. Get signs made for rewards for apprehension and tips to prevent crime
 - b. Used as a deterrent - nonconfrontational
 - c. Things that should not happen are happening so let's make awareness to deter these negatives behaviors
 - ii. ADA Compliant Sign
 - 1. How about to support Expecting Parents?
 - g. Alumni (AHSAA)
 - i. Scholarship deadline - this Wednesday April 13, 2016
 - 1. Bulletin/Newsletter will go out after this date so there may be an extension of the date
 - 2. 4 - scholarships @ \$500 each
 - 3. Candidates may include non-college bound students
 - a. But minimum of 3.0 GPA
 - ii. Will support the family fun fair with Samurai Ice Cream
 - iii. Board Elections information on the official website
 - 1. <http://aieaalumni.com>
4. Adjournment @ 5:41pm

Announcements:

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Pros and Cons of Today's Meeting:

Pro	
Con	

Comments / Follow Up:

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Next Meeting: May 9, 2016



Meeting Minutes

Date: 5/11/2016

Time: 5:00pm

Tribes Agreement - please review

- | | |
|--|--|
| <ul style="list-style-type: none">● Attentive Listening● Mutual Respect | <ul style="list-style-type: none">● Appreciations / No Put downs● Right to Pass/Participate |
|--|--|

Review - Habits of Mind? Persisting

Members Present:

Kim Sanders, Evelyn Souza, Wayne Suzuki, Ken Kang, Dalvin Butler, Sara Connis, Mitchell Kim, Ashley Lee, Richard Mizusawa, Carly Nebrija

Old Business:

New Business:

- SY2016-2017 Fee Payment Form
 - SCC approves the Fee Payment Form for SY2016-2017
- REPORTS
 - Principal
 - Campus in preparation for Graduation
 - Superintendent Matayoshi to be special guest at Graduation
 - Students
 - April 18 - May 6th Food Drive
 - This year was the biggest amount donated
 - April 24 - 30th
 - Secretary Appreciation Week
 - April 29th - May Day Assembly
 - May 17th, 18th - Graduation Rehearsal
 - May 22nd - Class of 2016 Graduation
 - June 1st - 2nd Executive Council SY16-17 Leadership Camp
 - Aiea High Library
 - June 30th - Blood Drive
 - Teacher
 - Yearbook - online videos accessible through the yearbook
 - HSTA Teacher of the Year Award to Christine Uchida
 - PTSO
 - Family Fun Fair
 - Bigger attendance this year

- SCHOOL COMMUNITY COUNCIL SELF-ASSESSMENT

- SCALE

- NS = NOT SURE
- 1 = NEVER OCCURS
- 2 = SOMETIMES OCCURS
- 3 = OCCURS A MAJORITY OF THE TIME
- 4 = ALWAYS OCCURS ON THE SCC

CATEGORY	SCORE AND COMMENTS	POSSIBLE NEXT STEPS
<p>1. RECRUIT AND ELECT THE SCC:</p> <p>a. The members of our school community are aware of the role of the SCC</p> <p>b. At our school, everyone is encouraged to consider running for a position on the SCC.</p> <p>c. The principal ensures that the elections for teachers, non-certified staff, parents, and community are conducted in accordance with school guidelines and democratic principles.</p> <p>d. The principal ensures that there is a clear and fair process for the selection of students to the SCC.</p> <p>2. ESTABLISH ROLES AND PROCEDURES:</p> <p>a. When new members are elected to the SCC they participate in an orientation session that includes: a review of bylaws, Academic Plan, and school-wide student performance data.</p> <p>b. The SCC works hard to arrange meetings at a time that allows for maximum participation by all members.</p> <p>c. The SCC officers help our SCC follow the guidelines and policies outlined in the bylaws.</p> <p>d. Roles and Responsibilities for operating our SCC are clearly understood and supported by all members.</p> <p>3. DEVELOP TEAM GUIDELINES:</p> <p>a. The SCC has a set of guidelines or “ground rules” that clarify how we will work</p>	<p>a. 4,4,4,3,3,4,2,3</p> <p>b. ns,3,3,2,4,4,4,3</p> <p>c. 4,ns,3,3,4,4,4,4</p> <p>d. 4,ns,4,3,4,4,4,4</p> <p>Outcome: 3.6</p> <p>NS: 3</p> <p>a. nsx4,2,2,2,1,3</p> <p>b. 4,4,4,4,4,4,4,4</p> <p>c. 4,3,3,2,3,3,3,4</p> <p>d. 4,4,4,3,4,4,3,4</p> <p>Outcome: 3.3</p> <p>NS: 4</p> <p>a. 4,4,4,4,4,4,4,4</p> <p>b. 4,4,4,4,4,4,4,4</p> <p>c. 4,4,4,3,4,3,3,4</p>	<p>1. Continue with the current system of recruitment and election of SCC members.</p> <p>2. Current positions held in the SCC are returning members most of which understood the bylaws and the process of the Academic Plan. For members who have voted “ns” focus may be considered to explain, in detail, the Academic Plan and sharing on a consistent manner student performance data.</p> <p>3. For future SCC meetings time will be utilized to focus on sharing perceptions of how well the group is working</p>

<p>together.</p> <p>b. Our guidelines reflect an awareness of, and respect for, the cultural and linguistic diversity of all members.</p> <p>c. We are able to raise and discuss the difficult issues that affect our school’s ability to achieve the results for students outlined in the Academic Plan.</p> <p>d. We spend some time at the end of the meeting to share perceptions of how well we worked together to accomplish our goals and we identify a few things we can improve at the next meeting.</p> <p>4. ESTABLISH DECISION GUIDELINES:</p> <p>a. Our SCC bylaws clearly state how we use consensus or voting as our primary decision-making option.</p> <p>b. We use student performance data and educational research to make informed decisions.</p> <p>c. We do a good job of making sure that a variety of ideas and issues are considered and addressed before we reach major decisions.</p> <p>d. We leave each meeting with a clear understanding of, and commitment to, our key decisions and next steps.</p> <p>5. PROMOTE COMMUNITY INVOLVEMENT:</p> <p>a. SCC agendas are developed and posted on a school bulletin and on the school website at least six days in advance of each SCC meeting.</p> <p>b. Meeting minutes are recorded and distributed to all SCC members and posted in a publicly accessible area in the school’s administration office and on the school website.</p> <p>c. SCC members gather feedback to ensure that the SCC fairly represents the broader school community</p>	<p>d. ns,ns,2,1,3,4,3,4 Outcome: 3.7 NS: 2</p> <p>a. 4,ns,4,4,4,4,4 b. ns,3,3,4,3,3,4,4 c. 4,4,4,3,4,3,3,4 d. 3,4,3,3,3,4,4,4 Outcome: 3.6 NS: 2</p> <p>a. ns,ns,ns,ns,ns,4,3,3 b. 4,4,4,ns,4,4,4,3 c. 3,4,3,3,3,4,4,3 d. 4,4,4,1,3,3,2,2 Outcome: 3.3 NS: 6</p>	<p>together. It is always a team builder to give ourselves a pat in the back and to confirm procedures that are working and also those that have not. Time will be permitted to focus on group reflection.</p> <p>4. All members are aware of the decision making process. Members will continue to process of voting and coming to agreements in follow the decision making guidelines. Similar to section 3 members will support time during the end of the meetings to focus on reflection of understanding of goals, commitments and decisions.</p> <p>5. This section provided somewhat of a “how do we know that it’s happening” for our members. For example, agendas, meeting minutes are available and all members have access, but members were unaware of where they are posted and the availability of such agendas and minutes. Let is be known that before each meeting and after each meeting agendas and minutes are posted respectively. But, to ensure higher level of grades meetings will focus on displaying where they are posted.</p>
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views about how to address student needs in the Academic Plan.

- d. Our SCC conducts at least two school community meetings each year to share information and gather feedback about the Academic Plan.

6. ACADEMIC AND FINANCIAL PLAN:

- a. We understand the State/Complex priorities and are clear about how these guide the planning process.
- b. We take the time at our SCC meetings to ensure that everyone understands the language and terms used in the Academic Plan.
- c. We know how to interpret student and school performance data to identify the needs of our students as the basis for planning.
- d. We have thoughtful discussions about whether or not different educational programs or strategies will meet the needs of our students.

7. MONITOR IMPLEMENTATION:

- a. Our SCC agrees on how we will monitor the implementation of the Academic Plan throughout the year.
- b. All SCC members are willing to raise constructive questions or concerns about activities or programs that need additional support to meet student goals.
- c. Our SCC looks for ways to support school leaders and staff when improvements are needed to meet the Academic Plan objectives.
- d. The principal reviews any

- a. ns,ns,ns,2,4,4,4,4
 - b. ns,ns,3,2,3,3,4,3
 - c. ns,ns,4,3,4,4,4,4
 - d. ns,4,4,3,4,4,3,4
- Outcome: 3.5
NS: 8

- a. ns,ns,ns,3,3,2,3,3
 - b. 3,4,4,3,4,3,3,4
 - c. ns,ns,ns,3,4,3,4,4
 - d. 4,ns,4,3,4,4,3,4
- Outcome: 3.4
NS: 7

Also, members may need to clear some gray area terms such as “our scc conducts at least two school community meetings.” As the SCC meets once every month does this counts as the two? Especially since community, parent, student and faculty members are present. Or, does this mean that we need to conduct additional open meetings to the community/public.

- 6. Similar to section 2 because of the some members response of “ns” focus will be on clarifying the Academic Plan including the language and terminology within the Plan. The teacher/staff members are aware of the language, but focus should be to support student understanding of the Academic Plan and how it relates to student achievements.

- 7. Main focus for next steps will be to add additional time to preview, review and support the Academic Plan and it’s contents. There is a disperse number of “ns” versus “3,4” which reminds us that as new members are elected supports must be in place to ensure that they build an understanding of the SCC process which includes the Academic Plan and it’s relationship to the school, the government, programs and funds. As the SCC is a live entity, so too, the members must understand that the

proposed changes or adjustments to the Academic Plan throughout the year with our SCC and addresses concerns that are raised.

Academic Plan is a live document as well.

QUESTIONS:

1. How has your SCC helped to increase student achievement?
 - a. Student - go through a lot of concerns and issues and they are brought up to the executive council and help to discuss with the Principal and see results
 - b. Parent - new programs that are offered and feedback is provided. Parental concerns are brought out and was offered this year. New programs and parent reactions are discussed.
 - c. Teacher - We discuss as an SCC ways to increase student achievement when developing the Academic Plan
 - d. Alumni - SCC involves all stakeholders. Information is disseminated to various members (i.e. admin, students, teachers, parents, community)
 - e. PCNC - student achievement indicators definitely show that what we are doing is right!
2. What creative and innovative strategies/accomplishments have helped your SCC to be effective/successful?
 - a. Open door policy
 - b. Technology use in gathering minutes and discussion points

Principal

A. Commendations:

- a. **Mrs. Sanders is always participating in all activities**
- b. **She is the real deal.**
- c. **Animated, dedicated.**
- d. **Selfless - always on campus.**
 - i. **This is the first time that this campus has been repainted.**
- e. **Drive to get new classes. She listens to parent request for new programs.**
- f. **Always looking and finding grants.**
- g. **Makes an effort to remember faculty birthdays**
- h. **Although only in her third year she is very knowledgeable about the culture and what makes Aiea - Aiea**
- i. **Supporting all areas on the campus.**
- j. **She has Aiea Pride**
- k. **Admirable to get the job done**
- l. **"Thank you" and very Appreciative**
 - i. **She takes her time to show appreciation to all students, teachers.**

B. Recommendations:

- a. **To have the front desk reflect who she is**
 - i. **Front desk does not represent her image well**

Campus - Recognition:

Announcements:

- Shout out to the PTSO for working so diligently in running a very successful Family Fun Fair

Pros and Cons of Today's Meeting:

Pro

Con	
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Comments / Follow Up:

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Next Meeting: SY2016-2017