



Palisades Charter High School

Board Meeting

Date and Time

Tuesday April 17, 2018 at 5:00 PM PDT

Location

Gilbert Hall, Palisades Charter High School, 15777 Bowdoin St., Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

DIAL-IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134

Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Call the Meeting to Order		Emilie Larew	
B. Record Attendance and Guests			2 m
Trustees:			
Emilie Larew (Chair)		Rocky Montz	
Leslie Woolley (Vice Chair)		Andrew Paris	
Deanna Hamilton (Secretary)		Robert Rene	
David Carini		Camille Schoenberg	
Emily Hirsch		Mystic Thompson	
Shawn McClellan			

Student Liaison: Taylor Torgerson

PCHS Management:
Dr. Pamela Magee, Executive Director / Principal
Gregory Wood, Chief Business Officer

C. Public Comment 16 m

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

D. Approve Minutes Approve Minutes Emilie Larew 2 m

March 20, 2018 Regular Meeting

II. Organizational Reports

A. Student Report	FYI	Taylor Torgerson	1 m
B. Parent Report	FYI	Deanna Hamilton	1 m
C. Classified Staff Report	FYI	Andrew Paris	1 m
D. Faculty Report	FYI	David Carini	1 m
E. Human Resources Director (HR) Report	FYI	Amy Nguyen	2 m
F. Director of Operations Report	FYI	Don Parcell	5 m
G. Director of Development Report	FYI	Mike Rawson	5 m
H. Chief Business Officer (CBO) Report	FYI	Gregory Wood	5 m
I. Executive Director/Principal (EDP) Report	FYI	Dr. Pam Magee	5 m

III. Board Committees (Stakeholder Board Level Committees)

A. Budget & Finance Committee Report	FYI	Camille Schoenberg	2 m
B. Charter Committee Report	FYI	Deanna Hamilton	2 m
C. Election Committee Report	FYI	Rocky Montz	2 m

IV. Board Committees (Board Members Only)

A. Survey Committee	FYI	Emilie Larew	5 m
B. Audit Committee	FYI	Camille Schoenberg	1 m

V. Academic Excellence

A. College Center Services	Discuss	Ruth Grubb	20 m
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B. Update on PCHS SARB Process	Discuss	Dr. Pam Magee	10 m
C. Update on Schoolwide Goals	Discuss	Dr. Pam Magee	5 m
D. Information from CCSA Conference	FYI	Dr. Pam Magee, Emilie Larew	5 m
E. Proposal for Therapeutic Classroom	Discuss	Mary Bush	20 m
F. Math Task Force Progress Update	FYI	Dr. Pam Magee	5 m

VI. Governance

A. LAUSD Charter School Division (CSD) Visit Update	FYI	Dr. Pam Magee	5 m
B. Board Member Meeting Attendance	Discuss	Emilie Larew	10 m
C. Board Member Recusal Policy (Revised)	Vote	Emilie Larew	5 m

VII. Facilities / Operations

A. School Safety & Security Update	Discuss	Don Parcell	5 m
B. Transportation Update	FYI	Don Parcell	5 m
C. Transportation Budget	Discuss	Don Parcell / Gregory Wood	10 m
D. Information Technology (IT) Budget for 2018-19	Discuss	Don Parcell	5 m
E. Unbudgeted Infrastructure Repairs - Current & Future	FYI	Don Parcell	2 m
F. Security and Janitorial Cost Increases	FYI	Don Parcell	2 m

VIII. Finance

A. Transportation Budget Parameters	Vote	Gregory Wood / Don Parcell	10 m
Action Item: Approve budget amount for 2018-2019 transportation scholarships/subsidies.			
B. 3-Year Cash Flow Forecast	Discuss	Gregory Wood	5 m

IX. Executive Director/Principal (EDP) Support and Evaluation

A. Executive Director/Principal (EDP) Evaluation Process & Timeline	FYI	Leslie Woolley	15 m
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X. Consent Agenda 1: Non-Finance Items

A. Approval of Field Trips	Vote		1 m
B. Board Committees - Approval of New Members	Vote		1 m

XI. Consent Agenda 2: Finance Items

A. Approval of reimbursements for Executive Director / Principal	Vote		1 m
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XII. New Business / Announcements

A. Announcements / New Business	FYI	Emilie Larew	1 m
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- Date of Next Board Meeting is Tuesday, May 15, 2018

B. Board Chair to announce items for closed session, if any.	FYI	Emilie Larew	1 m
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XIII. Closed Session

A. Conference with Legal Counsel: Anticipated Litigation	Vote	Mark Bresee	10 m
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(Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)

B. Student Matter: Discipline/Expulsion	Vote	Dr. Pam Magee	10 m
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C. Public Employee Discipline/Dismissal/Release	Vote	Amy Nguyen	10 m
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(Govt. Code section 54957)

XIV. Open Session

A. Return to Open Session	FYI	Emilie Larew / Leslie Woolley	1 m
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B. Report Out on Action Taken In Closed Session, If Any.	FYI	Emilie Larew / Leslie Woolley	1 m
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XV. Closing Items

A. Adjourn Meeting	FYI	Emilie Larew / Leslie Woolley	1 m
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