

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
October 22, 2012  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, October 22, 2012.

**Those present:**       **Dr. W. L. Coleman**  
                              **Mr. Johnny R. Jenkins**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Lawrence S. Kennedy, Jr.**  
                              **Mrs. Elleveen T. Poston**

**Absent:**               **Mr. Raleigh O. Ward, Jr.**  
                              **Mr. Thadis D. Calcutt, Jr.**

**Call to Order**

Dr. W. L. Coleman, Vice-Chairman called the meeting to order at 7:00 p.m. by welcoming the visitors. Mr. Johnny R. Jenkins, served as secretary.

**Recognition of Visitors**

After Dr. Coleman gave a brief history chronicle of the earlier Booster Club, a certificate was presented on behalf of the Board to the **Hannah-Pamplico Athletic Booster Club** for their continuing support and service to the Athletic Program. Mr. Mark Campbell, President accepted the certificate and updated the Board on the recent purchase of eighteen (18) football helmets. Mr. Campbell told the Board how proud the Booster Club was of all sports in Florence District Two. He also invited the Board to the Annual Golf Tournament to be held by the Booster Club on November 3, 2012, at the Crossings Golf Course in Florence, South Carolina. Ms. Donna Creel, Booster Club Member gave a sponsorship form to each Board member. Mrs. Poston thanked the Booster Club Secretary, Ms. Tonya Hayes for keeping them informed on Booster Club events. Mr. Gerald Hicks serves as Booster Club Treasurer.

**Minutes**

A motion was made by Mr. Lawrence S. Kennedy, Jr., and seconded by Mr. Johnny R. Jenkins to accept the September 24, 2012, minutes as written. The motion carried 5-0.

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**Communication to the Board**

Mr. Sullivan presented the Board with a leaflet from the South Carolina Education Oversight Committee (EOC) entitled, “**Tips for Communities to Help Schools Succeed.**” The booklet contains ideas on how different groups (Community Organizations, Faith Groups, Seniors Citizens, Social Services Agencies, Healthcare Providers, Public Safety, and Media) can help supplement a school’s core instructional program with human and financial resources which can strengthen the learning condition of all students. Mr. Sullivan reminded the Board that a sex offender registry check will be conducted on persons interested in volunteering in the schools. A copy of the leaflet is on file in the Superintendent’s office.

Mr. Sullivan updated the Board on recent information he received where a steering committee is being formed concentrating on Innovative Initiative to assist students with technical skills to be able to enter the workforce with companies like Boeing. Mr. Sullivan also informed the Board that Dual Credit Courses will be offered by Francis Marion University and Florence-Darlington Technical College. Mr. Sullivan will be meeting with seniors on Tuesday, October 23, 2012. Co-share courses will also be offered at the high school level with Florence Districts One, Two, Three, Four, and Five. For example, one of our students will have the opportunity to commute to another school district to take a course that is not offered here in Florence Two. Mr. Sullivan said college level courses will be offered either at the college or one of their satellite sites. The courses at this time may include Spanish, SC History, Psychology, Fine Arts (Music, Theater, Art), Health Science, Sociology, Business, and Math.

**Report of the Superintendent**

A fifteen (15) slide PowerPoint Presentation on ESEA Review of Data 2012 (**Report Card**) by Mr. Legrande Richardson, Mrs. Debbie Carter and Mrs. Angela Tanner was presented to the Board. A copy of the slide presentation and the booklet entitled, *Goals, Vision, Mission - Setting Goals for Success* was distributed to the Board. Mr. Timothy Gibbs will give a presentation next month on the high school’s scores. The following are the district-wide grades and the grades Hannah-Pamplico Elementary/Middle School received:

<b>Florence County School District Two</b>	
Overall Weighted Points Total	76.9
Overall Grade Conversion	C
Points Total - Elementary Grades	88.7 (C)
Points Total - Middle Grades	68.4 (D)
Points Total - High School Grades	66.3 (D)

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<b>Hannah-Pamplico Elementary/Middle School</b>	
Overall Weighted Points Total	78.6
Overall Grade Conversion	C
Points Total - Elementary Grades	88.7 (C)
Points Total - Middle Grades	68.4 (D)

A breakdown of the PASS Data was given for grades 3 - 8 for Writing, ELA, Math, Science, and Social Studies. It shows the percentage of the number of students who tested in the following categories: Not Met 2012, Met 2012, Exemplary 2012, and Total Pass 2012. Mr. Richardson and Mrs. Carter highlighted the accomplishments and concerns as:

- All-Clear NCLB Status (Focus/Priority)
- B in Elementary (88.7)
- D in Middle (68.4)
- C for HPEMS overall (78.6)

The New Grades 5-8 Schedule will include:

- Daily Planning Period (52 Minutes)
- Social Studies Daily (180 days x 52 minutes)
- Double Period ELA/Math (104 minutes)
- Teaming Expanded to Grades 5 & 6
- Ten Staff Members Reassigned/Reorganized
- Ten New Staff Members (People Not Positions)
- Continued Professional Development
- Student Goal Setting
- Cross-Curricular Unit Planning

(See the August 27, 2012, Board Minutes with Mr. Hyman's presentation entitled, "**District/School-ESEA/Federal Accountability.**" At that time, Mr. Hyman gave the Board a copy of the *ESEA Federal Accountability System - Calculating the Grades for Districts and Schools Technical Manual* to show the methodology of how the composite index scores above were calculated for each public school in South Carolina. He explained in detail how eleven (11) subgroups were used in a matrix table along with, seven (7) Annual Measurable Objectives.)

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Mr. Sullivan told the Board the **SC Commission on Higher Education College Application Month** was a success and well received by the students and staff. **Hannah-Pamplico High School** held its first College Application Day on October 1, 2012. At least 66 or the 70 seniors submitted online applications or began the application process. Mr. Sullivan stated every student needs to have the opportunity to apply to a two-year or four-year institution. Mr. Sullivan emphasized that our students will need to master difficult skills when applying for college. The South Carolina Commission on Higher Education (CHE) mandated October as the College Application Month. For the past four years, CHE has held College Application Days. The event was organized by Ms. Sophia Mack, Hannah-Pamplico High School Guidance Counselor. Clyde and Sherry Bess of Lake City were the regional coordinators for the College Education Day. A copy of the newspaper article covering this event is on file in the Superintendent's office.

The Board was updated on the **Florence Two Visit by Dr. Mick Zais, State Superintendent**. Mr. Sullivan stated the District received compliments on the high school staff, students and their data room. The press coverage on Dr. Zais' visit was superbly done. Mr. Sullivan invited Dr. Zais to attend one of the Pee Dee Education Superintendent's meeting. Dr. Zais is scheduled to attend in January 2013. Mr. Sullivan again thanked Mr. Gibbs for his interview with Dr. Zais. Dr. Zais has been making statewide visits to the school districts. This was the first time a State Superintendent took a three-district tour in Florence County. Copies of the newspaper articles highlighting Dr. Zais' visit are on file in the Superintendent's office. *(See 09/24/12, Board Minutes)*

Mr. Sullivan updated the Board with the **Finance Report**. A cashflow sheet as of September 30, 2012, was distributed to each Board Member. As of September 30, 2012, the cashflow balance was \$1,891,559.98. Mr. Sullivan stated the federal money has not come in resulting in a decrease in cashflow. At this time, there is \$91,000 in total revenue. The October revenue may be down (\$1,360,784.19) at this time and expenditures may be high (\$1,269,383.37). Mr. Sullivan stated the interest rate is really low at this time causing the district to not be able to do special interest projects. Mrs. Poston advised Mr. Sullivan to start doing some comparable interest rate shopping like what was done in the past to see which bank had the best interest rate.

**Old Business**

Mr. Sullivan reminded the Board of the upcoming November 27, 2012 (Tuesday) Board Meeting. He said all the administrative staff will be working Monday and Tuesday during the November 19-23, 2012, Thanksgiving Holiday Week. All 190-day employees will be off the entire week.

The **December Board Meeting** will be held at the **Railway Restaurant on December 10, 2012**. Mr. Sullivan told the Board to please call him if they had questions or comments concerning the date. At this time, the board members agreed on the December 10, 2012, date. Mr. Sullivan informed the Board about an important meeting on December 6, 2012, that he will need to attend. The meeting will include updated information on the new professional evaluation instrument.

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**New Business**

Mr. Sullivan offered to the Board an update on **Policy ADF - School Wellness Committee**. Mr. H. Legrande Richardson and Mrs. Johnnis Tanner will be co-chairs for this committee. The committee will be examining this policy on such things as how to motivate/reward students, USDA state/local regulations and guidelines. The next meeting is scheduled for Thursday, November 15, 2012, at 3:15 p.m. in the Boardroom of District Administrative Office. *(See the 08/27/12 & 09/24/12, Board Minutes)*

Mr. Sullivan informed the Board that **Policy BID - Board Compensation** - Update IRS Regulation will have 1<sup>st</sup> Reading in November. Mr. Sullivan stated that Mr. Cliff Brown, IRS Advisor, said it was all right to finish out the tax year with the 1099 being done through accounts payable. Beginning January 2013, the Board stipends for travel will be done through the payroll. It will be \$30 per each regular and called meeting for their attendance at meetings. The chairperson receives \$50 for each regular meeting and for called meetings to compensate him/her for attendance at meetings. The Board also reviewed handouts - Page 2 - S. C. Code - Title 59-1-350 - Education and the SCSBA Statewide Travel Stipend Figures. After much discussion, the Board agreed that it will go through payroll as a per diem for compensation at all regular meetings and for called meetings for attendance at meetings. *(See the 08/27/12 & 09/24/12, Board Minutes)*

On recommendation of the Administration, Mr. Lawrence S. Kennedy, Jr., made the motion and Mrs. Elleveen T. Poston seconded the motion to hire **Mr. Chris Daniels** and **Mr. Justin Shird**. Mr. Daniels will serve as the Coach of the Boys' B-Team Basketball and Mr. Shird will serve as the Assistant Coach to the Boys B-Team Basketball. Mr. Sullivan answered Dr. Coleman's questions concerning weight-room training. Mr. Sullivan stated all coaches are responsible for weight-room training of athletics. The motion carried unanimously. A copy of these recommendations is on file in the Superintendent's office.

After Mr. Sullivan had to retract the Adjournment Motion by Mrs. Poston, a motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept 2<sup>nd</sup> Reading of **Policy IJNDB** - Technology. Mr. Sullivan reminded the Board that 1<sup>st</sup> Reading was done back in April/May 2012 on this policy, but 2<sup>nd</sup> reading never took place for the policy to be codified. The following editorial change needed to be made before E-rate funding could be approved - Under the subheading, *Online Behavior* the statement will need to read, *"the district will educate minors about appropriate online activity."* The policy will now be sent to the South Carolina School Boards Association to be codified and sent back to go in the Board Policy Manual. The motion carried 5-0. A copy of this policy is on file in the Superintendent's office.

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Mr. Sullivan offered to the Board as information the following:

- 1. October 2012 District News letter**
- 2. Out-of- District Travel - November 2012**

Copies of these documents are available in the Superintendent's office.

The following documents were mailed to the Board on **October 10, 2012**, as information.

- **Board Minutes - September 24, 2012 [Please Review]**
- **Policy BID - Board Member Compensation and Expenses [Please Review]**
- **Dr. Zais' Thank You Note**
- **HPEM Calendar of Events - October 2012**
- **HPHS Calendar of Events - October 2012**
- **Raider Ramble Newsletter - October 2012**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 8:40 p.m., Mrs. Elleveen T. Poston made the motion to adjourn. The motion was seconded by Mr. Lawrence S. Kennedy, Jr. The motion carried 5-0.

***In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.***

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:40 p.m.

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Dr. W. L. Coleman  
Board Vice-Chairman

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Mr. Johnny R. Jenkins  
Secretary