

HILL CITY SCHOOL DISTRICT 51-2

OF PENNINGTON COUNTY

HILL CITY, SOUTH DAKOTA 57745

On September 8, 2008, the regular meeting of the Hill City Board of Education was held at 6:00 p.m. in the meeting room of the office building. The following members were present: President Owen Wiederhold, David Spear, Kris Knapp, Darrell Sullivan and Michelle Anderson.

Also present: Supt. Mark Naugle; Business Manager Jane Edlund; Principals Todd Satter, and Dave Larson; Patrons: Sheryl Coley, Tim Cheever, Bill Barber, Stephanie Stenson and Don Emch.

All motions in these minutes carried by unanimous vote unless otherwise recorded.

APPROVAL OF AGENDA: Motion by Knapp, second by Spear to approve the September 8, 2008, school board agenda.

MINUTES: Motion by Sullivan, second by Knapp to approve the minutes of August 11, 2008, and September 3, 2008, (bid opening) as submitted.

FINANCIAL REPORTS: The following report of cash transactions was presented for the month of August 2008:

	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION	LUNCH FUND
BAL: 08/01/2008	418,187.42	357,416.65	296,320.57	1,214.61
RECEIPTS				
LOCAL SOURCES:				
TAXES	98,442.78	25,346.92	17,060.42	
M.H. TAXES	323.66	89.41	60.18	
PRIOR TAXES	1,348.98	440.70	282.20	
GROSS RECEIPTS	24,988.70			

PENALTIES//INT.	1,399.61	369.94	247.62	
INT. EARNED	1,053.69	840.51	669.63	.64
OTHER REV.	10,254.14			
COUNTY SOURCES:				
COUNTY APPORT.	3,347.11			
STATE SOURCES:				
FEDERAL SOURCES:				
TRANS FROM GF				5,000.00
TOTAL REV.:	141,158.67	27,087.48	18,320.05	5,000.64
TOTAL EXP.:	188,904.22	74,722.08	42,233.26	2,229.79
TRANS TO LUNCH:	5,000.00	0.00	0.00	0.00
07-08 PAYABLES:	184,334.96	0.00	17,988.48	3,396.14
BALANCE:	186,106.91	309,782.05	254,418.88	589.32
08/31/2008				

	PENSION FUND	TRUST & AGENCY	IMPACT AID
BAL: 08/01/2008	41,538.51	28,520.38	2,500,716.05
TOTAL REV.:	3,893.22	19,690.58	3,284.12
TOTAL EXP.:	0.00	5,925.99	0.00
BAL: 08/31/2008	45,431.73	42,284.97	2,504,000.17

Motion by Spear, second by Anderson to approve the financial report as presented.

CLAIMS: GENERAL FUND: Salaries: 229,674.53; First Western Bank: matching OASI, 17,570.16; SD Retirement: matching, 13,546.93; SD Sch Ins Trust: 24,325.91; Delta Dental: 1,528.09; Employer Paid Annuity: 1,790.28; A & B WELDING SUPPLY, INC, WELDING SUPPLIES, 38.75; A&B BUSINESS SOLUTIONS, INC, COPIER MAINTENANCE & SUPPLIES, 556.12; ACTION MECHANICAL INC, CARE/UPKEEP, 1,394.69; ADVANCED ELECTRICAL INC, ELECTRICAL SERVICE, 848.05; AL CORNELLA REFRIGERATION, UPKEEP/REPAIR, 98.60; APEX TECHNOLOGY SOLUTIONS GROUP, NETWORK ADMIN, SUPPLIES, 20,842.75; ASSOCIATED SCHOOL BOARDS OF SD, FEES, 555.00; BAUER, KATHLEEN, MISC REIMBURSEMENT, 307.48; BEARDSLEY, JENSEN & VON WALD, LLC, LEGAL SERVICES, 270.60; BENNETT, LARK, MISC REIMBURSEMENT, 8.47; BEST BUSINESS PRODUCTS INC, COPIER MAINTENANCE, 56.45; BIRCH TELECOM, LONG DISTANCE PHONE SERVICE, 64.24; BLACK HILLS CONFERENCE, ATHLETIC DUES, 550.00; BLACK HILLS POWER & LIGHT CO, OP ELECTRICITY, 5,974.62; BP, GASOLINE CHARGES, 27.11; CARSON-DELLOSA PUBLISHING CO, SUPPLIES, 26.94;

CHRISTIAN, BRYON, MISC REIMBURSEMENT, 30.39; CITY OF HILL CITY, WATER/SEWER BILLING, 2,421.03; CLARK PRINTING, PRINTING, 1,397.95; COMFORT INN HILL CITY, LODGING, 137.58; CONOCOPHILIPS FLEET, GAS CHARGES, 49.15; CUMMINGS, KARLA, MISC REIMBURSEMENT, 64.00; DAYS INN CONNECTICUT AVENUE, LODGING, 784.32; ECOLAB PEST ELIMINATION, PEST SPRAYING, 70.00; EDLUND, JANE, MISC REIMBURSEMENT, 25.00; EVAN-MOOR EDUCATIONAL, SUPPLIES, 48.98; EXXON MOBIL, GAS CHARGES, 996.56; FIRST WESTERN BANK, DUES/FEES, 450.00; FISHER SCIENTIFIC, SCIENCE SUPPLIES, 564.52; FLOWER POWER, FLOWERS, ETC, 32.50; FOLLETT LIBRARY RESOURCES, LIBRARY BOOKS, 912.89; FREY SCIENTIFIC, SCIENCE SUPPLIES, 506.77; GATEWAY COMPANIES, INC, COMPUTER EQUIPMENT, 203.00; GISI, SHEILA, MISC REIMBURSEMENT, 355.93; GLASS SHOP, GLASS REPAIR SERVICE, 3,712.97; GROUPECAST, LLC, SCHOOLREACH SERVICE, 1,582.50; HAMILTON, RICHARD, MISC REIMBURSEMENT, 39.25; HAUFF MID-AMERICA SPORTS INC, ATHLETIC SUPPLIES, 192.75; HC AREA CHAMBER OF COMMERCE, FEES, 120.00; HEART OF THE HILLS EXXON, SUPPLIES, 215.15; HILL CITY PREVAILER NEWS, PRINTING/LEGAL PUBLICATIONS, 687.34; HILL CITY SCHOOL T & A FUND, REIMBURSE INCIDENTAL (Delta Dental Plan of SD, Elementary Insurance Premiums, 149.50; Maxfield, Arlene, Dibels Training: Meals, 26.00; Delta Dental Plan of SD, High School Insurance Premiums, 59.80; Delta Dental Plan of SD, Alternative School Insurance Premiums, 29.90; SDLA Conference, Professional Leave: Registration, 165.00; Hill City School Petty Cash, Memorial, 20.00; Watertown Ford Chrysler, Vehicle Maintenance, 175.79; Delta Dental, OP Insurance Premiums, 29.90; Hill City School Petty Cash, Postage, 4.14), 660.03; HILLYARD, CUSTODIAL SUPPLIES, 4,871.28; HIWAY HARDWARE, MISC SUPPLIES, 2,087.16; HYATT REGENCY HOTEL CAPITOL HILL, LODGING, 1,322.47; INTERNATIONAL CLUB, IN-SERVICE SPEAKER, 500.00; J. W. PEPPER & SON, INC, MUSIC SUPPLIES, 792.35; JENNER EQUIPMENT COMPANY, OP EQUIPMENT & SUPPLIES, 32.14; KENNEDY, NANCY, MISC REIMBURSEMENT, 101.13; KIEFFER SANITATION, GARBAGE DISPOSAL, 504.90; KINETIC BOOKS, SCIENCE SUPPLIES, 985.10; KNAPP, DEBORAH, MISC REIMBURSEMENT, 55.15; KRULL'S MARKET, SUPPLIES/ GROCERIES, 139.50; LARSON, DAVID, MISC REIMBURSEMENT, 23.51; LARSON, JUDY, MISC REIMBURSEMENT, 55.15; LIFETOUCH PUBLISHING INC, MS/ELEM YEARBOOKS, 3,691.10; LOVE, DARCI, IN-SERVICE SPEAKER TRAVEL, 309.10; MAXFIELD, ARLENE, MISC REIMBURSEMENT, 105.91; MILLENNIUM INC, CONSTRUCTION SERVICES, 3,295.04; NATIONAL SCHOOL PRODUCTS, SUPPLIES, 734.95; NAUGLE, MARK, MISC REIMBURSEMENT, 1,407.76; PLAN SERVICES, 403(b) ADMIN SERVICES, 1,225.00; PREMIER, SCHOOL AGENDAS, 69.50; QWEST, PHONE SERVICE, 1,468.41; REGION IV ADMINISTRATORS, FEES, 270.00; RUSHMORE COMPANIES INC, RAIN GUTTERS & INSTALLATION, 1,065.00; SAM'S CLUB DIRECT, SUPPLIES, 1,168.46; SCHOLASTIC INC, SUPPLIES, 68.86; SCHOOL SPECIALTY EDUCATION ESSENTIALS, SUPPLIES, 6,502.16; SD FEDERAL PROPERTY AGENCY, USED EQUIPMENT, 395.00; SERVALL TOWEL LINEN, CUSTODIAL SUPPLIES/LAUNDRY, 338.38; SHANKLIN'S OF SOUTH DAKOTA, INC, FLOORING & INSTALLATION, 1,513.51; SHERATON SIOUX FALLS, LODGING, 801.00; SMITH, LINDA, MISC REIMBURSEMENT, 64.00; SOUTH DAKOTA LIBRARY NETWORK, ANNUAL SUBSCRIPTION, 325.00; SPEARFISH HIGH SCHOOL, ATHLETIC FEES, 30.00; STATE REMITTANCE CENTER, NURSING SERVICES, 160.00; STERN OIL COMPANY, INC, OP HEAT, 23,222.62; STURGIS BUS COMPANY, BUS SERVICES, 15,112.31; SWANSON, JESSICA, MISC REIMBURSEMENT, 49.85; SYLJUBERGET, DAN, MISC REIMBURSEMENT, 235.00; TAYLOR MUSIC, INC, MUSIC SUPPLIES, 579.00; TEACHER DIRECT, SUPPLIES, 10.48; VERIZON WIRELESS, CELL PHONE SERVICE, 358.25; VILLA FLOWERS, FLOWERS, ETC, 31.00; WELLS FARGO FINANCIAL LEASING, COPIER LEASES, 632.00; WHISLER BEARING COMPANY, CARE/UPKEEP OF EQUIPMENT, 15.82; **GENERAL FUND TOTAL: 413,040.64;**

CAPITAL OUTLAY: BARCO PRODUCTS COMPANY, SCHOOL FURNITURE, 1,878.94; DAKOTA BUSINESS CENTER, SCHOOL FURNITURE, 339.00; FISHER SCIENTIFIC, SCIENCE EQUIPMENT, 459.00; HAGGERTY'S MUSICWORKS, THEATRE EQUIPMENT UPGRADES, 4,344.50; I-MED MOBILITY, VEHICLE, 24,287.50; PEARSON EDUCATION, INC, TEXTBOOKS, 1,963.40; SAMMONS PRESTON ROLYAN, SPED EQUIPMENT, 3,694.73; **CAPITAL OUTLAY TOTAL: 36,967.07;**

SPECIAL EDUCATION FUND: Salaries: 21,188.39; First Western Bank: matching OASI, 1,621.02; SD Retirement: matching, 1,271.38; SD Sch Ins Trust: 977.52; Delta Dental: 116.61; DAKOTA LINK, ASSESSMENT SERVICES, 275.05; EXXON MOBIL, GAS CHARGES, 15.79; HILL CITY SCHOOL T & A FUND, REIMBURSE INCIDENTAL (Delta Dental Plan of SD, SPED Insurance Premiums, 149.50), 149.50; JOHNSON, MICHELE, MISC REIMBURSEMENT, 4.63; LEARNING RESOURCES, SUPPLIES, 39.95; SAMMONS PRESTON ROLYAN, EQUIPMENT, 273.83; UNIVERSAL PEDIATRIC SERVICES, INC, NURSING SERVICE, 126.00; VAUGHN, TERRI, MISC REIMBURSEMENT, 123.48; **SPECIAL EDUCATION TOTAL: 26,183.15;**

FOOD SERVICE: Salaries: 3,305.16; First Western Bank: matching OASI, 252.84; SD Retirement: matching, 198.31; SD Sch Ins Trust: 945.47; Delta Dental: 29.90; BEST WESTERN RAMKOTA HOTEL, LODGING, 984.00; WATERTOWN; CASH-WA DISTRIBUTING, FOOD, SUPPLIES, 379.10; DEAN FOODS NC, DAIRY PRODUCTS, 163.20; EXXON MOBIL, GAS CHARGES, 46.74; HILL CITY SCHOOL T & A FUND, REIMBURSE INCIDENTAL (Delta Dental Plan of SD, Food Service Insurance Premiums, 59.80), 59.80; MCLEOD'S PRINTING, PRINTING, 45.41; REINHART FOODSERVICE, FOOD, SUPPLIES, 590.22; SERVALL TOWEL LINEN, SUPPLIES/LAUNDRY, 20.10; **FOOD SERVICE TOTAL: 7,020.25.**

Motion by Knapp, second by Anderson to approve the above listed claims.

AUDIENCE WITH INDIVIDUALS: A patron had questions regarding problems with the school's website, the Middle School Handbook listing shop as being offered in the middle school and she would like to know what the school plans on doing with the \$25,000.00 budgeted for a gifted program. There were also questions on the 2008-2009 revenue budget regarding the percentage levied for real estate taxes and the amount paid to date to Upper Deck Architects.

CORRESPONDENCE AND REPORTS:

Dave Larson, Elementary School Principal Reported: Enrollment as of September 5th was 195 students, with five more students enrolling today. School Improvement information will be going out soon. Three new classroom aides have been hired so far. One hundred parents attended the elementary open house. Information will be going out for the student identification program that the Lion's Club will be having at the Boys and Girls

Club. Beginner band meeting is tonight.

Todd Satter, Middle School/High School Principal Reported: Enrollment in the high school is 157 students and middle school is at 111 students. Attendance at the recent open house was quite good. The first home football game is on Friday night.

Mark Naugle, Superintendent Reported: The schedule of upcoming meetings and the September/October calendar reviewed. Mark will be attending the National Forest Coalition meeting in Washington DC September 14-19 and the Impact Aid conference September 21-24. Motion by Knapp, second by Anderson to reschedule the October 13 board meeting to Tuesday, October 14 and the April 13 board meeting to Tuesday, April 14. The Hill City Senior Center donated several backpacks full of school supplies for our students. Owen Wiederhold is the 2008 voting delegate to the 2008 ASBSD Delegate Assembly, with Kris Knapp named as the alternate. Discussion on the upcoming ASBSD meetings.

OLD BUSINESS:

Misc. Business Manager Items: Surplus Equipment: Motion by Knapp, second by Spear to remove \$368.68 from the schools 604-equipment (information sheet with specific items removed attached to these minutes.) Approval of Contracts: Motion by Spear, second by Sullivan to issue contracts for the 2008-2009 school year to the following: Jeff Anderson, MS Boys Football Coach, \$1,980.00/season; Karla Cummings, ELEM/MS Yearbook Advisor, \$258.75/season; Tammi Dewsbury, Special Education Testing Co-ordinator, \$10,000.00/year; Deborah Knapp, Food Service, \$9.65/hour; Lynda Lewis, Classroom Aide, \$9.75/hour; Jessica Swanson, 9th Grade Volleyball Coach, \$2,100.00/season; Jodi Thornhill, Classroom Aide, \$9.25/hour; Judy Larson, Classroom Aide, \$9.25/hour; Shelbie Gisi, ELEM/MS Yearbook Advisor, \$281.25/season. Approval of Resignation: Motion by Anderson, second by Spear to accept Nicole Kadechka's resignation.

Approve 2008 Levy Request: Motion by Knapp, second by Anderson to approve the 2008 Tax Levy Request as submitted tonight by Superintendent Naugle (copy of the levy request attached to the minutes.)

Final Approval of 2008-2009 Budget: Motion by Knapp, second by Sullivan to approve the 2008-2009 budget as presented tonight (copy of the 2008-2009 budget attached to the

minutes.)

Approval of Handbooks: Student and Staff: Motion by Sullivan, second by Anderson to approve the 2008-2009 student and staff handbooks noting that when the student handbooks are updated next year to remove shop as a class that is offered in the middle school.

NEW BUSINESS: Approve Open Enrollment Form Number 10: Motion by Spear, second by Knapp to approve open enrollment form number 10.

Home School Exemption Application Case Numbers 2, 3, and 4: Motion by Sullivan, second by Knapp to approve home school exemption applications 2, 3, and 4.

Phase 3 Building Project-Review of Bids: Review of the four bids received for the Hill City Middle School Addition & Renovation, Phase III. Superintendent Naugle reviewed two different 20 year capital outlay plans. Motion by Anderson, second by Knapp to accept the bid from J. Scull Construction, base bid with alternatives, for \$3,857,350.00. Voting recorded as follows: Owen Wiederhold, yes; Kris Knapp, yes; Michelle Anderson, yes; Darrell Sullivan, no, David Spear, no. Motion passed.

Approval of Policy Change: GCDB/GDDB (Criminal Background Checks on Employees: Motion by Knapp, second by Spear to have the first reading of Criminal Background Checks On Employees, as presented tonight, with the second reading and final adoption at the October meeting.

The next regular board meeting is scheduled for October 14, 2008, at 6:00 p.m.

ADJOURN MEETING: Motion by Sullivan, second by Anderson to adjourn the meeting at 6:50 p.m.

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Business Manager

These minutes subject to approval at the next regular meeting.

ACCEPTED BY THE BOARD THIS 14TH DAY OF OCTOBER, 2008.

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President Business Manager