

612 EVALUATION OF EXECUTIVE DIRECTOR

1. PURPOSE

It is the purpose of this policy to clarify and define the process to evaluate the Executive Director of Aurora Charter School (ACS) by the ACS Board.

2. POLICY STATEMENT

The ACS Board recognizes the impact that the knowledge, skills, and abilities of the Executive Director can have on every facet of the organization.

3. EVALUATION OF THE EXECUTIVE DIRECTOR

3.1. The board of directors shall establish qualifications for persons that hold administrative, supervisory, or instructional leadership roles.

3.2 The qualifications shall include at least the following areas: instruction and assessment; human resource and personnel management; financial management; legal and compliance management; effective communication; and board, authorizer, and community relationships. These qualifications shall be included in appendixes A,B, or C.

3.3 The board of directors shall evaluate the Executive Director in a written format at least annually using the qualifications identified in appendixes A,B, or C.

3.4 The board will discuss the results of the evaluation at an open board meeting.

3.5 The ACS Board will work with the Executive Director to develop goals for the subsequent school year and a professional development plan.

3.6 Documentation of the implementation of the professional development plan of the Executive Director shall be included in the school's annual report.

Legal Reference

MN Statute 124E.12 subd. 2