



A CALIFORNIA DISTINGUISHED SCHOOL

SPECIAL MEETING MINUTES
BOARD OF DIRECTORS
Saturday, April, 10, 2010
9:00 AM LIBRARY

I. PRELIMINARY:

A. CALL TO ORDER 9:02 AM

B. ROLL CALL

Members Present:

Amy Dresser Held	James Paleno
Carol Osborne	Susan Frank
Karen Perkins	Alex Shuhgalter
John Riley	Jason Cutler
Julia O'Grady	

Officers/Non-Voting Members:

Greg Wood
Marcia Haskin

Absent:

John Callas
Patrice Fisher

II. PUBLIC COMMENTS:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

There were no public comments.

III. DISCUSSION AND/OR ACTION ITEMS:

A. SELECTION OF AUDITING FIRM- Auditor Selection Committee

Susan Frank, Chair of the Auditor Selection Committee, introduced the other members of the committee; John Riley, Alex Shuhgalter, and Maria Rheingold, parent, CPA, and auditor. Ms. Frank discussed the process the committee followed in

the selection process. The committee unanimously recommended the Board select Wilkinson Hadley King as the school's auditor for the 2009-2010 fiscal year.

Susan Frank moved that the Board accept the committee's recommendation and contract with Wilkinson Hadley King as PCHS's auditor for the 2009-2010 fiscal year at a cost of \$14,900 for the audit, and \$700 for the tax return. Julia O'Grady seconded the motion.

BOARD ACTION: Motion Passed

9 – yes (Julia O'Grady, James Paleno, Susan Frank, Amy Held, Karen Perkins, John Riley, Jason Cutler, Alex Shuhgalter, Carol Osborne)

0 – no

0 – abstain

B. APPROVAL FOR BOARD CHAIR TO SIGN STRS WAIVER REQUEST FOR MARCIA HASKIN FOR THE 2010-2011 SCHOOL YEAR, REQUESTED BY MARCIA HASKIN

Jason Cutler moved that we approve the Board Chair to sign the STRS waiver request for an emergency exemption cap for retirees for Marcia Haskin. Alex Shuhgalter seconded the motion.

BOARD ACTION: Motion Passed

9 – yes (Julia O'Grady, James Paleno, Susan Frank, Amy Held, Karen Perkins, John Riley, Jason Cutler, Alex Shuhgalter, Carol Osborne)

0 – no

0 – abstain

Carol Osborne expressed concern that the school community seemed unaware that we have an interim principal for the 2010-2011 school year, and requested that the Communications Committee telegraph this information widely. The other Board members agreed.

**C. BOARD DISCUSSION AND ACTION ON BUDGET AND FINANCE COMMITTEE'S PROPOSED STRATEGY TO BALANCE THE BUDGET-
Amy Held**

Greg Wood discussed the estimated \$1.7 million budget deficit estimated for the 2010-2011 fiscal year. He said that factored into the budget was an increase of \$200,000 in employee costs, because this year's amount is down due to retirement. His estimate of the current unrestricted reserve is \$2.1 million.

Overall, the Board agreed philosophically with the Budget & Finance Committee's recommendations.

Comments, and recommendations, from Board members were-

- A number of board members requested a multi-year financial plan.
- The need for more comprehensive, line item, budget information.
- A thorough examination of the school's liabilities including pool loans, track & field loan, and retiree health care benefit obligations.
- Reduction in the reserve should follow an analysis of our ability to invade the reserve for three consecutive years in a row without putting the school in financial jeopardy.

- Assumptions were requested to support the fundraising revenue estimate.
- The Chair of the Budget & Finance Committee should be present when budget issues are discussed.

The following employee Board Members left the meeting for item D: Karen Perkins, James Paleno, Alex Shuhgalter, and Julia O’Grady.

D. BOARD DISCUSSION AND ACTION ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN PCHS AND ITS EMPLOYEE GROUPS REGARDING COMPENSATION FOR 2010-2011- Amy Held

The faculty has ratified the Memorandum of Understanding (MOU). PEPSU has signed off and the members will be voting this week. The MOU calls for four furlough days for all staff, and six furlough days for administrators. This will save approximately \$300,000 in employee costs next fiscal year. The MOU also includes a 1 year agreement freezing pay schedules, and locks in the school’s employee health care costs at the 2009-2010 level.

Jason Cutler moved to accept the Memorandum of Understanding (MOU) between PCHS and its employee groups regarding compensation for 2010-2011. John Riley seconded the motion.

BOARD ACTION: Motion Passed

4 – yes (Susan Frank, John Riley, Jason Cutler, Carol Osborne)

0 – no

1 – abstain (Amy Held)

E. BOARD DISCUSSION AND ACTION ON RECOMMENDATION REGARDING REDUCTION IN FORCE (RIF) NOTICES- Amy Held

Amy Held recommended that the Board remove the Reduction in Force (RIF) notices.

Carol Osborne explained that the Board had previously approved giving the Executive Director authority to issue up to 27 RIF notices. The Board supported the Executive Director on rescinding the RIF notices.

Amy Held announced that she was rescinding the RIF notices immediately, and said that the LAUSD busing agreement had been approved.

F. BOARD DISCUSSION AND ACTION ON POOL FINANCING PROPOSAL- Amy Held

Amy Held said the loan proposal will be brought to the Board on April 20th and the potential loan amount has increased to up to \$1 million. Discussions regarding refinancing the \$354,000 track and field loan are being discussed with the same lender.

G. PUBLIC HEARING: THE PCHS INITIAL PROPOSAL FOR BARGAINING A COLLECTIVE BARGAINING AGREEMENT WITH UTLA-PCHS- Amy Held

This item was publically announced.

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- J. PUBLIC HEARING: THE PEPSU INITIAL PROPOSAL FOR BARGAINING A COLLECTIVE BARGAINING AGREEMENT WITH PCHS- Amy Held

This item was publically announced.

IV. ADJOURNMENT 11:02 A.M.