

**MINUTES OF THE RESCHEDULED BOARD MEETING OF 13 JUNE 2017  
29 JUNE 2017  
CARMICHAELS AREA SCHOOL DISTRICT  
7:10 P.M.**

The Carmichaels Area School District Board of Education held its rescheduled meeting of June 13, 2017 on June 29, 2017 in the Middle-Senior High Media Center. Edmond F. McIntire, Jr., Board Vice-President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Chief Miller, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for legal and personnel matters. The session ended at 7:06 p.m.

**I. ROLL CALL.**

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Jason J. Voithofer; and Cheryl Voytek. Thomas M. Ricco, President, and Pete Shlosky were excused.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 18 MAY 2017.**

Mr. Ferek moved to approve the minutes of the regular Board meeting of May 18, 2017. Second by Mr. May - 7 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mr. Ferek moved to approve the addition of items A. to D. below to the agenda. Second by Mr. Voithofer - 7 ayes; 0 nays.

- A. Policy 1<sup>st</sup> Reading - 121 Field Trips
- B. WCCC College in High School Agreement 2017-19
- C. Facilities - Band Showcase
- D. Facilities - Guinness World Record

Mr. Ferek moved to approve the agenda as presented. Second by Dr. Krause - 7 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.**

Brittany Phillips, STEM teacher, reported on various projects/activities during the 2016-17 school year.

**VII. ADMINISTRATIVE REPORTS.**

The administration presented a report on Middle School testing results.

- A. SUPERINTENDENT REPORT.**
- B. ELEMENTARY PRINCIPAL REPORT.**
- C. MIDDLE SCHOOL PRINCIPAL REPORT.**
- D. SENIOR HIGH PRINCIPAL REPORT.**
- E. TECHNOLOGY ADMINISTRATOR REPORT.**
- F. MAINTENANCE SUPERVISOR REPORT.**

**VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, McIntire, Krause).****1. POLICY 1<sup>ST</sup> READING.**

Mr. Ferek moved to approve the first reading of policy items a. to d. below as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

- a. 007 POLICY MANUAL ACCESS.**
- b. 121 FIELD TRIPS.**
- c. 137 HOME EDUCATION PROGRAMS.**
- d. 215 PROMOTION AND RETENTION.**

**2. POLICY 2<sup>ND</sup> READING.**

Mr. Ferek moved to approve the second reading of policy item b. below as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

- a. 121 FIELD TRIPS - delete.**
- b. 203 IMMUNIZATIONS AND COMMUNICABLE DISEASES.**

**3. MIDDLE-SENIOR HIGH GUIDANCE COUNSELOR POSITION.**

Mr. Ferek moved to offer the Middle-Senior High guidance position to Sara Christner with salary set at Masters Step 2 and terms per the professional contract effective the 2017-18 school year. Second by Dr. Krause - 7 ayes; 0 nays.

**4. SUB LIST ADDENDUM - DISTRICT BUS DRIVER (Exhibit I).**

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

**5. WCCC COLLEGE IN HIGH SCHOOL AGREEMENT 2017-2019 (Exhibit II).**

Mr. Ferek moved to approve the College in High School agreement with Westmoreland County Community College effective August 1, 2017 to July 31, 2019. Second by Mr. May - 7 ayes; 0 nays.

**B. BUDGET & FINANCE (McIntire, Krause, Voytek).**

**1. BUDGET 2017-18 (Exhibit III).**

Dr. Krause moved to approve the 2017-18 general fund budget per exhibit in the amount of \$16,874,844.00 which represents a 0.89 mill increase. Second by Mr. May - 7 ayes; 0 nays. Mr. McIntire thanked all Board members that attended budget workshops, and the administrators for trimming the budget.

**2. TAX STRUCTURE.**

**a. REAL ESTATE TAX.**

Dr. Krause moved to levy the real estate tax at 25.13 mills for the 2017-18 school budget. Second by Mr. Ferek - 7 ayes; 0 nays.

Dr. Krause moved to approve the remaining tax structure items b. to d. below as presented. Second by Mrs. Voytek - 7 ayes; 0 nays.

**b. REAL ESTATE TRANSFER TAX.**

To adopt a one-half percent real estate transfer tax under Act 511 of the Local Tax Enabling Act.

**c. OCCUPATIONAL PRIVILEGE TAX.**

To adopt a \$5.00 occupational privilege tax (municipal services tax) under Act 511 of the Local Tax Enabling Act.

**d. EARNED INCOME TAX.**

To impose a one percent earned income tax under Act 511 of the Local Tax Enabling Act. This tax is to be shared on a 50/50 basis with the Township and Borough.

**3. PRE-K COUNTS MEAL SERVICE AGREEMENT 2017-18 (Exhibit IV).**

Dr. Krause moved to approve the meal service agreement for 2017-18 with Community Action Southwest as presented. Second by Mrs. Voytek - 7 ayes; 0 nays.

**4. PRE-K COUNTS LEASE AGREEMENT 2017-18 (Exhibit V).**

Dr. Krause moved to approve the lease agreement for 2017-18 with Community Action Southwest as presented. Second by Mrs. Voytek - 7 ayes; 0 nays.

**5. HARRIS SCHOOL SOLUTIONS ANNUL HOSTING FEE.**

Dr. Krause moved to approve the agreement for the annual hosting fee of \$4,000.00 plus a one-time set up fee of \$1,500.00 as presented. Second by Mr. May - 7 ayes; 0 nays.

**6. HARRIS SCHOOL SOLUTIONS EMPLOYEE WEB PORTAL - delete.****7. BOND REFINANCING RESOLUTION (Exhibit VI).**

Dr. Krause moved to approve the resolution appointing the firm of Janney Montgomery Scott LLC as managing underwriter and the firm of Dinsmore & Shohl LLP as bond counsel to serve as its financial and legal professionals in the refinancing of the school district's General Obligation Bond, Series of 2012, retroactive to June 13, 2017. Second by Mr. Voithofer - 7 ayes; 0 nays.

**8. BUDGET TRANSFERS (Exhibit VII).**

Dr. Krause moved to approve the budget transfers as presented. Second by Mr. Ferek - 7 ayes; 0 nays.

**9. DEBT FORGIVENESS.**

Dr. Krause moved to approve the request for forgiveness of invoice #15-16-0001 dated January 24, 2017 for reimbursement of one-half (1/2) salary/benefits for the field house monitor in the amount of \$4,529.37. Second by Mr. May - 7 ayes; 0 nays.

**10. PERMIER POWER CONTRACT EXTENSION.**

Dr. Krause moved to approve a 3-year extension with Premier Power with contract price equal to or less than July 2017 to December 2019 contract pricing effective December 2019 to December 2022. Second by Mr. Voithofer - 7 ayes; 0 nays.

**C. ACTIVITIES & ATHLETICS (Voithofer, Shlosky, Ganocy).**

**1. RESIGNATION - J. RASTOKA, GR 7-8 ACADEMIC LEAGUE SPONSOR.**

Mr. Voithofer moved to accept the resignation received May 12, 2017 of Jared Rastoka as Grade 7-8 Academic League sponsor. Second by Dr. Krause - 7 ayes; 0 nays.

**2. GRADE 7-8 ACADEMIC LEAGUE SPONSOR POSITION.**

Mr. Voithofer moved to offer the Grade 7-8 Academic League sponsor position to Kelly Kozel with salary and terms per the professional contract effective the 2017-18 school year. Second by Mrs. Voytek - 7 ayes; 0 nays.

**3. ATHLETIC DEPARTMENT COACHING HANDBOOK.**

Dr. Krause moved to implement the coaching handbook prepared by the Athletic Department effective immediately. Second by Mr. Ferek - 5 ayes; 2 nays (Ganocy and Voytek).

**4. ATHLETIC DEPARTMENT STUDENT ATHLETE HANDBOOK.**

Mr. Voithofer moved to implement the student athlete handbook prepared by the Athletic Department effective immediately. Second by Mr. Ferek - 7 ayes; 0 nays.

**5. SPLIT ASSISTANT FOOTBALL COACH POSITION.**

Mr. Voithofer moved to approve John Menhart to split the current assistant football coach position with Gene Franks III as co-coaches with salary split equally and terms per the professional contract effective the 2017-18 season. Second by Dr. Krause - 7 ayes; 0 nays.

**D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).**

**1. FACILITIES.**

Mr. Voithofer moved to approve the request for facilities item a. below as presented. Second by Mr. May - 7 ayes; 0 nays.

**a. FIRST RESPONDER TRAINING -> MSH Library - June 20, 2017.**

Mr. Voithofer moved to approve the request for facilities item b. below as presented. Motion died for lack of a second.

**b. MARCHING BAND SHOWCASE -> football field/concession stand/fieldhouse/track area - August 26, 2017.**

Mr. Voithofer moved to approve the request for facilities item c. below as presented. Second by Mr. Ferek - 7 ayes; 0 nays.

**c. GUINNESS WORLD RECORD** -> field/restrooms/concession stand/gym -  
November 5, 2017.

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit VIII).**

Mr. Ferek moved to approve the bills for payment in the amount of \$634,706.47 as presented.  
Second by Dr. Krause - 7 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit IX).**

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented.  
Second by Dr. Krause - 7 ayes; 0 nays.

**XI. OTHER REPORTS.**

**A. FEDERAL PROGRAMS (Morecraft).**

**B. LEGISLATIVE REPORT (Krause).**

**C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).**

**D. STRATEGIC PLAN REPRESENTATIVE (Voytek).**

**E. GCC&TC REPRESENTATIVE (May).**

**AMEND AGENDA.**

Dr. Krause moved to amend the meeting agenda to add Resurface Campus Parking Areas.  
Second by Mr. Ferek - 7 ayes; 0 nays.

**RESURFACE CAMPUS PARKING AREAS.**

Mr. Ferek moved to resurface all campus parking areas with the cost not to exceed \$20,000.00.  
Second by Dr. Krause - 7 ayes; 0 nays.

**XII. ADJOURNMENT.**

Mr. Ferek moved to adjourn the meeting at 8:30 p.m. Second by Mr. Voithofer - 7 ayes; 0 nays.

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Julie Mascia, Board Secretary

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Thomas M. Ricco, Board President