

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, March 12, 2018  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Minutes of the Regular Public Meeting of February 26, 2018
  - 2. Closed Minutes of Meeting of February 26, 2018

- E. PRESENTATION
  - 1. Music Regions Recognition
  - 2. High School Literary Magazine “Word” Award

- F. BOARD PRESIDENT’S REPORT

- G. BOARD COMMITTEE REPORTS
  - 1. Transportation
  - 2. Negotiations
  - 3. Property
  - 4. Program
  - 6. Policy
  - 7. High School Liaison

**H. SUPERINTENDENT’S REPORT**

1. Fire/Security Drills for February, 2018:

High School	February 6, 8
Middle School	February 1, 27
Deerfield	February 1, 6
Glenwood	February 2, 28
Hartshorn	February 6, 27
South Mountain	February 6, 9
Wyoming	February 6, 7, 14
Washington	February 7, 15

2. Referendum Update

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*

**Public Comments Continued:**

5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 2/9/18 to 3/1/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the following revised curriculum guides:
  - General Music Grade 6
  - General Music Grade 7

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, March 12, 2018.

**3. Business Agenda Items**

- a. Resolve to accept the following special education student from an out of district school for the SY 2017-18:

ID#	District	Grade	Annual Tuition Amount
679420629	Springfield	12	\$27,189

**Business Agenda Items Continued:**

- b. Resolve to approve the following change orders regarding the Phase I Air Conditioning Upgrades at Deerfield, Hartshorn and South Mountain Elementary Schools project for a net decrease in the amount of \$4,630.63 to be credited back to the Millburn Township Board of Education:
  - i. Change Order 1-5 Deerfield Elementary School Contractor: AVCO Construction, Inc. of Kenilworth, NJ to include additional supports for air conditioners, fiberglass reinforced panels and impact resistant film.
  - ii. Change Order 1-4 Hartshorn Elementary School Contractor: AVCO Construction, Inc. of Kenilworth, NJ to include additional supports for air conditioners, fiberglass reinforced panels and impact resistant film and a (\$4,630.63) credit for unused balance of project allowance.
  - iii. Change Order 1-3 South Mountain Elementary School Contractor: AVCO Construction, Inc. of Kenilworth, NJ to include additional supports for air conditioners, fiberglass reinforced panels and impact resistant film.
- c. Resolution regarding construction services for Millburn High School – Media Center Addition and Renovations for New Maker Space.

**WHEREAS**, a recommendation was made by the Business Administrator to the **Millburn Board of Education (“Board”)** to seek a contract for construction services for the Millburn High School – Media Center Addition and Renovations for New Maker Space (hereinafter “Project”); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on Friday, March 9, 2018 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Base Bid	Alt. #1	Alt. # 2	Alt. # 3	Alt. # 4	Alt. # 5
Unimak LLC	\$2,632,000	+\$48,000	+\$47,000	+\$43,600	(\$15,000)	+\$26,400
Tekcon Construction, Inc.	\$2,769,000	+\$20,000	+\$20,500	+19,000	(\$15,000)	+\$15,000
Pharos Enterprises LLC	\$2,864,000	(\$35,000)	(\$35,000)	(\$30,000)	(\$18,900)	(\$14,600)
Construction Contractors of NY Corp	\$2,897,000	(\$38,000)	(\$38,500)	(\$32,000)	(\$17,000)	(\$13,000)
GPC, Inc.	\$3,048,000	(\$27,000)	(\$26,000)	(\$22,000)	(\$16,000)	(\$13,000)
H&S Construction & Mechanical, Inc	\$3,068,000	(\$44,800)	(\$44,900)	(\$37,000)	(\$17,000)	(\$13,000)
Brahma Construction	\$3,128,000	(\$33,250)	(\$32,683)	(\$27,452)	+\$27,467	(\$19,965)
John O’Hara Company, Inc.	\$3,130,000	(\$30,000)	(\$30,000)	(\$25,000)	(\$17,000)	(\$13,000)
The Bennett Company, Inc.	\$3,150,000	(\$20,000)	(\$20,000)	(\$20,000)	(\$15,000)	(\$15,000)
Frankoski Construction	\$3,296,000	(\$22,000)	(\$22,000)	(\$20,000)	(\$14,000)	(\$30,000)
Fuscon Enterprises, Inc.	\$3,380,000	(\$30,000)	(\$30,000)	(\$25,000)	(\$16,000)	(\$18,000)
Belmont Construction Corp.	\$3,540,000	(\$25,000)	(\$25,000)	(\$25,000)	+\$18,000	(\$49,000)
Northeastern Interior Services, LLC	\$3,600,000	(\$30,000)	(\$30,000)	(\$24,000)	(\$16,000)	(\$22,000)

**Business Agenda Item M.3.c. Continued:**

**WHEREAS**, the bid submitted by Unimak LLC has been withdrawn from consideration, and

**WHEREAS**, the second lowest bid for the Project was submitted by Tekcon Construction, Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby awards the Millburn High School – Media Center Addition and Renovations for New Maker Space to Tekcon Construction, Inc. as the lowest responsible bidder at the amount of \$2,769,000.00.

**4. Policy Agenda Items**

First Reading - Regulations

- a. R 5300 Automated External Defibrillators (AEDS) (M)
- b. R 5330.01 Administration of Medical Marijuana (M)
- c. R 5519 Dating Violence at School (M)
- d. R 5561 Use of Physical Restraint
- e. R 5612 Assaults on District Board of Education Members or Employees (M)
- f. R 5613 Removal of Students for Assaults with Weapons Offenses (M)
- g. R 6471 School District Travel Procedures (M)
- h. R 7422 School Integrated Pest management Plan (M)
- i. R 8420.7 Lockdown Procedures (M)
- j. R 8420.10 Active Shooter (M)

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on March 12, 2018, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**