

MINUTES - September 17, 2008

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 5:50 p.m. with Mr. Lynch presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2008 through April 1, 2009 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2008.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Mr. Potts, Ms. Zablow, and Mr. Lynch. ABSENT: Ms. Gens (arrived at 6:45 p.m.), Ms. Hoffman (arrived at 6:20 p.m.), Mr. Sirak (arrived at 7:00 p.m.), Ms. Wehrman (arrived at 8:00 p.m.).

Also attending: Dr. Constance Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Reba Snyder, Roberta Hance, Ed Chmiel, Liz Brotherton, Sally Craig, Dan Riether, Serena Rosen, Sam Tola, Kathy Siegfried, Louise Sullivan, Norine Gerepka, Pat Lynch.

Visitors attending: Mae Hamilton.

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D. EXECUTIVE SESSION

Ms. Cheesman read the following resolution, seconded by Ms. Dansbury and unanimously approved at 5:50 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

INTERVIEWS

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 8:00 p.m.

E. PUBLIC FORUM - for Agenda Items only

No one from the public spoke.

F. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Dansbury, seconded by Ms. Gens, to approve the Consent Agenda items as follow:

1. Motion to approve Minutes of 8/13/08 (as amended) and 8/27/08

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F. CONSENT AGENDA APPROVAL (R.C.*) (continued)

2. Motion to approve Substitute Personnel List
Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record (Substitutes to whom this applies are noted in **bold/black** type)

Additional Bus Drivers: Walter Rice and Donald Lippincott

3. Motion to approve Out of District Placements
4. Motion to accept Enrollment, Fire Drill and Suspension Reports

ENROLLMENT

BRHS	768
BRMS	527
MIS	348
CBS	219
PMS	<u>573</u>
TOTAL	2,435

5. Motion to accept Board Secretary's Report
6. Motion to accept Treasurer's Report
7. Motion to accept List of Bills

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (New Hanover) (not present for reading of 8/27/08 Minutes), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

G. PERSONNEL REPORT - Ms. Peggy Gens

A motion was made by Ms. Dansbury, seconded by Ms. Zablow to approve the following:

****New Hanover rep. votes**

Appointments per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

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G. PERSONNEL REPORT - Ms. Peggy Gens (continued)

1. Motion to approve extension of daily schedule for Ms. Connie Glover to 7 hours (35 hours per week). This is to provide extended support to a student.
2. Motion to approve Ms. Sharon Scully to extend her hours from 10.5 per week to 17.25 per week as a General Aide at BRMS.
- ** 3. Motion to approve Adoption of Salaries 2008-2009 School Year as per attached list.
4. Motion to approve **Ms. Madeleine Schechter** as Instructional Aide for general education Preschool Class at Peter Muschal Elementary School. This will be 17 hours per week and will be Step 1 with a salary of \$17,714, prorated, and will be effective September 18, 2008 through June 30, 2009.
- ** 5. Motion to approve Ms Cynthia Grayson as Environmental Science Instruction at BRHS for one period a day for the 2008-2009 school year. This will be a salary of \$16,070 and is effective as of September 1, 2008 through June 30, 2009. This is a replacement for Mr. Rob Shappell.
6. Motion to approve **Ms. Donna LoBianco** as an Instructional Aide for Preschool Handicapped Class at PMS, 17 hours per week, effective September 1, 2008 through June 30, 2009, Step 1 with a salary of \$9,264.42.
7. Motion to approve Ms. Jeanette McCue as an Instructional Aide for Kindergarten Supported Regular Education at PMS, full time, effective September 1, 2008 through June 30, 2009, Step 4 with a salary of \$18,014.
8. Motion to approve **Ms. Theresa Marotta** as Instructional Aide at BRMS, 25.5 hours per week, effective September 1, 2008 through June 30, 2009, Step 1 with a salary of \$13,898.
9. Motion to approve **Ms. Jennifer Carey** as Aide in the Autistic Program at PMS, full time, effective September 1, 2008 through June 30, 2009, Step 1 with a salary of \$18,866.

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G. PERSONNEL REPORT - Ms. Peggy Gens (continued)

10. Motion to approve Ms. Marianna Porcelli as Instructional Aide for Grade 3 Supported Regular Ed at PMS, 25.5 hours per week, effective September 1, 2008 through June 30, 2009, Step 3 with a salary of \$14,055.
11. Motion to approve **Ms. Susan Leonard** as 1:1 Aide for student in 5th grade at MIS, full time, effective September 1, 2008 through June 30, 2009, Step 1 with a salary of \$17,714.
12. Motion to approve **Ms. Denise Franks** as Instructional Aide at BRMS, 25.5 hours per week, effective September 1, 2008 through June 30, 2009, Step 1 with a salary of \$13,898.
13. Motion to approve **Ms. Lori Willis** as Instructional Aide at BRMS, 25.5 hours per week, effective September 1, 2008 through June 30, 2009, Step 1 with a salary of \$13,898.
14. Motion to approve **Ms. Melissa Vergantino** as BSI Instructor at PMS, 25.5 hours per week, effective September 1, 2008 through June 30, 2009, BA Step 1 with a salary of \$32,787.
- ** 15. Motion to approve mid-day run for Ms. Patti Dixon (driver) for 1-1/4 hrs. x 180 days @ \$27.21 per day for a total of \$4,897.80.
- ** 16. Motion to approve mid-day run for Ms. Joy Odri (driver) for 1-1/4 hrs. x 180 days @ \$27.21 per day for a total of \$4,897.89.
- ** 17. Motion to approve Ms. Peggy Van Mater (bus attendant) for 1 hr. x 180 days @ \$12.28 per day for a total of \$2,210.40.
- ** 18. Motion to approve Ms. Carol Parkerson (bus attendant) for 1 hr. x 180 days @ \$12.28 per day for a total of \$2,210.40.
- ** 19. Motion to approve Ms. Patti Dixon for mail run 1 hr. per day x 180 days @ \$21.77 per day for a total of \$3,918.60.
- ** 20. Motion to approve Ms. Sandra Ewell's stipend of \$2,000 for Affirmative Action Officer for 2008-2009.
21. Motion to approve CDA staff for Before and After School Programs as per attached memo.
22. Motion to approve Ms. Lisa Hudik and Ms. Patricia Ridolfi as Student Council Advisors for BRMS for 2008-2009. They will split a stipend of \$1,117.

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G. PERSONNEL REPORT - Ms. Peggy Gens (continued)

- ** 23. Motion to approve Mr. Kevin Ashe and Mr. Anthony Gadecki as volunteer coaches for BRHS Football.
- ** 24. Motion to approve Ms. Marissa Dolan as volunteer coach for BRHS JV Girls Soccer.
- ** 25. Motion to approve Transportation Department to align with BREA.
- ** 26. Motion to approve Dr. Diane DeGiacomo to work for three days @ \$50.00/hour to complete policies and job descriptions.
- 27. Motion to accept resignation of Ms. Ann Spatarella from the position of Instructional Aide at PMS, Grade 1, effective September 8, 2008.
- ** 28. Motion to accept resignation of Ms. Evelyn Popp from the position of Bus Driver, effective October 1, 2008.
- ** 29. Motion to accept resignation of Ms. Eileen Rock from the position of Bus Aide, effective September 1, 2008.
- 30. Motion to approve Ms. Cathy Tilghman for Family Medical Leave Act from the position of Instructional Aide at PMS for the month of September 2008.
- ** 31. Motion to accept resignation from Ms. Tracy Todd from the position of Bus Driver, effective August 23, 2008.
- 32. Motion to approve Ms. Kerri Pirrera, a student from Richard Stockton College to complete a speech externship under the supervision of Jackie Chen, Speech Therapist at PMS for 8 weeks.
- 33. **(voted on under "G2")**
- ** 34. Motion to approve Mr. Ernest Covington as co-advisor for the Freshman Class, stipend of \$1,315.
- ** 35. Motion to approve Mr. Ron Jones as Site Manager for BRHS, stipend of \$10,000, and Mr. Rob Conlin as Site Manager for BRMS, stipend of \$5,000, for 2008-2009.
- 36. **(moved to "H" - Business and Finance)**
- 37. Motion to approve Ms. Natasha Lesien, a student from Richard Stockton College, to complete an externship at MIS under the supervision of Ms. Kim Walker, ASAP through 12/8/08.

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G. PERSONNEL REPORT - Ms. Peggy Gens (continued)

38. Motion to approve Ms. Cindy Mansour as full time Autistic Aide at PMS, from full time Instructional Aide, Step 3, salary \$19,079.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (**New Hanover), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

G. PERSONNEL REPORT - Ms. Peggy Gens

2. A motion was made by Ms. Dansbury, seconded by Ms. Cheesman to approve the following:

****New Hanover rep. votes**

1. Appoint Mr. Sam Tola to the position of BRMS Assistant Principal effective 10/20/08. Salary to be determined upon settlement of BRSD Administrators' Contract.
 2. Appoint Mr. Dan Riether to the position of CBS Principal effective 10/20/08. Salary to be determined upon settlement of BRSD Administrators' Contract.
 3. Transfer Dr. Norine Gerepka from the position of Principal of BRMS to the position of Principal of MIS effective 10/20/08.
 4. Transfer Mr. Rob Walder from the position of Principal of MIS to the position of Principal of BRMS effective 10/20/08.
 - ** 5. Transfer Ms. Coletta Black from the position of Assistant Principal at BRHS to the position of Assistant Principal at PMS effective 10/20/08.
 - ** 6. Appoint Mr. Joseph Martin to the position of Assistant Principal at BRHS effective 10/20/08 or when he is released from his current employment at a salary of \$79,565 prorated.
 - ** 7. Post for hourly stipend position for Team Leader for K-12 Nursing and K-12 Guidance at the rate of \$34.50 per hour to be paid quarterly. Maximum of 10 hours per quarter.
- ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (**New Hanover), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: None.
- Motion unanimously approved.

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G. PERSONNEL REPORT - Ms. Peggy Gens (continued)

INFORMATION:

39. JOB POSTINGS: BRHS - In-School Suspension Monitor; BRSD - Data Entry Secretary I; BRHS - Vision Technology Teacher; BRSD - Instructional Aides; CBS - Principal.

H. BUSINESS AND FINANCE

A motion was made by Mr. Gabauer, seconded by Ms. Wehrman to approve the following:

1. Motion to accept Board Secretary's Monthly Budgetary Line Item Status
2. Motion to accept Certification of Budgetary Major Account/Fund Status
3. Motion to approve Travel Requests
4. Motion to approve Transfer of Funds
5. Motion to approve Student Transportation Contract with a Contractor: Rick Bus Co., Inc., to transport one student to and from Midland School in North Branch, Route M1D1, effective September 1, 2008 to June 30, 2009, total cost \$48,708.00
6. Motion to approve Joint Agreement Payable to a Contractor: Kinder Glide, Inc. to transport one student to and from Children's Center of Monmouth County, September 1, 2008 to June 30, 2009 for a total cost of \$43,729.20
7. Motion to approve Change Orders
8. Discussion of award of Professional Services for feasibility study for solar energy
9. Motion to accept donation of refrigerator for the concession stand at BRMS from the Bordentown Bulldogs.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

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I. POLICY

A motion was made by Ms. Wehrman, seconded by Mr. Potts to approve at 2nd Reading Policies #2000, 2121, 2131, 2210, 2224, 2240, 2255, 4112.8, 9000, 9001, 9010, 9010.1, 9020, 9113, 9120, 9121, 9130, 9200, 9200.1, 9250, 9270, 9271, 9271.1, 9311, 9313, 9313, 9314, 9321, 9322, 9323/9324, 9325.4, 9325.5, 9326, 9400 & 9700 (Policy #2240 and #9325.4 need adjustment before being finalized).

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

J. CURRICULUM

A motion was made by Ms. Cheesman, seconded by Mr. Potts, to approve the following:

1. Motion to approve Text Book Lists for 2008-2009
3. Motion to approve MST TCNJ On-Site Visitation
4. Students placed Out of District

Motion unanimously approved.

K. BOARD OF EDUCATION COMMITTEE REPORTS

Athletics - Mr. Tom Potts - No report

CDA - Ms. Ellen Wehrman - No report

Buildings & Grounds - Ms. Dansbury - Artificial Turf was discussed. The board gave direction to move forward with the process of applying for Commissioner approval.

Finance - No report

Curriculum - No report

Technology - No report

L. SUPERINTENDENT'S REPORT - Dr. Connie Bauer

No report

M. DISCUSSION/INFORMATION ITEMS

1. Commissioner's letter regarding test scores
2. Fall 2008 Pocket Athletic Schedules
3. Revised Board Directory
4. Dr. Constance Bauer's Contract
5. Memo regarding soccer fields

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N. NEW HANOVER REPORT - Mr. Chris Sirak

No report

O. STUDENT REPRESENTATIVES - to begin in October

Ms. Kaitlyn Simrell and Ms. Harlee Gallo

P. UNFINISHED BUSINESS

Policy #2240 and #9325.4 need to be adjusted, but have been approved.

Q. BOARD AND PUBLIC FORUM

Board Retreat - send preferences for dates to Brian Lynch and Dr. Bauer for scheduling.

Reception for Superintendent - October 15, 2008 at 6:00 p.m.

Reschedule Finance Committee

Ms. Reba Snyder - spoke regarding transfer of personnel.

R. EXECUTIVE SESSION

Ms. Cheesman read the following resolution, seconded by Ms. Dansbury and unanimously approved at 10:05 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

NEGOTIATIONS

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

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The Board returned to Open Session at 10:35 p.m.

S. ADJOURNMENT

A motion was made by Ms. Dansbury, seconded by Ms. Gens to adjourn the meeting at 10:35 p.m.
Motion unanimously approved.

Respectfully submitted,

Brian K. Lynch
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

