

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3  
7:00 p.m. Tuesday, October 13, 2015

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., October 13, 2015, by the chairman, Jamie Flitner.

II. Roll Call: Eddie Johnson, Steve Hoblit, Selena Brown, Cheri Edeler, Jamie Flitner, Michael Wirtzberger, Dale Nuttall, Barry Bryant, Paula Scott

Absent: None

Guests: Sara Schlattmann, Sandra Menke, Nancy Nelson, Ty Flock, Brett Suiter, Scott McBride, Rodney Ross, Lee Lucas, Teresa Boyer, Jordan Nelson, Carla Scharen, Marvin Hunt, Cheryl Hunt

III. Approval of Consent Agenda (\*Items)

It was moved by Steve Hoblit and seconded by Eddie Johnson to approve the consent agenda as presented. Motion carried unanimously.

IV. \*Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of September 8, 2015 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Student Government Update

Paige Flock provided an overview of the high school student senate activities. Students attended a senate sponsored games and movie night and Homecoming activities. The student senate attended the Student Council Summit in Lander and discussed how other student councils run their programs. The WASC Conference will be held November 16 & 17. Plans are being made for a Halloween game and movie night. There will be Red Ribbon Week activities the last week of October.

2. Community Remarks

Marvin Hunt, a member of the Greybull Town Council and Greybull Community Pool Committee, addressed the Board regarding a proposal for a new seasonal swimming pool. The committee would like to have a 45' X 75' seasonal pool with 6 lanes, a diving board, bath house and mechanical room. They are currently exploring the old Core's Chevrolet lot next to the community recreation center for the location. The cost proposals range from \$1.2 to \$1.8 million. The town council and pool committee would like to join with the school district to fund a community pool by using the school district's bonding capacity and the town's commitment to provide operation and maintenance with a lease to buy clause. Mr. Hunt would like to have a school board member on the pool committee. The town council approved \$50,000 per year for operation and maintenance. The town council would like to lease and run the pool until the bond is paid off, and then buy the pool for approximately \$1. Mr. Bryant reported that state statutes read that the school would have to own the property to bond, or may lease for a term of years not less than the economic life of the building. Any type of disposal of property owned by the school has to go to the School Facilities Department for recommendation and the ultimate decision rests with the School Facilities Commission. This applies to acquiring land as well. The SFC makes their determination based on the way we are funded for maintenance workers and there are rules about how many acres you can have based on enrollment. We are obligated to maintain the facility when we own it. Mr. Bryant expressed concern about doing a memorandum of understanding because you can't bind future councils as they could dissolve the agreement at any time, leaving the school responsible. The state will not support a pool. Requirements for a school bond include owning the land; facility being ADA; economic life; requirements for disposal of property

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and obligation to maintain the facility. We would have to get permission to sell the pool. The school district paid \$9400 for the last bond issue. Expenses could increase to \$25,000 - \$35,000 for the lobbyist. The school will lose all the bonding money if the bond does not pass. Mr. Hunt will see if the town council would be willing to pay for the bonding.

Teresa Boyer, high school art instructor, provided a presentation of how the high school art department uses technology through Chrome Books and Google Classroom. The students are able to research images and technique. There is a lot of information for students to access. Mrs. Boyer can assign readings for her class and have discussion. She can manage the homework and build her curriculum. Because it is technology, the kids are excited about it. Jordan Nelson, a high school art student, stated that they have time for their personal projects or may work on their own ideas on their own time. Michael Wirtzberger thanked Mrs. Boyer for the great feedback on the Chrome Books. Mr. Bryant reported on the number of Chrome Books in each building, adding that it is a good tool to enhance the classroom and get the kids excited about learning.

## VII. Other Items

### 1. Clerk's Report

Cheri Edeler reported that the board member building visits went well, and were well received. The AdvancEd visit went well. The administration building is being put to good use. There will be GED and Adult Literacy classes held in the new Central Office as well as a day care. The high school held their National Honor Society induction. The Empty Bowls program will donate the proceeds to the local food bank. The middle school band concert was last Thursday, and the high school band concert will be next Thursday. The athletic teams are doing well; the FFA is currently at the Nile in Billings; the Fall Musical has started practice.

### 2. Administration Reports

Brett Suiter, elementary principal, provided an overview of the Dibels and MAPs data. Students are being placed in the after school program based on their MAPs and Dibels data. Students not proficient in reading are receiving support from the interventionist. The next PAC meeting will be held October 12; Bingo for Books is scheduled for November 12; Muffins for Moms will be in January; Donuts for Dads will be held in March; pizza delivery night will be held in February.

Scott McBride, middle school principal, reported that Buff Time and Friday School is going well. Buff Time has improved in attendance and function. The middle School has a Facebook page, and parents say they like it. They can be notified of meetings, view sporting event and team pictures as well as student of the week pictures. Parent-Teacher conferences were successful with 77% attendance. The BLT meetings are successful with 5 members.

Ty Flock, high school principal, reported that the high school is off to a good start with the success of athletics. The climate in the building is positive. Attendance is higher for Buff Time and Friday School, and the success rate is much higher. The "F" list is shorter, and students are motivating themselves. Mr. Flock provided an update of the recent Wyoming High School Activities Association Board meeting. Proposals that were defeated were to start basketball practice before Thanksgiving and adding two games to the season. Mr. Flock made the suggestion to implement breathalyzer testing for every student at major dances. He would consider doing this for all of our dances. This would be a message to our kids and community that we do not want alcohol at our dances. Greybull Police Officers have offered to assist and provide the tools. Mr. Bryant expressed concern about overstepping boundaries as a school district by conducting breathalyzer testing. A policy will have to be adopted. Mr. Flock will contact schools to see if they have a policy. Mr. Bryant stated that approximately 25 staff members have random drug testing because they have a CDL. His concern is getting mission creep outside of what our strategic focus is as a school district. The high school is not sending out as many tardy letters. Staff support for each student is done through the Buffs Uniting Monthly Club (BUM Club). There was a brief discussion regarding the quality of football helmets.

Lee Clucas, special education director, stated that they held a District Special Education Meeting. There are 16 Chrome Books being used in the special education classrooms.

Sara Schlattmann, curriculum and grants facilitator, stated that there has been no interest in the Supplemental Education Services. Mrs. Schlattmann attended a two day Literacy Assessment training.

Superintendent Bryant reported that the AdvancEd visit went well. Teachers and Central Office staff did a great job. Mr. Bryant provided an overview of 6 Powerful Practices and Opportunities for Improvement as well as Improvement Priority. Effective Learning Environments Observation Tool (ELEOT) measures students in the

classroom. The Annual WSBA Conference will be held November 18 -20, 2015 in Casper. The group will plan to leave on November 18 at 6:00 a.m. Chairman Flitner stated that the administration and staff are appreciated.

3. Quarterly Financial Report

Sandra Menke, district business manager, reported that Federal Funds will reimburse the Curriculum and Technology accounts.

VIII. Old Business

None

IX. New Business

1. Personnel

a. Resignations(s)

It was moved by Eddie Johnson and seconded by Selena Brown to accept the resignation from Jennifer Urwiller, certified tutor, effective September 18, 2015 and waive the liquidated damages for non-fulfillment of her contract. Motion carried unanimously.

b. Hires

It was moved by Dale Nuttall and seconded by Cheri Edeler to hire Rebecca Savage for the GMS Special Education Para-Educator position effective October 14, 2015. Motion carried unanimously.

2. Leadership Governance Policy Review & Confirm

a. 1.1 - Commitment

b. 1.2 – Board Member Covenants

c. 1.3 – Board Member Code of Conduct

It was moved by Steve Hoblit and seconded by Selena Brown to reaffirm their commitment to Leadership Governance Policies 1.1, 1.2 and 1.3 as presented. Motion carried unanimously.

3. Final Payment – Central Office Remodel

It was moved by Cheri Edeler and seconded by Michael Wirtzberger to approve the final payment to Jim's Building Service for the Central Office Remodel project – to be paid no earlier than November 11, 2015. Barry Bryant stated that he would not release the retainage until all the punch items are complete. Motion carried unanimously.

4. Major Maintenance Project Review

Superintendent Bryant reviewed the projects listed for the next four years. We try to do one major project a year based on approximately \$400,000 in major maintenance each year. Next year our project is the Quigg Building and we have a project in component funding as well. A bus barn wash bay is scheduled for 2017-18; a parking lot in 2018-19; football field work and bleachers in 2019-20. Some of these projects are based on whether we get component funds. Painting will take place during the summers.

5. Annual WSBA Conference

The Annual WSBA Conference is scheduled November 18 – 20, 2015 in Casper. Mr. Bryant invited the Board members. Currently four plan to attend including Mr. Bryant. No action required.

6. \*Home School Registration

Recognized Home School Registrations as presented.

X. \*Approval of Bills

Approved General Fund checks #28104 through #28325 inclusive, totaling \$910,475.11; Payroll Fund Checks #29143 through #29181 inclusive, totaling \$568,403.03; High School Activity ACH Transfer, totaling \$18,734.70; Major Maintenance Fund ACH Transfer, totaling \$53,650.96; Lunch Fund ACH Transfer, totaling \$39,734.88; Federal Fund ACH Transfer, totaling \$72,226.59, and Capital Projects ACH Transfer, totaling \$10,673.71.

XI. Board Discussion

Chairman Flitner provided an update of Mike Meredith's hospitalization in Billings.

Board members had divided up and made visits with teachers in each building. Each group of board members reviewed the results of their visit including the constructive suggestions the staff had shared. There were no complaints, but suggestions to make things better.

XII. Executive Session

It was moved by Dale Nuttall and seconded by Eddie Johnson to move into executive session to discuss Litigation, Real Estate and Personnel at 9:25 p.m. Motion carried unanimously.

The Board recessed into executive session at 9:25 p.m. and reconvened in regular session at 9:58 p.m.

1. Litigation

No action taken.

2. Real Estate

No action taken.

3. Personnel

No action taken.

XIII. Adjournment

There being no further business, the meeting adjourned at 9:59 p.m.

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Jamie Flitner, Chairman

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Cheri Edeler, Clerk

Recorded by: Paula Scott

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