

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - January 31, 2011

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2010 through April 6, 2011 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2010.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Mr. MacEwan, Mr. Potts, and Ms. Zablow. **ABSENT**: Mr. Dalton (Arrived 7:50 p.m.) and Ms. Wehrman.

Also attending: Dr. Constance J. Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary

Staff attending: Lisa Hudik, Joe Martin, Pat Lynch, Liz Brotherton, Sam Tola, Louise Sullivan, Roberta Hance, Kaitlyn Prairie, Mike Priano, Ann Marie O'Leary, Penny McCutcheon, Ray Snook, Judie Martin, Renee Woodley, Kristen Houssell, Darlene de la Cruz, Mia Kirk, Barbara Boucher, Leona Stanton, Lisa Swanson, Lori Berg, Susan Ognibene, Elizabeth Mitchell, Amy Rivera, Tara Planas-Borgstrom, and Terry Borgstrom.

Visitors attending: Reba Snyder, Mae Hamilton, and Dana Ryba.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
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MINUTES - January 31, 2011

D. EXECUTIVE SESSION - NONE

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

E. PUBLIC FORUM (for Agenda Items only)

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Reba Synder inquired about budget reductions to be discussed. She was asked to wait until the second public forum.

F. STUDENT REPRESENTATIVE - Raymond McCormack

- January 20th - 8th grade orientation was well attended
- February 3rd - 6pm wing eating contest
- February 25th - Winter dance
- There will be a spring event to honor First Responders rather than a second Senior Citizen's dinner. Money will be raised and presented to the parents of Specialist Benjamin Moore to be donated to Hope Hose in his honor.

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BOARD OF EDUCATION MEETING

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G. CONSENT AGENDA APPROVAL

A motion was made by Ms. Gens, seconded by Mr. Potts to approve the Consent Agenda as follows:

1. *+Motion to approve Minutes from 12/8/10
2. *+Motion to approve Substitute Personnel List
3. *+Motion to approve Travel Requests **(REVISED)**
4. *+Motion to approve Out-of-District Placements
5. *+Motion to accept Special Education Report
6. *+Motion to accept Enrollment, Fire Drill and Suspension Reports

BRHS	716
BRMS	534
MIS	342
CBS	255
PMS	<u>610</u>
Total	2,457
7. *+Motion to accept Supervisors' Monthly Reports
8. *+Motion to accept Board Secretary Report
9. *+Motion to accept Treasurer's Report
10. *+Motion to accept List of Bills

ON A ROLL CALL VOTE (items #1-#10): AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion unanimously approved.

H. PERSONNEL REPORT

A motion was made by Mr. MacEwan, seconded by Ms. Gens:

Appointments, per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to approve extension of paid personal leave to employee #4168 to pick up following use of bereavement leave and to continue through January 28, 2011 due to extenuating circumstances.
2. **MOTION TO APPROVE LEAVE OF ABSENCE FOR EMPLOYEE #4121.**
EMPLOYEE WILL USE 20 ACCUMULATED PAID SICK DAYS FROM MARCH 14, 2011 TO APRIL 8, 2011 AND 20 ACCUMULATED PAID SICK DAYS FROM APRIL 11, 2011 TO MAY 12, 2011. EMPLOYEE WILL THEN BE ON 7 WEEKS OF NJFLA FROM MAY 13, 2011 TO JUNE 30, 2011.
3. **MOTION TO APPROVE MS. OLIVIA BENDER TO DO 20 HOURS OF CLASSROOM OBSERVATION IN MS. JESSICA HAMLIN'S 1ST GRADE REGULAR EDUCATION CLASS AT CBS, IN PARTIAL FULFILLMENT OF COLLEGE COURSE REQUIREMENTS FOR DREXEL UNIVERSITY.**

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - January 31, 2011

ON A ROLL CALL VOTE (items #1-#3, Item #1 extended thru January 31, 2011): AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion unanimously approved.

I. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Potts, seconded by Ms. Gens to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Accounts Fund
2. +Motion to approve Transfers
3. +Motion to accept CDA Profit and Loss Statement
4. +Motion to approve Resolution for Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program

ON A ROLL CALL VOTE (items #1, #2, & #4): AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion unanimously approved.

ON A ROLL CALL VOTE (item #3): AYES: Mr. Dalton, Ms. Gens, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: Ms. Dansbury and Mr. Drew. ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority vote.

J. Budget - Discussion of Items 1-5:

1. +BUDGET PRESENTATION: OVERVIEW OF POTENTIAL REDUCTIONS TO MEET BUDGET REQUIREMENTS
2. DISCUSSION OF BUDGET REVIEW MEETING HELD WITH COUNTY OFFICE OFFICIALS ON MONDAY, JANUARY 24TH.
3. DISCUSSION OF CONTRACTED SERVICES FOR 2011-2012
4. DISCUSSION OF 2% CAP
5. MOTIONS MAY BE INTRODUCED FOR ACTION AT THE BOARD'S DISCRETION

A motion was made by Ms. Dansbury, seconded by Mr. Potts to approve the following:

- a. Increase in cap of 2% for the 2011-2012 budget in the amount of \$474,885.

ON A ROLL CALL VOTE (item #1): AYES: Mr. Dalton, Ms. Gens, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: Ms. Dansbury and Mr. Drew. ABSTENTIONS: None. ABSENT: Ms. Wehrman.

Motion approved by majority vote.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - January 31, 2011

K. Board Recognition

Dr. Bauer thanked the Board for their participation and many long nights in meetings. This is Board recognition month and Dr. Bauer presented a gift to each board member.

L. POLICY - No report

M. CURRICULUM REPORTS

A motion was made by Ms. Dansbury, seconded by Mr. Drew to approve the following:

1. +MOTION TO REVISE PROCEDURES FOR HONORS COURSES AT BRHS

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Wehrman.
Motion unanimously approved.

N. COMMITTEE REPORTS - No reports

O. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dansbury, seconded by Mr. MacEwan to approve the following:

1. +DISCUSSION OF CALENDAR FOR 2010-2011 - BOTH BUILT-IN SNOW DAYS HAVE BEEN USED; IF SNOW DAY IS USED BETWEEN NOW AND FEBRUARY 18, 2011, WE WILL OPEN ON FEBRUARY 18, 2011, WHICH IS CURRENTLY SCHEDULED AS A DAY OFF FOR STUDENTS AND TEACHERS. IF SNOW DAY IS USED AFTER FEBRUARY 18, 2011, WE WILL OPEN ON APRIL 20, 2011, WHICH IS CURRENTLY SCHEDULED AS A DAY OFF FOR ENTIRE DISTRICT FOR SPRING BREAK.
2. MEETING ON FEBRUARY 9, 2011
3. DISCUSSION OF CITIZEN'S ADVISORY AD HOC COMMITTEE TO WORK WITH BOARD ON BUDGET

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Goff, Mr. MacEwan, Mr. Potts, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Wehrman.
Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS

No discussion/information items

Q. NEW HANOVER REPORT - Mr. Chris Sirak

Not present

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - January 31, 2011

R. UNFINISHED BUSINESS

None

S. BOARD AND PUBLIC FORUM

Reba Snyder - concerned about outsourcing aides and custodial operations.

Ray Snook - spoke about outsourcing transportation. He also would like the Board to educate the public on options.

T. EXECUTIVE SESSION RESOLUTION

Mr. MacEwan read the following resolution, seconded by Mr. Drew and unanimously approved at 9:10 p.m.:

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

PERSONNEL, NEGOTIATIONS

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:35 p.m.
(Ms. Dansbury left at 10:20 p.m.)

U. ADJOURNMENT

A motion was made by Mr. Potts, seconded by Mr. MacEwan to adjourn the meeting at 10:35 p.m.

Motion unanimously approved.

Respectfully submitted,

Kim Zablow
President

Peggy A. Ianoale
School Business Administrator/Board Secretary