

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board

March 9, 2015 4:00 PM Library

Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)
Steve Bourgouin, Retired Teacher
Sonja Brown, Parent
Lorene Dixon, At Large Member

Jody Dunlap, At Large Member
Joan Lewis, At Large Member
Jim Salin, At Large Member (Chair)
Leila Vickers, At Large Member

The meeting was called to order at 4:01 p.m. Jim Salin led the Pledge of Allegiance.

Updates/Reports to the Board

Student Council – Thomas Han, ASB President

Mr. Han provided the following updates:

- Clubs are currently undergoing evaluation by ASB members to ensure that they are consistently following their Constitutions.
- ASB spring elections began March 2 and will continue until March 12.
- Recycle Week is scheduled for March 23-26 to reduce trash on campus.

Curriculum and Instruction – Dilmit Singh, Chief Academic Officer

Dr. Singh provided the following updates:

- The committee approved the creation of a one-semester elective course to meet the requirement for the A.P. Capstone Seminar Performance Assessment Task.
- Options for the dates for Teacher Professional Learning Days for the 2016-17 academic year continue to be discussed.
- A Transition Center has been established in Room B1 to better address the needs of foster youth and late student enrollees.
- Smarter Balance testing of Common Core standards for 11th graders in English and math is scheduled for April 21-24.

Student Services – Pam Dunn, Chair

The committee is currently looking at options to provide more shaded seating areas for students during lunch and nutrition breaks, including the possibility of replacing the awning covering the area between the student store, textbook room and Room D1 with a galvanized steel roof.

Operations – Maggie Abbott, Chair

- The committee is recommending a change to the Professional Development Tuesday bell schedule which reduces teacher professional development by five minutes from 60 to 55 minutes, reduces the passing periods after period zero and one by three minutes, and adds a 12-minute nutrition break. Will be an action item on the April Board meeting agenda.
- 2016-17 Academic Calendar – the committee has been unable to reach consensus on a recommendation for the 2016-17 calendar and continues to solicit feedback from departments.
- A special bell schedule was approved for April 15 and 16 to allow 11th graders to practice online tests and an extended lunch schedule was approved for April 17 for the spring pep rally.
- Construction has begun on the cement walkway between the E and F buildings.

Period 0	7:25 – 8:12	47 minutes
Prof Dev	8:19 – 9:14	55 minutes
Period 1	9:21 – 10:08	47 minutes
Period 2	10:15 – 11:02	47 minutes
Nutrition	ends at 11:14	12 minutes
Period 3	11:21 – 12:08	47 minutes
Period 4	12:15 – 1:02	47 minutes
Lunch	ends at 1:32	30 minutes
Period 5	1:39 – 2:26	47 minutes
Period 6	2:33 – 3:20	47 minutes

School Site Council Update – Judie Baumwirt, Administrative Director

The main task at present is update of the 2014-15 Local Control Accountability Plan (“LCAP”), gathering of input and ideas for improvements and possible modifications which focus on the required eight state priority areas.

The committee discussed some of the ideas and possibilities that have been suggested to address the needs of all students as well as attention to the “unduplicated population” (EL, Socioeconomically Disadvantaged and Foster Youth students) that are of greatest need. It was reinforced that this is a working three-year plan and modifications, alterations and enhancements are expected annually.

The criteria for funding was again reviewed in the context of meeting the needs of all students and services directed specifically for the “unduplicated population” of students. Some of the suggestions to be considered for the 2015-16 LCAP Update are as follows:

- hiring additional adult tutors for our current Algebra I, Algebra II, Biology and English classes as well as adult tutors to support Summer School as most offerings are remedial classes
- additional classified support for adult tutor management; hiring, scheduling, evaluating
- expansion of summer school remedial offerings
- additional offerings for our EL students such as Saturday EL Writing Workshops taught by paired English and EL teachers, additional EL support and enrichment classes including outreach opportunities for field trips, college visits, SAT preparation workshops, etc., summer school and other support specific to EL students and their needs
- LCAP Training opportunities for parent leadership
- additional EL assistant (Mandarin)
- expanded professional development for teachers specific to college prep level classes
- summer student technology training for students
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- expanded funding for teacher collaboration for continued implementation of the common core, cross curricular lesson development,

School Site Council members will continue to encourage others to enter their ideas and suggestions to the online LCAP survey which is currently located on the school website under Parents—LCAP Survey along with the 2014-15 LCAP Plan for reference.

Chief Business Officer’s Report – Eugene Straub

Action Item #1 – Gene Straub presented the January 2015 financial reports detailing the revenues, expenditures, fund balance, balance sheet accounts and statement of cash flow as of January 31, 2015. The overall financial position of the school remains strong and, as evidenced by the Second Interim updates, we continue to believe that the school will end the year with a modest surplus and, based on our semester two enrollment projections, there is a potential for additional improvement. Mr. Straub also provided an update from the California Department of Finance which shows the overall economy is continuing to show steady progress towards recovery, which in turn should continue to improve the school funding landscape.

Steve Bourgouin made a motion to approve the January 2015 Financial Report. Sonja Brown seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Action Item #2 – In order to evaluate other general liability/workers’ compensation carrier options for 2015-16 to ensure we are getting the most coverage for our money, we are required to approve a resolution stating the possibility of leaving the CCSA JPA. **Leila Vickers made a motion to approve Resolution 201501 to notify the CCSA JPA of GHCHS’s intention to evaluate other general liability and workers compensation insurance options. Lorene Dixon seconded the motion. Unanimously approved with the following votes:**

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Mr. Straub also provided the expenditure report for the funds received from the Consolidated Application for federal funding for the Title I, Title II and Title III federal programs, and an electronic copy of the Second Interim Financial Report that was provided to the District as required last month.

Executive Director's Report – Brian Bauer

- Devonshire Campus/ iGranada Digital Arts/Science Strand – Thanks to our Councilmember and several LA City department heads, we were able to secure Temporary Certificates of Occupancy which allow us to begin renovations on the site while awaiting new zoning from the Granada Hills Community Plan recommendation. Plan still is for the City Council to hear and act on GH Community Plan recommendation in late March or early April. This pathway saves us more than \$20,000 associated with a conditional use permit application. Work has begun internally to create operations and support for Devonshire site. A more detailed program plan and budget (including staffing, program and facility) will be brought to the Board in May or June.
- Instructional Technology – Mr. Bauer reported there are many exciting and needed programs afoot. Before we get too far ahead, we want to ensure that the Board is aware, supportive, and provides input. He introduced David Bensinger, Administrative Director, who provided the following update:
 - 1) The LAUSD wireless upgrade project has started. This project will provide us full wireless coverage across the campus – inside each classroom, outdoor space, and every building. We currently have 100 wireless access points; the upgrade will provide us with over 400 access points. We will have the capacity to have every student online simultaneously. This project is fully funded and managed by LAUSD and on schedule to be completed by April 20. The network will be configured and managed by us – LAUSD has no management or access to the network – and will be operational by summer school. We originally planned to upgrade our wireless network using Common Core funds but our upgrade would not have been this extensive and since LAUSD is funding the project, we are able to focus our Common Core funds on student technology.
 - 2) Student Technology - In the past year, there have been significant developments in educational technology – Google launched Google Classroom and enhanced its Apps for Education offerings among others. Since we are an educational institution, we have access to all the Google products for free – including the ability to manage and monitor the student accounts. Includes Gmail, Docs, Drive, and access to 10,000s of educational apps. Because of this, we were able to explore a 1:1 program – where each GHCHS student would check out a computer – just like they check out a textbook.

An Educational Technology Ad Hoc Committee in Curriculum and Instruction was created to explore the offerings within our budget and started a small pilot program consisting of a few teachers using Google Apps for Education with their classes and a Government/Economics class using Chromebooks. Last week, the committee agreed that the Chromebooks would be the best fit for our students' needs. Next steps include working with committees to develop policies and procedures, purchase/lease Chromebooks with delivery by June 2015, training and professional development for teachers, and develop a distribution and training plan for students and parents.

- **Enrollment Projections 2015-16** - Current enrollment continues to be approximately 4,350 with over 200 in the iGranada program and approximately 4,150 in brick and mortar programs.

Next year projections:

Goal is 4150 in brick and mortar (1025-1050 per grade – no increase) and iGranada at enrollment at approximately 400 students. Incoming matriculants (feeder and other middle school students who reside in the attendance area) appear to be approximately 600-625 students with projections again for 50-75 private and others students who reside in the attendance area. Total: Approximately 700. Based on a freshman class size of approximately 1025-1050, we will be offering several hundred seats through the lottery. We received over 3000 open enrollment applications for 2015-16 and held the lottery drawing on Saturday, March 7.

Leila Vickers made a motion to approve the 2/2/2015 Board meeting minutes. Steve Bourgouin seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Meeting adjourned to closed session at 5:30 p.m.

Meeting reopened to public session at 5:50 p.m. Chair Salin reported that the Board discussed the Executive Director's evaluation and UTLA bargaining, and approved CAHSEE Waivers 201501 and 201502.

Meeting adjourned at 5:53 p.m.