



**CAST 21<sup>st</sup> Century Community Learning Center  
 Brent Elementary School  
 After School Registration Form  
 Jan. 2017-May 2017**

\*required field

\*First Name \_\_\_\_\_ \*Last Name \_\_\_\_\_ \*Date of Birth \_\_\_\_\_ \*Gender **Male** **Female**

\*Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

County: \_\_\_\_\_ \*Phone: \_\_\_\_\_ Alternate phone: \_\_\_\_\_

<b>Medical Conditions:</b>  	<b>Insurance Coverage</b> <input type="checkbox"/> Private Insurance <input type="checkbox"/> Medicaid <input type="checkbox"/> State Funded Program <input type="checkbox"/> None <input type="checkbox"/> Other	<input type="checkbox"/> Disabled _____  <b>*Eligible for Free/Reduced Lunch</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<b>*Primary Language</b> <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Arabic <input type="checkbox"/> Hmong <input type="checkbox"/> Somali <input type="checkbox"/> Karen <input type="checkbox"/> Other _____	<b>*Race : Check one or more</b> <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> American Indian or Native Alaskan <input type="checkbox"/> Some other race	<b>*Is this student Hispanic or Latino?</b> <input type="checkbox"/> Yes, Hispanic or Latino <input type="checkbox"/> No, not Hispanic or Latino

\*Registration Date: \_\_\_\_\_ \*School: \_\_\_\_\_ \*Grade: \_\_\_\_\_

**\* Education Program**

Check this box if no education program is applicable

Bilingual:  Yes  No  Unknown      Gifted & Talented:  Yes  No  Unknown  
 ESL/LEP:  Yes  No  Unknown  
 Special Education:  Yes  No  Unknown

Parent's Email Address: \_\_\_\_\_

Mother's Name \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Father's Name \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Student Lives with  Mom  Dad  Both Parents  Other: \_\_\_\_\_

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- I would like to receive text messages from CAST. Cell # \_\_\_\_\_  
I understand I am responsible for all data and text charges.
- I DO NOT want to receive text messages from CAST.

In the event of sickness CAST Staff will attempt to contact you. Please list other individuals allowed to pick up your child if you cannot be reached.

(Please list in the order you wish us to notify)

Name of Contact:	Relationship to Child:	Phone Number 1:	Phone Number 2:
1.			
2.			
3.			
4.			

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Please list any individuals that ARE NOT ALLOWED to check your child out.

Name of Individual	Relationship to Child:
1.	
2.	
3.	

**I understand I MUST pay for the days my child is enrolled EVEN if he/she DOES NOT attend.**

**I understand I MUST pay \$1.00 per minute for every minute after 6:00 PM I am late.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Registration Fees**

Registration Fee \$25.00

**2016 - 2017 After School Attendance Weekly Fees:**

\$25.00 Full-Pay Lunch Students

\$15.00 Reduced Lunch Students

\$10.00 Free Lunch Students

Part Time Students: \$7.00/day

- Part Time Students **MUST** sign-up for specific days each week. Those days must be the same from week to week. **NO** Daily Drop Ins will be accepted.
- **Weekly attendance fees must be paid at least one week in advance.** Parents who wish to pay monthly must do so one month in advance.

**Activity Fees:**

**Baton / Piano:** An Additional \$5.00 per activity for each activity they are enrolled to participate in weekly. This must be paid on Monday before they can participate in the activity, or the first week in each month if you choose to pay the activity fee monthly.

**Gymnastics (at BCHS campus) \$10.00 per week**

- Activity Fees dues each Monday. If paying monthly due the first week of each month.
- Activity Fees will **NOT** be charged on the weeks CAST is not in session (Thanksgiving, Christmas, and Spring Break)

\*\*\*\*\*

\_\_\_\_\_ will attend the CAST Program on:

(Student's Name)

(Check all days of attendance)

__ Monday	__ Tuesday	__ Wednesday	__ Thursday	__ Friday
<u><b>BES Campus:</b></u> Spark PE Tech Lab Homework Help  Gymnastic@BCHS	<u><b>BES Campus:</b></u> Art Cheernastic (girls) Sports League (boys) Homework Help Tutoring (teacher recommendation)	<u><b>BES Campus:</b></u> Spark PE Baton 4-H Homework Help Tutoring (teacher recommendation)	<u><b>BES Campus:</b></u> Cooking with CAST Robotics Homework Help Tutoring (teacher recommendation)	<u><b>BES Campus:</b></u> Fun Friday Music Piano Activities Free Tech

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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**Days of Operation and Payment Guidelines**

- CAST's schedule will follow the 2016-2017 Bibb County School calendar and run from 3:00 - 6:00 pm daily.
- The CAST program closes on those days recognized by the Board of Education as holidays, including teacher workdays.
- CAST will be closed on the following 2016-2017 school days: *Monday September 5, 2016 (Labor Day), Friday September 30, 2016 (BCHS Homecoming), Monday October 10, 2016 (Columbus Day), Friday November 11, 2016 (Veteran's Day), November 21 - 25, 2016 (Thanksgiving Holidays), Monday December 19, 2016 - January 3, 2017 (Christmas Holidays), Monday January 16, 2017 (MLK Day), Monday February 20, 2017 (President's Day), Tuesday February 21, 2017 (Teacher PD Day) and March 13-17, 2017 (Spring Break), Friday April 14, 2017 (Weather Day if needed)* No weekly or daily fee adjustments will be made if CAST is not in session due to a one day federal holiday or if CAST is canceled due to early dismissal, severe weather days, or BCHS homecoming.
- There will be no charge for Thanksgiving Holidays, Christmas Break or Spring Break.
- Payment is due for all days a student is ENROLLED in CAST. No discounts or refunds will be given if a student does not attend on a day he/she is enrolled.
- *A paid and completed registration form* must be received by CAST personnel three (3) days prior to your student attending the CAST program.
- All registration fees and first week's tuition **MUST** be paid at time of registration.
- **Weekly attendance fees must be paid at least one week in advance.** Parents who wish to pay monthly must do so one month in advance.
- **Activity Fees are due in Full the first week of each month.**
- An overdue account will result in a suspension from CAST until full payment is received.
- *CAST staff must be informed in writing and given a two week notice of any schedule or enrollment changes.*

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Parent/Guardian Signature

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Date

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**Late Fee Payment Agreement**

Students must be picked-up before 6:00 pm each day. A late fee of \$1.00 per minute will apply beginning at 6:01.

- The clock in the BES tech lab will be used to determine if a parent is on time.
- Any late fee of \$15.00 or more **MUST** be paid before the student will be allowed to return to CAST.
- If payment is not made by the next school day, the student's teacher will be notified and he or she will be sent home using their regular mode of transportation.
- Law Enforcement will be notified and asked to intervene if a student is left at CAST past 6:30 pm.

I understand my student must be picked-up from CAST no later than 6:00 pm each day. If I arrive later than 6:00 pm all Late Fee guidelines will be followed.

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Parent/Guardian Signature

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Date