



Zionsville Community High School PTO Meeting Minutes

February 6, 2017

The Zionsville Community High School PTO met on Monday, February 6, 2017 at 9:30 AM.

Present: Becky Culp, Karlee Moore, Julie Redman, Jo Roberts, Lee Ann Roeder, Elizabeth Rushton, Sandy Sifferlen, Laura Williams, Kirsten Wujek, Tracy Zimpfer and Tim East. Guests Greg McDaniel and Amy Hartwig.

Welcome. Laura welcomed the board. Mr. McDaniel asked for parent volunteers to participate in a few 1 hour meetings to review the updates to the Parent Handbook.

Minutes

Minutes from the November 7, 2016 meeting were presented. Julie moved to accept minutes, Elizabeth seconded the motion and the minutes were approved by the board.

Officers' Reports

President's Report: Laura Williams

Laura thanked the board and volunteers for all their hard work – especially the cookie walk, teacher breakfast, hot cocoa for the students. All counselors helped with the hot cocoa event in the Freshman Center. Laura also distributed thank you notes from the School Board and Counselor's Office. The remainder of the cookies from the cookie walk were donated to the food pantry at Zionsville Presbyterian Church.

Vice President's Report: Laura for Lee Ann Roeder

Laura provided an update on the December PTO Council meeting focused on the Strong in Every Way program roll out. Laura shared the white paper on the program with the board. As part of the program, guest speaker Jessica Lahey, author of "The Gift of Failure," will be speaking on March 14th in the PAC.

LeeAnn provided an update on the January PTO Council meeting. A new process for expenses will be discussed with PTO treasurers in the district

Vice President, Finance/Treasurer's Report: Becky Culp

The financials were sent out by Becky to the board prior to the meeting. Any outstanding expenses should be submitted to Becky. Becky projected about \$5700 available for spring grants. Becky showed the board the PTO's bank statement to give the board the opportunity to validate the balances and ensure strong oversight by the board. An anonymous donation came

in to assist families in need. Becky will work with the counselors to ensure these funds are distributed.

Principal's Report: Tim East

- Mr. East provided an update on two legislative bills to keep an eye on this session – one requiring schools to pay for credits taken elsewhere and another on funding changes.
- Mr. East thanked the board for Operation Hot Cocoa – it was a success!
- Registration process is kicking off for the next school year. Mr. McDaniel will work to make the process reliable and smooth.
- PD Day will be held Feb 21st and will cover standards for assessment of learning; work on policies to allow for consistency between teachers; focus on the Strong in Every Way initiative; and training on unconscious biases.

Committee Reports

Staff Services: Elizabeth Rushton and Tracy Zimpfer

Overview of upcoming events for teachers – teacher breakfast in March and May Teacher Appreciation Week.

Student Services: Kirsten Wujek

Kirsten thanked volunteers for Operation Hot Cocoa. Upcoming events will be Valentine's treats – students are so appreciative of each event.

Volunteers: Julie Redman

Please let Julie know of any upcoming needs prior to an event. Julie will add an expiration date to each event after it is completed. She will also make some adjustments to the site at the beginning of the next school year.

Webmaster: Karlee Moore

Please provide any photos for posting to Karlee.

Newsletter: Jo Roberts

Deadline for newsletter articles is next week.

Old Business: None

New Business:

Nominations for next year's board will be presented at the next board meeting. Becky, Laura and Sandy will meet as the nominating committee and present to the board a slate for next year's board.

Spring Grants. Let Laura know if you would like to be on the grant committee.

Meeting adjourned at 10:40 am.

Next meeting: April 17, 2017

Respectfully submitted,
Sandy Cha Sifferlen