Parent Appeal Information Pamphlet

March 2014
California Department of Education

For further information or to ask a question about the appeal process, please contact:

The CDE's decision is final administrative decision and appeals must follow the CDE's procedures.

What happens next?

If the CDE's decision is final administrative decision and appeals must follow the CDE's procedures.

If the CDE issues your appeal, the action taken will include a decision to the agency.

If the CDE grants your appeal, the decision will be made.

Based on the CDE's decision, the NOA will become effective.

What happens during the CDE review?

The CDE has up to 30 calendar days to make a decision and mail a final decision letter to you.

If the CDE receives your request within 14 calendar days of the local agency's decision and mail the notice of appeal.

If the CDE receives your request within 14 calendar days of the local agency's decision, you must also mail a request for the CDE to review your appeal.

Fax: 916-331-8838
Phone: 916-332-3333
Sacramento, CA 95814
1430 N Street, Suite 3410
California Department of Education

You may mail or deliver your request to:

For further information or to ask a question about the appeal process, please contact:
What if I disagree with the hearing officer's decision letter?

You have the right to request a local hearing.

If you do not agree with the decision, you may request a local hearing. Your request will be handled by the Department of Education (DE). If you disagree with the decision of the Department of Education, you may appeal to the local educational agency (LEA) for further review. If you disagree with the decision of the LEA, you may appeal to the local board of education. You may appeal to the local board of education if you believe that the appeal process was not followed.

How do I request a local hearing?

You should submit your request in writing to the local hearing officer no later than 15 business days from the date of the decision letter. You should provide your reasons why you disagree with the decision and explain the specific errors that you believe were made. You should also provide any additional information that you believe is relevant.

What happens at the local hearing?

The local hearing officer will review your request and determine if there are any errors in the decision letter. If there are errors, the hearing officer will issue a corrected decision letter. If there are no errors, the hearing officer will issue a decision letter that is consistent with the original decision letter.

What if the appeal process is not followed?

If you believe that the appeal process was not followed, you may appeal to the local board of education. You should submit your appeal in writing to the local board of education no later than 30 days from the date of the decision letter.

What if I disagree with the local hearing decision?

You should submit any additional information that you believe is relevant to your appeal. You should also provide your reasons why you disagree with the local hearing decision. You should submit your appeal in writing to the local board of education no later than 30 days from the date of the local hearing decision.

What if I disagree with the local board of education's decision?

You have the right to appeal the local board of education's decision to the State of California. You should submit your appeal in writing to the California State Board of Education no later than 30 days from the date of the local board of education's decision.
Child Care Centers and the Americans with Disabilities Act

Privately-run child care centers — like other public accommodations such as private schools, recreation centers, restaurants, hotels, movie theaters, and banks must comply with title III of the Americans with Disabilities Act (ADA). Child care services provided by State and local government agencies, such as Head Start, summer programs, and extended school day programs, must comply with title II of the ADA. Both titles apply to a child care center’s interactions with the children, parents, guardians, and potential customers that it serves.

The U.S. Department of Justice answers questions about the ADA and provides free publications by mail and fax through its ADA Information Line and on its ADA Home Page on the Internet.

ADA Information Line
800-514-0301 (Voice) 800-514-0383 (TDD)

The ADA Information Line provides answers to general and technical questions, on Monday thru Friday from 10:00 a.m. until 6:00 p.m. except Thursdays when the hours are from 1:00 p.m. until 6:00 p.m. (Eastern Time). You may also order regulations and other free materials for mail delivery 24 hours a day.

ADA Information by Fax provides many ADA publications that can sent directly to your fax machine. To order, call the ADA Information Line at any time and follow the fax-back system directions.

ADA Home Page on the Internet

The Department of Justice’s ADA Home Page provides free information including technical assistance materials, enforcement information including settlement agreements, links to other Federal agencies and updates on new and pending ADA requirements.

http://www.usdoj.gov/crt/ada/adahom1.htm

Examples of ADA Information Available

Commonly Asked Questions about Child Care Centers and the ADA
A 13-page publication that provides answers to commonly asked questions about how the ADA applies to Child Care Centers.

ADA Questions and Answers
A 32-page booklet in easy-to-use question and answer format giving an overview of the ADA’s requirements.

Checklist for Readily Achievable Barrier Removal
This document helps identify accessibility problems in small to medium-sized existing facilities and provides sample solutions for some common architectural barriers.

Tax Credits and Deductions
To assist businesses with complying with the ADA, Section 44 of the IRS Code allows a tax credit for small businesses and Section 190 of the IRS Code allows a tax deduction for all businesses. These credits and deductions for businesses can be used to cover selected costs of providing access to people with disabilities.
Sign up for important updates from PUSD Preschools.

Get information for Olive Preschool right on your phone—not on handouts.

Pick a way to receive messages for Olive Preschool:

A. If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/7e79h9

Follow the instructions to sign up for Remind. You’ll be prompted to download the mobile app.

B. If you don’t have a smartphone, get text notifications.

Text the message @7e79h9 to the number 81010.

If you’re having trouble with 81010, try texting @7e79h9 to (520) 441-3028.

* Standard text message rates apply.

Don’t have a mobile phone? Go to rmd.at/7e79h9 on a desktop computer to sign up for email notifications.
Sign up for important updates from PUSD Preschools.

Get information for Plano Preschool right on your phone—not on handouts.

Pick a way to receive messages for Plano Preschool:

A) If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/a7f29

Follow the instructions to sign up for Remind. You’ll be prompted to download the mobile app.

B) If you don’t have a smartphone, get text notifications.

Text the message @a7f29 to the number 81010.

If you’re having trouble with 81010, try texting @a7f29 to (520) 441-3029.

*Standard text message rates apply.

Don’t have a mobile phone? Go to rmd.at/a7f29 on a desktop computer to sign up for email notifications.