

**[Arcadia High School
School Site Leadership Team
Wednesday, March 9, 2016 Conference Room A-1
Minutes**

Meeting called to order at 3:02p.m. by Barb Young

In Attendance: Brent Forsee, Joan Petersilge, Janet Baker, Barb Young, Phuong An, Sharon Sandoval, Debbie Young, Michael Lamb, Ashley Novak, Courtney Chan, Jeannie Ackerman, Kathy Yamane, Erika Zheng, William Kyi, John Tung, Jennifer Flores, Anna Cheadle

WASC (Brent Forsee)

Dr. Forsee is bringing to this committee's attention: A discussion of the WASC process. Looking at the timeline and responsibilities - who is in actual charge of this item- Who controls the process. Mike Pasqua, the department chairs, the different focus groups leaders should be reporting to what body, (because this is not the process the principal should be in charge of)

It is hard for everyone to get groups together to work on this WASC process- We could have gotten all this work done already BUT, communication and organization and leadership has been really bad. For example, this past Monday-only 12 out of 35 persons were working in a WASC group (no admin, one parent), and total = 78 people (teachers & staff) signed into the WASC work groups. 78 out of 168 teachers ????? THE WORK IS PAINFULLY SLOW! Should be almost done with this work already. Realistically, there is disappointment -- WASC will see this in their assessment of the school this coming year. WASC visitations will be looking at all the sign-in lists.

ACTION ITEM: SSLT takes responsibility for WASC; the process and its accountability to the school, the students and the school's graduates. SSLT doesn't know what to do -

William: throughout the school that there is a feeling of LACK of LEADERSHIP- throughout the past 3 years. He proposes that we model leadership by working, move on and sending out the survey to point out the Critical Areas of Need. We need to see Actual Work.

Michael: Last WASC left such a bitter taste that everyone still remembers and still are resistant to the process. People feel like their input is useless. Brent has heard the same. Acknowledges Lots of baggage in this staff.

Brent: Fundamental issue is that AHS values that everyone has input. =Difficult, time consuming and moves at a painfully slow pace. But now, we are up against the calendar. MUST realize that May is testing month, we only have one meeting date in April. Does WASC want to meet twice in June? March 17th is the next WASC meeting.

More discussion by the committee.

ACTION ITEM: SSLT will get this survey out ASAP, so that we can highlight the Areas of Need and get moving. SSLT is responsible for this survey, to form the action plan and for evaluations in the future.

Timeline:

- Have all focus groups - send all their surveys to bforsee@ausd.net (SSLT has tasked Dr. Forsee and designees(JT) to be in charge of this compilation) , Thursday, March 10
- to compile by this FRIDAY, March 11, 3p.m. ABSOLUTE DEADLINE (JT will send out Friday afternoon)
- Final Draft survey will be sent to all SSLT member for input as compared to a rubric
 1. Is it clear?
 2. Can it be answered by all stakeholders?
- SSLT will return comments back to chair -Barb Young byoung@ausd.net by Tuesday, March 15, 3p.m. Barb Young will make all department chairs aware.
- SSLT will send the final survey out by WEDNESDAY, March 16
- Students will complete survey in classrooms.
- Listserve will send survey to parents, will deadline to return survey by Friday, March 18th.
- **All data to be available to WASC meeting on March 21st.**

Motion made by William to approve this timeline, and approved by committee.

Meeting adjourned: 4:07p.m.

Respectfully submitted,
Kathy Yamane,
Recording Secretary