

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 25, 2012

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from April 4, 2012 through December 12, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on March 8, 2012. Notice of the change in meeting time was conveyed on March 28, 2012 to the Burlington County Times and Trenton Times.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Dalton. **ABSENT**: Ms. Goff.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Liz Brotherton, Chris O'Leary, Sally Craig, Anthony Rizzo, Roberta Hance, Ray Snook, and Ricardo Pina.

Visitors attending: Jim Brotherton, Reba Snyder, Jill Popko, Margaret Casey-Kruger, Mae Hamilton, Jake Archer, Tom Dolan, and Kurt Applebee.

D. EXECUTIVE SESSION RESOLUTION - None

RESOLUTION: Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

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WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVE - Gabrielle Peters

- April 20th, Blackout - huge success
- May 18th, Dodgeball Tournament
- May 23rd, Student Executive Board Elections
- BRHS spring production of Legally Blonde has been nominated for 14 Greater Philadelphia Area 2012 Cappie Awards, including a nomination for Outstanding Musical.
- Freshman class fundraiser at Cheeburger-Cheeburger

H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Hartmann, seconded by Ms. Gens to approve the following:

1. *+Motion to approve Minutes from 3/7/12 & 3/28/12
2. *+Motion to approve Travel Requests
3. *+Motion to approve Substitutes (BRSD & Source 4 Teachers)
4. *+Motion to approve Bill List
5. *+Motion to approve Board Secretary/Treasurer Report
6. *+Motion to accept Special Education Report
7. *+Motion to accept District Support Staff Monthly Report
8. *+Motion to accept Director of Curriculum and Instruction Monthly Report
9. *+Motion to accept Director of Special Services Monthly Report
10. *+Motion to accept HIB Report (Information is forthcoming)
11. *+Motion to approve CDA Guidelines
12. *+Motion to accept Enrollment Reports:

BRHS	700
BRMS	523
MIS	383
CBS	238
PMS	636
	2,480

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A motion was made by Ms. Wehrman, seconded by Ms. Hartmann to amend item #11 to include the 2012/2013 budget:

ON A ROLL CALL VOTE (Item 11):

AYES: Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: Ms. Dansbury and Mr. Drew. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 1-10, 11(Amended), and 12):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

I. COMMITTEE REPORTS

Athletic Committee - Ms. Dansbury, Chairperson

- Dissolve current Hall of Fame and reconstitute a new one under Athletic V.P., as originally conceived. Motion to be added to 5/2/12 agenda. Dr. Bauer noted the change would be reflected in the policy.

J. UNFINISHED BUSINESS - None

K. SUPERINTENDENT'S REPORT - None

L. PERSONNEL REPORT

A motion was made by Ms. Hartman, seconded by Ms. Zablow to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation of Ms. Coletta Black from the position of Assistant Principal at PMS, effective June 30, 2012.
2. Motion to rescind resignation of Ms. Karen Lubbers from the position of Secretary to the Superintendent.
3. Motion to approve salary adjustment for Ms. Alison McKenzie from daily substitute rate to MA, Step 1 with a salary of \$53,492, pro-rated. She has provided her certification as a School Library Media Specialist. She is the long term replacement at BRHS through June 22, 2012.
4. Motion to approve Ms. Faith Newland and Ms. Rachel Walker, Aides at PMS, to provide additional coverage in classroom to support increased enrollment. They will split the additional coverage and hours will not exceed 25.5 per week. They will be compensated at their hourly rate. This will be effective May 1, 2012. The district is seeking a waiver of a Special Ed class size for the remainder of the 2011-2012 school year.
5. Motion to accept resignation of Ms. Bonny Buchler from the position of night time custodian, effective April 13, 2012.

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6. Motion to approve Employee #4864 for sabbatical from the position of School Psychologist for the 2012-2013 school year.
7. Motion to approve Ms. Jessica Schooley to complete 10 hours of classroom observation/field experience at PMS under the supervision of Ms. Kate Sakowski, in partial fulfillment of college course requirements for Mercer County College.
8. Motion to approve Mr. John Anderson to complete 40 hours of classroom observation at BRHS under the supervision of Ms. Scottie LaMarra and 40 hours under the supervision of Mr. Mike Montalto, in partial fulfillment of college course requirements for Penn State University.
9. Motion to approve Mr. Terrio Jenkins to complete 4 hours of classroom observation at MIS for partial fulfillment of college course requirements for Ocean County College.

INFORMATION:

10.+2012-2013 Employment Contract for Mr. Eloi Richardson, BA/BS

11. JOB POSTINGS: BSI Summer Positions; ESL Summer Positions; ESY Positions, Middle School Summer Program

ON A ROLL CALL VOTE (Items 1-5, 7-9):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, , Ms. Wehrman, Mr. Potts and Ms. Zablow. NOES: Ms. Hartmann and Mr. Dalton. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Gens, seconded by Ms. Zablow to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account Fund Status
2. +Motion to approve Transfer of Funds
3. +Motion to approve Transfer of \$22,627 from CDA accounts to general fund accounts for re-lighting of the Performing Arts Center
4. +Motion to approve extending existing state contracts and agreements for the 2012-2013 school year
5. Motion to approve the district to provide shuttle service for the annual Bordentown Street Fair, May 19 & 20, 2012.
6. Motion to approve Plan and Learn Day Care students to receive a brief introduction to riding the school bus. This is done annually and it is students who will be attending our kindergarten next year. This is for May 16, 2012

INFORMATION:

7. +Draft letter requesting certain vendors to extend their contract terms through December 31, 2012 in view of the permitted change in the district's reorganization meeting to January 2013.

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ON A ROLL CALL VOTE (Items 1-6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

Ms. Zablow requested the Board to revisit salary increases for CDA and Non-represented staff on settlement of the BAA and/or BREA contracts.

N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:

1. Motion to approve MIS Art club field trip as a walking tour of the Art Galleries in Bordentown, under the supervision of Ms. Jamie Roth on May 31, 2012, 15 students. There is no cost to the BOE.
2. Motion to approve BRHS Texting Members, 15-20 students and Mrs. Erica Wright and Ms. Lisa Sabo, to attend a Texting Campaign Awards Banquet in Freehold on May 11, 2012. The only cost will be transportation - \$195.50.
3. Motion to approve child of a staff member to attend Kindergarten at PMS for the 2012-2013 school year.
4. Motion to approve submission of EE4NJ Cohort 2A Grant application.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.
Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS

1. +DOE release of information regarding Reward, Priority and Focus schools
2. +BRMS Newsletter
3. +BRHS Annual Scholastic Awards Banquet invitation

Q. NEW HANOVER REPORT - Chris Sirak

- Construction moving forward with summer projects, including paving the parking lot.
- Play last weekend, very comical.
- Working on curriculum to align with BRHS.
- Reorganizing in May.

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the

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Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Jake Archer, Tom Dolan, and Kurt Applebee (represent baseball team in Bordentown). Request to use BRSD baseball fields as backup (not the BRHS turf field), games would be played Sunday mornings April through August, insurance provided; request to waive fees. Mr. Dalton stated the board would discuss further and respond.
- Margaret Casey Kruger commented on the Special Ed program and expressed tribute to the Special Ed teachers.
- Chris Sirak stated that the theatre program "Legally Blonde" was nominated for 14 awards. The award ceremony will be held on 5/6/12.

S. EXECUTIVE SESSION RESOLUTION

Ms. Dansbury read the following resolution, seconded by Ms. Wehrman and unanimously approved at 8:45 p.m.:

RESOLUTION: Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

Personnel and Negotiations

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Ms. Gens left the meeting at 8:55pm

Ms. Dansbury left the meeting at 9:30pm

The Board returned to Open Session at 9:50 p.m.

T. ADJOURNMENT

A motion was made by Ms. Zablow, seconded by Mr. Potts to adjourn the meeting at 9:50 p.m.
Motion unanimously approved.

Respectfully submitted,

Thomas Dalton
President

Eloi Richardson
School Business Administrator/Board Secretary