



## **Board of Trustees Minutes November 11, 2014**

### **In Attendance:**

Dr. Susan Brady, Robin Hough, Tiffini Adams, Sue Ann Bodily, Kristi Swett, Katie Leremia, Michael Payne, Kit Anderton, Rob Tudor, Devi Fournier, Ana Cabrera Moses, Jim Lipscomb, Debbie Peterson, Stan Funicelli, Anna Bodily, MJ Gregoire

The meeting began at 6:05 p.m.

October 14 and October 28, 2014 minutes were approved unanimously. The move to approve was made by Kristi and seconded by Sue Ann.

### **Financial/Facilities Report**

Debbie noted that Bus 102 was sold for \$2700.00. The new bus has arrived. Heat is working properly in the building again. There are no changes to the budget. The final student count is 290, the original budget was for 325. The Local Replacement fund (fluctuates based on property taxes) is lower this year. Debbie noted that costs will need to be cut and fundraising will need to be increased.

Debbie reviewed funding sources with new board members.

The Purchases report was reviewed. Sue Ann made a motion to approve the report. Tiffini seconded the motion. The report was approved unanimously.

The final 2014 audited financial statements were distributed.

### **PTO Report**

Tiffini noted that the PTO currently has \$4000.00 in its account. \$2500.00 is for end of year awards at graduation. \$200-300 is for teacher appreciation. There was a conversation about how the remainder of the funds could be used.

## **SBO Report**

Anna announced that Jeff Hill is the new student body advisor. The Student Body Officers are working well together and with Jeff and are currently rewriting the constitution. Alumni week is being organized for the week of December 15-19. Alumni will be performing and returning to teach master classes. The Highland newspaper wrote an article and noted that Highland student body officers want to improve their relationship with SLSPA students. SLSPA students are excited about improving their relationship with Highland students. There is a lot of excitement among all SLSPA students about going to see Sweeney Todd at Highland.

## **Faculty/Staff Reports**

### Faculty Report:

Michael Payne reported that the faculty is working on a skeletal 3-5 year plan for the school. Much of the planning is dependent upon funding.

Stan Funicelli presented the music department's 2014-2015 goals, baseline data, 3-5 year plan, and activities. He also presented to the board how the music conservatory functions.\*

## **Committee Reports**

### Membership Committee:

Sue Ann reported successful recruiting for new board members. There were many great applicants. 7 new members were added to the board, 4 voting and 3 non-voting members.

Robin noted that the Corporate by-laws will need to be amended. They currently define 2 non-voting members that include the faculty representative and the SBO president. The minutes will need to be revised to say we will have 5 non-voting members and the additional 3 non-voting members will be elected by the board. Jim made a motion to amend the by-laws (as noted above) to put us in compliance. Sue Ann seconded the motion. The motion passed unanimously.

## **Administration Report**

### Principal Report:

- Meg and Dr. Brady are working on the readiness to graduate report; it will be sent out to the board. (Katie noted that she oversees juniors and seniors at Highland. She will meeting with any SLSPA students who are having academic issues.)
- Susan reported on students with failing grades after the end of the first quarter. \* She will send out to the board information on students who are on the honor roll.

SLSPA Board of Trustees Minutes 11.11.2014

\*documents are in the board minute binder located in the business office.

- Sage results were distributed with a comparison of SLSPA to Highland, East, and West.\*
- The 3-5 year school improvement plan is being worked on and will be reviewed at the January board meeting. (Robin will send out previous version of the old School Improvement plan as well as the Accreditation Report plan.)

**Other:**

Robin presented a board training on the duties of a board, specifically the duties of loyalty, oversight, and obedience.\* Rob Tudor will review our existing policies as well as the Salt Lake City school district policies. Kristi noted that if we change the SLC district policies and customize them for SLSPA, then we have constituted our own policies and they would need to be reviewed by the board on a routine basis. The board will need to clarify with the district if we can constitute our own policies. Debbie noted it is a benefit to follow SLC district because there is a lot of assistance from the district with this. Kristi suggests that faculty and administration are involved in any policy changes.

Robin noted that the University of Utah is working with us on grant writing and the redesign of the SLSPA website.

Ana Cabrera Moses will be working with the board to help with alumni relations and tracking alumni.

**Next Meetings:**

Next board meeting: Tuesday, December 9, 2014 at 6:00 p.m.

Board orientation: Tuesday, November 18, 2014 from 6:30-8:00 in the faculty room.

Faculty appreciation: The board will bring food to the staff breakfast on December 15 at 7:45 to appreciate the staff for all their great work.

The board meeting concluded at 9:00 p.m.