

Attendance:

Children cannot learn if they are not in school. Children learn early about being on time and not missing school. For students 6 to 18 years old, daily school attendance is compulsory. Daily school attendance improves student achievement. Teach your child to be on time and that school attendance is an important family value.

Tardiness:

Any student arriving after 8:00 a.m. is considered late. Students who are late must report to the office before going to class.

Absences:

1. Make every effort to have your child in school every day on time. School begins at 7:55 AM
2. Call the school before 9:30 a.m. at 854-6177 to report your child absent. If you do not have a telephone or are unable to reach the school, be sure to send a note explaining the absence with your child upon his/her return.
3. On days your child must be absent 5 days or more for reasons other than illness (family, emergencies, trips, etc.) arrangements can be made to continue his/her studies through independent studies. The school must depend upon the parent to notify the office and make arrangements for Independent Study assignments. These arrangements must be made at least 10 days prior to the 1st day absent.

Truancy:

Truancy is defined as any pupil who is absent from school without valid excuse three full days in one school year; tardy or absent for more than any 30-minute period during the school day without valid excuse on three occasions in one school year; or any combination thereof. If your child becomes truant, the school will notify you and you may be required to attend a conference with the school official or to attend classes with your child. Excesses may lead to referral to the School Attendance Review Board and possible fines.

Discipline Policy

Romero has a school-wide discipline policy. We believe a safe and orderly environment is important for students to learn and study. We expect students to follow the school-wide rules. Students who decide to break the rules will receive citations and consequences. Citations will be given for misbehavior in the classroom, on the yard, cafeteria, and on the bus. Students who follow the rules will be rewarded.

School-Wide Rules

1. Follow directions the first time you're asked.
2. Stay in designated areas
3. Keep hands, feet and objects to yourself.
4. Use appropriate school language.
5. Treat people and property with respect.

Dress and Grooming:

Dress should be neat and clean. It is the intent of the school that dress should not contradict the purposes of educational programs that promote health and good personal social habits.

- State law requires students to wear shoes to and during school
- Sandals must have straps across the heel
- Shoes must have a low heel
- Students may only wear hats with a two-inch brim all around for outdoor sun protection.
- Common sense should be exercised in selection of school clothes.
- NO bike shorts which are too tight and thus too revealing
- NO halter tops, spaghetti straps, low cut blouses or crop tops- stomachs must be completely covered.
- NO t-shirts with inappropriate slogans or advertisements.
- NO oversized or baggy pants are allowed. Pants must fit at the waist and be no more than one size too large or small.
- Shorts, skirts, and dresses must be reasonable in length; otherwise student will be sent home to change into appropriate clothing. Fingertip length is a safe measurement
- Personal articles, backpacks, binders, notebooks, clothing or manner of dress shall make no suggestion of drug/alcohol use, violence, sexual promiscuity, profanity, vulgarity, gang affiliation, or otherwise inappropriate subject matter.
- NO hairnets or other type of gang related head coverings allowed.
- The administration will make the final decision regarding appropriateness of clothing.

Student Responsibility for Materials:

At the beginning of the school years, students are issued textbooks and other materials and supplies. They must maintain these materials, including library books, in good condition and return them when asked or else they will be responsible to pay for any loss or damage. Report cards will be denied until all fees and fines are paid.

Bringing any personal property of value to school is discouraged as the school cannot assume responsibility for it if it should be lost or damaged. The Gustine Unified School District, its officers, agents, or employees shall not be responsible, in any manner, for the loss, theft, damage, or destruction of any personal property whatsoever, including but not limited to, a request by a staff member. Students who bring personal property onto school premises assume all risk of loss, theft, damage or destruction of the personal property which may occur.

Cafeteria:

Students may purchase hot meals in the cafeteria. Students must pay for lunch in the cafeteria before school in the

morning. Parents are encouraged to pay for the week or a month in advance.

- Student breakfast- FREE FOR ALL STUDENTS
- Breakfast will be served from 7:30 to 7:55 a.m. daily. Second Chance Breakfast is available for those who did not eat breakfast in the cafeteria before school. This is offered during the student's morning recess period.
- Student lunch- \$1.65 per day or \$8.25 per week. Reduced lunch is \$0.40 per day or \$2.00 a week. Milk can be purchased by students who bring their own lunch for \$0.30 a day. All prices are subject to change. Free or reduced meal forms are available from the school office.

Student Security Procedures

The following information is very important for the safety and security of your child.

1. Parents **must** sign out students in the office. No student will be released directly out of the classroom.
2. Parents/guardians must have picture ID and his/her name must be on the student's enrollment card to be released by the office. If you sent someone to pick up your child and that person is not listed on his/her enrollment card, the office **will not** release your child to that person.
3. A bus pass issued by the school office indicating your desire to have your child released at a location other than his/her regular stop. To get a bus pass, you must:
 - a. Call the office or send a note to the office indicating your desire to have your child released at a location other than his/her regular stop.

If your child is a bus rider and you are not at the school to pick up your child before the bus leaves, your child will be put on the bus to be taken home. If your child is late arriving home on the bus, you may call the school before 4:00 p.m. or the district transportation office at 854-2607.

Visitors/Volunteers/Field Trip Participants

Fingerprinted visitors and volunteers are welcome at Romero! We ask that you make arrangements with your teacher 24 hours in advance to any classroom visit. Please remember that visitors are required to sign in at the front office before being allowed on campus. You must wear the visitor badge/sticker that will be given to you. Any staff member who sees someone without this badge, will stop and question that person. Please continue cooperating with our efforts to ensure the safety and security of all students.